



# The Regional Municipality of Durham

## COUNCIL INFORMATION PACKAGE

### May 19, 2017

#### **Information Reports**

- [2017-INFO-53](#) Commissioner of Planning and Economic Development – re: Durham Tourism E-Newsletter, May 2017
- [2017-INFO-54](#) Commissioner and Medical Officer of Health – re: Program Reports
- [2017-INFO-55](#) Commissioner of Finance – re: Indexing of Regional Development Charges
- [2017-INFO-56](#) Commissioner of Social Services – re: Summary Report of 2016 Homelessness Programs

#### **Early Release Reports**

- [2017-COW-\\*\\*](#) Decision Meeting Report – re: Street Naming for the New Regional Road between Thickson Road South (Regional Road 26), in the Town of Whitby and Thornton Road South (Regional Road 52), in the City of Oshawa

Early release reports will be considered at the June 7, 2017 Committee of the Whole meeting.

#### **Staff Correspondence**

Memorandum from [David Perkins, Planner](#) – re: New Application for a Regional Official Plan Amendment, OPA 2017-002

#### **Durham Municipalities Correspondence**

1. [Township of Brock](#) – re: Regulatory Registry Proposal Number: 17 MNRF004 – Proposed changes to Regulation 244/97 aggregate fees and royalties
2. [Town of Whitby](#) – re: Planning and Development Department Report, PL 40-17 Durham Community Climate Adaptation Plan

### **Other Municipalities Correspondence/Resolutions**

1. [Town of Lakeshore](#) – Support of Resolution re: Requesting the Province of Ontario to Ease Restrictions of Surplus Dwelling Severances in Areas Zoned Agriculture

### **Miscellaneous Correspondence**

1. [Jennifer O'Connell, Member of Parliament for Pickering – Uxbridge](#) e-mailing Regional Chair Anderson and Members of Council a copy of the news release detailing a new, balanced approach for the management of the Pickering Lands under the new “Pickering Agricultural Lease Renewal Strategy”
2. [Lake Simcoe Region Conservation Authority](#) emailing Ralph Walton, Regional Clerk, re: 2017 Lake Simcoe Region Conservation Authority – Budget and Municipal Levies
3. [Ganaraska Region Conservation Authority](#) emailing the Region their unapproved minutes of April 20, 2017
4. [Mr. Richard Lyall, President, Residential Construction Council of Ontario \(RESCON\)](#) – writing to Regional Chair Anderson – re: Municipally Mandated Energy Standards Beyond the Ontario Building Code
5. [Janet Chappelle, CAE, Executive Director, Rose of Durham](#) - re: writing to Richard Kennelly, Superintendent, Durham District School Board their disappointment in the decision to remove the teen parent alternative school program from Rose of Durham and to advocate for a reversal of this decision

### **Advisory Committee Minutes**

1. Transit Advisory Committee (TAC) minutes – [April 25, 2017](#)
2. Durham Environmental Advisory Committee (DEAC) minutes – [May 11, 2017](#)

### **Action Items from Council (For Information Only)**

[Action Items](#) from Committee of the Whole and Regional Council meetings

Members of Council – Please advise the Regional Clerk at [clerks@durham.ca](mailto:clerks@durham.ca) by 9:00 AM on the Monday one week prior to the next regular Committee of the Whole meeting, if you wish to add an item from this CIP to the Committee of the Whole agenda.



# The Regional Municipality of Durham Information Report

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From: Commissioner of Planning and Economic Development  
Report: #2017-INFO-53  
Date: May 10, 2017

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**Subject:**

Durham Tourism E-Newsletter- May 2017

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**Recommendation:**

Receive for information

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**Report:**

**1. Purpose**

1.1 The Durham Tourism e-newsletter is a monthly snapshot of the tourism initiatives and activities across the Region of Durham. It serves as an environmentally-conscious, cost-effective marketing tool to promote economic development and tourism activity in Durham Region.

**2. Background**

2.1 The Durham Tourism e-newsletter was distributed to 8,120 subscribers in May 2017 with a 35% open rate. It is also posted on the Region's Economic Development website, and distributed via social media channels through the Corporate Communications office.

- View the [Durham Tourism e-newsletter](http://myemail.constantcontact.com/Make-memories-this-May.html?soid=1101562300271&aid=a5T1oXJ_n60) online at [http://myemail.constantcontact.com/Make-memories-this-May.html?soid=1101562300271&aid=a5T1oXJ\\_n60](http://myemail.constantcontact.com/Make-memories-this-May.html?soid=1101562300271&aid=a5T1oXJ_n60).

2.2 The Durham Tourism e-newsletter is produced in cooperation with Corporate Communications.

Respectfully submitted,

Original signed by

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B.E. Bridgeman, MCIP, RPP  
Commissioner of Planning and  
Economic Development



## The Regional Municipality of Durham Information Report

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From: Commissioner & Medical Officer of Health  
Report: #2017-INFO- 54  
Date: May 19, 2017

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**Subject:**

Program Reports

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**Recommendation:**

Receive for information

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**Report:**

1. The Chronic Diseases & Injuries Programs, Environmental Health & Emergency Preparedness Programs, Family Health Programs, Infectious Diseases Programs, Paramedic Services and Professional & Administrative Services Reports for April-May 2017 are attached to this report.
2. Key highlights include:
  - Chronic Diseases & Injuries – Chronic Disease Prevention and Prevention of Injury and Substance Misuse Updates
  - Environmental Health & Emergency Preparedness – Food Safety Update
  - Family Health – Reproductive and Child Health Update
  - Infectious Diseases – Infectious Diseases Prevention and Control, Rabies Prevention and Control, Sexual Health, Tuberculosis Prevention and Control and Vaccine Preventable Diseases Updates
  - Paramedic Services – Administration, Operations, Quality Development and Logistic Updates
  - Professional & Administrative Services – Epidemiology and Evaluation Information Products and Ethics Updates

3. Boards of health are required to “superintend, provide or ensure the provision of the health programs and services required by the [Health Protection and Promotion] Act and the regulations to the persons who reside in the health unit served by the board” (section 4, clause a, HPPA). In addition, medical officers of health are required to “[report] directly to the board of health on issues relating to public health concerns and to public health programs and services under this or any other Act” (sub-section 67.(1), HPPA). Accordingly, the Health Information Update is a component of the Health Department’s ‘Accountability Framework’, which also may include program and other reports, Health Plans, Quality Enhancement Plans, Durham Health Check-Ups, Performance Reports, business plans and budgets; provincial performance indicators and targets, monitoring, compliance audits and assessments; RDPS certification; and accreditation by Accreditation Canada.

Respectfully submitted,

Original signed by

R.J. Kyle, BSc, MD, MHSc, CCFP, FRCPC, FACPM  
Commissioner & Medical Officer of Health

## ABBREVIATIONS

- ACP – Advanced Care Paramedic
- CCHS – Canadian Community Health Study
- CAMH – Centre for Addiction and Mental Health
- DRHD – Durham Region Health Department
- ED – Emergency Department
- E&E – Epidemiology and Evaluation Unit
- EH – Environmental Health Division
- HKCC – Healthy Kids Community Challenge
- HMCA – *Healthy Menu Choices Act, 2015*
- HIV – Human Immunodeficiency Virus
- IPAC – Infection Prevention and Control
- ISPA – *Immunization of School Pupils Act*
- LD – Lyme Disease
- LTBI – Latent Tuberculosis Infection
- MOHLTC – Ontario Ministry of Health and Long-Term Care
- NRT – Nicotine Replacement Therapy
- OAVT – Ontario Association of Veterinary Technicians
- OMAFRA – Ontario Ministry of Agriculture, Food and Rural Affairs
- OMNRF – Ontario Ministry of Natural Resources and Forestry
- PCP – Primary Care Paramedic
- PHI – Public Health Inspector
- PHO – Public Health Ontario
- PHN – Public Health Nurse
- PHNN – Public Health Nursing and Nutrition Division
- PHU – Public Health Unit
- PMO – Public Health Monitoring of Risk Factors in Ontario
- PSS – Personal Services Settings
- RDPS – Region of Durham Paramedic Services
- RPC – Rabies Prevention and Control
- RRFSS – Rapid Risk Factor Surveillance System
- SFO – Smoke-Free Ontario
- SFO SAC – Smoke-Free Ontario Scientific Advisory Committee
- STI – Sexually Transmitted Infection
- STOP – Smoking Treatment for Ontario Patients
- TB – Tuberculosis
- VBD – Vector-Borne Diseases
- WHO – World Health Organization
- WNV – West Nile Virus



## CHRONIC DISEASES AND INJURIES PROGRAMS

REPORT FOR APRIL - MAY 2017

### CHRONIC DISEASE PREVENTION

#### Healthy Eating

The National Nutrition Month campaign occurs every March with the goal of highlighting nutrition as a key component of health and focusing on motivating and enabling Canadians to make informed food choices to improve their health. This year's theme *Take the fight out of food! Spot the problem. Get the facts.* Seek support provided weekly tips, strategies and ideas to help Canadians deal effectively with food related challenges.

DRHD supported the national theme by promoting key messages and resources through social media, a display at regional headquarters and public health nurses. A number of social media posts were provided throughout the month of March on the DRHD and Durham Healthy Families' Facebook, Twitter and Instagram accounts. New pins for the nutrition month Pinterest board were also created. Posts resulted in the following online interactions:

- DRHD Facebook: Interactions = **283**
- DRHDTwitter: Total Engagement = **241**
- Healthy Families Facebook: Interactions = **786**
- Healthy Families Twitter: Total Engagement = **45**
- Healthy Families Instagram: Total Engagement = **652**

The Dairy Farmers of Canada's nutrition month poster was adapted into a banner bug for the display at Regional Headquarters with the following Dietitians of Canada resources:

- Nutrition Month Factsheets
  - Eating and Stress
  - Digestive Woes
  - Food Fads
  - Picky Eating
  - Managing a Condition



- Recipes
  - Egg, Tomato and Cheese Breakfast Pizzas
  - Bean-Stuffed Cabbage Rolls
  - Spiced Yogurt Chicken Tikka
  - Broccoli & Lentil Salad with Turmeric Yogurt Dressing
- Additional Factsheets
  - Tips on Feeding Your Picky Toddler or Preschooler (Dietitians of Canada)
  - Feeding Your 6-12 year Old Picky Eater (Dietitians of Canada)

Both electronic and hard copies of the above resources were available to be shared by public health nurses with their workplaces, schools and community partners. In total, **8** schools and **13** workplaces received nutrition month resources. Additionally, the banner bugs were utilized throughout the month of March by **4** workplaces. Throughout March, Community Food Advisor volunteers participated in **12** events. Half of these events (**6**) were located in one of the priority neighborhoods.

### **Healthy Kids Community Challenge**

Almost **30%** of Ontario children and youth are overweight. Children who are overweight or obese have an increased risk of developing a chronic disease as they age such as type 2 diabetes, heart disease and hypertension.

- Only **38%** of Durham Region residents aged 12 to 17 eat fruit and vegetables 5 or more times a day (CCHS, 2014).
- Nearly **40%** of grade 7 and 8 students and secondary school students consume soda pop and/or sports drinks 2 to 4 times a week (PMO, 2012-2013).
- Only **30%** of grade 7 and 8 students and **20%** of secondary school students participate in 60 minutes of moderate to vigorous physical activity each day (PMO, 2012-2013).

HKCC is an initiative through the MOHLTC with the goal to support healthier weight and positive wellbeing of children. This challenge provides participating communities with up to \$1.5 million in funding, training and social marketing tools over 3 years to promote healthy eating and physical activity. The Town of Ajax, City of Oshawa and Township of Uxbridge are **3** of **45** communities across Ontario selected to participate in the HKCC.

*Water Does Wonders* is the second theme of HKCC, which promotes children's health through physical activity, healthy eating and other healthy habits. The *Water Does Wonders* theme ran from July 2016 to March 2017. As a part of the *Water Does Wonders* theme, programs and activities were introduced over the **9** months in Ajax, Oshawa and Uxbridge to encourage kids and their families to choose water as a healthy alternative to sugar-sweetened beverages. Water, which is the natural choice for kids to stay hydrated and healthy, makes up more than half of a child's weight. They need a steady supply to keep their bodies working and growing properly. Water contains no sugar, calories, additives, preservatives or caffeine.

DRHD is a HKCC partner and participates on the **3** HKCC Local Steering Committees. To date, the DRHD has:

- Attended **28** Oshawa, **7** Ajax and **8** Uxbridge HKCC meetings
- Supported the development of Theme One: *Physical Literacy* and Theme Two: *Water Does Wonders* action plans
- Supported the planning and implementation of **3** HKCC launch events in the Ajax, **3** in Oshawa and **3** in Uxbridge since inception
- Supported the planning and implementation of training days for **11** participating Ajax schools and **42** selected Oshawa schools for Theme Two: *Water Does Wonders*
- Supported the planning and implementation of theme two initiatives by facilitating train the trainer sessions on sugar sweetened beverages for city parks and recreation staff, selected secondary students, community partners and community members in all three communities
- Coordinated and supported the sustainability of HKCC activities in schools through assigned PHNs for Theme Two and moving forward into Theme Three: Eat More Veggies and Fruit

### **Physical Activity**

Many children lack the fundamental movement skills, knowledge, and physical activity behaviours needed to lead healthy active lifestyles as evidenced by the startling rates of inactivity, obesity and decreased fitness. In the 2016 ParticipACTION Report Card physical activity levels of Canadian children and youth were given an overall grade of D minus for the fourth year in a row. In addition, most children and youth in Canada are not getting the recommended 60 minutes of moderate to vigorous physical activity every day. The total economic burden of physical inactivity in Canada is estimated to be \$10.8 billion dollars (Krueger, Krueger & Koot, 2015). Furthermore, only **30%** of elementary school students and **20%** of secondary school students met the daily physical activity recommendations in Durham Region (PMO, 2014).

The current evidence suggests that social media should be used as an effective channel for health communication messaging (PHO, 2012). Benefits of using social media include: improving confidence that the source is approachable, current and a trusted voice; capturing public sentiment on health topics; correcting misinformation; increasing interactions and building relationships with the public and community partners; improving reach and accessibility; increasing access to health information; supporting healthy behaviours; and providing an online community for peer/social/emotional support related to health topics. Social media also provides an opportunity to tailor messages to specific audiences, educate within each interaction and raise awareness of the breadth of topics and activities in which public health is involved (Social Media Toolkit for Ontario PHUs, 2014).

In 2016, DRHD staff set a target of **250** stakeholders to engage with physical activity messaging through social media platforms. That target was exceeded with **10,516** individuals/stakeholders engaging in physical activity messaging. PHNs also set a goal

to expand physical activity messaging on social media which was achieved as the group expanded on multiple social media platforms. The platforms that were used in 2016 to engage Durham Residents included:

- DRHD Facebook and Twitter accounts
- Durham Healthy Families Facebook, Twitter, Instagram and YouTube
- DRHD Healthy Living Pinterest account

The health communication objective in 2017 is to increase engagements through social media with a more focused target audience of parents of children aged 0-18 years old. This objective aims to raise awareness about the importance of making physical activity a part of a family's healthy routine. It also aims to address the low levels of physical activity among children and youth and support parents with incorporating physical activity into every day. Messaging includes the importance of learning fundamental movement skills, reducing sedentary behaviours and the benefits of playing outdoors.

To achieve the goal of engaging parents, PHNs have focused on using the Durham Healthy Families platforms that target this population and provide an opportunity for two-way interactions with parents. This year the following media strategies have been used:

- Social Media Posts on Durham Healthy Families Facebook, Twitter and Instagram accounts from January to April 2017; **20** social media posts on four physical activity topics resulted in **1638** engagements
  - Total Facebook engagements (post clicks, likes, comments, shares, reactions): **803**
  - Total Twitter engagements (retweets, likes, clicks): **69**
  - Total Instagram engagements (likes): **766**
- Social Media Video

A physical activity video (vlog) on the topic of Healthy Communities was posted in April 2017 and resulted in a total of **5,113** views.

  - Posted on Durham Healthy Families YouTube resulting in **2343** views to date.
  - Shared on the Durham Healthy Families Facebook page resulting in **2600** views to date.
  - Shared in 3 separate clips on the Durham Healthy Families Instagram platform resulting in **170** views to date.
- Healthy Living Pinterest

On the Healthy Living Pinterest page **3** Pins specific to outdoor play were posted, linking residents to the Durham Health website for additional information on this topic.

## Tobacco Use Prevention

In Durham Region, approximately **14%** of adults are current smokers (RRFSS, 2015). This equates to about **65,000** adults smoking in Durham. Approximately **70%** of these smokers report they have an intention to quit smoking (RRFSS, 2015). Tobacco use remains the leading cause of preventable illness and death in Ontario (SFO SAC, 2010).

In a continued effort to reduce smoking rates in Durham Region, **2 Smoking Treatment for Ontario Patients on the Road** workshops were held. The first was held in Whitby on March 6 with **24** Durham residents receiving free NRT. The second was held in Oshawa on March 23, in a priority neighbourhood, in partnership with Ontario Works with **7** residents receiving free NRT. The collaborative strategy between CAMH and DRHD is funded by the MOHLTC through its SFO Strategy.

Eligible participants attend a 3-hour workshop, which includes a one hour education session on quit smoking skills, as well as individual participant consultation to receive a 5 - week kit of NRT, the patch, free of charge, and instructions about its use.

## **PREVENTION OF INJURY AND SUBSTANCE MISUSE**

### **Alcohol Misuse Prevention**

Alcohol is a leading risk factor for death, disease and disability, and is a causal factor in at least **60** types of diseases and injuries (WHO, 2014).

Drinking Trends in Durham Region:

- More than half of adults aged 19 and over, reported drinking alcohol in excess of Canada's Low Risk Alcohol Drinking Guidelines (CCHS, 2013/14)
- **1 in 5** adults are heavy drinkers, defined as more than 5 drinks for men and more than 4 drinks for women on a single occasion (CCHS, 2013/14; RRFSS, 2014)
- Men (**26%**) are binge drinking almost twice as much as women (**14%**) in Durham Region (RRFSS, 2016)
- Men continue to significantly exceed the Low Risk Drinking Guidelines (**67%**) as compared to women (**36%**) (CCHS, 2016)

### **Rethink Your Drinking Campaign**

In an effort to reduce the amount of alcohol Durham Region residents consume, DRHD, as part of a provincial campaign, launched the *Rethink Your Drinking* social media campaign. The goal of the campaign was to get people to reflect on how much and how often they drank alcohol. Messaging focused on Canada's Low Risk Alcohol Drinking Guidelines, information on what a standard drink size is, and the health risks associated with drinking alcohol. The campaign ran from January 2017 to March 2017 on the Durham Healthy Families social media account resulting in **2,735** engagements. A media release was also sent out as part of the campaign and resulted in **1** interview with Durham Radio News and coverage by local newspapers.

## **What's in Your Bottle Alcohol and Cancer Campaign**

It is important to know that drinking alcohol, even within Canada's Low Risk Drinking Guidelines does not come without risk. Local statistics indicate that **61%** of Durham Region residents are currently unaware of the association between alcohol and cancer (RRFSS, 2015). In recognition of Cancer Awareness Month, DRHD launched an awareness campaign entitled *What's in Your Bottle?* This campaign served to inform area residents that as little as **1** drink a day increases a person's risk for **7** types of cancer including cancer of the mouth, neck, throat, liver, female breast, colon and rectum.

The *What's in Your Bottle?* Messaging, along with the alcohol and cancer prevention guidelines were promoted across the Region through advertisements on billboards, transit shelters, movie theatres and the Weather Network website. A corresponding media release resulted in **1** interview for Durham Radio and coverage by local newspapers. Campaign messages on the Durham Healthy Families and DRHD social media accounts resulted in **498** engagements.

Respectfully submitted,

Original signed by

Jean Nesbitt  
Director, Public Health Nursing and Nutrition  
Chief Nursing Officer



## ENVIRONMENTAL HEALTH AND EMERGENCY PREPAREDNESS PROGRAMS

REPORT FOR APRIL - MAY 2017

### FOOD SAFETY

On January 1, 2017, the *Healthy Menu Choices Act, 2015* required all regulated food service premises are to be in compliance with the Act. HMCA requires owners/operators of food service establishments with **20** or more locations in Ontario to post calories for their standard food items.

All PHIs participated in a number of training sessions to fully understand the requirements to ensure a consistent approach. Training included MOHLTC webinars and in-house training delivered by the HMCA pilot team of PHIs. All PHIs have been designated by the MOHLTC as inspectors for the purpose of enforcing the HMCA. In April, PHIs began to conduct compliance inspections of the regulated food premises. Inspections to date revealed approximately **25% (25 of 98)** of the operators were in full compliance and **75% (73 of 98)** were not yet in compliance with the Act. PHIs have identified **188** infractions. PHIs provided educational materials to improve knowledge and understanding of the HMCA requirements of owners/operators.

Consistent with MOHLTC guidance and expectations, a progressive enforcement approach continues to be used that includes extensive education for owners/operators and warning letters as necessary to achieve compliance. To date, no warnings or charges have been issued. DRHD continues to explore processes to share observations and challenges with the MOHLTC and investigate common approaches to engage with head offices to ensure a consistent approach throughout the Province.

Respectfully submitted,

Original signed by

Ken Gorman  
Director, Environmental Health



## FAMILY HEALTH PROGRAMS

REPORT FOR APRIL - MAY 2017

### REPRODUCTIVE AND CHILD HEALTH

A child's brain develops rapidly in the first five years of life. The right amount of stimulation, nurturance, and support during these years creates a foundation for future success in all areas of life. Ready, Set, Grow Check-ups promote early intervention and improve access to health resources in the first five years of life. Parents/caregivers and children can access local professionals in their own communities, in spaces they are familiar with, and in a welcoming environment. These events bring credible, evidence-based information to parents/caregivers in their communities and help to build positive relationships with local agencies.

Ready, Set, Grow Check-ups are free community events for parents (or caregivers) and their children age 0-5 years. Families attend to ask questions and learn about healthy child growth and development. Ready, Set, Grow Check-ups are held year round at locations across Durham Region. In 2017, 11 events are planned with 6 of these events being held in priority neighbourhoods.

Ready, Set, Grow Check-ups are the result of collaboration between multiple community agencies in Durham Region including DRHD, Durham Region Social Services, Grandview Children's Centre, Ontario Early Years Child and Family Centres and Resources for Exceptional Children and Youth Durham.

In January, Ready, Set, Grow Check-up was held in a priority neighbourhood (downtown Whitby) and had 34 adults and 43 children attend. In February, they were also held in Clarington with 45 adults and 48 children in attendance and during March, in the priority neighborhood of downtown Oshawa with 50 adults and 79 children in attendance.

Respectfully submitted,

Original signed by

Jean Nesbitt  
Director, Public Health Nursing and Nutrition  
Chief Nursing Officer



## INFECTIOUS DISEASES PROGRAMS

REPORT FOR APRIL - MAY 2017

### INFECTIOUS DISEASES PREVENTION AND CONTROL

#### Child Care Absenteeism Surveillance Program

The program was developed to monitor absenteeism in the local licensed child care population. Child absenteeism due to illness, along with illness surveillance from other types of institutions, is a useful indicator of current illness levels in the community during cold and flu season. This year, the program was expanded from 6 child care centres operated by the Region to 23 child care centres. Participation is voluntary and EH recently promoted the program in the DRHD *Wee Care* Newsletter to encourage increase participation of child care centres to strengthen the quality of the data. This expansion now includes franchise-based, French immersion child care centres and newly licensed Montessori schools. The data is reported in DRHD's weekly Influenza Bulletin [Weekly Flu Report](#) which is posted online on a weekly basis.

#### Child Care IPAC Online Module

This module is targeted to child care centre staff aimed at improving their knowledge and understanding of IPAC. EH is in the process of updating the content of the module and the platform to ensure accessibility. To date in 2017, **81** individuals have completed the module. Since its initial launch in 2013, **427** individuals have completed the training and received a certificate of completion.

#### Know Before You Go

The *Know Before You Go* PSS inspection disclosure program is being evaluated with several questions in RRFSS. EH will gauge the public's knowledge and use of the disclosure program to identify any areas for continuous quality improvement. Six months after the launch of the program 97% of PSS establishments were posted with a green pass sign and 3% a yellow conditional pass sign. One establishment was closed resulting in the posting of a red sign posted.



## **IPAC Lapses**

**Two** new IPAC lapses were posted in early May for nail salons operating in Oshawa for improper cleaning and disinfection of their equipment or reusing single-use equipment. Posting of these lapses is in accordance with MOHLTC requirements and provides the public increased access to information to make informed decisions on establishments offering personal services.

The IPAC lapse report for New Life Midwives has been updated to reflect on-going compliance with the Order issued in December 2016. Regular compliance checks are scheduled during the **2** year term of the Order (e.g. 90, 270, and 450 days) prior to revoking the order.

## **Outbreak Summary**

The 2016/2017 influenza season was dominated by influenza A. There was only **one** influenza B outbreak during this whole season.

A total of **57** outbreaks in institutions occurred between January to April. The causative agents include: no isolate (**19**), influenza A (**13**), norovirus (**10**), RSV (**4**), **2** each of coronavirus and metapneumovirus, **1** each of parainfluenza and rhinovirus. Several co-infection (more than one agent) outbreaks also occurred. The co-infection outbreak agents included differing combinations of coronavirus, rhinovirus, RSV, influenza A and influenza B.

## **Personal Services Settings**

EH is organizing a PSS education session to educate PHU staff who inspect tattoo and piercing services. The presenter is a leader in the body art industry and this is a great opportunity for our staff and surrounding PHUs. There are very few educational opportunities for PHIs in PSS. We will have a presentation from the program's Senior PHI and E&E staff regarding our PSS disclosure program "Know Before You Go". There will be various displays showcasing educational materials that we provide to our PSS operators and the public, along with promotional materials. We are hoping the day will be a success and this will be the first of many educational days.

## **Reportable Diseases**

EH investigated **446** confirmed sporadic reportable diseases from January to April 30. These include in descending order: influenza (**346**); salmonella (**42**); campylobacter enteritis (**30**); giardiasis (**9**); amebiasis (**6**); **2** each of hepatitis A, legionella, shigellosis, yersiniosis; **1** each of cryptosporidiosis, cyclosporiasis, malaria, paratyphoid fever and typhoid fever.

## **Vector-Borne Diseases**

This season's WNV prevention and control program activities will be starting in early May and run through until the end of September. The activities will once again include mosquito larvae surveillance of stagnant water sites, adult mosquito surveillance (outdoor traps), 3 rounds of larviciding of regional catch basins and surface water larviciding where mosquito larvae have been identified (dipping). All reports of human cases of WNV are investigated by EH and reported to the MOHLTC as part of the provincial surveillance program.

LD prevention and control activities have also begun. As part of the passive surveillance for LD, members of the public can submit ticks they found on their bodies to the HD and they are sent to the provincial and federal laboratories for identification and further testing for the bacteria that causes LD. EH staff also investigate reports of human cases of LD including to identify potential sources of exposure and report cases to the MOHLTC. Staff will also be conducting active tick surveillance in identified areas during the 2017 season and for those areas where black-legged ticks had been previously found. Signs are posted to advise the public of the tick activity in the area and the precautions to take to protect themselves from ticks.

Results of the surveillance activities will be posted on [durham.ca](http://durham.ca) and a weekly newsletter summary of vector-borne disease activities will be distributed to stakeholders throughout the season. A VBD communication plan will be implemented throughout the season using social media, print media and public displays. Pamphlets and other information are also sent to health care providers in the Region.

## **RABIES PREVENTION AND CONTROL**

May is Rabies Awareness Month in Ontario. A news release was issued to highlight the event and to remind the public of the importance to have their pet vaccinated against rabies, avoid wild animals, and to also report animal bites to DRHD.

On April 27, DRHD hosted the annual RPC inter-agency stakeholders meeting at Regional Headquarters. The meeting was very well attended by agencies involved in rabies prevention and control including representatives from local animal services, MOHLTC, OAVT, OMAFRA, OMNRF and staff from DRHD and neighbouring PHUs.

