

The Regional Municipality of Durham

MINUTES

BEAVERTON SUPPORTIVE HOUSING LIAISON COMMITTEE

Monday, February 13th, 2023

A regular meeting of the Beaverton Supportive Housing Liaison Committee was held on Monday, February 13th, 2023 via Microsoft Teams at 5:00 PM.

Present: Brett Bloxam
Courtney-Anne Croft
David Ellins
George Hewitt
Ingrid Svelnis
Johanne St. Louis
John Grant
Karen Hakonson
Lianne Megarry
Taylor Malcolm
***all members of the committee participated electronically**

Absent: Mary Beddows

Staff

Present: Alan Robins, Director of Housing Services
Rachel Hirstwood-Judd, Adult Community Support Worker

1. ADOPTION OF THE AGENDA

Moved by David Ellins, Seconded by Brett Bloxam, That the Agenda be adopted.

CARRIED

2. ADOPTION OF DECEMBER 12TH MINUTES

Moved by Karen Hakonson, That the Minutes of December 12th be adopted. Seconded Courtney-Anne Croft.

CARRIED

3. DISCUSSION:

A. At the beginning of the meeting participants were reminded that the purpose of the committee is to share information in a respectful manner. Members were asked to be respectful of each other and the marginalized populations that we are working with. Project Update

- The draft RFP has been prepared for 47 units (10 congregate and 37 self-contained). The 10 congregate units are for specialized supports and care. Our focus is on finding an operator to oversee the entire 47 units with additional supports to be acquired later to support the special needs of the congregate space if required. Prospective residents in both the congregate and non-congregate

space will not move in until the appropriate supports are in place. This supports the phasing in strategy for the project.

- Alan has been in contact with the OHT (Ontario Health Team) through Lisa Kitchen to try and get as much exposure as possible for the RFP and will be presenting to them in March to raise awareness and facilitate additional supports to be provided in Beaverton. He will provide general info on the RFP including the project vision and secondly, will focus on the opportunity for the specific cohort (10 units).
- The RFP will include the expectations of the successful proponent, desired outcomes of the project with matrices and KPI to measure the success in stabilizing individuals and having them transition to permanent housing.
- The support service plan will detail the roles and responsibilities of the staffing positions. Proponents must outline key project risks and management of challenging residents. The RFP is expected to be issued in March.
- Proponents, which are limited to Non-Profits and charities, must show expertise in running a 24/7 supportive housing project with a proven track record.
- Site Security is not part of the RFP, this will be handled through the Region's security contractor. The security company provides various levels of service and can provide adequately trained staff to work in a supportive housing environment.
- The group requested access to the RFP prior to release. Alan will have to clarify with our Purchasing Dept. regarding our Purchasing By-Laws prior to going to market. It was also asked if there are no qualifying vendors, is Durham ready to be hands-on? This will be address when and if the situation arises.
- With respect to a representative from DRPS sitting on the committee, Alan has reached out to them and is waiting for a response.

B. Site Works

- Brett provided an overview of the construction at the site. He had an opportunity to speak to a site inspector and got a lot of good feedback. There are still some modular sections to be put in place, but it is looking good. The building looks good, it is a safe worksite, it is congested but he feels they are doing a good job keeping the traffic moving. There is a very large crane onsite to put the sections in place.

C. Funding and Budget Update

- This project will be part of the Health and Social Services budget that will be going to Council in March.

D. Communication Plan

- The public can be directed to our website for information.

4. NEXT STEPS

- Alan will check with Lisa Kitchen to see if the March 22nd meeting with OHT is accessible to this group.
- Forward the date and time of the March budget meeting.
- Will look at holding the next scheduled meeting in-person
- Alan will reach out to the Communications Department for support in developing a communications strategy for the group.

- Alan will reach out to Purchasing Department regarding how much of the Housing Operator RFP can be shared with the group prior to it being released.
- Schedule an in-person meeting.
- Potential of scheduling a special meeting to discuss RFP prior to it going out.

5. DATE OF NEXT MEETING

- The next meeting is scheduled for Tuesday April 11th at 5:00 PM.

6. MEETING ADJOURNED

Moved by Lianne MCGarry, Seconded by David Ellins, That the Meeting be Adjourned.

The meeting adjourned at 6:05 PM.

Respectfully submitted,

Original signed by _____

Alan Robins, Chair