Information was presented to the attendees on the current status of rabies activity in Ontario and the roles and responsibilities of the key agencies involved in rabies response. Many of the presentations highlighted the raccoon rabies virus that was identified in the Hamilton area in December 2015 and the response plans that were put into action to address this significant concern. DRHD provided a presentation on its rabies response to the raccoon rabies. This included a review and update of our raccoon rabies response plan, providing consistent messaging to the public around the relocation of possibly rabid wild animals from one area of the province to another, and the continued efforts to increase the number of low-cost rabies vaccination clinics available to pet owners in Durham Region.

To date, EH has investigated **343** reported animal bite exposure incidents compared to **331** reports at this time last year. A total of **25** individuals have received anti-rabies post exposure prophylaxis treatment administered by local health care providers which is a slight decrease from the **27** treatments provided during the same time period in 2016. DRHD has received negative test results for the **10** animals submitted for rabies testing. Last year a total of **49** animals were submitted for testing resulting in only **one** bat testing positive for the rabies virus.

## **SEXUAL HEALTH**

DRHD is an active member of the Durham Harm Reduction Coalition that delivers a biennial What's the Harm? conference. This 2-day conference took place at Deer Creek Banquet Hall on February 16 and 17. The conference targeted health care providers, policy, probation, parole, and correctional officers, community educators, social service providers, service users, people at risk of or living with HIV or hepatitis C, policy and program developers, harm reduction practitioners, academics and researchers, and students from relevant disciplines.

The conference provided an overview of current trends and the benefits of harm reduction for both substance users and the community. As a collective, several community agencies/organizations participated in a discussion about local harm reduction programming. The conference included **15** plenary and concurrent sessions addressing topics including: hepatitis C infection, pain management, stress reduction, prevention and treatment of opioid use disorder, police perspectives on harm reduction, and harm reduction among Aboriginal and sex trade worker populations. The conference concluded with a training session on naloxone administration, followed by panel members sharing their experiences using substances and the importance of harm reduction.

A total of **96** participants registered for the 2017 What's the Harm? Life=Hope Conference. An overall conference evaluation was completed by **37** conference attendees. Results indicated that **95%** of respondents reported improved understanding of harm reduction. In addition, **95%** strongly agreed or somewhat agreed that the conference could contribute to making improvements in harm reduction. Almost all respondents, **92%**, strongly or somewhat agreed that the conference would lead to improvements in how community service agencies serve substance users. Participants indicated they enjoyed the variety of presenters and topics of the conference and the opportunity to collaborate and network with other community agencies.

Recommendations for future harm reduction events included providing free harm reduction education workshops to the general public, and to hold the conference on an annual rather than biennial basis.

## TUBERCULOSIS PREVENTION AND CONTROL

DRHD recognized World TB Day on March 24 in an effort to promote public awareness about TB; a disease which is preventable and curable but remains an epidemic in much of the world. World TB Day is also an opportunity to recognize that TB continues to have an impact across Canada, including at the local community level. DRHD's public awareness campaign for World TB Day included:

- A "FAX about..." for World TB Day was sent to local health care providers on March 24, 2017 to:
  - promote the 2017 World TB Day Theme *Unite To End TB*
  - provide current rates of TB in Canada and Durham Region
  - provide information on assessing and screening for TB in high risk patients
  - provide information on how to access services and resources from DRHD to support their practices
- A news release that was printed March 26 by Metroland media online and in print format entitled "*Durham health department investigated 19 cases of tuberculosis in 2016*" highlighting the **19** active cases of TB and **280** cases of LTBI managed by the DRHD in 2016
- A series of **4** social media 'tweets' were posted on DRHD's Twitter page promoting social media tools i.e., twibbons - which provides other social media users with the ability to show support for a cause by adding a small icon or logo (twibbon) to their own Facebook or twitter account. The social media tweets also provided facts and common myths about TB, and links to the Stop TB Partnership (TB international body web page).
- A booth was set up on World TB Day at the Durham Region Headquarters in the main galleria, providing members of the public with promotional resources and information on TB.

## VACCINE PREVENTABLE DISEASES

ISPA requires that students under 18 years of age attending school in Ontario must provide proof of immunization or obtain a legal exemption against the following diseases:

- Tetanus, Diphtheria, Pertussis, Polio
- Measles, Mumps, Rubella
- Meningococcal
- Varicella

In accordance with ISPA, DRHD assesses and monitors the immunization status of all school aged children in the Region for the designated diseases to ensure they are up-to-date according to their age and the publicly funded provincial schedule. Students exempt from ISPA include those who have medical or philosophical reasons. A total of **67** medical exemptions and **384** philosophical exemptions were processed during the 2016-17 school year.

At the beginning of the school year, a general information sheet highlighting ISPA was sent to all students enrolled in Durham Region. For the 2016-17 school year there were over **114,000** students under 18 years of age attending schools in **6** school boards as well as private schools across the Region.

Through Panorama, the provincial immunization database, **30,042** elementary and secondary school students were identified as being overdue for required immunizations, which is an increase of **5,194** students compared to the 2015-16 school year. All notices were assessed by DRHD PHNs. Following the initial assessment, **28,598** first notices were sent. This is an increase of **6,094** first notices sent compared to the previous school year. Final notices were sent to secondary school students who remained overdue for immunizations. Through Panorama, **8,023** secondary school students were identified as overdue for the designated ISPA diseases. These notices were also assessed by PHNs, and following the assessment, **7,206** final notices were sent to students/parents. Of these, **91.4%** (n=**6,589**) of students were resolved prior to the first day of suspension.

In February and March 2017, **599** secondary school students were suspended. Within the first seven school days of the suspension period, **88.1%** (n=**528**) of students provided DRDD with outstanding immunization information to resolve their suspension. Only **18** students were suspended for the maximum suspension period of 20 school days.

Respectfully submitted,

Original signed by

Jean Nesbitt  
Director, Public Health Nursing and Nutrition  
Chief Nursing Officer

Original signed by

Ken Gorman  
Director, Environmental Health



## PARAMEDIC SERVICES

REPORT FOR APRIL – MAY 2017

### ADMINISTRATION

As part of our commitment to the future success of our division we have promoted three ACPs to assume the role of Acting Superintendent Operations. Sean Murray, Carrie Wallace and Jake Svanda have completed four weeks of orientation at RDPS Headquarters and have now each been assigned a Superintendent coach/mentor for the practical segment of their training.

Denise Ingram, our Superintendent of Professional Standards, has retired effective April 30 after over 30 years of service. John Riches has assumed the role in an acting capacity for the time being.

### OPERATIONS

We have two upcoming retirements in Operations at the Superintendent level. Brian Kent's retirement will be effective May 31, and Don Webb will be leaving us effective June 30. Both have 34 years on the job. It is anticipated we will be posting for these vacancies in September of this year.

All three of our retirees have played a significant role in the success of RDPS and will be greatly missed.

One of our members had a rather unique work anniversary. PCP Mike Neville celebrated his 50<sup>th</sup> anniversary this past April. It is very uncommon to have a front line paramedic still active in the field after 50 years. We are lucky to have Mike.

RDPS continues to experience higher call volumes due in a large part to continued off load delay challenges at local hospitals. We continue to work with senior management of the hospitals to address these concerns.

Our eleven PCPs are in the late stage of the preceptor phase of their ACP training.

Final exit testing with the College will take place June 7-9, and it is anticipated they will begin the consolidation phase of their training the week of June 12.

## **QUALITY DEVELOPMENT**

The spring hiring process for part time paramedic staff has resulted in **28** job offers. The new hires will begin the four week orientation on May 15.

Road to Mental Readiness training has now been completed. All management staff as well as front line paramedics have received the training.

Paramedic Services Week has been designated as May 28 – June 3 across Canada. RDPS will be hosting an open house on June 3. RDPS staff volunteers will be taking part in a live scenario every hour on the hour to give the public a little demonstration of what it is we do.

## **LOGISTICS**

Construction of the two new offices in the Logistics building has now been completed, and both are operational.

Construction of our new Sunderland Paramedic Response Station is moving along, and it is anticipated to be substantially completed on schedule.

We are also currently in the process of hiring a Clerk II in our Logistics section with a start date of the third week in May.

RDPS has taken possession of 8 new ambulances from Demers, and they should be operational by June.

Respectfully submitted,

Original signed by

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Troy Cheseboro  
Chief/ Director



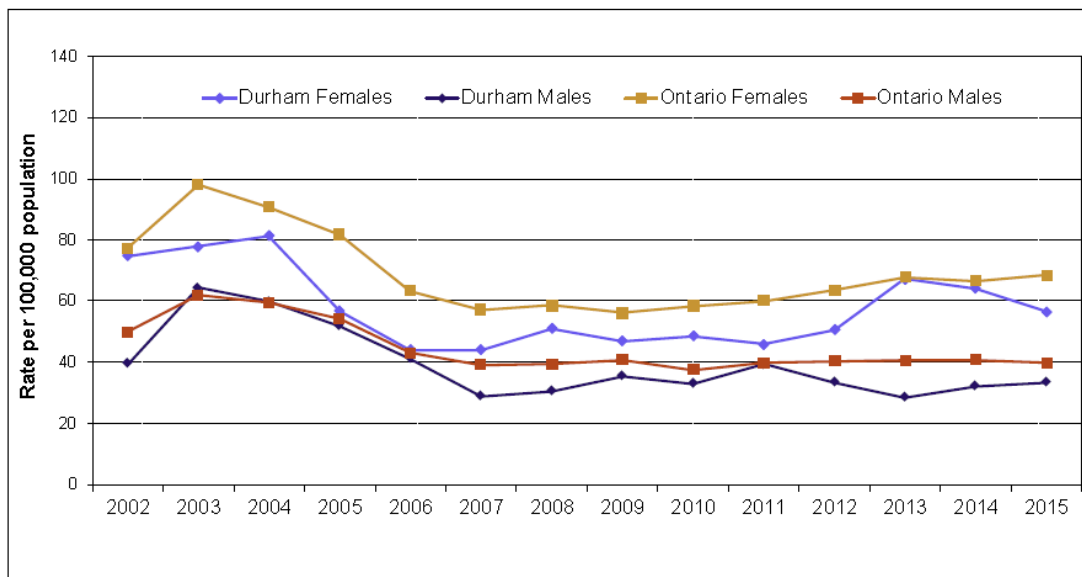
## PROFESSIONAL AND ADMINISTRATIVE SERVICES

REPORT FOR APRIL - MAY 2017

### INJURIES AT A GLANCE

#### Intentional Self Harm

In 2015, there were almost 300 hospitalizations and over 1,100 ED visits in Durham Region residents due to intentional self-harm. The ED rate in Durham Region females was double that of males, and in recent years both rates have been increasing.



Rates/Counts	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Durham Female Rate	74.7	77.8	81.3	56.6	44.0	44.0	50.9	46.9	48.6	45.9	50.5	67.1	64.1	56.6
Durham Male Rate	39.5	64.3	59.9	51.9	41.2	28.9	30.6	35.5	33.1	39.3	33.3	28.6	32.1	33.5
Ontario Female Rate	77.3	98.0	90.7	81.7	63.2	57.1	58.6	56.1	58.5	60.1	63.4	67.8	66.7	68.4
Ontario Male Rate	49.9	61.8	59.5	54.4	43.1	39.2	39.4	40.7	37.6	39.8	40.3	40.5	40.7	39.7
Durham Female Total #	199	219	237	169	134	132	160	148	156	152	168	218	212	190
Durham Male Total #	107	167	168	150	115	90	86	103	100	121	106	90	104	108

[durham.ca/departments/health/health\\_statistics/injuriesAtGlance\\_selfHarm.pdf](http://durham.ca/departments/health/health_statistics/injuriesAtGlance_selfHarm.pdf)

#### Sports Injuries

The hospitalization and ED visit rates due to sports injuries are declining. In 2015, there were 100 hospitalizations and over 5,000 ED visits in Durham Region residents due to sports injuries. Youth, especially males, account for half of these injuries.

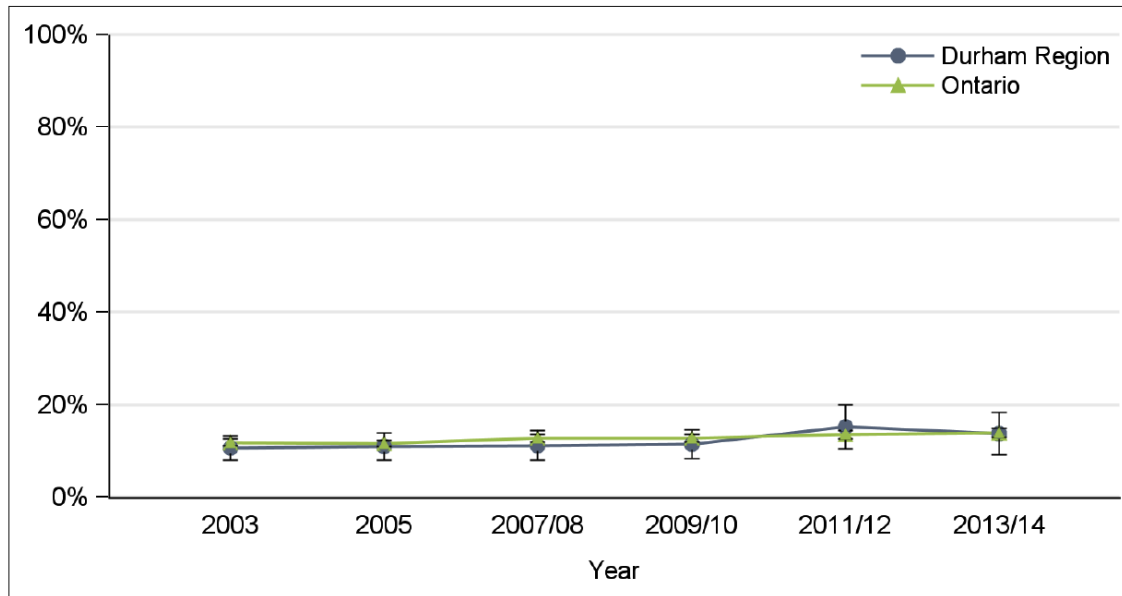


## FACTS ON...

The following recently released **Facts on Reports** present trends over time, PHU and Provincial comparisons.

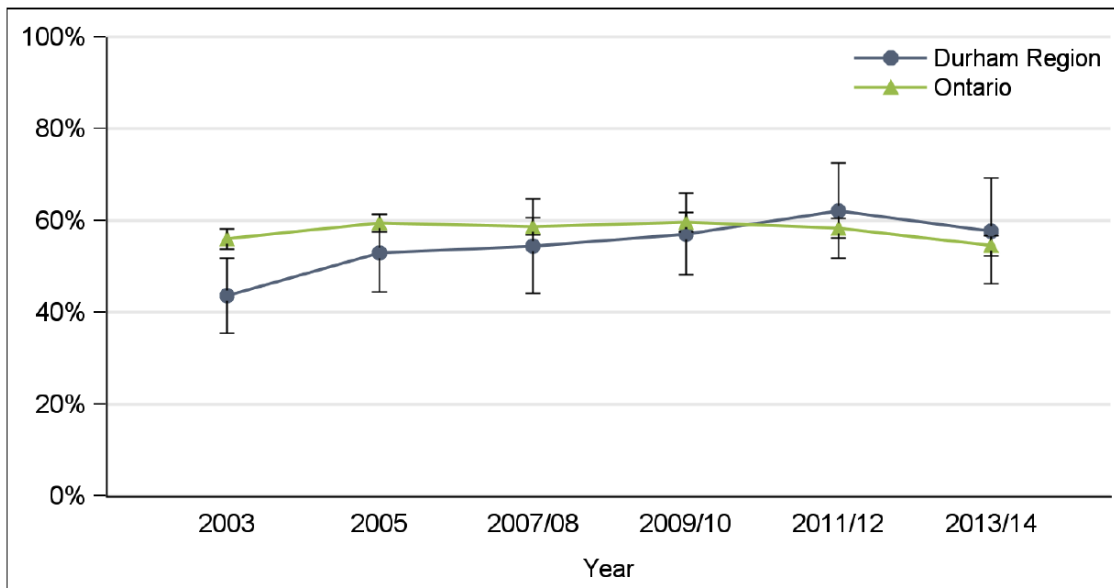
### Multiple sexual partners

In 2013/2014, 15% of Durham Region residents aged 15 to 49 reported they had two or more sexual partners in the previous year. Rates for both Durham Region and Ontario remained stable since 2003.



### Condom use among those at risk for sexually transmitted infections in Durham Region

In 2013/2014, 58% of Durham Region residents aged 15 to 49 at risk for STIs used a condom the last time they had sex. Rates for both Durham Region and Ontario remained stable since 2003. At risk for STI was defined as those who had two or more sexual partners in the last year and were not married or living common-law.

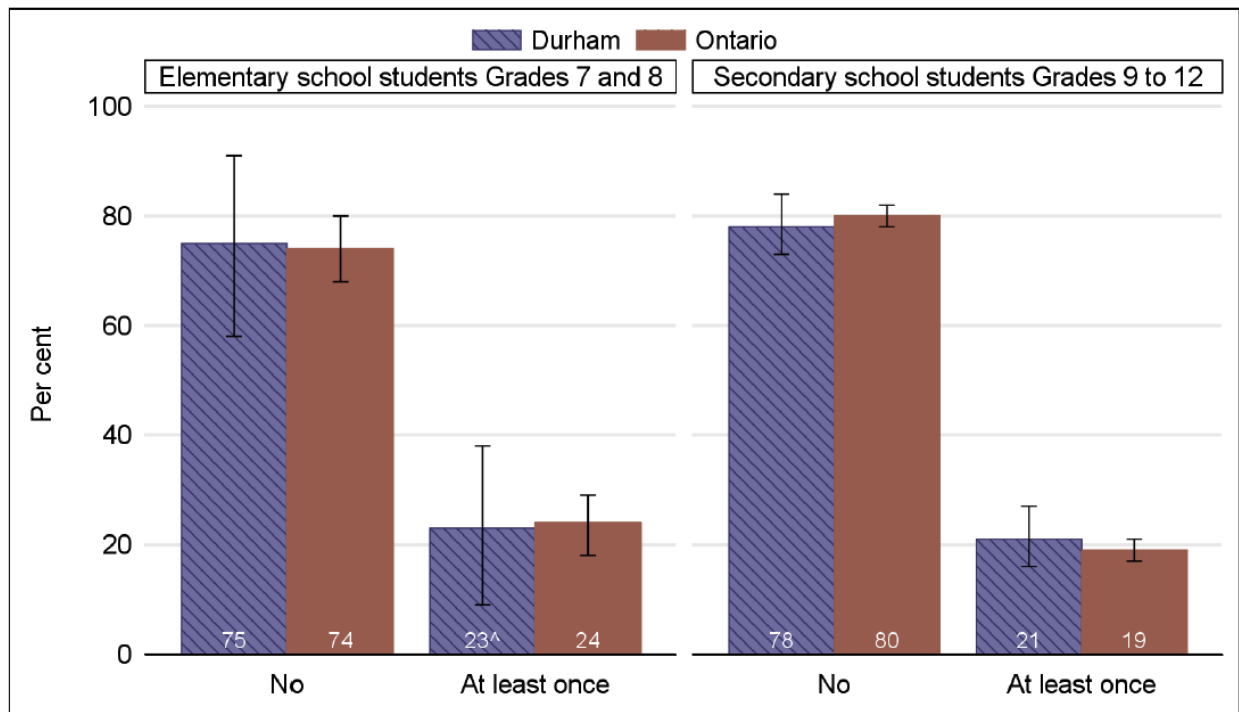


## QUICK FACTS

**1 Quick Facts** report has been posted to durham.ca. This report presents local information on elementary and secondary school students' health behaviors in Durham Region.

### Mental Health Care Visits

One fifth of Durham Region students reported visiting a mental health professional at least once in the last year. Twenty-seven percent (27%) of Durham Region students reported that they wanted to talk about a mental health or emotional problem in the past year but did not know where to turn.



[durham.ca/departments/health/health\\_statistics/quickFacts/MentalHealthCareVisits.pdf](http://durham.ca/departments/health/health_statistics/quickFacts/MentalHealthCareVisits.pdf)

## ETHICS

In the period of **April-May 2017** no new research proposals were reviewed by the Ethics Review Committee. In January 2017 the following **2** studies were approved.

### BETTER HEALTH: Durham

**Principal Investigators:** Lawrence Paszat, Sunnybrook Health Sciences Centre

**Co-Principal Investigators:** Aisha Lofters, St. Michael's Hospital; Mary Ann O'Brien, University of Toronto; Andrew Pinto, St. Michael's Hospital

**Health Department Leads:** Becky Wall, Program Manager, PHNN; Mary-Anne Pietrusiak, Epidemiologist, E&E; Regina Elliott, Program Manager, PHNN

**Expected Completion Date:** December 31, 2020

**Health Survey of Clarington Mothers Large for Gestational Age Clarington**

**Research Lead:** Lori MacLean, PHN, PHNN

**Co-Investigators:** Michele Brolly, Acting Program Manager, PHNN; Dawn Baines, Public Health Nurse; Fangli Xie, Epidemiologist, E&E; Pam Frisby, PHN, PHNN; Michelle Yoksimovich, Program Manager, PHNN

**Expected Completion Date:** August 31, 2017

Respectfully submitted,

Original signed by

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R.J. Kyle, BSc, MD, MHSc, CCFP, FRCPC, FACPM  
Commissioner & Medical Officer of Health



# The Regional Municipality of Durham Information Report

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From: Commissioner of Finance  
Report: #2017-INFO-55  
Date: May 19, 2017

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**Subject:**

Indexing of Regional Development Charges

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**Recommendation:**

Receive for information

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**Report:**

**1. Purpose**

1.1 The purpose of this report is to advise Committee and Council of the annual indexing of Regional development charges.

**2. Background**

2.1 Regional Development Charge By-laws #16-2013, #17-2013, #18-2013, #19-2013, and #47-2012 (as amended), contain a provision that the Region's prevailing Regional Residential and Non-residential Development Charges and Carruthers Creek and Seaton Water Supply and Sanitary Sewerage Area Specific Development Charges be adjusted annually, without amendment to those by-laws, as of the 1st day of July in accordance with the Statistics Canada Quarterly, Construction Price Statistics, catalogue number 62-007, for the most recently available annual period ending March 31.

2.2 Regional By-law #86-2001 as amended (GO Transit Service Development Charge By-law) has a similar provision as the By-laws above, however the annual adjustment is limited to a maximum of 3 per cent, as per section 18 of the by-law.

2.3 Annual indexing for the known inflationary price increases related to capital projects ensures that the Region continues to recover growth related costs through its development charges at prevailing cost levels required to fund capital investments in water, sewer, roads and other services.

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### **3. July 1, 2017 Indexing of Regional Development Charges**

- 3.1 Indexing of the Regional Residential and Non-residential Development Charges, the Carruthers Creek and Seaton Water Supply and Sanitary Sewerage Area Specific Development Charges and the GO Transit Service Development Charge is required on July 1, 2017 using the most recently available 12 month period ending March 31, of the Statistics Canada Non-residential Building Construction Price Index.
- 3.2 The Statistics Canada Non-residential Building Construction Price Index for the period of March, 2016 to March, 2017, as released on May 9, 2017 indicates an inflationary increase of 3.9 per cent.

### **4. Regional Residential and Non-residential Development Charges**

- 4.1 An increase of 3.9 per cent based on the indexing noted above (except for GO Transit charge which is limited to a maximum 3 per cent increase) will increase the Regional Development Charge rate for a fully serviced single / semi-detached residential unit by \$1,037 (see Attachment 1). Given the forecast of approximately 4,200 single detached equivalent units for 2017/2018, as indicated in the 2017 Transportation Servicing and Financing Study, the 3.9 per cent increase would yield approximately \$4.4 million in additional annual development charge revenue over the course of a full year (approximately \$2.7 million for water and sewer and \$1.4 million for roads).
- 4.2 The Regional Commercial Development Charge rate as of July 1, 2016 is \$13.55 per square foot. The Regional Commercial Development Charge will be indexed at 3.9 per cent, raising the rate to \$14.08 per square foot for July 1, 2017 (see Attachment 2). Given the forecast of approximately 590,000 square feet for 2017/18 as indicated in the 2017 Transportation Servicing and Financing Study, the 3.9 per cent increase would yield approximately \$0.3 million in additional annual development charge revenue over the course of a full year.
- 4.3 The Regional Industrial Development Charge rate as of July 1, 2016 is \$10.98 per square foot. The Regional Industrial Development Charge will be indexed at 3.9 per cent, raising the rate to \$11.41 per square foot for July 1, 2017 (see Attachment 2). Given the forecast of approximately 390,000 square feet for 2017/18 as indicated in the 2017 Transportation Servicing and Financing Study, the 3.9 per cent increase would yield approximately \$0.2 million in additional annual development charge revenue over the course of a full year.
- 4.4 The Regional Institutional Development Charge rate as of July 1, 2016 is \$8.72 per square foot. The Regional Institutional Development Charge will also be indexed at 3.9 per cent, raising the rate to \$9.06 per square foot for July 1, 2017 (see Attachment 2). The anticipated additional annual revenue from the indexing is minimal (estimated at \$10,000) as the majority of institutional development is exempt from Regional development charges.

## **5. Carruthers Creek Area Specific Development Charge**

- 5.1 The current Carruthers Creek Area Specific Development Charge for Water Supply services is \$38,536 per net developable hectare. This rate will increase by 3.9 per cent to \$40,039 in accordance with the annual adjustment outlined in By-law #18-2013.
- 5.2 The current Carruthers Creek Area Specific Development Charge for Sanitary Sewerage services is \$14,976 per net developable hectare. This rate will increase by 3.9 per cent to \$15,560 in accordance with the annual adjustment outlined in By-law #17-2013.

## **6. Seaton Area Specific Development Charges**

- 6.1 The Seaton Area Specific Development Charge By-law (By-law #19-2013) was approved by Regional Council on April 24, 2013 and came into force on the date the Seaton Front Ending Agreement was executed (i.e. November 26, 2015).
- 6.2 Attachments 3 and 4 provide the current Seaton Water Supply and Sanitary Sewerage Residential and Non-residential Area Specific Development Charges and the new rates with the 3.9 per cent indexing.
- 6.3 The Seaton Front Ending Agreement also requires a prepayment of the Attributions Development Charge to ensure the Region recovers its capital costs by the end of Phase 1 development of Seaton. These rates are also indexed annually on July 1. With the 3.9 per cent indexing, the prepayment amounts increase as follows:
  - a. From \$1.69 per square foot to \$1.76 per square foot for Non-institutional development;
  - b. From \$0.32 per square foot to \$0.33 per square foot for Institutional development; and
  - c. From \$160,340 per net hectare to \$166,593 per net hectare for development on the employment lands.

## **7. Conclusion**

- 7.1 The Region's development charges are being indexed, in accordance with the Regional By-laws, to reflect the increase in construction costs to provide municipal services involved such as water, sewer and roads.

**8. Attachments**

Attachment #1: Residential Development Charges

Attachment #2: Non-residential Development Charges

Attachment #3: Seaton Residential Area Specific Development Charges

Attachment #4: Seaton Non-residential Area Specific Development Charges

Respectfully submitted,

Original signed by

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R.J. Clapp, CPA, CA  
Commissioner of Finance

## REGION OF DURHAM

<b>RESIDENTIAL DEVELOPMENT CHARGES</b>				
<b>effective July 1, 2016</b>				
<b>PER DWELLING UNIT</b>				
<b>SERVICE CATEGORY</b>	<b>Single / Semi Detached</b>	<b>Medium Density Multiples</b>	<b>Two Bedroom Apartment and Larger</b>	<b>One Bedroom Apartment and Smaller</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Regional Roads	8,268	6,643	4,803	3,130
GO Transit	682	604	428	254
Regional Transit	543	436	314	204
Regional Police Services	631	506	366	239
Long Term Care	31	23	17	11
Emergency Medical Services	144	116	84	55
Health and Social Services	98	79	56	37
Development Related Studies	24	19	14	9
Water Supply	7,577	6,088	4,401	2,868
Sanitary Sewerage	8,746	7,027	5,081	3,311
<b>Total (All Services)</b>	<b><u>\$ 26,744</u></b>	<b><u>\$ 21,541</u></b>	<b><u>\$ 15,564</u></b>	<b><u>\$ 10,118</u></b>

<b>RESIDENTIAL DEVELOPMENT CHARGES</b>				
<b>with the 3.9% increase effective July 1, 2017</b>				
<b>PER DWELLING UNIT</b>				
<b>SERVICE CATEGORY</b>	<b>Single / Semi Detached</b>	<b>Medium Density Multiples</b>	<b>Two Bedroom Apartment and Larger</b>	<b>One Bedroom Apartment and Smaller</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Regional Roads	8,590	6,902	4,990	3,252
GO Transit	702	622	441	262
Regional Transit	564	453	326	212
Regional Police Services	656	526	380	248
Long Term Care	32	24	18	11
Emergency Medical Services	150	121	87	57
Health and Social Services	102	82	58	38
Development Related Studies	25	20	15	9
Water Supply	7,873	6,325	4,573	2,980
Sanitary Sewerage	9,087	7,301	5,279	3,440
<b>Total (All Services)</b>	<b><u>\$ 27,781</u></b>	<b><u>\$ 22,376</u></b>	<b><u>\$ 16,167</u></b>	<b><u>\$ 10,509</u></b>

<b>Dollar Increase</b>	<b>\$ 1,037</b>	<b>\$ 835</b>	<b>\$ 603</b>	<b>\$ 391</b>
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## REGION OF DURHAM

<b>COMMERCIAL DEVELOPMENT CHARGES <sup>(1)</sup></b>		
<b>Per Square Foot of Gross Floor Area</b>		
SERVICE CATEGORY	Effective July 1, 2016	Effective July 1, 2017 <sup>(2)</sup>
	\$	\$
Regional Roads	5.81	6.04
Water Supply	1.95	2.03
Sanitary Sewerage	5.46	5.67
Regional Transit	0.33	0.34
Total (All Services)	<u>\$ 13.55</u>	<u>\$ 14.08</u>

<b>INDUSTRIAL DEVELOPMENT CHARGES</b>		
<b>Per Square Foot of Gross Floor Area</b>		
SERVICE CATEGORY	Effective July 1, 2016	Effective July 1, 2017 <sup>(2)</sup>
	\$	\$
Regional Roads	3.48	3.62
Water Supply	2.32	2.41
Sanitary Sewerage	4.85	5.04
Regional Transit	0.33	0.34
Total (All Services)	<u>\$ 10.98</u>	<u>\$ 11.41</u>

<b>INSTITUTIONAL DEVELOPMENT CHARGES</b>		
<b>Per Square Foot of Gross Floor Area</b>		
SERVICE CATEGORY	Effective July 1, 2016	Effective July 1, 2017 <sup>(2)</sup>
	\$	\$
Regional Roads	6.13	6.37
Water Supply	0.74	0.77
Sanitary Sewerage	1.52	1.58
Regional Transit	0.33	0.34
Total (All Services)	<u>\$ 8.72</u>	<u>\$ 9.06</u>

**Notes:**

(1) The commercial rate discount applied to office buildings greater than 25,000 sq. ft. is eliminated on July 1, 2017 as approved in Development Charge By-law #16-2013.

(2) With the 3.9% indexing rate increase

## REGION OF DURHAM

<b>SEATON RESIDENTIAL AREA SPECIFIC DEVELOPMENT CHARGES</b>			
<b>Effective July 1, 2016</b>			
<b>Service Category</b>	<b>Single / Semi Detached</b>	<b>Medium Density Multiples</b>	<b>Apartments</b>
<b>Sanitary Sewerage</b>			
Seaton Landowners Constructed DCs	2,479	1,966	1,132
Regional Seaton-Specific DCs	1,342	1,065	614
Regional Attributions DCs	<u>2,120</u>	<u>1,681</u>	<u>969</u>
<b>Subtotal - Sanitary Sewerage</b>	<b><u>5,941</u></b>	<b><u>4,712</u></b>	<b><u>2,715</u></b>
<b>Water Supply</b>			
Seaton Landowners Constructed DCs	2,646	2,100	1,210
Regional Seaton-Specific DCs	3,973	3,152	1,815
Regional Attributions DCs	<u>3,448</u>	<u>2,735</u>	<u>1,575</u>
<b>Subtotal - Water Supply</b>	<b><u>10,067</u></b>	<b><u>7,987</u></b>	<b><u>4,600</u></b>
<b>Total Development Charges</b>	<b><u>\$ 16,008</u></b>	<b><u>\$ 12,699</u></b>	<b><u>\$ 7,315</u></b>

<b>SEATON RESIDENTIAL AREA SPECIFIC DEVELOPMENT CHARGES</b>			
<b>Effective July 1, 2017 with 3.9% Indexing</b>			
<b>Service Category</b>	<b>Single / Semi Detached</b>	<b>Medium Density Multiples</b>	<b>Apartments</b>
<b>Sanitary Sewerage</b>			
Seaton Landowners Constructed DCs	2,576	2,043	1,176
Regional Seaton-Specific DCs	1,394	1,106	638
Regional Attributions DCs	<u>2,203</u>	<u>1,747</u>	<u>1,007</u>
<b>Subtotal - Sanitary Sewerage</b>	<b><u>6,173</u></b>	<b><u>4,896</u></b>	<b><u>2,821</u></b>
<b>Water Supply</b>			
Seaton Landowners Constructed DCs	2,749	2,182	1,257
Regional Seaton-Specific DCs	4,128	3,275	1,886
Regional Attributions DCs	<u>3,582</u>	<u>2,841</u>	<u>1,636</u>
<b>Subtotal - Water Supply</b>	<b><u>10,459</u></b>	<b><u>8,298</u></b>	<b><u>4,779</u></b>
<b>Total Development Charges</b>	<b><u>\$ 16,632</u></b>	<b><u>\$ 13,194</u></b>	<b><u>\$ 7,600</u></b>

## ATTACHMENT 4

## REGION OF DURHAM

## SEATON NON-RESIDENTIAL AREA SPECIFIC DEVELOPMENT CHARGES

Institutional Development Charges \$ Per Square Foot of Gross Floor Area		
Service Category	Effective July 1, 2016	Effective July 1, 2017 <sup>(1)</sup>
<b>Sanitary Sewerage</b>		
Seaton Landowners Constructed DCs	0.27	0.28
Regional Seaton-Specific DCs	0.14	0.15
Regional Attributions DCs	0.55	0.57
<b>Subtotal - Sanitary Sewerage</b>	<b>0.96</b>	<b>1.00</b>
<b>Water Supply</b>		
Seaton Landowners Constructed DCs	0.09	0.09
Regional Seaton-Specific DCs	0.14	0.15
Regional Attributions DCs	0.39	0.40
<b>Subtotal - Water Supply</b>	<b>0.62</b>	<b>0.64</b>
<b>Total Development Charges</b>	<b>\$ 1.58</b>	<b>\$ 1.64</b>

Non-Institutional Development Charges \$ Per Square Foot of Gross Floor Area		
Service Category	Effective July 1, 2016	Effective July 1, 2017 <sup>(1)</sup>
<b>Sanitary Sewerage</b>		
Seaton Landowners Constructed DCs	0.77	0.80
Regional Seaton-Specific DCs	0.42	0.44
Regional Attributions DCs	1.57	1.63
<b>Subtotal - Sanitary Sewerage</b>	<b>2.76</b>	<b>2.87</b>
<b>Water Supply</b>		
Seaton Landowners Constructed DCs	0.28	0.29
Regional Seaton-Specific DCs	0.42	0.44
Regional Attributions DCs	1.08	1.12
<b>Subtotal - Water Supply</b>	<b>1.78</b>	<b>1.85</b>
<b>Total Development Charges</b>	<b>\$ 4.54</b>	<b>\$ 4.72</b>

Prestige Employment Land Area Development Charges \$ Per Net Hectare		
Service Category	Effective July 1, 2016	Effective July 1, 2017 <sup>(1)</sup>
<b>Sanitary Sewerage</b>		
Seaton Landowners Constructed DCs	37,807	39,282
Regional Seaton-Specific DCs	20,448	21,245
Regional Attributions DCs	76,638	79,627
<b>Subtotal - Sanitary Sewerage</b>	<b>134,893</b>	<b>140,154</b>
<b>Water Supply</b>		
Seaton Landowners Constructed DCs	13,489	14,015
Regional Seaton-Specific DCs	20,195	20,983
Regional Attributions DCs	52,745	54,802
<b>Subtotal - Water Supply</b>	<b>86,429</b>	<b>89,800</b>
<b>Total Development Charges</b>	<b>\$ 221,322</b>	<b>\$ 229,954</b>

**Note:**

(1) With the 3.9% indexing rate increase



# The Regional Municipality of Durham Information Report

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From: Commissioner of Social Services  
Report: #2017-INFO-56  
Date: May 3, 2017

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**Subject:**

Summary Report of 2016 Homelessness Programs

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**Recommendation:**

Receive for information

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**Report:**

**1. Background**

1.1 In 2016, \$5.8 million in 100% provincial funding was committed for Community Homelessness Prevention Initiative (CHPI) service agencies in Durham Region. Funding from the federal/provincial Investment in Affordable Housing for Ontario (IAH) and IAH Extension (IAH-X) was also provided to low income households on the Region's rent-geared-to-income (RGI) wait list to improve affordability conditions within their current accommodations on a temporary basis.

1.2 The table below sets out the CHPI and IAH homelessness related funding that was allocated in 2016, as well as the total number of households that received assistance in each funding stream last year.

Funding Stream	2016 Allocation	Number of households served
<b>CHPI (agency allocations)</b>	<b>\$ 5,823,767</b>	<b>5996</b>
Emergency shelter solutions	\$ 2,147,323	1391
Housing with related supports	\$ 716,108	102
Other services and supports	\$ 1,176,091	2916
Homelessness prevention	\$ 1,784,245	1587
<b>IAH/IAH-X</b>	<b>\$ 2,716,404</b>	<b>719</b>
Durham Housing Benefit	\$ 1,985,604	445
Housing Allowance	\$ 730,800	274
<b>Total</b>	<b>\$ 8,540,171</b>	<b>6715</b>

1.3 *At Home in Durham*, the Durham Housing Plan 2014-2024 sets out four goals for housing in Durham. The four goals are to end homelessness in Durham, affordable rent for everyone, greater housing choice and strong and vibrant neighbourhoods. The homelessness support programs are largely targeted to the first goal of ending homelessness, but there are also actions that support the goals of affordable rent for everyone and providing greater housing choice. This report summarizes the activities of programs funded through CHPI and IAH in 2016 and how they advanced the goals of *At Home in Durham*.

## 2. Ending homelessness in Durham

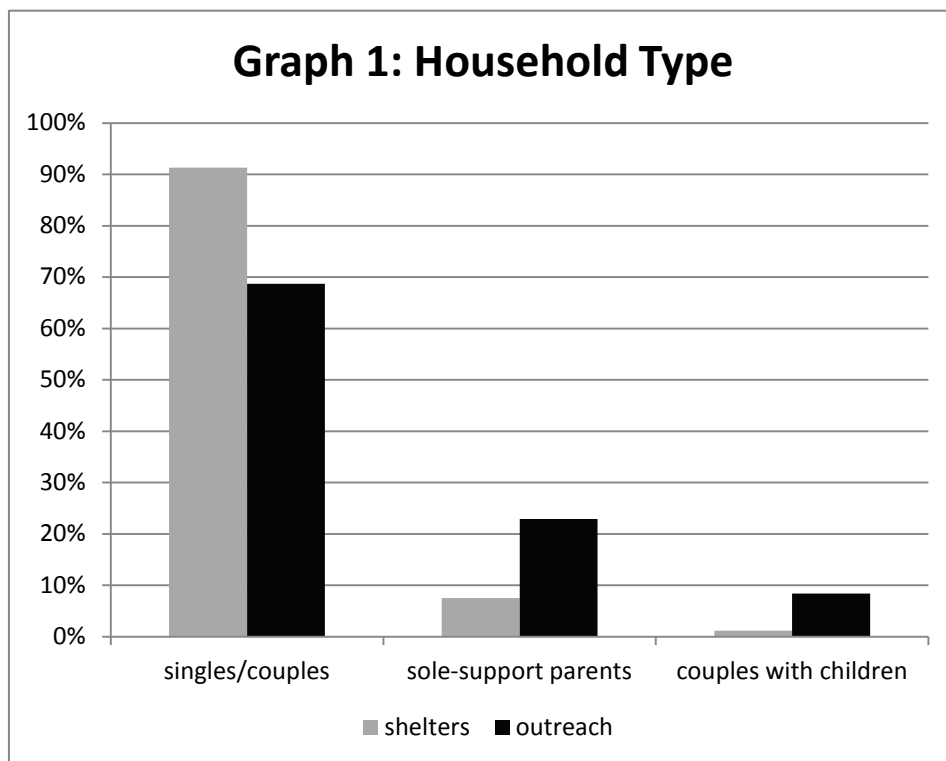
2.1 Both CHPI and IAH programs offer supports to homeless and at risk households to find and maintain housing. Households who are homeless, either in emergency shelter programs or provisionally accommodated (often called “couch surfing”) are assisted with support to find housing and to access financial supports, if available, to get stabilized.

- a. Emergency shelter services may be provided in a shelter or a motel depending on household composition. Shelter services provided are:
  - Single youth ages 16-24 – Joanne’s House.
  - Single women with or without children – Muslim Welfare Home.
  - Single women with boys over the age of 13 or who require accessible accommodations – motel program through the Muslim Welfare Home
  - Single men – Cornerstone Community Association.
  - Couples or single men with children – motel program through Cornerstone Community Association.
  - High-risk seniors – motel program through Cornerstone Community Association.
- b. Based on available information, in 2016, there were no chronic shelter users. Chronic shelter use is defined as residing in a shelter for more than 180 days. However, the group with the highest needs was those households who were episodically homeless. Episodically homelessness is defined as having experienced three or more episodes of homelessness in a year. The shelters provided services to 93 households in this category of whom 88 were single people. This total is consistent with totals from 2015. There were just under 1,300 transitionally homeless households (one time, short term) accessing shelters in 2016 which is also consistent with 2015.
- c. A total of 56% of homeless households, both in shelters and provisionally accommodated, were assisted by outreach workers to secure permanent housing. A further 11% were assisted to move into transitional housing. This is a 33% increase in the success rate from 2015.

d. Services to homeless households across the Region include:

- Assistance to find accommodations including searching for available units and mediating/negotiating with landlords.
- Connecting households with the appropriate community support programs.
- Assistance with completing forms such as rental applications.
- Assistance with budget management and life skills workshops.
- Financial assistance for moving expenses and rental deposits through the Housing Stability Program (see section 2.2).
- Practical assistance including ID Clinics, bus tickets, etc.

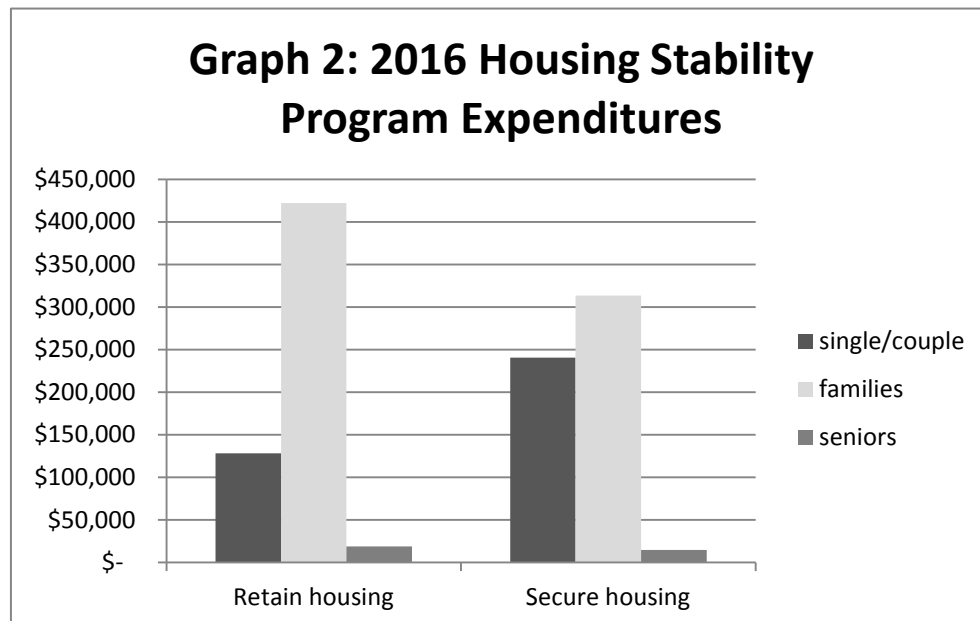
e. According to our statistics, the demographic composition of homeless households has remained consistent over the past five years (see Graph 1 below).



- More than 90% of shelter guests and 70% of clients using outreach programs continue to be single person households between the ages of 24 and 55 years.
- Of the shelter guests, approximately one-quarter are youth aged 16-24 and 7% are seniors 60 years of age and older.
- Twice as many men as women use emergency shelter programs as compared to a more equal split for users of outreach programs.
- Approximately two-thirds of shelter guests and clients using outreach programs have very low income (Ontario Works or Ontario Disability Support Program financial assistance.)

2.2 The Housing Stability Program provides financial support to assist low income households to secure housing or to maintain their housing through assistance with rent deposits, moving expenses and rent/energy arrears.

- a. In 2016, expenditures for Housing Stability Program payments was split almost equally between helping people secure new accommodations and assisting people in maintaining their current accommodations (see Graph 2 below). This is a shift from previous years when more funds were used to assist households to secure accommodations.
- b. Non-senior singles and couples are more likely to require assistance to move while more families and seniors were assisted to remain stable in their current accommodations. The following chart shows a comparison between the types of assistance and households.



2.3 Housing with related supports is offered through two types of programs: housing with supports attached to the accommodations and supports to individuals living in independent accommodations.

- a. Housing with supports provides both affordable rental accommodation as well as staff support to the residents. Some programs are intended to be transitional with residents being prepared to live independently and some are permanent supportive housing. The level of staff support varies from program to program and is dependent upon tenant needs.
  - Durham Mental Health Services (DMHS) provides 13 beds in 4 houses where staff supports range from 24 hours a day to drop in times only.
  - Participation House provides 14 beds in 7 units of permanent affordable housing with staff support 24 hours a day.

- The YWCA Durham provides 6 interim beds in 2 units and 40 long-term supportive units for women who have experienced family violence. Staff support is provided through CHPI and the long-term units also receive rent-geared-to-income (RGI) subsidy.
  - Cornerstone Community Association provides 10 units of transitional housing and an additional 50 units for long-term supportive housing for individuals who have a history of shelter use and housing instability. In addition to staff support provided through CHPI, all of the long-term units also receive RGI subsidy.
- b. Durham Youth Housing and Support Services opened Jacky's Place in 2016. It is a transitional program for youth who had previously been in the shelter and require assistance to develop independent living skills. When fully occupied, the program houses 5 youth with an expected length of stay of 12 months.

#### 2.4 IAH and IAH-X Rent Support Programs

- a. The Durham Housing Benefit and the Housing Allowance Program are short term programs designed to make market rents more affordable to low income households who are on or eligible to be on Durham Region's wait list for rent-geared-to-income subsidy.
- b. The Durham Housing Benefit (DHB) directs payments to participating landlords or partnering agencies in order to reduce market rent charges for applicants living in self-contained units for up to a maximum of five years. In 2016, 445 households were assisted through this program.
- c. The Housing Allowance program pays a subsidy directly to eligible households through a partnership with the Ministry of Finance. In 2016, 274 households were assisted through this program.

### 3. Successes

3.1 Cornerstone Community Association Durham Inc. has had considerable success with their Housing First Program. This program assists vulnerable households to find and retain housing. In 2016, the program was expanded to include an additional 20 individuals. The program targets males and families who had multiple episodes of homelessness over the previous year, or who were identified as chronically homeless in the previous year.

- a. The project objectives are to end homelessness for participants and improve independent living skills. Cornerstone's previous pilot of the Housing First Program showed success and demonstrated a 62% reduction in shelter usage by participants.
- Clients complete an intake and assessment with an outreach worker using the Service Prioritization Decision Assistance Tool (SPDAT). This tool allows staff to determine the level of acuity for each client, as well as track clients'



progress over time.

- Clients are connected to permanent housing and are assisted through program funds to purchase any needed items to make the unit feel like a home.
- Clients are connected to a case manager to provide individualized services and supports. Case managers meet clients “where they are at” and assist them to achieve their self-identified goals. The case manager also ensures that clients are secure in their housing.
- Clients are able to access bi-weekly workshops that focus on life skills. These workshops provide a foundation for self-sufficiency, social integration and peer support.

3.2 The supports provided to assist households to stay housed were expanded in 2016 through the extension of existing programs and the creation of new partnerships between community service providers in order to assist more households.

- a. VHA Home HealthCare expanded their Extreme Clean program to include services to households who are at risk of losing their housing due to their hoarding behavior. Although the service is available to any household in need, the primary target is vulnerable seniors and includes a maintenance plan to keep the individual housed. Staff provides pre, immediate, post and 4 month post service evaluation visits in addition to the cleaning service.
- b. DMHS expanded their program to include a multidisciplinary team to support tenants housed at Durham Region Local Housing Corporation (DRLHC) seniors properties and at-risk tenants housed at Durham Region Non-Profit Housing Corporation (DRNPHC) properties. Staff provides multidisciplinary mental health supports on site in tenants’ homes.

3.3 CHPI funded agencies assisted 13,303 households experiencing homelessness or at risk of homelessness through housing assistance activities including outreach and referrals, education and practical assistance. Further, a total of 1,587 Housing Stability Program applications were approved to assist households to retain their current accommodation or secure new accommodation.

3.4 Shared Delivery for DHB

- a. A number of agencies providing support through CHPI programs are also shared delivery partners for the DHB. Agencies assist clients with finding available rental units in the community. Through an agreement with the landlord, the agency leverages IAH/IAH-X funding to pay for a portion of the market rent on behalf of the tenant while also providing vulnerable households with one-on-one support to maintain their tenancies.

## 4. Challenges

4.1 Market rents continued to rise in 2016 while the availability of units for rent decreased. Families received an increase in the Child Tax Benefit in 2016 that

assisted them to better manage the market rents while on social assistance. Seniors 65 years of age and older continue to have government benefit incomes that are higher than those individuals who are not yet 65. Non-senior singles and couples on social assistance continue to face the highest shelter-to-income gap of all groups receiving government benefits.

	1 Bed	2 Bed	3 Bed
Average Market Rent	\$978	\$1,116	\$1,265
Maximum Income	Single	Sole support + 1 child or Senior Couple	Couple + 2 children
Ontario Works	\$706	\$1,612	\$2,440
ODSP	\$1,128	\$1,951	\$2,900
OAS/GIS/GAINS	\$1,526	\$2,363	-

- 4.2 Households seeking RGI assistance in Durham submit their application through Durham Access to Social Housing (DASH), which is managed by the Housing Services Division.
- a. Applications are received by DASH and reviewed for RGI eligibility. At the end of 2016, there were 6,071 low income households active on the RGI wait list in Durham Region.
  - b. The majority of these applicants were placed on the wait list based on date of application (total of 5,737). Approximately 6% (334) have Special Priority (SPP) status on the wait list. SPP is a provincially mandated priority for victims of family violence who intend to permanently separate from an abusive family member with whom they are residing. The following table identifies types of households and Special Priority status on the centralized wait list.

Household Type	No Priority	SPP	Total
Senior	1577	6	1583
Single/Couple	1853	113	1966
Family	2307	215	2522
<b>Grand Total</b>	<b>5737</b>	<b>334</b>	<b>6071</b>

- c. In addition to managing the applicants on the wait list, DASH also identifies applicants for vacancies at properties managed by social housing providers, as well as offers for rent supplement programs funded through the Region of Durham.
- d. In 2016, subsidies became available in 327 units. Most of these were offered to applicants with Special Priority (SPP) status on the wait list. Although these applicants represent only about 6% of the wait list, they made up nearly 61% of the total applicants housed in 2016 and 70% of the non-senior vacancies.

Household type	No Priority	SPP	Total
Senior	99	26	125
Single/Couple	8	19	27
Family	21	154	175
<b>Grand Total</b>	<b>128</b>	<b>199</b>	<b>327</b>

- e. Although non-senior singles and couples make up almost one-third of the applicants for subsidy, they represent only 8% of households offered a subsidy in 2016. As a result, these households must rely on the private market to find accommodations, often spending more than 80% of their income on housing costs and/or living in crowded or unsafe conditions.

4.3 Because of the low social assistance rates, often the only moderately affordable housing available to non-senior singles and couples are rooming houses.

- a. Although there are legal rooming houses in most municipalities, there are far too few to meet the demand. As a result, low income single people must find accommodations in the numerous unsafe, unregulated rooming houses.
- b. It should be noted that there has been an increase in rooming house closures in Durham by local bylaw and fire officials resulting in further homelessness.
- c. The Housing Stability Program was unable to assist 589 households who applied to the program in 2016 - due to ineligibility. The two most frequent reasons why an application was denied was that the accommodations were not sustainable or that the accommodations were not covered under the Residential Tenancies Act (RTA). Non-senior singles had the highest instances of denied applications for these two reasons.

4.4 Time-limited Housing Benefits (DHB and HA)

- a. While both the Durham Housing Benefit and Housing Allowance programs provide valuable rent subsidies to low income households, both are also short-term and time-limited. These subsidies will begin to expire in 2017 resulting in housing instability for households unable to pay the market rent.

## 5. Next steps

5.1 Although the number of seniors supported through emergency shelter programs is small, some seniors posed challenges to service providers because of multiple health challenges that could not be accommodated in the shelters. In 2016, Cornerstone Community Association was allocated funding to provide emergency accommodations and supports to these high-risk seniors.

- a. Individuals are assessed for the program through an Independent Living Assessment tool to identify people who would require the additional supports.
- b. Because individuals with a long history of homelessness age faster than the rest

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of the population, seniors will be considered as over the age of 55. High-risk is defined as significant medical and/or mental health barriers.

- c. Accommodations are provided through agreements with local motels. Meals are provided through a meal service arranged by Cornerstone.
- d. Personal Support Worker (PSW) services are provided by a contracted agency to support the homeless individual to live independently in the motel until permanent housing is arranged.
- e. A case manager from Cornerstone is assigned to assist the individual in transitioning to a permanent home, linking the person with the Community Care Access Centre (CCAC) and assisting with applications for long term care.
- f. The case manager will also provide any additional supports required including transportation to appointments, referrals for services and continuous follow-up.

5.2 The Homelessness Individuals and Families Information System (HIFIS) has been in use by the Region and some homeless serving agencies for over 15 years. This software is provided free of charge by the federal government to track homeless services across the country and can be used by both shelters and outreach programs for both shelter occupancy and case management purposes. In 2017, this software will be available as a web-based program so that local services can be linked providing a clearer picture of local homeless households. The Region will be partnering with Community Development Council Durham (CDCD) in that the Region will host the database thus providing direct access to data related to CHPI-funded programs. This information will be used to inform future program direction and development.

5.3 Housing Services has begun meeting with community partners and other Regional departments as well as local municipal staff to identify ways to work with landlords to encourage them to offer safe rooming house accommodations so that single people are not left homeless or precariously housed.

5.4 Housing Services staff will also be exploring ways to encourage small landlords, in particular those with second suites by providing workshops on landlord and tenant rights and responsibilities and educating them on local bylaws and fire regulations related to accessory apartments.

5.5 The Region will continue to build on existing programs that provide both staff support and assistance with rental affordability. With the many challenges facing non-senior singles and couples, the focus for services will be on assisting this group to achieve housing stability.

5.6 With regards to services for homeless and at-risk non-senior singles and couples, Housing Services will also consider any recommendations provided by the ongoing work of the Affordable and Seniors' Housing Task Force for proposed guidance or related direction that may support future homelessness programs or priorities.

Respectfully submitted,

Original signed by:

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Dr. Hugh Drouin  
Commissioner of Social Services

## EARLY RELEASE OF REPORT



# The Regional Municipality of Durham Report

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To: Committee of the Whole  
From: Commissioner of Planning and Economic Development  
Report: #2017-COW-\*\*  
Date: June 7, 2017

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**Subject:**

Decision Meeting Report

Street Naming for the New Regional Road between Thickson Road South (Regional Road 26), in the Town of Whitby and Thornton Road South (Regional Road 52), in the City of Oshawa, File: D20-06

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**Recommendations:**

The Committee of the Whole recommends to Regional Council that:

- A) The entire road segment between Thickson Road South and Thornton Road South be named Stellar Drive;
  - B) The street renaming by-law in Attachment #4 to Report #2017-COW-\*\* be adopted;
  - C) Notification continue to be given in accordance with the current practice that is consistent with standard Planning Act procedures; and
  - D) A copy of Commissioner's Report #2017-COW-\*\* be forwarded to the Town of Whitby, the City of Oshawa and all other stakeholders.
-

**Report:****1. Purpose**

- 1.1 On September 7, 2016, Committee of the Whole considered Report #2016-COW-7, which proposed a new street name (Stellar Drive) for a portion of Champlain Avenue (Regional Road 25) immediately east of Thickson Road (Regional Road 26) in the Town of Whitby, as well as the new Regional Road extension to Thornton Road (Regional Road 52), in the City of Oshawa (Refer to Attachment #1).
- 1.2 As a result of its deliberation, Committee of the Whole directed staff to:

“Investigate a potential reimbursement policy for not-for-profit organizations as it relates to street name changes; the possibility of installing directional signage at Thickson Road for Stellar Drive; and, that notices be delivered by staff to all tenants in a building rather than only being sent to the landlord.”
- 1.3 This report provides a response to Committee’s direction to address the following:
  - Preferred approach for Stellar Drive;
  - Compensation; and
  - Notification.

**2. Preferred Approach for Stellar Drive**

- 2.1 Report #2016-P-43 identified three options for the naming of the new Regional Road between Thickson Road in the Town of Whitby and Thornton Road in the City of Oshawa.
- 2.2 The first option was to continue “Consumers Drive” east of Thickson Road to its terminus at Thornton Road. This option would require the entire existing portion of Consumers Drive between Brock Street and Thickson Road to be renumbered, as street numbers currently start at Thickson Road and increase westerly to Brock Street. Approximately 134 businesses would be affected by this option.
- 2.3 The second option was to affix an “East” and “West” suffix to Consumers Drive. This would allow the continuation of Consumers Drive east of Thickson Road to be named “Consumers Drive East”. Property numbering would increase sequentially from Thickson Road to Thornton Road. However, the same number of businesses would be affected by this option.

- 2.4 The third option was to establish a new name (Stellar Drive) for the Regional Road from Thickson Road in the Town of Whitby to Thornton Road in the City of Oshawa. This would require the existing section of Champlain Avenue between Thickson Road and the new T-intersection to be renamed (Refer to Attachment #1). Approximately nine businesses would be affected by this option.
- 2.5 The fourth option of installing directional signage at Thickson Road for Stellar Drive, as suggested at Committee of the Whole, would leave Champlain Avenue's name unchanged.
- 2.6 It is possible to provide directional signage at the Thickson Road and Champlain Avenue intersection (e.g. Stellar Drive this way with a directional arrow). However, it is not conventional to have permanent way finding signage for a road (Stellar Drive) at the intersection of two different roads (Thickson Road and Champlain Avenue). While this may serve as an acceptable temporary solution, it is not the preferred approach for the long-term. Three different street names along an approximate four kilometer segment of road from Brock Street in the Town of Whitby to Thornton Road in the City of Oshawa may be problematic to persons navigating the area, once the temporary signage is taken down.
- 2.7 Therefore, it is recommended that the entire road segment between Thickson Road South and Thornton Road South be named Stellar Drive.

### **3. Regional Road Number Changes**

- 3.1 The addition of the new Regional Road alignment for Stellar Drive and the renaming of a portion of Champlain Avenue, requires amendments to the Regional Road numbers.
- 3.2 As Stellar Drive will extend from the Thickson Road intersection east to Thornton Road, it is recommended that this road alignment be identified as Stellar Drive/Regional Road 25. It is further recommended that the remaining portion of Champlain Avenue from the new T-intersection south and east to Thornton Road be identified as Regional Road 25A (Refer to Attachment #1).
- 3.3 It is recommended that the by-law, as set out in Attachment #4 to this report to rename, name and renumber these roads accordingly, be adopted.

### **4. Compensation**

- 4.1 The Region of Durham does not currently have a compensation policy as it relates to Regional Road renaming projects.



- 4.2 To inform our recommendation regarding the appropriateness of compensation for these types of projects, we have completed a scan of other Upper-tier, Single-tier and Lower-tier Municipalities.

### **Scan of Other Municipalities**

- 4.3 A number of Upper-tier and Single-tier Municipalities in Ontario, as well as all lower-tier municipalities in the Region of Durham were canvassed to determine if they provide compensation for street renaming projects.
- 4.4 Eleven Upper/Single-tier municipalities responded to the request for information (Refer to Attachment #2). The Region of Peel is the only upper-tier municipality that has a Council adopted compensation policy. A one-time payment of \$100.00 for residential properties and \$300.00 for non-residential properties may be provided if the owner makes a compensation request to the Municipality.
- 4.5 The City of Windsor's street renaming policy states that the City is not responsible for any costs associated with a street name change. Therefore, Windsor's policies clarify that they do not provide monetary compensation.
- 4.6 Overall, nine of the eleven upper-tier municipalities that responded have no formal compensation policy as it relates to street renaming.
- 4.7 Only two of Durham's area municipalities have formal compensation policies for local street renaming (Refer to Attachment #3). The Municipality of Clarington provides \$75.00 to all residents affected by a street name change, and \$200.00 to all commercial or institutional uses affected by a street name change. The City of Oshawa's policy provides for a payment of \$250.00 for all homeowners and tenants for any change of address. However, more recently the payment has been reduced to \$100.00 on a case-by-case basis, because many of the address changes can now be done online.
- 4.8 As it relates to the Stellar Drive situation, affected property owners and tenants were given a considerable amount of advanced notice within which to affect any necessary changes related to addressing. In addition, our research of other jurisdictions indicates that most municipalities do not provide compensation for road renaming projects, and the ones that do, provide only a nominal amount. Therefore, it is not recommended that compensation be provided to residents and businesses for Regional road renaming projects.

## 5. Notification

5.1 The provision of public notice for street naming was governed by the Municipal Act until 2007, when all of the requirements for street renaming were deleted from the legislation. Therefore there is no longer a legislated responsibility for the Region to provide public notification for street naming projects.

5.2 However, in an effort to be transparent and to promote public consultation, the current practice follows the same steps and requirements as a Planning Act application, including:

- the circulation of a public meeting notification to every property owner within 120 metres of the affected area, and other affected agencies (e.g. area municipalities, emergency services), as well as advertising a public meeting notice in the local newspaper 20 days in advance of the meeting date;
- holding and facilitating a public meeting;
- notifying all stakeholders, as identified above, of the decision meeting 14 days in advance of the meeting date; and
- holding and facilitating a decision meeting.

5.3 The delivery of notice to all tenants in a building would be challenging for the following reasons:

- **Human error** – It may be difficult in large residential and/or commercial buildings to ensure that the notice is provided to all units within a building; or conversely that it makes it to the appropriate person within the unit. Staff would have no way to prove that notice was given or received by all units within a building; and
- **Security** – in many new residential buildings, and other building types, security clearance is required to enter the building. This could provide a significant obstacle as staff would have to determine which buildings could be provided notice by hand delivery, and which buildings would require notice through an alternative form. This would add significant resources to the notification process.

5.4 Therefore, it is recommended that notification continue to be given in accordance with the current practice that is consistent with standard Planning Act procedures.

## 6. Conclusion

- 6.1 Based on the further review of options and procedures for dealing with street renaming projects in general and the Consumers Drive/Champlain Avenue situation in particular, it is recommended that:
- a. The entire road segment between Thickson Road and Thornton Road be named Stellar Drive; and
  - b. Notification continue to be given in accordance with the current practice that is consistent with standard Planning Act procedures.
- 6.2 It is not recommended that compensation be provided to residents and businesses for Regional Road renaming projects.
- 6.3 This report has been prepared in collaboration with the Works and Finance Departments.

## 7. Attachments

- Attachment #1: Proposed Alignment of New Regional Road from Thickson Road South to Thornton Road South
- Attachment #2: Table 1 – Upper/Single Tier Municipal Street Renaming Compensation Policies
- Attachment #3: Table 2 - Durham Region Lower-Tier Municipal Street Renaming Compensation Policies
- Attachment #4: Street Renaming and Renumbering By-law

Respectfully submitted,

Original signed by

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B.E. Bridgeman, MCIP, RPP  
Commissioner of Planning and  
Economic Development

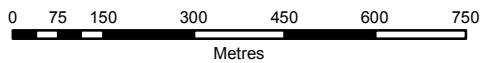
Recommended for Presentation to Committee

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G.H. Cubitt, MSW  
Chief Administrative Officer



**New Regional Road Naming from Thickson Rd. S. to Thornton Rd. S.**



- Portion of Champlain Av. to be Renamed to Stellar Dr./Regional Rd. 25
- Future Extension to be Named to Stellar Dr./Regional Rd. 25
- Portion of Champlain Av./Regional Rd. 25 to be renumbered to Champlain Av./Regional Rd. 25A



This map has been produced from a variety of sources. The Region of Durham does not make any representations concerning the accuracy, likely results, or reliability of the use of the materials. The Region hereby disclaims all representations and warranties. 2016 ORTHOPHOTOGRAPHY provided by © First Base Solutions Inc.

Table 1 – Upper/Single-Tier Municipal Street Renaming Compensation Policies

<b>Municipality</b>	<b>Does the Municipality have a compensation policy?</b>	<b>Compensation Amount Provided</b>	<b>Highlights of the Policy</b>
<b>Brantford</b>	No	n/a	n/a
<b>Guelph</b>	No	n/a	n/a
<b>Haldimand</b>	No	n/a	n/a
<b>Hamilton</b>	No	n/a	n/a
<b>Ottawa</b>	No	n/a	n/a
<b>Peel</b>	Yes	Residential - \$100 Non-residential - \$300	The policy requires the owner to make a request to receive the noted compensation.
<b>Simcoe, County of</b>	No	n/a	n/a
<b>Thunder Bay</b>	No	n/a	n/a
<b>Waterloo</b>	No	n/a	n/a
<b>Windsor</b>	Yes	n/a	Identified in their Street Name Change policy that the City of Windsor is not responsible or liable for any costs associated with a street name change.
<b>York</b>	No	n/a	n/a

**Table 2 – Durham Region Lower-Tier Municipal Street Renaming Compensation Policies**

<b>Municipality</b>	<b>Does the Municipality have a compensation policy?</b>	<b>Compensation Amount Provided</b>	<b>Highlights of the Policy</b>
<b>Ajax</b>	No	n/a	n/a
<b>Brock</b>	No	n/a	n/a
<b>Clarington</b>	Yes	Residential - \$75 Commercial/Institutional - \$200	n/a
<b>Oshawa</b>	Yes	\$100.00 - \$250.00	Council adopted policy to provide an ex-gratia payment of \$250.00 to homeowners and tenants for any change of address. This payment has been reduced to \$100.00 recently as many updates can be done electronically without charge.
<b>Pickering</b>	No	n/a	n/a
<b>Scugog</b>	No	n/a	n/a
<b>Whitby</b>	No	n/a	n/a
<b>Uxbridge</b>	No	n/a	n/a

**BY-LAW NUMBER XX-2017**

**OF**

**THE REGIONAL MUNICIPALITY OF DURHAM**

being a by-law to rename and renumber a portion of Regional Road 25, also known as Champlain Avenue in the Town of Whitby, and to name a new Regional Road alignment which will terminate at Thornton Road South in the City of Oshawa and assign it a Regional Road number;

WHEREAS Regional Council deems it desirable to rename a portion of Champlain Avenue from Thickson Road South to the new T-intersection in the Town of Whitby;

AND WHEREAS Regional Council deems it desirable to name the new Regional Road alignment from east of the new T-intersection between to its terminus at Thornton Road South in the City of Oshawa;

AND WHEREAS Regional Council deems it desirable to rename and renumber the Regional Road for the existing section of Champlain Avenue from south of the new T-intersection in the Town of Whitby to Thornton Road South in the City of Oshawa;

NOW THEREFORE, BE IT ENACTED AND IT IS HEREBY ENACTED as a By-law of The Regional Municipality of Durham by the Council thereof as follows:

1. That the portion of existing Regional Road 25, currently designated as Champlain Avenue, starting from the intersection of Thickson Road South to the T-intersection with Champlain Avenue , being a distance of 199 metres approximately, be named "Stellar Drive".
2. That the new Regional Road alignment from east of the T-intersection with Champlain Avenue to its terminus at Thornton Road South in the City of Oshawa, being a distance of 1,483 metres approximately, also be named "Stellar Drive".
3. That the entire road alignment to be named "Stellar Drive", being a distance of 1,682 metres approximately also be named Regional Road 25 .
4. That existing Champlain Avenue from south of the T-intersection to Thornton Road South, being a distance of 1,738 metres approximately, be renamed from Regional Road 25 to Regional Road 25A .
5. That existing Champlain Avenue from South of the T-intersection to Thornton Road South, being a distance of 1,738 metres approximately, be renumbered accordingly.

BY-LAW read and passed this \_\_\_\_ day of June, 2017

\_\_\_\_\_  
R. Anderson, Regional Chair and CEO

\_\_\_\_\_  
R. Walton, Regional Clerk





# Interoffice Memorandum

The Regional Municipality of Durham  
Planning and Economic Development Department  
Planning Division

To: Mr. Ralph Walton  
Regional Clerk/Director of Legislative Services  
Regional Clerk

From: David Perkins  
Planner

Date: May 12, 2017

Re: **New Application for a Regional Official Plan Amendment**  
File Number: **OPA 2017-002**  
Applicant: 1725596 Ontario Limited  
Location: Part Lot 25, Concession BFC  
Municipality: Clarington

The above application is being circulated to you for your review and comment.

***The purpose of the application is to permit the severance of a dwelling rendered surplus as a result of the consolidation of non-abutting farm properties.***

As we wish to consider this application expeditiously, we respectfully request your comments by June 12, 2017. Please call me if you have any questions.

David Perkins  
Planner

:ps

Encl. Application package

"Service Excellence for our Communities"

C.S. - LEGISLATIVE SERVICES

Original
To: T. Fraser
Copy CIP-memo only
To:
C.C. S.C.C. File
Take Appr. Action



NIGHT WAGON  
BRIAN BRIDGEMAN  
SUSAN SLOPE  
Incorporation of  
The Township of Brock  
1 Cameron St. E., P.O. Box 10  
Cannington, ON L0E 1E0  
705-432-2355

MAY 02 11 44 AM '17

REGION OF DURHAM  
RE  
MAY 11 2017  
OF  
REGIONAL CHAIR & CEO

May 9, 2017

Mr. Roger Anderson  
Regional Chair and CEO  
Regional Municipality of Durham  
605 Rossland Road East  
P.O. Box 623  
Whitby, Ontario  
L1N 6A3

Dear Sir:

Re: Regulatory Registry Proposal Number: 17 MNR004 – Proposed changes to Regulation 244/97 aggregate fees and royalties

Please be advised that the Public Works Committee of the Township of Brock, at their meeting held on May 8, 2017, adopted a resolution supporting your recommendations with respect to increasing aggregate fees to offset the true cost impact of this industry to the municipalities of Durham.

Should you have any concerns, please do not hesitate to contact the undersigned

Yours truly,

THE TOWNSHIP OF BROCK

Thomas G. Gettinby, MA, MCIP, RPP, CMO  
CAO & Municipal Clerk

TGG: dh

cc. Laurie Scott, MPP

C.S. - LEGISLATIVE SERVICES

Original
To: CIP
Copy
To:
C.C. S.C.C. File
Appr. Action

If this information is required in an accessible format, please contact the Township at 705-432-2355.

MAY 15 11:30 AM '17



**Town of Whitby**  
**Office of the Town Clerk**  
575 Rossland Road East, Whitby, ON L1N 2M8  
www.whitby.ca

COMMUNITY SERVICES

CIP ✓

B. Budgeman

B. Kelly

C.C. S. ...

Take App: ...

May 11, 2017

Ralph Walton, Regional Clerk  
Regional Municipality of Durham  
605 Rossland Road East  
Whitby ON L1N 6A3

Re: Planning and Development Department Report, PL 40-17  
Durham Community Climate Adaptation Plan

Please be advised that at a meeting held on May 8, 2017 the Council of the Town of Whitby adopted the following recommendation:

1. That Council approve in principle the Durham Community Climate Adaptation Plan;
2. That staff be authorized to participate on working groups to further develop the programs proposed in the Plan and a reporting framework;
3. That the Whitby Sustainability Advisory Committee be consulted, where appropriate; and,
4. That the Clerk forward a copy of this report and Council's Resolution to the Whitby Sustainability Advisory Committee and the Region of Durham.

Should you require further information, please do not hesitate to contact the Planning Department at 905.430.4306.

Christopher Harris  
Town Clerk

Copy: Meaghan Craven, Staff Liaison, Whitby Sustainability Advisory Committee  
B. Short, Commissioner of Planning and Development

Attach.



# Town of Whitby Report

**Report to:** Planning and Development Committee  
**Date of meeting:** April 24, 2017  
**Department:** Planning and Development Department  
**Report Number:** PL 40-17  
**File Number(s):** Not applicable

## **Report Title: Durham Community Climate Adaptation Plan**

### **1. Recommendation:**

- 1. That Council approve in principle the Durham Community Climate Adaptation Plan;**
- 2. That staff be authorized to participate on working groups to further develop the programs proposed in the Plan and a reporting framework;**
- 3. That the Whitby Sustainability Advisory Committee be consulted, where appropriate; and,**
- 4. That the Clerk forward a copy of this report and Council's Resolution to the Whitby Sustainability Advisory Committee and the Region of Durham.**

### **2. Executive Summary:**

Over the past two years, with participation from a number of local municipalities, conservation authorities and other responsible agencies, the Region of Durham has undertaken the development of a Climate Change Adaptation Plan. This was completed in order to prepare the community for the future impacts of climate change. The Plan was recently approved, as amended, by the Region of Durham. The Region has requested that local municipal partners approve the Plan in principle in order to move forward collectively on implementation.

### **3. Origin:**

The Region of Durham approved in principle the Durham Community Climate Adaptation Plan on December 14, 2016.

Report to: Planning and Development Committee  
Report number: PL 40-17

The Region has followed up by letter for local stakeholders with a request that requires action.

#### **4. Background:**

In 2013, the Region of Durham commissioned the services of SENES Consultants to project Durham Region's future climate for the period of 2040 to 2049. This study revealed that Durham's projected climate in the 2040s shows: average temperature increases; 50% increases in one day maximum rainfalls and more intense rainstorm events, including a 15% increase in the potential for violent storms and a 53% increase in the potential for tornadoes. This data was subsequently used as background information for the development of a Durham Community Climate Adaptation Plan (DCCAP) to help prepare Durham Region for the expected changes in weather.

The DCCAP was to be developed through a four-phase process including:

- Phase 1 – Assessment – completed in 2014
- Phase 2 – Program Design – completed in 2015 – 2016
- Phase 3 – Program Approval and Funding – 2017
- Phase 4 – Program Implementation – 2018 and beyond

In October, 2016 staff reported and provided comments on the Durham Community Climate Adaptation Plan that had been approved in principle by Durham Region (see PL 102-16). At that time, the DCCAP was received for information by the Town of Whitby.

On November 18, 2016 the Durham Region Roundtable on Climate Change approved an amended DCCAP and recommended it to the Committee of the Whole at the Region for approval in principle. The final approved DCCAP forms Attachment #1 to this report.

#### **5. Discussion/Options:**

On February 21, 2017, all Mayors and CAO's in Durham Region were issued a letter confirming the Durham Community Climate Adaptation Plan was approved in principle by Durham Region Council. In that letter, the Region requested the following from municipal partners:

1. Take the Plan to Council for approval in principle.
2. Participate in working groups to further develop proposed Programs.
3. Work with the Region to develop a Reporting Framework for joint tracking of progress.

At this time a number of local area stakeholders have approved the DCCAP in principle including: Uxbridge, Brock, Oshawa, and CLOCA. Remaining

municipalities and some stakeholders are scheduled to take the Plan forward to their respective Councils in April and May.

### **Next Steps**

While municipal and other stakeholders work to have the Plan approved in principle, the Region is beginning work on other implementation tasks. The Region recently retained a consultant to help develop the reporting framework that local municipalities and other stakeholders will be using to input into the annual report on progress. Staff have been advised that the consultant will be working with the stakeholders to garner input into the development of the framework. Staff have also been advised that appointment requests to a Steering Committee and Working Groups for implementation of the Plan will begin in May. More details will continue to be released by the Region over time, including:

- Further development of programs and activities
- Estimation of program costs and benefits
- Integration of agencies' efforts for each program
- Funding and implementation of program activities

Staff will continue to work with the Region on the launch of implementation items for the Plan. Additionally, as directed in PL 102 - 16 staff will be reporting back in 2017 with a proposed framework for a Town of Whitby approach for climate change.

### **6. Public Communications/Plan:**

There is no public communication required at this time. The Region is currently working towards a public launch event for the DCCAP.

### **7. Considerations:**

#### **7.1. Public**

The Whitby Sustainability Advisory Committee had previously reviewed the DCCAP and received a presentation from Brian Kelly, Manager of Sustainability from the Region of Durham, in addition to providing comments (outlined in PL 102-16). A copy of this report will also be forwarded to the Committee for information. Staff are recommending that the Whitby Sustainability Advisory Committee be consulted, when appropriate, on the implementation of the DCCAP.

#### **7.2. Financial**

There are no financial impacts at this time. Staff will continue to keep Council apprised of financial implications for the Town as they arise.

Staff resources from various departments will continue to be required in order to undertake implementation of this Plan.

### **7.3. Impact on and input from other Departments/Sources**

The Senior Management Team has received the final Durham Community Climate Adaptation Plan in addition to receiving a presentation from Brian Kelly from the Region of Durham on the next steps related to implementation.

### **7.4. Corporate and/or Department Strategic Priorities**

The Durham Community Climate Adaptation Plan is in keeping with the goals and objectives of the Town of Whitby Corporate Sustainability Plan.

## **8. Summary and Conclusion:**

The Durham Community Climate Adaptation Plan has been approved by the Region of Durham. The Region has requested that local municipal partners also approve the Plan in principle in order to proceed with a regional approach to implementation. Staff recommend approval of the Plan in principle at this time and will continue to work with the Region on the next steps for implementation. Staff will also be reporting back in 2017 on a Town of Whitby approach to climate change. Staff will continue to keep Council apprised of implementation items and resource impacts of the Durham Community Climate Adaptation Plan.

## **9. Attachments:**

Attachment #1: Durham Community Climate Adaptation Plan

For further information contact:

Meaghan Craven, Sustainability Coordinator, x2317

---

Robert B. Short, Commissioner of Planning, x4309

---

Doug Barnes, Interim Chief Administrative Officer, x2211

MAY 11 '17 AM 11:55



# TOWN OF LAKESHORE

419 Notre Dame St.  
Belle River, ON N0R 1A0

April 28, 2017

Ministry of Municipal Affairs  
17<sup>th</sup> Floor  
777 Bay Street  
Toronto, Ontario M5G 2E5

Attention: Hon. Bill Mauro

Dear Hon. Bill Mauro

**RE: Support of Resolution Re: Request the Province of Ontario to Ease Restrictions of Surplus Dwelling Severances in Areas Zoned Agriculture.**

Please find attached the resolution approved by the Council of the Town of Lakeshore at their Regular Council meeting held on April 25, 2017.

Should you require any additional information with respect to the above matter, please contact the undersigned.

Yours truly,

Mary Masse  
Clerk

/cl

Attachment: Resolution of Lakeshore Council

Cc: Ministry of Agriculture Food and Rural Affairs, Hon. Jeff Leal  
Association of Municipalities Ontario (AMO)  
Via Email - All Ontario Municipalities

### C.S. - LEGISLATIVE SERVICES

Original To: CIP
Copy To: R. Anderson G. Cubitt
B. Bridgeman
C.C. S.C.C. File
Take Appr. Action





## TOWN OF LAKESHORE

April 25, 2017

419 Notre Dame St.  
Belle River, ON N0R 1A0

Councillor Diemer moved and Deputy Mayor Fazio seconded:

**That:**

**WHEREAS, the farm house is an existing dwelling and no new residential development is created by severing a farm house from its surrounding land, therefore the severance is not in conflict with the 2014 Provincial Policy Statement, and,**

**WHEREAS, rules regarding the number of years the farmer has owned the farm lands and rezoning of the retained farm lands, to prohibit future dwellings could be considered by the Province, and,**

**WHEREAS, changes to rules for severance could eliminate the current practice of the purchaser of the farm, which is acquired as part of a farm lot consolidation, then severing off the existing farm house, as surplus to their needs and then selling it back to the farmer, if there is a need to retire on the property**

**BE IT THEREFORE, resolved that the Council of the Town of Lakeshore requests the Province of Ontario to ease restrictions of surplus dwelling severances in areas zoned Agriculture, thereby permitting the seller of the farm, to sever off an existing dwelling (i.e. farm house)**

**That this resolution be circulated to AMO and Ontario Municipalities for support.**

**Motion Carried Unanimously**

**From:** Jennifer.OConnell@parl.gc.ca  
**Sent:** May-15-17 9:10 AM  
**To:** Clerks  
**Subject:** News Release on the Pickering Lands  
**Attachments:** News Release - Pickering Lands File.pdf

Good Morning,

My name is Musa Mansuar, and I am Ms. O'Connell's Legislative Assistant. I have attached for your review, a copy of the news release detailing a new, balanced approach for the management of the Pickering Lands under the new "Pickering Agricultural Lease Renewal Strategy".

Ms. O'Connell would appreciate if you could distribute the news release to Regional Chair Anderson and all members of Durham Regional Council for their information.

Please don't hesitate to reach out with any further questions.

Yours Truly,

Musa Mansuar



Musa Mansuar, Legislative Assistant  
 Jennifer O'Connell  
 Member of Parliament for Pickering-Uxbridge  
 Valour Building, Room 530, Ottawa, ON K1A 0A6  
 Tel: (613) 995-8082 | Fax: (613) 996-6587  
 ♻️ Before printing this e-mail, think about the Environment

**C.S. - LEGISLATIVE SERVICES**

Original
To: CIP
Copy
To: Dept Heads - via email Vemailed
C.C. S.C.C. File
Take Appr. Action

Transport  
CanadaTransports  
Canada

## News Release

For Immediate Release

### Transport Canada takes balanced approach for management of the Pickering Lands under new Pickering Agricultural Lease Renewal Strategy

May 15, 2017

Pickering, Ontario

Transport Canada

The Government of Canada is pursuing a balanced approach to the management of the federally owned Pickering Lands to ensure that environmental and economic demands are met.

As part of a new updated Pickering Agricultural Lease Renewal Strategy, Transport Canada will begin offering agricultural tenants on the Pickering Lands lease terms for 10 years and will adjust agricultural rental rates, effective April 1, 2018. This updated agricultural lease model will provide lease holders on the Pickering Lands with better stability to make sound business decisions by providing longer tenures and fixed rental rates for their leased properties. The restructured lease agreements will also continue to ensure that the Lands are managed by the department in a financially prudent manner.

Transport Canada is notifying agricultural tenants on the Pickering Lands of the new leasing structure in spring 2017, so that lease holders can make necessary business decisions prior to implementation on April 1, 2018. The majority of agricultural leases and rental rates on the Pickering Lands have remained unaltered for more than 20 years.

The department's Agricultural Lease Renewal Strategy focuses only on agricultural lease agreements and a limited number of mixed-use farm properties on the Pickering Lands. There are currently no plans to change the leasing strategy for residential properties on the Pickering Lands.

Transport Canada is committed to an open and transparent process concerning the future development of the Pickering Lands Site. No decisions have been made on the development of a potential airport on the Pickering Lands.

#### Quote

"Transport Canada's updated lease agreements will provide agricultural lease holders with the ability to make sound business decisions as a result of longer tenures, while also ensuring a fair return to Canadian taxpayers by taking into consideration market rates for comparable agricultural lands."

*Jennifer O'Connell*

*Member of Parliament for Pickering - Uxbridge*

#### Quick Facts

- Transport Canada has retained 8,700 acres of the Pickering Lands for possible future development.
- Transport Canada has initiated an aviation sector analysis to obtain updated data on aviation demand and capacity and the work is expected to be completed in 2018.
- The decision to implement a new agricultural lease renewal strategy is not indicative of any potential decision regarding future development on the Lands.

Government  
of CanadaGouvernement  
du Canada

Canada



Transport  
Canada

Transports  
Canada

- 30 -

## Contacts

Musa Mansuar  
Legislative Assistant  
Office of MP Jennifer O'Connell  
905-839-2878  
[Jennifer.OConnell@parl.gc.ca](mailto:Jennifer.OConnell@parl.gc.ca)

Media Relations  
Transport Canada, Ottawa  
613-993-0055  
[media@tc.gc.ca](mailto:media@tc.gc.ca)

Transport Canada is online at [www.tc.gc.ca](http://www.tc.gc.ca). Subscribe to e-news or stay connected through RSS, Twitter, Facebook, YouTube and Flickr to keep up to date on the latest from Transport Canada.

This news release may be made available in alternative formats for persons living with visual disabilities.



Government  
of Canada

Gouvernement  
du Canada

Canada



**Lake Simcoe Region**  
conservation authority

C.S. - LEGISLATIVE SERVICES

4-11-17 4:10:17

www.LSRCA.on.ca

May 11, 2017

Mr. Ralph Walton  
Regional Clerk  
Regional Municipality of Durham  
605 Rossland Road East  
Whitby, ON L1N 6A3

Dear Mr. Walton,

Original
To: CIP
Copy: Curbitt } hand copies
To: J. Clapp } internal mail
C.C. S.C.C. File
Take Appr. Action

**Re: 2017 Lake Simcoe Region Conservation Authority - Budget and Municipal Levies**

The Regional Municipality of Durham is an important and valued partner of Lake Simcoe Region Conservation Authority (LSRCA). On behalf of LSRCA members and staff, I extend to you our sincere thank you for your support of our 2017 Budget. The LSRCA Board of Directors, at their meeting held on April 28, 2017, passed the following resolution:

**Moved by:** M. Quirk  
**Seconded by:** S. Macpherson

**BOD-067-17:**

**RESOLVED THAT** Staff Report No. 19-17-BOD regarding LSRCA's 2017 Proposed Budget be received; and

**FURTHER THAT** the 2017 Budget and all projects therein be adopted; and

**FURTHER THAT** LSRCA staff be authorized to enter into agreements with private sector organizations, non-governmental organizations or governments and their agencies for the undertaking of projects for the benefit of LSRCA and funded by the sponsoring organization or agency, including projects that have not been provided for in the approved budget; and

**FURTHER THAT** as required by Ontario Regulations 139/96 and 231/97, this recommendation and the accompanying budget documents, including the schedule of matching and non-matching levies, be approved by recorded vote; and

**FURTHER THAT** authorized LSRCA officials be directed to take such action as may be necessary to implement the foregoing, including obtaining approvals and signing and executing documents.

**CARRIED**

The voting on the Conservation Authority budget resolution is based on a weighted majority voting procedure with votes weighted by proportionate share of the total assessment, in accordance with the Ministry of Natural Resources and Forestry’s policy and protocol developed by the Association of Municipalities of Ontario and Conservation Ontario. The budget resolution requires a weighted majority of 51% in order to be passed. The 2017 budget resolution was unanimously passed by the Members in attendance with a 100% weighted majority. The vote was recorded as follows:

Representative	Partner Municipality	YEA	NAY	CVA
Ms. Debbie Bath	Durham Region (Brock)	absent		2.17%
Regional Councillor Naomi Davison	York Region (at Large)	X		9.01%
Mayor Geoffrey Dawe	York Region (Aurora)	X		9.02%
Mr. Jay Dolan	City of Barrie	absent		9.11%
Regional Councillor Bobbie Drew	Durham Region (Scugog)	X		2.17%
Councillor Avia Eek	York Region (King)	X		9.02%
Councillor Ken Ferdinands	York Region (Whitchurch-Stouffville)	X		9.02%
Councillor Peter Ferragine	Town of Bradford-West Gwillimbury	X		4.67%
Mayor Virginia Hackson	York Region (East Gwillimbury)	X		9.01%
Councillor Shira Harrison-McIntyre	Town of New Tecumseth	X		0.47%
Councillor Dave Kerwin	York Region (Newmarket)	X		9.01%
Councillor Scott Macpherson	Township of Oro-Medonte	X		1.11%
Deputy Mayor Pat Molloy	Durham Region (Uxbridge)	X		2.17%
Mayor Margaret Quirk	York Region (Georgina)	X		9.01%
Councillor Peter Silveira	City of Barrie	absent		9.11%
Councillor Richard Simpson	Town of Innisfil	X		4.33%
Councillor Steven Strangway	City of Kawartha Lakes	X		0.42%
No representative for 2017	Township of Ramara	absent		1.15%

Please accept this letter as notice that the Regional Municipality of Durham’s portion of the General Levy for 2017 is \$237,756.

In accordance with Sections 27(8) and 27(9) of the Conservation Authorities Act, any appeals to the Ontario Mining and Lands Commissioner must be made within thirty (30) days from the date of this letter. Should you wish to appeal the levies, please copy the undersigned on all documents sent to the Commissioner.

LSRCA also appreciates the commitment and funding support to its special capital programs. The Special Capital Levy for 2017 is \$463,282. The Special Operating Levy for 2017 is \$21,052.

Mr. Ralph Walton  
May 11, 2017  
Page 3

**Lake Simcoe Region**  
conservation authority

Please find enclosed an invoice in the amount of \$722,090, which represents the General and Special Capital levies, as well as the Special Operating Levy if applicable. Also enclosed is a copy of the 2017 Approved Budget Book and Staff Report 19-17-BOD and the 2016 Audited Financial Statements for the Authority.

If you require clarification or any further information, please do not hesitate to contact Susan McKinnon, Manager, Budget and Business Analysis ([s.mckinnon@LSRCA.on.ca](mailto:s.mckinnon@LSRCA.on.ca)) or the writer.

Yours truly,

Michael Walters  
Chief Administrative Officer  
/rsf

Enclosures

Copy: Garry H. Cubbitt, Chief Administrative Officer  
R.J. Clapp, C.A. Commissioner of Finance  
Debbie Bath, Citizen Representative  
Councillor Pat Molloy  
Regional Councillor Bobbie Drew  
Accounts Payable Dept.  
S. McKinnon, Manager, Budget and Business Analysis, LSRCA



**Lake Simcoe Region Conservation Authority**  
 120 Bavview Parkway  
 Newmarket, Ontario L3Y 3W3  
 Phone: 905-895-1281

**Invoice**

Regional Municipality of Durham  
 Finance Department  
 605 Rossland Road East, Whitby, ON L1N 6A3  
 Attn: Ralph Walton

Number: 9552  
 Page: 1  
 Date: 5/11/2017

<b>Customer No.</b>	<b>Terms Code</b>	GST #R119003309
DUR009	NET30	

	Description/Comments	Quantity and Unit Price	
	Conservation Authorities Moraine Coalition		5,000.00
	Lake Simcoe Protection Plan		13,707.00
	Program Information Management		10,672.00
	LEAP		93,425.00
	Asset Management - Vehicles & Equipment		5,574.00
	Asset Management - Cons Area Maintenance		42,735.00
	Conservation Area Management Plans		27,866.00
	Basin Wide Initiatives		22,575.00
	Flood Forecasting & Warning		7,526.00
	Natural Hazard Modeling and Mapping		20,293.00
	Subwatershed - Monitoring		77,571.00
	Urban Restoration		93,425.00
	Natural Heritage Mapping		5,927.00
	Open Lake Monitoring		13,503.00
	Groundwater Monitoring		7,085.00
	Surface Water Monitoring		7,708.00
	Water Response		8,690.00
	General Levy		237,756.00
	Special Operating Levy		21,052.00



Lake Simcoe Region Conservation Authority

120 Bavview Parkway  
 Newmarket, Ontario L3Y 3W3  
 Phone: 905-895-1281

**Invoice**

Regional Municipality of Durham  
 Finance Department  
 605 Rossland Road East, Whitby, ON L1N 6A3  
  
 Attn: Ralph Walton

Number:	9552
Page:	2
Date:	5/11/2017

<b>Customer No.</b>	<b>Terms Code</b>	GST #R119003309
DUR009	NET30	

	Description/Comments	Quantity and Unit Price	

Subtotal before taxes	722,090.00
Total taxes	0.00
Total amount	722,090.00
Payment received	0.00
Amount due	722,090.00

# Lake Simcoe Region Conservation Authority

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## 2017 Approved Budget

April 28, 2017



**Lake Simcoe Region**  
conservation authority

# Lake Simcoe Region Conservation Authority

## At a Glance

LSRCA is a local watershed management organization incorporated under the Conservation Authorities Act (1946).

Since our formation in 1951, we have been dedicated to conserving, restoring and managing the Lake Simcoe watershed.

Our jurisdiction, which began in the East Holland River with five municipalities, has grown to include the entire Lake Simcoe watershed with the exception of the City of Orillia and the Upper Talbot River subwatershed.

LSRCA is governed by an 18-member Board of Directors, appointed within a four-year cycle by its 9 member municipalities. Each year, the Board of Directors elects a Chair and Vice Chair from among its 18 members.



## *Our Vision*

*We envision the  
Lake Simcoe  
watershed  
as a thriving  
environment that  
inspires and  
sustains us for  
generations to  
come.*

## Our Watershed

The Lake Simcoe watershed is a 3,400 square kilometre area of land that sweeps across 20 municipalities, from the Oak Ridges Moraine in the south to the Oro Moraine in the north, through York and Durham Regions, Simcoe County and the cities of Kawartha Lakes, Barrie and Orillia.

The watershed is delineated by 18 major river systems and many smaller ones that flow through the landscape to the heart of the watershed; Lake Simcoe.



**Lake Simcoe Region**  
conservation authority

120 Bayview Parkway  
Newmarket, ON L3Y 3W3  
www.LSRCA.on.ca  
905.895.1281 • 1.800.465.0437

# LSRCA at the Forefront

Our watershed is one of the fastest growing regions in Canada and is currently home to 465,000\* people. Based on the province of Ontario's Places to Grow Plan and municipal official plans, it's projected that the urban area within our watershed will increase by approximately 50% by the year 2041 and the population will nearly double.

Defined by our mandate under the Conservation Authorities Act (1946), and shaped by continuous challenges presented by urban growth and climate change, LSRCA delivers a number of programs and services to our municipal partners and watershed residents under our Business Pillars. Our Pillars represent the strategic focus areas within our operation - Science & Research, Protection & Restoration, Education & Engagement and Leadership & Support.

As the leading local integrated watershed management agency, our business is built on programs and services that support the ecological, social and economic health of Lake Simcoe and the surrounding environment. While we have a long and accomplished history as expert practitioners, we don't do it alone. We are continually reaffirming and establishing partnerships at every level and within all of our communities to support our ongoing mission.

\* based on 2016 Ontario census

## Operations Profile

The Lake Simcoe Region Conservation Authority's business operation is comprised of 5 divisions which encompass 12 departments and employs over 100, full time, part time, contract and seasonal staff.

Our science, research and restoration business relies on a vast range of experts in the field of environmental science including specialists in limnology, hydrogeology, hydrology, biology, botany, soil science and more. Additionally, recognized experts in water resource and environmental engineering, urban and community planning, forestry, conservation and natural resource management, support the numerous activities of the Authority.

Our education and outreach business depends on accomplished environmental scientists who are also Ontario Certified Teachers, trained in delivering formal curriculum-based education programs to school-aged children and youth. Their expanded role includes delivering programs to engage citizens of all ages in making a meaningful and lasting connection with Lake Simcoe and the watershed.

These teams are championed internally by an equally broad range of experts delivering strategic leadership and essential services in a number of specialized fields including: business planning; human resource management; financial planning and management; geographic information systems and information technology; and corporate communications, public and media relations, design and marketing.



### *Mission*

*Our mission is to work with our community to protect and restore the Lake Simcoe watershed by leading research, policy and action.*

# 2017 Budget Status Report

## For the Period Ending December 31, 2017

### Budget Summary

#### Revenue:

	Approved Budget 2016	Audited Actual 2016	Approved Budget 2017
General Levy	3,541,334	3,541,334	3,655,482
Special Capital Levy & Municipal Partners	5,898,133	5,215,515	7,003,292
Provincial and Federal Funding	2,485,082	2,685,574	2,184,722
Revenue Generated by Authority	2,265,371	2,489,297	2,710,967
Other Revenue	101,560	328,437	97,263
Donation - Forgivable Loan	214,064	223,717	-
<b>Total Revenue</b>	<b>14,505,543</b>	<b>14,483,874</b>	<b>15,651,726</b>

#### Expenditures:

Science & Research	3,913,716	3,486,366	4,511,975
Protection & Restoration	7,124,706	6,945,445	6,748,589
Education & Engagement	1,228,223	1,330,446	1,410,730
Leadership & Support	4,001,641	4,127,229	4,531,927
<b>Total Gross Expenditures</b>	<b>16,268,286</b>	<b>15,889,486</b>	<b>17,203,221</b>
Less: Capital Assets	(354,400)	(840,436)	(364,426)
Less: Internal Fee For Service	(1,276,569)	(1,353,445)	(806,468)
<b>Total Net Expenditures</b>	<b>14,637,318</b>	<b>13,695,605</b>	<b>16,032,328</b>
Less: Amortization	(354,400)	(358,854)	(364,426)
Loss on disposal of Asset			
<b>Net Revenue (Expenditures)</b>	<b>(486,174)</b>	<b>429,415</b>	<b>(745,027)</b>

# 2017 Budget Status Report

## For the Period Ending December 31, 2017

### Science & Research

#### Revenue:

	Approved Budget 2016	Audited Actuals 2016	Approved Budget 2017
Special Capital Levy & Municipal Partners	2,420,399	1,870,898	2,700,920
Provincial and Federal Funding	1,295,406	1,365,430	1,546,685
Revenue Generated by Authority	45,000	56,901	140,000
Other Revenue	-	36,102	-
<b>Total Revenue</b>	<b>3,760,805</b>	<b>3,329,331</b>	<b>4,387,605</b>

#### Expenditures:

Basin Wide Initiatives	491,178	506,575	442,560
Floodline/Natural Hazard Policy & Mapping	234,683	190,129	225,448
Natural Heritage Mapping	148,986	132,997	204,291
Source Water Protection Planning	624,336	633,892	534,433
Watershed Health Monitoring	1,690,633	1,571,213	1,740,596
Watershed Planning	723,901	451,560	1,364,646
<b>Total Gross Expenditures</b>	<b>3,913,716</b>	<b>3,486,366</b>	<b>4,511,974</b>
Less: Capital Assets	-	(146,516)	-
Less: Internal Fee For Service	(2,114)	(30,108)	(14,039)
<b>Total Net Expenditures</b>	<b>3,911,602</b>	<b>3,309,742</b>	<b>4,497,935</b>
<b>Net Revenue (Expenditures)</b>	<b>(150,797)</b>	<b>19,589</b>	<b>(110,330)</b>

# 2017 Budget Status Report

## For the Period Ending December 31, 2017

### Protection & Restoration

#### Revenue:

	Approved Budget 2016	Audited Actual 2016	Approved Budget 2017
General Levy	1,002,567	1,002,567	928,111
Special Capital Levy & Municipal Partners	2,398,351	2,495,468	2,639,457
Provincial and Federal Funding	1,185,876	1,313,287	631,236
Revenue Generated by Authority	1,997,235	2,134,417	2,247,553
Other Revenue	81,560	220,100	77,263
<b>Total Revenue</b>	<b>6,665,589</b>	<b>7,165,839</b>	<b>6,523,620</b>

#### Expenditures:

Conservation Lands	491,257	615,300	633,036
Land Securement & Property Management	427,769	317,105	455,845
Environmental Planning & Regulations	2,514,464	2,293,318	2,651,716
Erosion & Flood Control Structures	43,580	71,398	45,532
Flood Forecasting/Flood Warning	283,490	276,677	293,293
Landowner Environmental Assistance Program (LEAP)	2,840,016	2,959,367	1,647,484
Offsetting Compensation Fund Projects	-	7,823	300,000
Watershed Stewardship and Forestry Program	524,130	404,457	721,682
<b>Total Gross Expenditures</b>	<b>7,124,706</b>	<b>6,945,445</b>	<b>6,748,588</b>
Less: Capital Assets	-	(159,439)	-
Less: Internal Fee for Service	(386,121)	(347,922)	(33,359)
<b>Total Net Expenditures</b>	<b>6,738,585</b>	<b>6,438,085</b>	<b>6,715,229</b>
<b>Net Revenue (Expenditures)</b>	<b>(72,996)</b>	<b>727,754</b>	<b>(191,609)</b>

# 2017 Budget Status Report

## For the Period Ending December 31, 2017

### Education & Engagement

#### Revenue:

	Approved Budget 2016	Audited Actual 2016	Approved Budget 2017
General Levy	592,052	592,052	667,621
Special Capital Levy & Municipal Partners	130,719	130,719	262,944
Provincial and Federal Funding	-	3,057	3,000
Foundation Donation	53,000	87,000	87,000
Fee for Service	90,000	109,030	149,045
Other Revenue	-	679	-
<b>Total Revenue</b>	<b>865,771</b>	<b>922,537</b>	<b>1,169,610</b>
	-	-	-
<u>Expenditures:</u>			
Corporate Communications	749,528	739,588	805,387
Conservation Education	478,695	590,858	605,343
<b>Total Gross Expenditures</b>	<b>1,228,223</b>	<b>1,330,446</b>	<b>1,410,730</b>
Less: Capital Assets	-	(4,188)	-
Less: Internal Fee For Service	(250,563)	(250,563)	(128,530)
<b>Total Net Expenditures</b>	<b>977,660</b>	<b>1,075,695</b>	<b>1,282,200</b>
<b>Net Revenue (Expenditures)</b>	<b>(111,889)</b>	<b>(153,158)</b>	<b>(112,590)</b>



# 2017 Budget Status Report

## For the Period Ending December 31, 2017

### Leadership & Support

#### Revenue:

	Approved Budget 2016	Audited Actual 2016	Approved Budget 2017
General Levy	1,946,715	1,946,715	2,059,749
Special Capital Levy & Municipal Partners	948,663	718,430	1,399,972
Provincial and Federal Funding	3,800	3,800	3,800
Revenue Generated by Authority	80,136	101,949	87,369
Other Revenue	20,000	71,556	20,000
Donation - Forgivable Loan	214,064	223,717	-
<b>Total Revenue</b>	<b>3,213,378</b>	<b>3,066,167</b>	<b>3,570,890</b>

#### Expenditures:

Lake Simcoe Protection Plan	258,165	247,315	266,205
Corporate Communications	749,527	739,588	805,387
Finance & Administration	923,868	1,074,948	889,171
Geographic Information Systems and Information Technology	1,039,772	1,089,159	1,140,368
Human Resources	432,711	405,615	495,337
Office of the Chief Administrative Officer	398,625	393,122	413,133
Vehicle and Equipment Pool	179,714	140,593	208,897
Head Office Operations	423,907	651,533	361,536
Scanlon Creek Office Operations	313,192	97,323	721,148
Rental Properties	31,687	27,621	36,132
<b>Total Gross Expenditures</b>	<b>4,751,168</b>	<b>4,866,817</b>	<b>5,337,314</b>
Less: Expenses allocated to Education & Engagement	(749,527)	(739,588)	(805,387)
<b>Sub Total</b>	<b>4,001,640</b>	<b>4,127,229</b>	<b>4,531,927</b>
Less: Capital Assets	-	(530,293)	-
Less: Internal Fee For Service	(637,771)	(724,852)	(630,540)
<b>Net Expenditures</b>	<b>3,363,869</b>	<b>2,872,084</b>	<b>3,901,387</b>
<b>Excess (deficiency) of revenue over expenditures</b>	<b>(150,491)</b>	<b>194,083</b>	<b>(330,497)</b>

# 2017 Reserve Budget

## Reserve Budget

	Opening Balance January 1, 2017	2017 Proposed Appropriations to/(from) Reserve	Projected Balance as at December 31, 2017	Board Approved Minimum Target
<b>Capital Asset Reserve</b>				
Administration Building Major Maintenance	28,533		28,533	25,000
Beaver River Wetlands	13,626		13,626	
Whites Creek Land Reserve	16,697		16,697	
Scanlon Creek Trail Reserve	1,000	(1,000)	0	
Computer and Network System	28,400		28,400	25,000
Conservation Area Maintenance & Development	50,000	(50,000)	0	
Education Centre - Capital	16,912		16,912	
Flood Control Network and Structures	24,947		24,947	15,000
Green Space Acquisition	58,057		58,057	
Pangman - Fencing	22,977		22,977	
Pangman -Maintenance and Development	314		314	
Signage	8,168	(8,168)	0	
Vehicles and Equipment	50,000		50,000	50,000
Sheppard's Bush - Small House	23,955		23,955	
Sheppard's Bush - Large House	79,029	(8,097)	70,932	
Asset Management	110,535	42,745	153,280	
<b>System Priorities &amp; Programs Reserve</b>				
Nutrient Management	5,991		5,991	
Legal	64,496		64,496	40,000
Severence	30,247		30,247	
Offsetting Compensation Fees	404,008		404,008	
<b>Business Unit Reserve</b>				
Planning and Development Services	27,500		27,500	27,500
Thiess Riverprize	235,625		235,625	
<b>Endowment Funds</b>				
Land Securement Roches Pt. - Deer Park	5,430		5,430	
Land Securement Roches Pt. - New Forest	8,944		8,944	
<b>General Operating Reserve</b>	424,783	20,000	444,783	1,000,000
<b>Working Capital Reserve</b>	1,333,260	(740,507)	592,753	200,000
<b>Ending Balances</b>	<b>3,073,434</b>	<b>(745,027)</b>	<b>2,328,407</b>	

# Overview of 2017 Municipal General and Special Capital Levy Funding

## Municipalities

	CVA Within Watershed 2017	% 2017	% Apportionment	General Levy				Special Capital in '000s				Special Operating	
				2017	2016	2015	2014	2017	2016	2015	2014	2017	2016
<b>Region of Durham</b>													
Brock TP	1,502,584,962	92	1.84%										
Scugog TP	401,609,535	11	0.49%										
Uxbridge TP	3,408,572,148	80	4.18%										
	<u>5,312,766,645</u>		<u>6.51%</u>	238	233	228	223	462	456	452	449	21	21
<b>Region of York</b>													
Aurora	12,724,176,095	96	15.60%										
East Gwillimbury	5,090,211,193	100	6.24%										
Georgina	6,640,012,307	100	8.14%										
King TP	3,927,550,058	55	4.82%										
Newmarket	16,795,660,085	100	20.60%										
Richmond Hill	492,724,574	1	0.60%										
Whitchurch-Stouffville	5,790,312,530	57	7.10%										
	<u>51,460,646,842</u>		<u>63.10%</u>	2,307	2,229	2,152	2,055	2,486	2,424	2,341	2,249	369	325
<b>City of</b>													
Barrie	14,863,696,656	70	18.23%	666	653	632	614	570	637	651	563	49	92
Kawartha Lakes	341,782,545	3	0.42%	15	15	15	14	24	24	24	24	0	0
	<u>15,205,479,201</u>		<u>18.65%</u>										
<b>Municipality of</b>													
Bradford -													
West Gwillimbury	3,811,311,788	72	4.67%	171	165	156	146	222	215	213	199	27	38
Innisfil	3,528,748,215	57	4.33%	158	149	144	138	188	193	196	180	27	26
New Tecumseth	383,011,286	7	0.47%	17	16	16	15	6	6	6	6	0	0
Oro Medonte	907,380,689	22	1.11%	41	40	38	37	32	31	32	31	0	0
Ramara	941,738,891	42	1.15%	42	41	41	40	19	19	19	19	0	0
	<u>9,572,190,869</u>		<u>11.74%</u>										
<b>Grand Total</b>	<u><b>81,551,083,557</b></u>		<u><b>100%</b></u>	<u><b>3,655</b></u>	<u><b>3,541</b></u>	<u><b>3,422</b></u>	<u><b>3,282</b></u>	<u><b>4,009</b></u>	<u><b>4,005</b></u>	<u><b>3,934</b></u>	<u><b>3,720</b></u>	<u><b>493</b></u>	<u><b>502</b></u>



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TO: Board of Directors  
FROM: Susan McKinnon, Manager Budget and Business Analysis  
DATE: April 21, 2017

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SUBJECT: Approval of LSRCA's 2017 Proposed Budget

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RECOMMENDATION: THAT Staff Report No. 19-17-BOD regarding LSRCA's 2017 Proposed Budget be received; and

FURTHER THAT the 2017 Budget and all projects therein be adopted; and

FURTHER THAT LSRCA staff be authorized to enter into agreements with private sector organizations, non-governmental organizations or governments and their agencies for the undertaking of projects for the benefit of LSRCA and funded by the sponsoring organization or agency, including projects that have not been provided for in the approved budget; and

FURTHER THAT as required by Ontario Regulations 139/96 and 231/97, this recommendation and the accompanying budget documents, including the schedule of matching and non-matching levies, be approved by recorded vote; and

FURTHER THAT authorized LSRCA officials be directed to take such action as may be necessary to implement the foregoing, including obtaining approvals and signing and executing documents.

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**Purpose of Staff Report:**

The purpose of this Staff Report No. 19-17-BOD is to provide the Lake Simcoe Region Conservation Authority (LSRCA) Board of Directors with the 2017 Proposed Budget for their review and approval. The 2017 Proposed Budget was created using the approved budget estimates, and a copy is attached (Attachment 1).

**Background:**

**Assumptions**

On June 24, 2016 the Board of Directors reviewed and approved Staff Report No. 24-16-BOD regarding 2017 budget assumptions. The budget assumptions proposed the following:

- A 2.0% Cola adjustment plus applicable step increases for 2017.
- A General Levy increase of 3% (as a result of assumption 1).
- A Special Capital increase of approximately 1% on eligible program amounts.
- Applicable COLA and Step increases applied to Special Operating Levy.
- A general inflation factor of 2.2% used for expenditure adjustments.
- The budgeted surplus within the Rental Property budget and Interest Income budget will be budgeted to increase specific capital and general reserves at the end of 2017.
- The preliminary revenue of \$170,000 used for Donations from LSCF.
- The increase in Fees for Service will be included in the 2017 budget.

**Process**

The budget process began with budget assumptions being reviewed and pre-approved by LSRCA's Executive Management Team (EMT) for submission to the Board of Directors, where they were approved in June of 2016.

LSRCA's Management Team met on several occasions to review the budget assumptions and the schedule for the budget build. The budget was then developed with information that was provided by all budget holders on projected 2017 expenditures and staffing needs. During the development of the budget, all member municipalities received budget submissions and presentations were provided if requested.

The attached document entitled "2017 Proposed Budget" reflects municipal, provincial, and federal funding projections, proposed transfers to and from reserve, inclusion of deferred revenue and updated Conservation Authority generated revenue. The 2016 actuals have been finalized as part of the financial year-end process, and as such the 2017 proposed budget incorporates the 2016 year-end deferred revenues expected to be recognized as revenue in 2017.

**Budget Approval Voting Procedure**

The budget vote will be recorded and each member will be requested to vote yea or nay to the attached budget, done in alphabetical order. Further, the vote will be weighted based on the current value assessment (CVA) of each municipality within the watershed. The Region of York's vote is required to be capped at 50%. The recorded vote will be taken as follows:

Representative	Municipality	CVA
Ms. Debbie Bath	Durham Region (Brock)	2.17%
Regional Councillor Naomi Davison	York Region (at Large)	9.01%
Mayor Geoffrey Dawe	York Region (Aurora)	9.02%
Mr. Jay Dolan	City of Barrie (Citizen Representative)	9.11%
Regional Councillor Bobbie Drew	Durham Region (Scugog)	2.17%
Councillor Avia Eek	York Region (King)	9.02%
Councillor Ken Ferdinands	York Region (Whitchurch-Stouffville)	9.02%
Councillor Peter Ferragine	Town of Bradford West Gwillimbury	4.67%
Mayor Virginia Hackson	York Region (East Gwillimbury)	9.01%
Councillor Shira Harrison-McIntyre	Town of New Tecumseth	0.47%
Councillor Dave Kerwin	York Region (Newmarket)	9.01%
Councillor Scott Macpherson	Township of Oro-Medonte	1.11%
Deputy Mayor/Councillor Pat Molloy	Durham Region (Uxbridge)	2.17%
Mayor Margaret Quirk	York Region (Georgina)	9.01%
Councillor Peter Silveira	City of Barrie	9.11%
Councillor Richard Simpson	Town of Innisfil	4.33%
Councillor Stephen Strangway	City of Kawartha Lakes	0.42%
	Township of Ramara	1.15%
		100.00%

### Ministry of Natural Resources and Forestry Transfer Payment

The 2017 provincial transfer payments to conservation authorities, which must be matched with levy, have not been announced. The 2017 budget includes a provision for Ministry of Natural Resources and Forestry (MNRF) transfer payments of an amount equal to the funding received in 2016, which was \$132,438.

#### Issues:

Although detailed information is provided in the 2017 proposed budget book, some highlights regarding the 2017 proposed budget are as follows:

#### Salary/Wages

LSRCA currently has 92 Full Time Equivalent (FTE) positions, 3 Permanent Part-time (PPT) positions and 40 seasonal or contract positions in the 2017 proposed budget. The total proposed salary expense for 2017 is \$10,385,787, which is an increase of 3.53% over 2016. This increase is from a 2% COLA, step increases and new positions. The proposed 2017 salary expense makes up 60% of the total proposed expenditures for 2017 and was 62% in 2016.

Three new FTEs have been added to the 2017 proposed budget: Urban Restoration Construction Specialist; Urban Project Specialist; and Integrated Watershed Management Technician. In addition, 8 contract/seasonal positions have been added.

Historical summary of Increases to COLA:

2014	2.0%
2015	1.9%
2016	2.0%
Proposed 2017	2.0%

### **Gross Operating Expenditures**

The total amount for Gross Operating Expenditures for the 2017 proposed budget is \$17,203,219, which has increased 5.75% over 2016.

### **Revenues**

#### **General Levy**

After giving consideration to all of the factors affecting the general levy and the CVA allocations of individual municipalities, LSRCA has achieved total general levy funding in the amount of \$3,655,481, representing an average increase over 2016 of 3%.

#### **Special Capital and Special Operating Levy**

The 2017 proposed Special Capital and Operating Levy is \$4,501,239, which is a decrease of 1.3% over 2016.

#### **Provincial and Federal funding**

The 2017 proposed budget for Provincial and Federal funding (new and deferred) of \$2,184,722 is down 12% over 2016. This change in funding can be attributed to programs such as Lake Simcoe South-eastern Georgina Bay Clean-up Fund (LSGBCUF) that ended March 31, 2017.

#### **New Revenue sources**

Two new revenue sources, under Revenue Generated by Authority, will be realized in 2017. The two new sources are: Environmental Compliance Assessments (ECAs) and Offsetting revenue, which are budgeted at \$96,753 and \$300,000 respectively.

**Foundation Donation**

The 2017 proposed budget also includes donation revenue from Lake Simcoe Conservation Foundation (LSCF) of \$294,300 that will support the following projects during 2017:

Fish Habitat Enhancement Project	\$ 20,000
Scanlon Creek Boardwalk Restoration and Youth Initiative	24,900
Tree Planting: Durham and Kawartha	9,000
Holland Marsh Tile Outlet and Wash Water Pilot Project	5,500
Rogers Reservoir BioBlitz	7,900
Outdoor Education in the Nature Centre	40,000
Outreach Education Program	40,000
Native Plants/Aquatic Plants Program	2,000
Outreach Education Hybrid Vehicle	5,000
Upper Kidd's Creek Restoration Project Phase 2	35,000
East Holland River Fish Barrier Project	40,000
Greener Calmer Streets	40,000
Ray Twinney LID Project	<u>25,000</u>
Total	\$ 294,300

**Reserves**

The following are the requirements for the planned appropriations on reserves:

Building of Asset Management Reserve	\$ (42,725)
Interest	(20,000)
Asset Management	365,900
Education Facility Enhancement Study, stage 2	56,779
Sustainability Bridge funding	145,270
Natural Heritage Position	30,118
Support to Foundation-Events Coordinator	20,000
Foundation Funds flowing through working capital	10,000
Boardwalk	93,622
Rental Properties Maintenance	8,096
General working capital transfers (net)	<u>77,987</u>
Total	\$ 745,027

**Relevance to Authority Policy:**

LSRCA is required to prepare annual budgets as part of the fiscal control and responsibilities of the organization. The budget is used in the audit process for evaluation by the external auditing firm. Annual audits are a requirement of Section 38 of the *Conservation Authorities Act*.



**Impact on Authority Finances:**

The revenue from General Levy will increase to \$3,655,095 in 2017, which represents a 3% increase over 2016. The total projected revenue for 2017 will increase 7.9% to \$15,651,726. This change in total revenue is the result of changes in: General Levy, Special Capital Levy, Provincial and Federal funding, Deferred Revenue and Revenue Generated by Authority.

The total gross expenditures will increase 5.7% to \$17,203,221. This increase includes the addition of three new FTEs and other expenditures to support ongoing work. The budget was built with a planned net deficit of (\$745,027), which will reduce the amount of unallocated funds in reserves.

**Summary and Recommendations:**

It is therefore RECOMMENDED THAT Staff Report No. 19-17-BOD regarding LSRCA's 2017 Proposed Budget be received; and FURTHER THAT the 2017 Budget and all projects therein be adopted; and FURTHER THAT LSRCA staff be authorized to enter into agreements with private sector organizations, non-governmental organizations or governments and their agencies for the undertaking of projects for the benefit of LSRCA and funded by the sponsoring organization or agency, including projects that have not been provided for in the approved budget; and FURTHER THAT as required by Ontario Regulations 139/96 and 231/97, this recommendation and the accompanying budget documents, including the schedule of matching and non-matching levies, be approved by recorded vote; and FURTHER THAT authorized LSRCA officials be directed to take such action as may be necessary to implement the foregoing, including obtaining approvals and signing and executing documents.

**Pre-Submission Review:**

This Staff Report has been reviewed by the Chief Administrative Officer.

Prepared by: Susan McKinnon, Manager Budget and Business Analysis

*Original signed by:*

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Mike Walters  
Chief Administrative Officer

Attachments:  
2017 Proposed Budget

**Lake Simcoe Region Conservation Authority  
Financial Statements  
Year ended December 31, 2016**

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## Independent Auditor's Report

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### To the Members of Lake Simcoe Region Conservation Authority

We have audited the accompanying financial statements of Lake Simcoe Region Conservation Authority, which comprise the statement of financial position as at December 31, 2016, and the statement of operations, statement of changes in net financial assets and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Lake Simcoe Region Conservation Authority as at December 31, 2016 and the results of its operations, changes in net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Chartered Professional Accountants, Licensed Public Accountants

April 28, 2017  
Newmarket, Ontario

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# Lake Simcoe Region Conservation Authority

## Statement of Financial Position

Year Ended December 31

2016

2015

### Financial Assets

Cash and cash equivalents (Note 4)	\$5,742,531	\$ 5,674,444
Accounts receivable and other assets (Note 5)	<u>901,165</u>	<u>1,043,861</u>
	<u>\$6,643,696</u>	<u>\$ 6,718,305</u>

### Liabilities

Accounts payable and accrued liabilities	\$ 952,565	\$ 822,786
Deferred revenue (Note 6)	2,565,251	2,440,671
Security deposits	108,200	108,200
Vacation pay and lieu time accruals	113,048	65,879
Long term debt (Note 7)	-	214,065
	<u>3,739,064</u>	<u>3,651,601</u>

### Net Financial Assets

	<u>2,904,632</u>	<u>3,066,704</u>
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### Non-financial Assets


Inventory of supplies and prepaid expenses	168,801	50,217
Tangible capital assets (net) (Schedule 7)	<u>9,193,485</u>	<u>8,720,582</u>
	<u>9,362,286</u>	<u>8,770,799</u>

### Accumulated Surplus (Schedule 6)

	<u>\$12,266,918</u>	<u>\$ 11,837,503</u>
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Contingent liabilities (Note 11)

On behalf of the Board

 Chair

 Chief Administrative Officer/Secretary/Treasurer

See accompanying notes to the financial statements.

# Lake Simcoe Region Conservation Authority

## Statement of Operations

Year Ended December 31

	2016 Budget (Note 3)	2016 Actual	2015 Actual
<b>Revenue</b>			
General levy	\$ 3,541,334	\$ 3,541,334	\$ 3,423,842
Special capital levy & municipal partners	5,898,132	5,215,515	4,970,086
Provincial & federal funding	2,485,082	2,685,574	3,166,622
Revenue generated by Authority	2,265,371	2,489,297	1,914,051
Other revenue	101,560	328,437	172,567
Donation - forgivable loan	214,064	223,717	223,698
	<u>14,505,543</u>	<u>14,483,874</u>	<u>13,870,866</u>
<b>Expenses</b>			
Science & research (Schedule 1)	3,913,716	3,486,366	3,597,329
Protection & restoration (Schedule 2)	7,124,706	6,945,445	6,865,593
Education & engagement (Schedule 3)	1,228,223	1,330,446	1,091,986
Leadership & support (Schedule 4)	4,001,641	4,127,229	3,280,254
	<u>16,268,286</u>	<u>15,889,486</u>	<u>14,835,162</u>
Expenses included above relating to:			
Tangible capital assets	354,400	840,436	254,885
Internal fee for service	1,276,569	1,353,445	1,455,379
	<u>1,630,969</u>	<u>2,193,881</u>	<u>1,710,264</u>
Expenses before amortization	14,637,317	13,695,605	13,124,898
Amortization	354,400	358,854	362,067
	<u>14,991,717</u>	<u>14,054,459</u>	<u>13,486,965</u>
<b>Net surplus (deficit) for the year</b>	<b>\$ (486,174)</b>	<b>\$ 429,415</b>	<b>\$ 383,901</b>

See accompanying notes to the financial statements.

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## Lake Simcoe Region Conservation Authority

### Statement of Changes in Net Financial Assets

Year Ended December 31

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	2016 Budget <u>(Note 3)</u>	2016 <u>Actual</u>	2015 <u>Actual</u>
Net surplus (deficit) for the year	\$ (486,174)	\$ 429,415	\$ 383,901
Acquisition of tangible capital assets - net	(354,400)	(840,436)	(254,885)
Disposal of tangible capital asset	-	8,679	-
Amortization of tangible capital assets	354,400	358,854	362,067
Change in inventory of supplies and prepaid expenses	<u>-</u>	<u>(118,584)</u>	<u>(8,308)</u>
 Increase (decrease) in net financial assets	 (486,174)	 (162,072)	 482,775
 Net financial assets, beginning of year	 <u>3,066,704</u>	 <u>3,066,704</u>	 <u>2,583,929</u>
 Net financial assets, end of year	 <u>\$ 2,580,530</u>	 <u>\$ 2,904,632</u>	 <u>\$ 3,066,704</u>

See accompanying notes to the financial statements.

# Lake Simcoe Region Conservation Authority

## Statement of Cash Flows

Year Ended December 31

2016

2015

<b>Operations</b>		
Net surplus for the year	\$ 429,415	\$ 383,901
Items not involving cash		
Loan forgiveness	(214,065)	(204,847)
Amortization	358,854	362,067
Changes in non-cash operating balances		
(Increase) decrease accounts receivable and other assets	142,696	(305,510)
Increase in supplies inventory and prepaid expenses	(118,584)	(8,308)
Increase (decrease) accounts payable and accrued liabilities	129,779	(211,944)
Increase (decrease) deferred revenue	124,580	(437,249)
Increase in vacation pay and lieu time accruals	<u>47,169</u>	<u>33,965</u>
	<u>899,844</u>	<u>(387,925)</u>
<b>Capital Transaction</b>		
Disposition of tangible capital assets	8,679	-
Purchase of tangible capital assets	<u>(840,436)</u>	<u>(254,885)</u>
	<u>(831,757)</u>	<u>(254,885)</u>
Net increase (decrease) in cash and cash equivalents	68,087	(642,810)
Cash and cash equivalents, beginning of year	<u>5,674,444</u>	<u>6,317,254</u>
Cash and cash equivalents, end of year	\$ <u>5,742,531</u>	\$ <u>5,674,444</u>

See accompanying notes to the financial statements.

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# Lake Simcoe Region Conservation Authority

## Notes to the Financial Statements

December 31, 2016

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### 1. Nature of operations

The Lake Simcoe Region Conservation Authority (the "Authority") was established on September 6, 1951 by Order-in-Council No. OC-1723-51, in accordance with Section 3(1) of the Conservation Authorities Act of Ontario. The objects of the Authority as stated in Section 20(1) of the Conservation Authorities Act R.S.O. 1990 are, "to establish and undertake, in the area over which it has jurisdiction, a program designed to further the conservation, restoration, development and management of natural resources, other than gas, oil, coal and minerals".

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### 2. Summary of significant accounting policies

#### Management responsibility

The financial statements of the Authority are the responsibility of management. They have been prepared in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board.

#### Basis of accounting

Revenue and expenses are recorded on the accrual basis, whereby they are reflected in the accounts in the year in which they have been earned and incurred, respectively, whether or not such transactions have been settled by the receipt or payment of money.

Various revenue and expense items flow through the statement of financial activities based on their general nature in relation to operating activities. To the extent that these revenue and expense items relate to specific reserve balances, these items are reflected on Schedule 5 - Statement of Continuity of Reserves.

#### Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

#### Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and recognized as revenue. The costs, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives commencing once the asset is available for productive use as follows:

Land Improvements	20 years
Building and Building Improvements	20 to 40 years
Furniture and Fixtures	20 to 25 years
Machinery and Equipment	4 to 10 years
Vehicles	5 to 10 years
Computers and Computer Software	4 to 10 years
Infrastructure	20 to 55 years



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# Lake Simcoe Region Conservation Authority

## Notes to the Financial Statements

December 31, 2016

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### 2. Summary of significant accounting policies (*continued*)

#### Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

#### Cash and cash equivalents

The Authority considers deposits in banks and short term investments with maturities of three months or less as cash and cash equivalents.

#### Vacation pay and lieu time liability

Vacation credits earned but not taken and lieu time entitlements are accrued as earned.

#### Reserves

Reserves for future expenses and contingencies are established and approved for use as required at the discretion of the Board of Directors. Increases or decreases in these reserves are made by appropriations to or from operations.

#### Government transfers

Government transfers are recognized as revenue in the financial statements when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

#### Deferred revenue

The Authority receives certain amounts principally from other public sector bodies, the proceeds of which may only be used in the conduct of certain programs or completion of specific work or for the purchase of tangible capital assets. These externally restricted amounts are recognized as revenue in the fiscal year the related expenses are incurred, assets are acquired or services are performed.

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# Lake Simcoe Region Conservation Authority

## Notes to the Financial Statements

December 31, 2016

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### 2. Summary of significant accounting policies (*continued*)

#### Use of estimates

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the year. The principal estimates used in the preparation of these financial statements include the useful life and valuation of tangible capital assets and significant accruals. Actual results could differ from management's best estimates as additional information becomes available in the future.

#### Retirement benefits and other employee benefit plans

The Authority is an employer member of the Ontario Municipal Employees Retirement System (OMERS), which is a multi-employer, defined benefit pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of assets and administration of the benefits. The Authority has adopted defined contribution plan accounting principles for this Plan because insufficient information is available to apply defined benefit plan accounting principles. The Authority records the current service cost as pension expense.

#### Liability for contaminated sites

A contaminated site is a site at which substances occur in concentrations that exceed the maximum acceptable amounts under an environmental standard. Sites that are currently in productive use are only considered a contaminated site if an unexpected event results in contamination. A liability for remediation of contaminated sites is recognized when the Authority is directly responsible or accepts responsibility; it is expected that future economic benefits will be given up; and a reasonable estimate of the amount can be made. The liability includes all costs directly attributable to remediation activities including post remediation operations, maintenance and monitoring. The liability is recorded net of any expected recoveries.

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# Lake Simcoe Region Conservation Authority

## Notes to the Financial Statements

December 31, 2016

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### 3. Budget figures

The approved budget for 2016 is provided for comparison purposes on the statement of financial activities. Certain programs or specific projects budgeted for in the year were not completed as at December 31 and therefore a direct comparison of actual versus budget amounts for expenditures may not be appropriate.

The 2016 budget was approved by the Board of Directors when the municipal levy was set on April 29, 2016.

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4. Cash and cash equivalents	<u>2016</u>	<u>2015</u>
Cash	\$ 2,537,417	\$ 4,673,675
Guaranteed investment certificates, interest rates of .85%, maturing January 16, 2017 to February 2, 2017	<u>3,205,114</u>	<u>1,000,769</u>
	<u>\$ 5,742,531</u>	<u>\$ 5,674,444</u>

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5. Accounts receivable and other assets	<u>2016</u>	<u>2015</u>
Accounts receivable	\$ 709,150	\$ 922,309
Due from Lake Simcoe Conservation Foundation	33,367	33,236
HST receivable	<u>158,648</u>	<u>88,316</u>
	<u>\$ 901,165</u>	<u>\$ 1,043,861</u>

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# Lake Simcoe Region Conservation Authority

## Notes to the Financial Statements

December 31, 2016

### 6. Deferred revenue

Deferred revenue consists of funds held for the following projects:

	<u>2016</u>	<u>2015</u>
Province of Ontario (Ministry of the Environment)	\$ 338,265	\$ 68,341
Province of Ontario (Ministry of Natural Resources)	32,325	40,308
Government of Canada (Lake Simcoe Clean Up Fund)	159,548	167,603
Tree Planting - Various	2,468	41,813
Urban Forest Study	40,304	101,798
Thiess Riverprize - Twinning Project	8,686	8,686
York Environmental Services - MRRP2	-	1,000
Whitchurch/Stouffville - Musselman's Lake	-	1,237
Special Capital Programs:		
Conservation Area Maintenance & Planning	84,798	95,040
Subwatershed Planning	210,324	185,254
Groundwater Monitoring	3,227	2,370
Water Response	-	3,022
Surface Water Monitoring	1,253	5,556
Open Lake Monitoring	51,207	36,939
Natural Heritage Mapping	12,363	41,534
Basin Wide Initiatives	46,396	137,171
Rainscaping	-	30,886
Flood Control	69,121	89,504
Landowner Environmental Assistance Program (LEAP)	599,801	730,236
Forest Management & Maintenance (EAB)	135,955	100,478
Lake Simcoe Protection Plan	36,304	50,454
Accessibility for Ontarians with Disabilities Act (AODA)	59,058	51,390
Lake Simcoe Parking Lot Improvements	-	34,706
Enforcement - Legal	-	-
Conservation Authorities Moraine Coalition	50	-
Program Information Management	4,489	-
Creeks Project	39,089	-
Corporate Services	3,700	-
Scanlon Infrastructure	<u>626,520</u>	<u>415,345</u>
	<u>\$ 2,565,251</u>	<u>\$ 2,440,671</u>

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# Lake Simcoe Region Conservation Authority

## Notes to the Financial Statements

December 31, 2016

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### 7. Long term debt

Pursuant to an Agreement effective April 18, 2006, the Regional Municipality of York ("Region") advanced the Authority a loan in the amount of \$2,005,659 to partly fund the construction of the Authority's headquarters. The loan was made up of a forgivable component and a repayable component.

The last installment of principle and interest due under the Forgivable Loan was forgiven in 2016 with the result that the full amount of the Forgivable Loan has been forgiven by the Lender.

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### 8. Financial instruments

The fair values of cash, short term investments, accounts receivables, accounts payables and accrued liabilities, security deposits and vacation pay, lieu time and payroll liability approximate their carrying values because of their expected short term maturity and treatment on normal trade terms.

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### 9. Pension agreement

The Authority makes contributions to the Ontario Municipal Employees Retirement System ("OMERS") which is a multi-employer plan, on behalf of full-time members of staff and eligible part time staff. The plan is a defined benefit pension plan, which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. OMERS provide pension services to approximately 470,000 active and retired members and approximately 1000 employers.

Each year an independent actuary determines the funding status of OMERS Primary Pension Plan (the Plan) by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date. The most recent actuarial valuation of the Plan was conducted at December 31, 2016. The results of this valuation disclosed total actuarial liabilities of \$87,554 million in respect of benefits accrued for service with actuarial assets at that date of \$81,834 million indicating an actuarial funding deficit of \$5,720 million. Because OMERS is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the authority does not recognize any share of the OMERS pension surplus or deficit.

Contributions made by the Authority to OMERS for 2016 were \$720,336 (2015 - \$693,906).

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# Lake Simcoe Region Conservation Authority

## Notes to the Financial Statements

December 31, 2016

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### 10. Credit facility

The Authority maintains an operating line facility with an operating limit of \$500,000 which bears interest at prime plus .50% and is due on demand. As of December 31, 2016, no balance was payable under this facility.

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### 11. Contingent liabilities

Certain unresolved legal claims are outstanding against the Authority at December 31, 2016. No amounts have been accrued in the financial statements for any potential losses arising from these claims as the Authority anticipates any individual settlements will not exceed the limits of insurance coverage or the outcomes are not determined at this time.

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### 12. Related party transactions

The Lake Simcoe Region Conservation Authority exercises economic interest over the Lake Simcoe Conservation Foundation as the Foundation was established to raise funds and obtain resources for the exclusive use of the Authority. During the year, the Authority received \$420,940 (2015 - \$318,779) from the Foundation towards specific program deliverables. Additionally, the Authority received from the Foundation \$152,915 (2015 - \$145,411) for expense reimbursement of Foundation related expenses.

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### 13. Comparative information

Certain comparative amounts have been re-classified to conform to the financial statement presentation adopted in the current year.

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# Lake Simcoe Region Conservation Authority

## Schedule 1 -Science & Research

Year Ended December 31

	2016 Budget (Note 3)	2016 Actual	2015 Actual
<b>Revenue</b>			
General Levy	\$ -	\$ -	\$ -
Special capital levy & municipal partners	2,420,399	1,870,898	1,760,849
Provincial & federal funding	1,295,406	1,365,430	1,810,787
Revenue generated by Authority	45,000	56,901	118,682
Other revenue	<u>-</u>	<u>36,102</u>	<u>1,144</u>
	<u>3,760,805</u>	<u>3,329,331</u>	<u>3,691,462</u>
<b>Expenses</b>			
Basin wide initiatives	491,178	506,575	280,056
Floodline/natural hazard policy & mapping	234,683	190,129	158,079
Natural heritage mapping	148,986	132,997	109,596
Drinking water source protection planning	624,336	633,892	726,774
Watershed health monitoring	1,690,633	1,571,213	1,766,429
Watershed planning	<u>723,900</u>	<u>451,560</u>	<u>556,395</u>
	<u>\$ 3,913,716</u>	<u>\$ 3,486,366</u>	<u>\$ 3,597,329</u>
Expenses included above relating to:			
Tangible capital assets	-	146,516	49,983
Internal fee for service	<u>2,114</u>	<u>30,108</u>	<u>70,379</u>
	<u>2,114</u>	<u>176,624</u>	<u>120,362</u>
	<u>3,911,602</u>	<u>3,309,742</u>	<u>3,476,967</u>
<b>Net revenue (expenses)</b>	<u>\$ (150,797)</u>	<u>\$ 19,589</u>	<u>\$ 214,495</u>

# Lake Simcoe Region Conservation Authority

## Schedule 2 - Protection & Restoration

Year Ended December 31

	2016 Budget (Note 3)	2016 Actual	2015 Actual
<b>Revenue</b>			
General levy	\$ 1,002,567	\$ 1,002,567	\$ 972,703
Special capital levy & municipal partners	2,398,351	2,495,468	2,347,033
Provincial & federal funding	1,185,876	1,313,287	1,349,046
Revenue generated by Authority	1,997,235	2,134,417	1,584,252
Other revenue	<u>81,560</u>	<u>220,100</u>	<u>78,396</u>
	<u>6,665,589</u>	<u>7,165,839</u>	<u>6,331,430</u>
<b>Expenses</b>			
Conservation lands	491,257	615,300	445,541
Land securement & property management	427,769	317,105	267,199
Environmental planning & regulations	2,514,464	2,293,318	2,143,644
Erosion & flood control structures	43,580	71,398	63,817
Flood forecasting/flood warning	283,490	276,677	310,857
Landowner environmental assistance program	2,840,016	2,959,367	3,289,605
Watershed stewardship and forestry program	524,130	404,457	344,930
Offsetting Compensation Fee program	<u>-</u>	<u>7,823</u>	<u>-</u>
	<u>7,124,706</u>	<u>6,945,445</u>	<u>6,865,593</u>
Expenses included above relating to:			
Tangible capital assets	-	159,439	52,067
Internal fee for service	<u>386,121</u>	<u>347,922</u>	<u>488,053</u>
	<u>386,121</u>	<u>507,361</u>	<u>540,120</u>
	<u>6,738,585</u>	<u>6,438,084</u>	<u>6,325,473</u>
<b>Net revenue (expenses)</b>	<u>\$ (72,996)</u>	<u>\$ 727,755</u>	<u>\$ 5,957</u>



# Lake Simcoe Region Conservation Authority

## Schedule 3 - Education & Engagement

Year Ended December 31

	2016 Budget (Note 3)	2016 Actual	2015 Actual
<b>Revenue</b>			
General levy	\$ 592,052	\$ 592,052	\$ 552,903
Special Operating Levy	130,719	130,719	143,270
Provincial Transfer Payments & Grants	-	3,057	2,989
Revenue generated by Authority:			
Donations	53,000	87,000	46,436
Fee for service	90,000	109,030	80,479
Other revenue	-	679	721
	<u>865,771</u>	<u>922,537</u>	<u>826,798</u>
<b>Expenses</b>			
Corporate communications	749,528	739,588	676,852
Conservation education	478,695	590,858	415,134
	<u>1,228,223</u>	<u>1,330,446</u>	<u>1,091,986</u>
Expenses included above relating to:			
Tangible capital assets	-	4,188	-
Internal fee for service	250,563	250,563	179,444
	<u>250,563</u>	<u>254,751</u>	<u>179,444</u>
	<u>977,660</u>	<u>1,075,695</u>	<u>912,542</u>
<b>Net revenue (expenses)</b>	<b>\$ (111,889)</b>	<b>\$ (153,158)</b>	<b>\$ (85,744)</b>

# Lake Simcoe Region Conservation Authority

## Schedule 4 - Leadership & Support

Year Ended December 31

	2016 Budget (Note 3)	2016 Actual	2015 Actual
<b>Revenue</b>			
General levy	\$ 1,946,715	\$ 1,946,715	\$ 1,898,236
Special capital levy	948,663	718,430	718,934
Provincial & federal funding	3,800	3,800	3,800
Revenue generated by Authority	80,136	101,949	84,202
Other revenue	20,000	71,556	92,306
Donation - forgivable loan	<u>214,064</u>	<u>223,717</u>	<u>223,698</u>
	<u>3,213,378</u>	<u>3,066,167</u>	<u>3,021,176</u>
<b>Expenses</b>			
Lake Simcoe protection plan	258,165	247,315	215,115
Corporate communications	749,527	739,588	676,852
Finance & administration	914,235	1,065,184	831,098
Interest expense - forgivable loan	9,633	9,764	18,276
Geographic information systems and information technology	1,039,772	1,089,159	955,941
Human resources	432,711	405,615	401,540
Office of the Chief Administrative Officer	398,625	393,122	379,074
Thiess & twinning	-	-	8,945
Vehicle and equipment pool	179,714	140,593	148,005
Head office operations	423,907	651,533	209,874
Scanton Creek Office Operations	313,192	97,323	87,672
Rental properties	<u>31,687</u>	<u>27,621</u>	<u>24,714</u>
	4,751,168	4,866,817	3,957,106
Less: Expenses allocated to Education & Engagement	<u>(749,527)</u>	<u>(739,588)</u>	<u>(676,852)</u>
	<u>4,001,641</u>	<u>4,127,229</u>	<u>3,280,254</u>
Expenses included above relating to:			
Tangible capital assets	-	530,293	152,835
Internal fee for service	<u>637,771</u>	<u>724,852</u>	<u>717,503</u>
	<u>637,771</u>	<u>1,255,145</u>	<u>870,338</u>
	<u>3,363,870</u>	<u>2,872,084</u>	<u>2,409,916</u>
<b>Net revenue (expenses)</b>	<u>\$ (150,492)</u>	<u>\$ 194,083</u>	<u>\$ 611,260</u>

# Lake Simcoe Region Conservation Authority

## Schedule 5 - Statement of Continuity of Reserves

Year Ended December 31

	Balance December 31 <u>2015</u>	Transfers to (from) reserves	Appropriations to reserves	Balance December 31 <u>2016</u>
<b>Major Capital Asset Reserve</b>				
Administration building major maintenance\$	28,533	\$ -	\$ -	\$ 28,533
Beaver River Wetlands	13,626	-	-	13,626
Whites Creek Land Acquisition	16,697	-	-	16,697
Scanlon Creek Trail Work	1,000	-	-	1,000
Asset Management Plan	152,509	(83,697)	41,722	110,534
Computer	28,400	-	-	28,400
Conservation Area Maintenance and Development	50,000	-	-	50,000
Education centre - capital	16,912	-	-	16,912
Flood control network and structure	24,947	-	-	24,947
Green space acquisition	58,057	-	-	58,057
Pangman - fencing	22,977	-	-	22,977
Pangman - maintenance and development	314	-	-	314
Signage	8,168	-	-	8,168
Vehicle and equipment	50,000	-	-	50,000
Sheppard's Bush - Small House	20,568	-	3,387	23,955
Sheppard's Bush - Large House	76,601	-	2,428	79,029
	<u>569,309</u>	<u>(83,697)</u>	<u>47,537</u>	<u>533,149</u>
<b>System Priorities &amp; Programs Reserve</b>				
Nutrient management	5,991	-	-	5,991
Legal	64,496	-	-	64,496
Human Resources - severance	30,247	-	-	30,247
Offsetting Compensation Fees - Ecological	-	-	230,728	230,728
Offsetting Compensation Fees - Water	-	-	173,280	173,280
	<u>100,734</u>	<u>-</u>	<u>404,008</u>	<u>504,742</u>
<b>Business Unit Reserve</b>				
Planning and development services	27,500	-	-	27,500
Thiess Riverprize	235,625	-	-	235,625
	<u>263,125</u>	<u>-</u>	<u>-</u>	<u>263,125</u>
<b>General Operating Reserve</b>	<u>383,539</u>	<u>-</u>	<u>41,244</u>	<u>424,783</u>
<b>Working Capital Reserve</b>	<u>1,996,337</u>	<u>(688,077)</u>	<u>25,000</u>	<u>1,333,260</u>
<b>Endowment Funds</b>				
Deer Park	8,998	(3,568)	-	5,430
New Forest	8,944	-	-	8,944
	<u>17,942</u>	<u>(3,568)</u>	<u>-</u>	<u>14,374</u>
<b>Total Reserves</b>	<b>\$ <u>3,330,986</u></b>	<b>\$ <u>(775,342)</u></b>	<b>\$ <u>517,789</u></b>	<b>\$ <u>3,073,433</u></b>

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## Lake Simcoe Region Conservation Authority

### Schedule 6 - Schedule of Accumulated Surplus

Year Ended December 31

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	2016 <u>Actual</u>	2015 <u>Actual</u>
Accumulated surplus, beginning of year	\$ 11,837,503	\$ 11,453,602
Net surplus for the year	<u>429,415</u>	<u>383,901</u>
Accumulated surplus, end of year	<u>\$ 12,266,918</u>	<u>\$ 11,837,503</u>
 Accumulated Surplus consists of:		
Tangible capital assets	\$ 9,193,485	\$ 8,720,582
Reserves (Schedule 5)	3,073,433	3,330,986
Amount to be funded in future periods	<u>-</u>	<u>(214,065)</u>
	<u>\$ 12,266,918</u>	<u>\$ 11,837,503</u>

## Lake Simcoe Region Conservation Authority

### Schedule 7 - Schedule of Tangible Capital Assets

Year Ended December 31

	Land	Land Improvements	Building & Building Improvements	Computer & Computer Software	Furniture & Fixtures	Machinery & Equipment	Vehicles	Infrastructure	Work in Process	2016	2015
<b>Cost</b>											
Beginning of year	\$4,905,115	\$137,750	\$5,326,747	\$1,198,012	\$319,814	\$622,175	\$315,374	\$234,986	47,434	\$13,107,407	\$12,955,496
Additions	-	426,869	7,072	153,422	6,413	37,412	111,398	97,850	-	840,436	254,885
Disposals	-	-	-	(14,983)	-	-	(37,829)	-	-	(52,812)	(102,974)
Reallocation	-	47,434	-	-	-	-	-	-	(47,434)	-	-
End of year	\$4,905,115	\$612,053	\$5,333,819	\$1,336,451	\$326,227	\$659,587	\$388,943	\$332,836	-	\$13,895,031	\$13,107,407
<b>Accumulated Amortization</b>											
Beginning of year	-	\$32,727	\$2,546,802	\$899,343	\$114,096	\$372,434	\$265,001	\$156,422	-	\$4,386,825	\$4,127,732
Amortization	-	11,803	125,104	125,764	15,991	53,220	24,454	2,518	-	358,854	362,067
Disposals	-	-	-	(14,983)	-	-	(29,150)	-	-	(44,133)	(102,974)
End of year	-	\$44,530	\$2,671,906	\$1,010,124	\$130,087	\$425,654	\$260,305	\$158,940	-	\$4,701,546	\$4,386,825
Net book value	\$4,905,115	\$567,523	\$2,661,913	\$326,327	\$196,140	\$233,933	\$128,638	\$173,896	-	\$9,193,485	\$8,720,582

# GANARASKA REGION CONSERVATION AUTHORITY

## MINUTES OF THE FULL AUTHORITY

April 20, 2017

FA 02/17

### 1. Welcome and Call to Order

The Chair called the Full Authority meeting to order at 7:15 p.m.

**MEMBERS PRESENT:** Forrest Rowden, Chair - Town of Cobourg  
 Wendy Partner, Vice-Chair - Municipality of Clarington  
 Raymond Bennis - Township of Alnwick/Haldimand  
 Mark Lovshin - Township of Hamilton  
 John Fallis - Township of Cavan Monaghan  
 Brian Darling, Town of Cobourg  
 Louise Ferrie-Blecher - Municipality of Port Hope  
 Heather Stauble - City of Kawartha Lakes

**ALSO PRESENT:** Linda Laliberte, CAO/Secretary-Treasurer  
 Mark Peacock, Director, Watershed Services  
 Greg Wells, Manager, Planning & Regulations  
 Steve McMullen, Forest Recreation Technician  
 Jeff Moxley, GIS/IT Coordinator  
 Cody Brown, GIS Technician

**ABSENT WITH REGRETS:** Jeff Lees - Municipality of Port Hope  
 Willie Woo - Municipality of Clarington

**ALSO ABSENT:**

### 2. Disclosure of Pecuniary Interest

None

### 3. Minutes of Last Meeting

FA 10/17

**MOVED BY:** Wendy Partner

**SECONDED BY:** Heather Stauble

THAT the Full Authority approve the minutes of the March 16, 2017 meeting.

**CARRIED.**

### 4. Adoption of the Agenda

FA 11/17

**MOVED BY:** John Fallis

**SECONDED BY:** Brian Darling

THAT the Full Authority adopt the agenda as presented.

**CARRIED.**

C.S. - LEGISLATIVE SERVICES

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C.C. S.C.C. File
Take Appr. Action

5. Delegations

None

6. Presentations

## a) Northumberland Cadastral Fabric Project

Jeff Moxley and Cody Brown presented the project for members' information. The project was started in 2016 and is now in its fourth phase. The members asked questions in regards to the use of the information.

**FA 12/17**

**MOVED BY:** John Fallis  
**SECONDED BY:** Mark Lovshin

**THAT** the Full Authority receive the presentation for information purposes.  
**CARRIED.**

7. Business Arising from Minutes

None

8. Correspondence

None

9. Applications under Ontario Regulation 168/06:

Permits approved by Executive:

**FA 13/17**

**MOVED BY:** Brian Darling  
**SECONDED BY:** Heather Stauble

**THAT** the Full Authority receive the permits for information.  
**CARRIED.**

Permit Application require Full Authority discussion:

None

10. Committee Reports:

## a) Ganaraska Forest Recreation Users Committee Minutes - April 5, 2017

**FA 14/17**

**MOVED BY:** Heather Stauble  
**SECONDED BY:** Mark Lovshin

**THAT** the Full Authority receive the Ganaraska Forest Recreation Users Committee Minutes from April 5, 2017 for information.  
**CARRIED.**

11. New Business:

None

12. Other Business

None

13. In Camera

None

14. Adjourn

The meeting adjourned at 8:10 p.m. on a motion by Mark Lovshin.

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CHAIR

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CAO/SECRETARY-TREASURER



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On Behalf Of Richard Lyall	
C.C. S.C.C. File	
Take Appr. Action	

**Subject:** FW: Standards Beyond Ontario Building Code

**From:** Richard Lyall  
**Sent:** May-16-17 9:02 AM  
**To:** chair  
**Subject:** Standards Beyond Ontario Building Code

On Behalf Of Richard Lyall

**Legal opinion from Mr. Leo Longo, Senior  
Partner, Municipal and Land Use Planning  
Group, Aird & Berlis LLP**

MAY 16 '17 PM2:11

Dear Roger Anderson,

**Re: Municipally Mandated Energy standards beyond the Ontario Building Code**

The Residential Construction Council of Ontario (RESCON) is concerned that some Ontario municipalities have been imposing standards for energy efficiency on land developers and builders which exceed Ontario Building Code requirements and are beyond municipal regulatory authority. In addition, we are troubled that some municipalities have required one private sector energy program, namely ENERGY STAR® for new homes, to the exclusion of other permitted and approved energy standards.

Ontario's Building Code, which includes regulations governing building-related environmental sustainability measures, takes precedence over all other municipal by-laws respecting the construction of buildings, including site plans and plans of subdivision authorized respectively under Sections 41 and 51 of the Planning Act.

As a result of changes to the Building Code that took effect on January 1, 2017,

all new construction in Ontario is required to meet a very high standard for energy efficiency, as per Supplementary Standards SB-10 or SB-12. The latter now exceeds Paris 2030 climate targets which makes Ontario a North American leader.

Our concerns with "municipal overreach" pertaining to municipally mandated energy efficiency standards in buildings, are outlined in this legal analysis prepared by **Mr. Leo Longo of Aird & Berlis LLP**. [Click Here to read Mr. Leo Longo's Letter.](#)

We are concerned that municipalities who impose construction standards exceeding the Ontario Building Code create potential technical and liability problems for builders and municipal building departments, while adding unwarranted costs relative to the minimal additional benefit. These additional costs are invariably passed on to new home buyers who already face significant housing affordability challenges.

We will be contacting those individual municipalities directly which we know to be engaged in this practice. Should you have any questions please do not hesitate to contact me or my colleague **Mr. Michael de Lint**. Michael can be reached by email: [delint@rescon.com](mailto:delint@rescon.com) and by telephone: **905-760-7777**.

Thank you for your attention to this matter.

Best regards,

Richard Lyall  
President, RESCON  
[lyall@rescon.com](mailto:lyall@rescon.com)

Residential Construction Council of Ontario (RESCON)

25 North Rivermede Road - Unit 13

Vaughan ON L4K 5V4

Tel: 905-760-7777

[www.rescon.com](http://www.rescon.com)



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Residential Construction Council of Ontario (RESCON) · 25 North Rivermede Road - Unit 13 · Vaughan, ON L4K 5V4 · Canada

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# AIRD & BERLIS LLP

Barristers and Solicitors

Leo F. Longo  
Direct: 416.865.7778  
E-mail: llongo@airdberlis.com

May 4, 2017

Our File No.: 136227

BY REGULAR MAIL

Richard Lyall,  
President  
Residential Construction Council of Ontario  
13-25 North Rivermede Road  
Vaughan, ON L4K 5V4

Dear Mr. Lyall:

**Re: Municipal Regulation of Energy Efficient Building Construction**

Aird & Berlis LLP represents the Residential Construction Council of Ontario ("RESCON"), an association representing the interests of low rise and multifamily residential builders in Ontario. RESCON is committed to removing barriers to new construction, eliminating unnecessary costs and promoting innovation in materials and methods.

RESCON has asked for our legal opinion with respect to the following questions in relation to municipal regulation of energy efficiency materials and standards related to the construction of buildings in Ontario:

1. Can municipalities impose on land developers/builders a construction standard for energy efficiency which exceeds the Building Code?
  - a. Can environmental sustainability measures be characterized as "building standards" under the Building Code regarding the "construction of buildings" and subject to s. 35 of the *Building Code Act, 1992* ("BCA" or "Act")?
    - i. Are such measures permitted by subsections 41(7) [site plan] or 51(24) [subdivision] of the *Planning Act*?
    - ii. As site plan and subdivision agreements are not "applicable law", is it lawful for such agreements to link occupancy permits to such energy efficiency construction?
2. Given that the Building Code allows for a variety of measures to conform with its environmental standards, can municipalities require one standard brand of energy efficiency to the exclusion of other approved equivalent standards?
  - a. Would such contravene the federal *Competition Act*?
3. Upon what authority has the City of Toronto adopted its "Green Standard"? Are all provisions in the "Green Standard" within the City of Toronto's legislative

3. Upon what authority has the City of Toronto adopted its "Green Standard"? Are all provisions in the "Green Standard" within the City of Toronto's legislative authority? Can other municipalities adopt Toronto's "Green Standard", or is this standard only allowed in Toronto pursuant to the unique provisions in the *City of Toronto Act, 2006*?
4. What is the anticipated impact of Bill 68's proposed addition of s. 97.1 ("Environmental Standards; Construction of Buildings") to the *Municipal Act, 2001*?

A final issue dealing generally with "liability" matters will be addressed under separate cover.

### **BRIEF ANSWER**

We are of the opinion that municipalities do not have the authority to impose on land developers/builders a construction standard for energy efficiency which exceeds the Building Code. The Building Code governs construction-related environmental sustainability measures, which means that such measures are beyond municipalities' regulatory authority. Furthermore, sections 41 and 51 of the *Planning Act*<sup>1</sup> do not grant municipalities the authority to regulate energy efficiency construction as part of their site plan control or draft plan of subdivision processes. Similarly, municipalities do not have the authority to link occupancy permits to energy efficient construction other than to note same be Code compliant.

We also conclude that municipalities do not have the authority to require that energy efficiency be supplied or measured according to one particular brand to the exclusion of other approved equivalent standards that are set out in the Building Code. However, this is not a contravention of the *Competition Act*<sup>2</sup> as the *Competition Act* does not apply to municipalities.

Like other municipalities, the City of Toronto does not have the authority to impose construction standards for energy efficiency through its Green Standard. The *City of Toronto Act, 2006*<sup>3</sup> does not grant the City of Toronto enhanced legislative power in relation to construction of buildings.

Finally, we conclude that Bill 68 will only have limited impact on municipalities' powers to regulate energy efficient construction of buildings.

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<sup>1</sup> R.S.O. 1990, c. P.13

<sup>2</sup> R.S.C. 1985, c. C-34.

<sup>3</sup> S.O. 2006, c. 11, Sched. A

## DISCUSSION AND ANALYSIS

### **1. Municipalities do not have the authority to impose on land developers/builders a construction standard for energy efficiency which exceeds the Building Code**

The Building Code governs environmental sustainability measures, which means that such measures are beyond municipalities' regulatory authority.

Environmental sustainability measures that relate to the construction of buildings are "building standards" under the Building Code and are accordingly subject to s. 35 of the BCA<sup>4</sup> which means that municipalities may not pass by-laws include environmental sustainability measures related to building construction.

The legal framework for building and construction regulation in Ontario is set out in the BCA. The BCA establishes the duties and powers of those enforcing construction regulations in the province, and also the duties and rights of those subject to construction regulation.

The Ontario Building Code<sup>5</sup> is a regulation made pursuant to s. 34 of the BCA. Subsection 34(5) of the BCA provides that the purposes of the Building Code are to establish:

- standards for public health and safety, fire protection, structural sufficiency, conservation, including, without limitation, energy and water conservation, and environmental integrity;
- barrier-free requirements; and
- processes for the enforcement of the standards and requirements.

Subsection 34(1) of the BCA provides the broad authority to make regulations governing standards for the construction and demolition of buildings, including regulations "governing the manner of construction and types and quality of materials used therein".<sup>6</sup>

The BCA provides a broad definition of "construction" in subsection 1(1):

"construct" means to do anything in the erection, installation, extension or material alteration or repair of a building and includes the installation of a building unit fabricated or moved from elsewhere and "construction" has a corresponding meaning

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<sup>4</sup> S.O. 1992, c. 23.

<sup>5</sup> O. Reg. 332/12 (the "Building Code").

<sup>6</sup> See in particular s. 34(1)3 of the BCA.

The Building Code contains the technical specifications for the construction of buildings, including the types and standards of materials and systems that may be used in the construction of buildings.

In 2016, the Ministry of Municipal Affairs amended Part 12 of the Building Code to require energy efficient construction of buildings in Ontario and issued Supplementary Standard SB-12 "Energy Efficiency for Housing" detailing the new energy efficiency standards.<sup>7</sup>

Articles 12.2.1.1 and 12.2.1.2 of the Building Code provide that buildings must meet certain energy efficiency requirements. Article 12.2.1.1 of the Building Code applies to construction for which a permit was applied for before January 1, 2017. Article 12.2.1.2 of the Building Code applies to construction for which a permit was applied for after December 31, 2016.

Sentence 12.2.1.1(2) of the Building Code provide that the energy efficiency of all buildings must conform to Division 1 and Division 2 or 4 of the Ministry's Supplementary Standard SB-10, "Energy Efficiency Supplement".<sup>8</sup> Sentence 12.2.1.2(2) of the Building Code imposes a stricter energy efficiency standard, based on the Ministry's Supplementary Standard SB-10.

Sentences 12.2.1.1(3) and 12.2.1.2(3) of the Building Code provide that buildings the energy efficiency of buildings must either meet a particular performance level when evaluated in accordance with Natural Resources Canada's "EnerGuide for New Houses: Administrative and Technical Procedures" or conform to the Ministry of Municipal Affairs' Supplementary Standard SB-12.

Supplementary Standard SB-12 provides for four different options to measure energy efficiency compliance for housing: Prescriptive, Performance, Energy Star for New Homes v12.1 or v12.6, and the R-2000 (2012) Standard.<sup>9</sup>

While municipalities have some power to enact building by-laws, this power is limited to local matters of administration and enforcement. The BCA is clear that its provisions and the Building Code take precedence over all municipal by-laws respecting the construction or demolition of buildings. Section 35 of the BCA states:

35. (1) This Act and the building code supersede all municipal by-laws respecting the construction or demolition of buildings.

As noted above, the Building Code imposes environmental efficiency standards under Articles 12.2.1.1 and 12.2.1.2, and that such standards and methods for measuring compliance are clearly set out in Supplementary Standards SB-10 and SB-12.

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<sup>7</sup> Ontario, Minister of Municipal Affairs, "Energy Efficiency for Housing", Supplementary Standard SB-12 (Toronto: MMA, July 7, 2016) ("Supplementary Standard SB-12").

<sup>8</sup> Ontario, Minister of Municipal Affairs and Housing, "Energy Efficiency Supplement", Supplementary Standard SB-10 (Toronto: MMA, July 1, 2011) ("Supplementary Standard SB-10").

<sup>9</sup> See Chapters 2 and 3 of Supplementary Standard SB-12, *supra* note 7.

Accordingly, by reason of s. 35 of the BCA, we conclude that a municipality does not have the authority to legislate in relation to environmental sustainability measures that fall within the broad scope of the Building Code, particularly when it comes to prescribing specific construction materials or methods for measuring compliance.

**Sections 41 and 51 of the *Planning Act* do not grant municipalities the authority to regulate energy efficiency construction**

The Site Plan Control provisions under the *Planning Act* permit municipalities to regulate certain matters related to building and site development. These items are set out in subsection 41(4), which grants municipalities the power to approve site plans, and in subsection 41(7), which permits municipalities to impose conditions on site plan approval.

Subsection 41(4) authorizes municipalities (and/or the Ontario Municipal Board) to approve plans or drawings containing certain, specified information before development may be undertaken in the municipality. Subsection 41(4.1) establishes a limit on the subject matter and information required in the site plan drawings contemplated in s. 41(4)2, restricting the municipality's site plan approval power to planning issues and not the manner of construction or standards of construction.

Pursuant to subclause 41(4)2(d) of the *Planning Act*, municipalities have the power to regulate in relation to exterior design:

(d) matters relating to exterior design, including without limitation the character, scale, appearance and design features of buildings, and their sustainable design, but only to the extent that it is a matter of exterior design, if an official plan and a by-law passed under subsection (2) that both contain provisions relating to such matters are in effect in the municipality;

The relevant meaning of the word "design" is "the selection and arrangement of artistic or functional elements making up a work of art, machine, etc."<sup>10</sup>

This power is limited by subsection 41(4.1) of the *Planning Act*, which reiterates the division between provincial and municipal areas of regulation set out in section 35 of the BCA. The manner of construction and standards of construction, including construction materials and systems, are prescribed by the Ontario Building Code alone. Subsection 41(4.1) of the *Planning Act* provides:

41. (4.1) The following matters relating to buildings described in paragraph 2 of subsection (4) are not subject to site plan control:

3. The manner of construction and standards for construction.

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<sup>10</sup> Canadian Oxford Dictionary, Second Edition



Subsection 41(4.1) was first added to the *Planning Act* and came into force in 2005 by way of the *Building Code Statute Law Amendment Act, 2002*, S.O. 2002, c. 9 (Bill 124) which provided:

(4.1) The colour, texture and type of materials, window detail, construction details, architectural detail and interior design of buildings described in paragraph 2 of subsection (4) are not subject to site plan control.

Section 41 was again amended by *An Act to Amend the Planning Act and the Conservation of Land Act, 2006* (Bill 51).<sup>11</sup> These amendments included the addition of subclauses (d)-(f) under s. 41(4) and the amendment of s. 41(4.1) to its current form. These amendments represent a refinement of the legislative scheme governing municipal power over matters of site plan control but, because of s. 35 of the BCA, cannot be read as granting municipalities the authority to prescribe matters already dealt with under the Building Code.

Pursuant to s. 51(24), of the *Planning Act*, municipalities must have “regard to” energy efficiency when considering draft plans of subdivision. Subsection 51(24) of the *Planning Act* provides:

51. (24) In considering a draft plan of subdivision, regard shall be had, among other matters, to the health, safety, convenience, accessibility for persons with disabilities and welfare of the present and future inhabitants of the municipality and to,

(l) the extent to which the plan's design optimizes the available supply, means of supplying, efficient use and conservation of energy...

Clause 51(24)(l) has been considered by the Ontario Municipal Board (the “Board”) on few occasions. In one example, the Board found that the criterion in Clause 51(24)(l) had been met based on evidence from an expert planner the lots in the draft plan of subdivision were south facing and had solar gain potential.<sup>12</sup> In another case, the Board found that the criterion in Clause 51(24)(l) had been met based on evidence that the subject property's urban location with good pedestrian access to public transit, local shops and amenities would minimize car use, and that “the energy efficiency of new homes often far exceeds that of older homes”.<sup>13</sup>

These decisions illustrate that the scope of the authority granted to municipalities pursuant to s. 51(24)(l) is general in nature and does not extend to the complex and technical details contemplated under the Building Code.

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<sup>11</sup> S.O. 2006, c.23 (“Bill 51”).

<sup>12</sup> *Re McNally*, (2001) 65 O.M.B.R. 225 at paras. 57 and 66.

<sup>13</sup> *Lehrer v. Bunea*, 2007 CarswellOnt 3355 at paras. 30 and 76.

As noted, a municipality's authority to address exterior design with respect to its site plan control powers was revised in 2006 by Bill 51. Clause 51(24)(l) was also added to the *Planning Act* by Bill 51 in 2006.

When introducing Bill 51 for second reading, the Hon. John Gerretsen, Minister of Municipal Affairs and Housing at the time, emphasized the new powers that municipalities would have to consider exterior design aesthetics as part of its site plan control process:

As I've already mentioned, through official plan policies, municipalities could consider the exterior design of buildings. It will allow for consideration of the character, scale and appearance of proposed buildings in relation to the surrounding environment. Quite often in the past, when a municipal council has been dealing with a zoning issue or an official plan matter or a site plan control matter, particularly with respect to site plan control, it could only look at the exterior features surrounding the actual development, but not at issues such as how the development fits into the rest of the community, into the rest of the streetscape. This is one of those powers that I believe in the long run can be very effectively used by municipalities.<sup>14</sup> (emphasis added)

The scheme set out above clearly draws a line between the design of a building and the "manner of construction and standards for construction" of a building.

While municipalities have the authority to regulate the character, scale and appearance of development through the site plan process, they do not have the authority to regulate the actual materials used in construction.

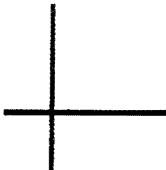
Similarly, while municipalities may have regard to, amongst other matters, the "means of supplying, efficient use and conservation of energy" as part of the draft plan of subdivision process in a broad and general sense, a line is drawn by s. 35 of the BCA and accordingly this authority does not extend to include any matters already dealt with under the Building Code as outlined above.

**It is unlawful for site plan or subdivision agreements to link occupancy permits to energy efficient construction**

Building permits are issued pursuant to section 8 of the BCA. Under this section, a building may only be constructed or demolished once a permit has been issued by the chief building official. Subsection 8(2) of the BCA requires a chief building official to issue a building permit as long as certain requirements are met, including that the proposed building, construction or demolition does not contravene the BCA, the Building Code and "any other applicable law". "Applicable law" is defined in sentence 1.4.1.3(1) of the Building Code and does not include site plan or subdivision agreements entered into pursuant to sections 41 or 51 of the *Planning Act*.

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<sup>14</sup> Ontario, Legislative Assembly, Official Report of Debates (Hansard), 38th Parl., 2nd Sess. (19 April 2006) (Hon. John Gerretsen).



Before a building may be used or occupied, a building inspector must issue either a Partial Occupancy Permit or a Final Occupancy Permit.<sup>15</sup> Occupancy Permit requirements are set out in Division C, Part 1, Article 1.3.3.1 of the Building Code. None of the Occupancy Permit requirements listed in the Building Code relate to energy efficient construction.

On this basis, we conclude that municipalities do not have the authority to link occupancy permits to energy efficiency construction through site plan or subdivision agreements.

**2. Municipalities do not have the authority to require that energy efficiency be to one standard brand to the exclusion of other approved equivalent standards**

Municipalities are creatures of statute. Consequently, municipalities may only exercise such powers they have been granted by the province. The statutory scheme created by the province through the BCA, the Building Code, the *Planning Act* and the *Municipal Act, 2001*<sup>16</sup> that is set out above clearly limits the scope of municipalities' authority when it comes to matters related to the construction of buildings.

Notably, one of the purposes of the Building Code pursuant to s. 34(5) of the BCA is to establish "processes for the enforcement of the standards and requirements". Requiring that energy efficiency be to one standard brand, for example, Energy Star, to the exclusion of other approved equivalent standards unlawfully trenches on the provincial authority expressly contained in the BCA.

The *Competition Act*, R.S.C. 1985, c. C-34 does not apply to municipalities. It only applies to the conduct of businesses in Canada.

**3. The City of Toronto does not have authority under the *Planning Act* or the *City of Toronto Act, 2006* to adopt all of the policies contained in its "Green Standard" related to the construction of buildings**

**The Toronto Green Standard ("TGS") is *ultra vires* the City's legislative authority**

The Toronto Green Standard ("TGS") is a set of performance measures put in place by the City of Toronto's (the "City") for the purpose of "greening development practices" by imposing energy performance targets for new development. The TGS has two "tiers": Tier

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<sup>15</sup> Subsection 11(1) of the BCA provides:

**11. (1)** Except as authorized by the building code, a person shall not occupy or use a building or part of a building that is newly erected or installed or permit it to be occupied or used until the requirements set out in this section are met.

<sup>16</sup> S.O. 2001, c. 25.

1 is mandatory set of standards enforced through the site plan control process; Tier 2 is a higher, voluntary standard with a financial incentive.<sup>17</sup>

TGS Tier 1 requires that building applications must demonstrate a 15% energy efficiency improvement over the Building Code.<sup>18</sup>

The City enacted its "Green Standard" (the "TGS") in 2008, purportedly pursuant to its site plan control powers under the *City of Toronto Act, 2006*.<sup>19</sup>

The *City of Toronto Act, 2006* sets out a nearly identical scheme for the City's site plan control powers as is found under section 41 of the *Municipal Act, 2001*, described above. Subparagraph 114(5)2(iv) and subsection 114(6) of the *City of Toronto Act, 2006* state:

114. (5) No person shall undertake any development in an area designated under subsection (2) unless the City or, where a referral has been made under subsection (15), the Ontario Municipal Board has approved one or both, as the City may determine, of the following:

2. Drawings showing plan, elevation and cross-section views for each building to be erected, except a building to be used for residential purposes containing less than 25 dwelling units, which drawings are sufficient to display,

iv. matters relating to exterior design, including without limitation the character, scale, appearance and design features of buildings, and their sustainable design, but only to the extent that it is a matter of exterior design, if an official plan and a by-law passed under subsection (2) that both contain provisions relating to such matters are in effect in the City, and

(6) The following matters are not subject to site plan control:

3. The manner of construction and construction standards.

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<sup>17</sup> City of Toronto, "Toronto Green Standard" online: <http://www1.toronto.ca/wps/portal/contentonly?vgnextoid=f85552cc66061410VgnVCM10000071d60f89RCRD> .

<sup>18</sup> City of Toronto, "Tier 1 Checklist & Standards: Planning Application Requirements" online: <http://www1.toronto.ca/wps/portal/contentonly?vgnextoid=42350621f3161410VgnVCM10000071d60f89RCRD&vgnextchannel=f85552cc66061410VgnVCM10000071d60f89RCRD> . See also City of Toronto "Energy Report Terms of Reference" online: [http://www1.toronto.ca/static\\_files/CityPlanning/PDF/energy.pdf](http://www1.toronto.ca/static_files/CityPlanning/PDF/energy.pdf) .

<sup>19</sup> City of Toronto, "Staff Report – Toronto Green Standard Update: Performance Measures for Sustainable Development" (October 30, 2008), online: <http://www.toronto.ca/legdocs/mmis/2008/pg/bqrd/backgroundfile-16862.pdf> .

Just as with the site plan control powers granted to municipalities generally pursuant to the *Planning Act*, the site plan control provisions in the *City of Toronto Act, 2006* related to sustainable design are limited to matters of design and do not extend to the manner or standard of construction.

However, section 108 of the *City of Toronto Act, 2006*, creates a specific carve out permitting the City to pass a by-law requiring and governing the construction of green roofs or alternative roof surfaces. This section provides that the City may pass such a by-law, as long as it does not conflict with certain provisions of the BCA, and specifically notes that a by-law passed under this section prevails over the Building Code despite s. 35 of the BCA. Section 108 of the *City of Toronto Act, 2006* states:

108. (1) Without limiting sections 7 and 8, those sections authorize the City to pass a by-law requiring and governing the construction of green roofs or of alternative roof surfaces that achieve similar levels of performance to green roofs if the provisions of the by-law do not conflict with the provisions of a regulation made under the *Building Code Act, 1992* respecting public health and safety, fire protection, structural sufficiency, conservation and environmental protection and the requirements respecting barrier-free access.

(2) A by-law under subsection (1) prevails over a regulation made under the *Building Code Act, 1992*, despite section 35 of that Act.

(3) For the purposes of subsection (1),

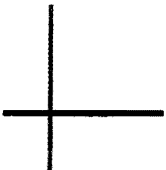
“green roof” means a roof surface that supports the growth of vegetation over a substantial portion of its area for the purpose of water conservation or energy conservation.

*Expressio unius est exclusio alterius* is a rule of statutory interpretation which provides that matters that a legislature has not mentioned in a statutory scheme were not intended to be included. The *expressio unius* rule is appropriately applied in the case of the City’s authority in relation to the BCA.

Since the province granted explicit authority to the City to pass a by-law in relation to green roofs and created an explicit carve out for this purpose from s. 35 of the BCA, subparagraph 114(5)2(iv) and subsection 114(6) of the *City of Toronto Act, 2006* do not have a similar carve out and must necessarily be read as being subordinate to the BCA. In other words, the City’s authority in relation to site plan approval is limited to those matters that are not already dealt with in the BCA and the Building Code.

On this basis, we conclude that the provisions of Tier 1 of the TGS requiring a 15% energy efficiency improvement over the Building Code are therefore beyond the City’s powers under the *City of Toronto Act, 2006*.

On December 1, 2008, City Council adopted City staff’s recommendation that it “request the Province to amend the City of Toronto Act to provide the ability or the City to require energy efficiency measures that exceed the levels set out in the Ontario Building Code



(OBC).<sup>20</sup> We note that the province has made no such amendment to the *City of Toronto Act, 2006*.

**4. Bill 68 will have only limited impact on municipalities' powers to regulate the energy efficiency of buildings**

Bill 68, *Modernizing Ontario's Municipal Legislation Act, 2017* was introduced for first reading on November 16, 2016. The Bill received second reading on March 23, 2017 and has been referred to the Standing Committee for Social Policy for detailed consideration and hearings. A list of current members of the Legislature serving on that Standing Committee can be accessed at the following link: [http://www.ontla.on.ca/web/committee-proceedings/committees\\_detail\\_members.do?locale=en&detailPage=members&ID=7349](http://www.ontla.on.ca/web/committee-proceedings/committees_detail_members.do?locale=en&detailPage=members&ID=7349).

Bill 68 proposes amendments to several different acts, including the *Municipal Act, 2001* and the *City of Toronto Act, 2006*. Certain proposed amendments allow municipalities to create by-laws relating to climate change.

Bill 68 proposes an addition to the *Municipal Act, 2001*, which contemplates granting municipalities the authority to "require the construction of green roofs or alternative roof surfaces". Section 5 of Schedule 1 of the *Modernizing Ontario's Municipal Legislation Act, 2017* proposes to amend the *Municipal Act, 2001* by adding the following section after the heading "Structures, Including Fences and Signs":

**Environmental standards; construction of buildings**

97.1 (1) Without limiting sections 9, 10 and 11, those sections authorize a local municipality to pass a by-law respecting the protection or conservation of the environment that requires buildings to be constructed in accordance with provisions of the building code under the *Building Code Act, 1992* that are prescribed under that Act, subject to such conditions and limits as may be prescribed under that Act.

(2) Despite section 35 of the *Building Code Act, 1992*, if there is a conflict between that Act or the building code under that Act and a by-law to which this section applies, that Act or the building code prevails.

(3) Without limiting sections 9, 10 and 11, the power described in subsection (1) includes the power to require the construction of green roofs or of alternative roof surfaces that achieve similar levels of performance to green roofs.

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<sup>20</sup> City of Toronto, "Agenda Item PG20.6: Toronto Green Standard Update – Performance Measures for Sustainable Development" (December 1, 2008) online: <http://app.toronto.ca/tmmis/viewAgendaItemHistory.do?item=2008.PG20.6>.

(4) For the purposes of subsection (3),

“green roof” means a roof surface that supports the growth of vegetation over a substantial portion of its area for the purpose of water conservation or energy conservation.

Bill 68 proposes an amendment to the *City of Toronto Act, 2006*, authorizing the City to pass a by-law respecting the protection or conservation of the environment requiring buildings to be constructed in accordance with the Building Code and BCA. The amendment specifies that in the case of a conflict between such by-law and the Building Code or the BCA, the Building Code and BCA supersede the municipal by-law.

Section 9 of Schedule 2 of the *Modernizing Ontario's Municipal Legislation Act, 2017* proposes to add the following section to the *City of Toronto Act, 2006*:

**108.1** (1) Without limiting sections 7 and 8, those sections authorize the City to pass a by-law respecting the protection or conservation of the environment that requires buildings to be constructed in accordance with provisions of the building code under the *Building Code Act, 1992* that are prescribed under that Act, subject to such conditions and limits as may be prescribed under that Act.

(2) Despite section 35 of the *Building Code Act, 1992*, if there is a conflict between that Act or the building code under that Act and a by-law to which this section applies, that Act or the building code prevails.

(3) Without limiting sections 7 and 8, the power described in subsection (1) includes the power to require the construction of green roofs or of alternative roof surfaces that achieve similar levels of performance to green roofs.

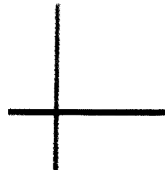
(4) For the purposes of subsection (3),

“green roof” means a roof surface that supports the growth of vegetation over a substantial portion of its area for the purpose of water conservation or energy conservation.

Evidently, the province proposes to provide for municipal authority to pass by-laws in relation to the construction of energy efficient buildings; however this is an extremely narrow broadening of municipal powers. The proposed amendments to the *Municipal Act, 2001* and *City of Toronto Act, 2006* serve to underline that the intention of the province is to continue to regulate all aspects of building construction in Ontario under the BCA and the Building Code and that these will prevail over municipal by-laws.

## CONCLUSIONS

Based on the foregoing, it is our conclusion that municipalities do not have the authority to impose on land developers/builders a construction standard for energy efficiency which exceeds the Building Code.



As set out above, environmental sustainability measures related to the construction of buildings is explicitly contemplated in the Building Code, including Supplementary Standards SB-10 and SB-12. Sections 41 and 51 of the *Planning Act* do not grant municipalities the authority to regulate energy efficiency construction as part of their site plan control or draft plan of subdivision processes. In fact, the manner and standard of construction are expressly excluded from the site plan control provisions in section 41. Moreover, we conclude that municipalities do not have the authority to link occupancy permits to energy efficient construction.

We also conclude that municipalities do not have the authority to require that energy efficiency be measured according to one particular brand to the exclusion of other approved equivalent standards that are set out in the Building Code. However, this is not a contravention of the *Competition Act*<sup>21</sup> as the *Competition Act* does not apply to municipalities.

Like other municipalities, the City does not have the authority to impose construction standards for energy efficiency through the TGS. TGS's requirement under Tier 1 that building applications must show a 15% energy efficiency improvement over the Building Code is *ultra vires* the City's authority. We conclude that the *City of Toronto Act, 2006* does not grant the City of Toronto enhanced legislative power in relation to construction of buildings.

Finally, we conclude that the proposed amendments to the *Municipal Act, 2001* and the *City of Toronto Act, 2006* contained in Bill 68 will only have limited impact on municipalities' powers to regulate energy efficient construction of buildings.

Should you have any questions or wish to discuss any of the information herein, please do not hesitate to contact the undersigned.

Yours truly,

AIRD & BERLIS LLP



for: Leo F. Longo

LFL/MTB

28397922.3

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<sup>21</sup> R.S.C. 1985, c. C-34.



May 5, 2017

Richard Kennelly  
Superintendent  
400 Taunton Road East  
Whitby, Ontario  
L1R 2K6

REGION OF DURHAM  
RECEIVED

MAY 11 2017

OFFICE OF THE  
REGIONAL CHAIR & CEO

RECEIVED  
MAY 11 2017  
COMMISSIONERS OFFICE

Dear Mr. Kennelly,

I am writing this letter to express our extreme disappointment regarding the decision to remove the teen parent alternative school program from Rose of Durham and to advocate for a reversal of this decision.

The Teen Mom School Program is one of our most successful programs. Through this program young women who are pregnant or parenting child under the age of one, have the opportunity to continue on with their high-school education in an environment that is safe, structured towards their needs as a new parent, and offers easy access to additional programs and supports to help them achieve personal growth and academic success.

Across Ontario all young parent resource centres such as ours have a school program on-site as we know that young moms who have a classroom associate and connected with young parent resources do much better. There is increased school attendance and to move the program to another location will pose a significant hardship on our clientele.

Having school programs on-site within young parent resource centres provides an optimal environment. Both the educational and the support are essential to the future success not only of the young parent but of their child as well, placing young parents living in poverty who already face transportation issues in a situation where they must travel to two different locations to obtain services previously provided in one is both unfair and unjust.

Statistics show us that a young person who obtains their high-school diploma will earn \$260,000 more over the course of their lifetime than those who do not. Why as service providers would we want to place additional barriers in their already adversity strewn way.

It takes extreme courage to be a young parent, but it also takes extreme dedication, and tenacity to continue on with your schooling at a time in your life when supports are minimal, isolation is high, and pressures are extreme.

We have surveyed our clients on their desire to continue with their education and they all indicate a high desire to continue, but do not wish to do so in a typical school setting, they also express extreme concern over being asked to bring their child to the alternative school environment, something that makes them feel uncomfortable.

In closing I also ask you to review the strategic directions of 'Moving on Mental Health' and a recent report titled 'My Life, My Voice' available at [www.durham.ca/mylifemyvoice](http://www.durham.ca/mylifemyvoice) and you will clearly see that the decision to move the school program out of Rose of Durham is not in alignment with the system of care, or with the needs of the clients being serviced.

Sincerely,

A handwritten signature in blue ink that reads "Janet Chappelle". The signature is fluid and cursive, with the first name "Janet" being more prominent than the last name "Chappelle".

Janet Chappelle, CAE  
Executive Director

cc.

Mitzie Hunter, Minister of Education

Lorne Coe, MPP Whitby Oshawa

Jennifer French, MPP

Colin Carrie, MP

Roger Anderson, Regional Chair

Cynthia Weaver, VP Strategic Initiative (Lead Agency)

Michael Barrett, Chair, Trustee City of Oshawa

Larry Jacula, Trustee City of Oshawa

Linda Stone, Trustee City of Oshawa

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2097.

## **The Regional Municipality of Durham**

### **MINUTES**

#### **TRANSIT ADVISORY COMMITTEE**

**Tuesday, April 25, 2017**

A meeting of the Transit Advisory Committee was held on Tuesday, April 25, 2017 in the Lower Level Boardroom (LL-C), Regional Headquarters, 605 Rossland Road East, Whitby, Ontario at 7:02 PM

Present: Commissioner Collier, Chair  
C. Antram, Ajax, Vice-Chair  
M. Barba-Flores, Member at Large  
D. Dowsley, Oshawa  
B. Howes, Clarington  
J. Martin, Brock  
M. Roche, AAC  
M. Sutherland, AAC

Absent: R. Conohan, Whitby  
K. Dekany, Scugog,  
J. Gaw, Pickering  
D. Leader, Member at Large

#### **Staff**

Present: W. Holmes, Deputy General Manager, Operations, Durham Region Transit  
C. Norris, Manager, Customer Service Planning, Durham Region Transit  
D. D'Aliesio, Communications Coordinator, Durham Region Transit  
C. Tennisco, Committee Clerk, Corporate Services – Legislative Services

#### **1. Adoption of Minutes**

Moved by C. Antram, Seconded by M. Sutherland,  
That the minutes of the Durham Region Transit Advisory Committee meeting held on January 24, 2017, be adopted.

CARRIED

#### **2. Declarations of Interest**

There were no declarations of interest.

#### **3. Delegations**

There were no delegations to be heard.

**4. Presentations**

A) DRT Customer Survey Results

C. Norris, Manager, Customer Service Planning, Durham Region Transit, provided a PowerPoint presentation update on Durham Region Transit (DRT). A copy of the presentation was provided as a handout.

Highlights of the presentation included:

- Monitoring and Reporting on performance is an integral part of our service planning annual cycle
- Eight Key Supporting Measures
- 2016 Customer Survey
  - Why transit users prefer transit?
  - Why car users prefer car?
  - Highest priorities for transit
- First Quarter 2017 ridership decrease stabilizing, 4.4% Below Forecast
- Adult ridership continues to show growth, youth ridership continues to have challenges and no change expected through remainder of school year
- On-going service management improvement approaches continues to yield positive results in reducing “Bus Full” occurrences
- DRT Revenue-Cost Ratio above comparable agencies based on density
- DRT Revenue-Cost Ratio Aligns Favourably with the Uptake of Services
- DRT has led the country in percent increase in Revenue-Cost Ratio over the past 3 years based on the review of peer transit systems
- Upcoming DRT Activities

Detailed discussion ensued with respect to the Durham Region Transit (DRT) 2016 Customer Survey results regarding the respondents surveyed; the survey methodology; and the questions that were asked as part of the Study, as well as the results.

B. Howes reiterated a phone call he received related to the survey and asked if the Bowmanville residents were part of the respondents surveyed. C. Norris asked that B. Howes forward the details of that conversation to himself. He noted that staff would follow up on this matter and report back directly to B. Howes.

C. Norris responded to questions regarding the DRT Public Information Centre (PIC) held at the Bowmanville Mall; and the potential for rerouting of services in the Town of Ajax.

Discussion also ensued regarding DRT's plans to recapture the youth and student ridership; the elimination of the dedicated High School services and the Bulk school board student pass programs; options to educate youth on the benefits of transit as a future mode of transportation; and the potential for DRT summer concessionary fare initiatives.

The Committee expressed concerns regarding the current costs of a youth and student fare and its impact on the average cost per household for transit.

Chair Collier advised that DRT staff continue to meet with the School Boards within the Region of Durham regarding the yellow school buses and the need to educate and discuss fare options for students attending high school. Discussion followed on how the initiative by the School Boards to alter the bell times will impact transit within the region.

**5. Correspondence Items**

There were no items of correspondence to be considered.

**6. General Manager's Reports**

A) Specialized Services: Review of Existing Customers' Eligibility and Requirements for Support Persons When Travelling with Durham Region Transit (DRT) (2017-DRT-03)

Report #2017-DRT-03 from V. Patterson, General Manager, of Durham Region Transit, was received.

Moved by M. Sutherland, Seconded by B. Howes,  
That Report #2017-DRT-03 of the General Manager of Durham  
Region Transit be received for information.

CARRIED

B) Durham-Scarborough Bus Rapid Transit Terms of Reference (2017-DRT-08)

Report #2017-DRT-08 from V. Patterson, General Manager, of Durham Region was received.

Moved by M. Sutherland, Seconded by B. Howes,  
That Report #2017-DRT-08 of the General Manager of Durham  
Region Transit be received for information.

CARRIED

C) Federal Government Approval of Public Transit Infrastructure Fund (PTIF) funding for Durham Region (2017-DRT-09)

Report #2017-DRT-09 from R.J. Clapp, Treasurer, of Durham Region was received.

Moved by M. Sutherland, Seconded by B. Howes,  
That Report #2017-DRT-09 of the Treasurer of Durham Region Transit be received for information.

CARRIED

**7. Items of Information**

A) Update on the Accessibility Advisory Committee (AAC) Meeting

M. Sutherland advised that at the April 25, 2017 AAC meeting the members expressed concerns regarding the recent DRT Public Information Centre (PIC) sessions and the various DRT bulletins not being accessible for those with a disability, and in particular visually impaired people.

C. Norris explained that residents who require information in an accessible format are encouraged to contact DRT staff for assistance and in accordance with, the Accessibility for Ontarians with Disabilities Act (AODA). He advised DRT will also follow-up with staff in regards to this matter.

B) Update on the Accessibility Advisory Committee (AAC) Questions

C. Norris provided an update on the answers to the questions submitted by the AAC and considered at the TAC meeting held on January 24, 2017. A copy of the questions and answers were provided as a handout.

**8. Other Business**

A) Parking Enforcement at Bus Stops in Durham Region

The Committee inquired whether a by-law is in place to enforce parking violations at the bus stops located within Durham Region.

C. Norris provided a brief overview of the Regional and eight local area municipality's by-laws in place for the Enforcement Officers to enforce parking infractions on regional and local roads within Durham Region. He advised that the majority of these infractions are complaint driven by residents.

Chair Collier advised that the Town of Ajax introduced a new mobile app, AppJAX, which offers residents various features including apps to file complaints, report issues and review the event calendar.

B) Unfunded Transit Liabilities

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D. Dowsley inquired about the Provincial Gas Tax Fund for DRT and requested clarification regarding the unfunded transit liabilities for the City of Oshawa.

Chair Collier explained how the unfunded transit liabilities resulted; the costs involved for the litigation between the City of Oshawa and The Regional Municipality of Durham; and the opportunity for both parties to pursue a possible mediation. He advised that the Regional Chair and CAO of the Region of Durham will consult with the Mayor and CAO of the City of Oshawa to discuss this matter further.

C) Request to Arrange a Tour of the Durham Region Transit Facility

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The Committee questioned whether staff could arrange for TAC members to tour a DRT facility.

C. Norris advised that staff will follow-up on arranging a tour of the DRT Westney Facility and will report back at the June meeting.

D) Point of Sale (POS) Locations in Beaverton, Cannington and Sunderland

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J. Martin questioned the set-up and availability of DRT tickets and passes at Findall's Freshmart, located in Sunderland, a new point of sale location in Brock Township. C. Norris clarified the availability of ticket inventory provided to this location.

E) Review of the 2017 Durham Region Transit Advisory Committee (TAC) Meetings Schedule

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Chair Collier advised that it is the intent of Regional Council to consider the structure for the Committee of the Whole at its May 10, 2017 meeting. At that time, staff will determine if the opportunity exists to reschedule the TAC meetings so they are held two weeks prior to TEC and staff will report back to TAC in the Fall.

F) Ajax Trailfest

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C. Antram announced that the Ajax Trailfest event, organized by the Active Transportation & Trails Advisory Committee, will be held on Sunday, June 25, 2017. She inquired whether DRT would partake in the event.

B. Holmes advised that DRT will await their invite, prior to a response back to the Town of Ajax.

G) Durham Region Transit Specialized Services Customer Newsletter

The spring and summer 2017 edition of the Specialized Services Customer newsletter was provided as handout.

B. Holmes encouraged TAC to review and share Specialized Services Customer Newsletters.

H) Conduct of Bus Riders

M. Barba-Flores reiterated recent experiences regarding discourteous rider conduct on the buses. She noted the need for all riders, including students, to be reminded of the distraction this behaviour creates, not only for the riders but for the bus operators. B. Holmes advised that courteous and safe customer behaviours are expected by DRT and its operators.

**9. Date of Next Meeting**

Tuesday, June 6, 2017

**10. Adjournment**

Moved by M. Sutherland, Seconded by J. Martin,  
That the meeting be adjourned.  
CARRIED

The meeting adjourned at 8:15 PM.

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Commissioner S. Collier, Chair  
Transit Advisory Committee

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C. Tennesco, Committee Clerk



If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2097.

## **The Regional Municipality of Durham**

### **MINUTES**

#### **DURHAM ENVIRONMENTAL ADVISORY COMMITTEE**

**May 11, 2017**

A regular meeting of the Durham Environmental Advisory Committee was held on Thursday, May 11, 2017 in Boardroom 1-B, Regional Municipality of Durham Headquarters, 605 Rossland Road East, Whitby at 8:02 PM

Present: K. Sellers, Vice-Chair, Ajax  
G. Carpentier, Scugog  
O. Chaudhry, Pickering  
S. Clearwater, Whitby, Member at Large  
J. Henry, Regional Councillor, City of Oshawa  
C. Junop, Youth Member  
G. Layton, Uxbridge, Member at Large  
K. McDonald, Vice-Chair, Uxbridge, attended the meeting at 8:10 PM  
M. McGuire, Youth Member  
E. McRae, Whitby  
W. Moss-Newman, Oshawa, Member at Large  
C. Pettingill, Brock  
M. Thompson, Ajax, Member at Large  
C. Tincombe, Post-Secondary Member

Absent: H. Manns, Chair, Clarington  
K. Murray, Clarington, Member at Large  
D. Stathopoulos, Member at Large

#### **Staff**

Present: A. Bathe, Planner, Planning & Economic Development Department  
C. Tennisco, Committee Clerk, Corporate Services – Legislative Services

#### **1. Approval of Agenda**

Moved by M. Thompson, Seconded by S. Clearwater,  
That the agenda for the May 11, 2017, DEAC meeting be amended  
to add a delegation under Item 3., and as amended, be approved.

**CARRIED**

**2. Declarations of Interest**

K. McDonald made a declaration of interest under the *Municipal Conflict of Interest Act* with respect to Item 5. A) Toronto and Region Conservation Authority (TRCA) presentation. She indicated that she is employed by the Toronto and Region Conservation Authority. She did not take part in the discussion on the matter.

**3. Adoption of Minutes**

Moved by Councillor Henry, Seconded by Carpentier,  
That the minutes of the DEAC meeting held on Thursday, April 13,  
2017 be adopted.

CARRIED

**4. Delegations**

Moved by Councillor Henry, Seconded by S. Clearwater,  
That the Rules of Procedure be suspended in order to hear Ms.  
Racansky as a delegation.

CARRIED on a 2/3rds Vote

A) Ms. Libby Racansky, Municipality of Clarington resident re: Relocation of  
Clarington Waterfront Trail

Ms. Racansky provided a PowerPoint presentation expressing concerns with respect to the Clarington waterfront trail. She outlined the following reasons why the Clarington waterfront trail should be relocated:

- Current trail runs through busy industrial lands within the Energy Park
- Host Community Agreement for incinerator assured a waterfront trail
- The Waterfront Regeneration Trust asked that the Waterfront Trail be relocated to the lakeshore as part of the plant design
- The Municipality of Clarington's concern over the potential impact of the plant on the proposed District Park
- Environmental Assessment (EA) for Courtice Water Pollution Control Plant recognized a trail
- Oshawa Second Marsh expressed concerns about riparian habitat of existing watercourses and wildlife linkages; and
- Durham Region Official Plan for 30% forest as an enhancement.

Ms. Racansky provided an overview of maps depicting the Oshawa Waterfront Trail along the shoreline versus Clarington's Waterfront Trail in the industrial lands area. She suggested that the Clarington Trail should follow the waterfront as it does in the other waterfront municipalities. She also noted there may be opportunities for the Region to partner with organizations to improve the waterfront trail in Clarington.

L. Racansky responded to questions of the Committee.

Discussion ensued regarding the funding to relocate the waterfront trail; the authority body to permit a bridge to be built over Tooley Creek; the protection of the Tooley Creek coastal wetlands; the need to include the Central Lake Ontario Conservation Authority (CLOCA) in this process; and whether a waterfront trail is within the scope of the Durham Trail Co-ordinating Committee.

Moved by C. Pettingill, Seconded by W. Moss-Newman,  
That we recommend to the Committee of the Whole for approval:

That staff be asked to interact with the Municipality of Clarington and the Central Lake Ontario Conservation Authority (CLOCA) to look at all options to improve the waterfront trail through Clarington; and that a copy of this resolution be forwarded to the Durham Trail Co-ordinating Committee.

CARRIED

## 5. Presentation

A) Ryan Ness, Senior Manager, and Angela Wallace, Project Manager, Toronto and Region Conservation Authority, re: The Living City Report Card 2016

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R. Ness, Senior Manager, Toronto and Region Conservation Authority, provided a PowerPoint presentation on The Living City Report Card 2016: A progress report on environmental sustainability in the Toronto region. He advised that the Living City Report Card is a 5-year progress report and identifies opportunities for actions and the required measures for cleaner, greener and greater initiatives to achieve environmental sustainability in the region. A. Wallace, Project Manager, Toronto and Region Conservation Authority, was also in attendance.

Highlights of the presentation included:

- Six Themes – Key measures for a Living City
  - Carbon – Improve building energy efficiency, boost transit, and create electric vehicle infrastructure
  - Air Quality – Build better monitoring networks and deal with air quality “hot spots”
  - Waste – Increase diversion rate from multi-unit residential buildings and divert from landfills
  - Water – Manage stormwater runoff and water conservation
  - Land Use – Build compact communities, invest in green infrastructure, protect our greenspace and farmland
  - Biodiversity – Protect and restore forest and habitat, and reduce the impact of urban development on biodiversity

- Collective Impact – Identify key data initiatives to support a framework to accelerate our collective impact to achieve more sustainability
- Growing Pains

Discussion ensued regarding how the Report Card data will protect the greenbelt areas; the urban development impact on species at risk; and flat rate billing versus metered water in the Toronto region.

Discussion also ensued with respect to stakeholder collaboration versus working in silos; and challenges resulting from the Places to Grow Act designated geographic density requirements.

## **6. Items for Action**

### **A) 2017 DEAC Environmental Achievement Awards Debrief**

The Committee suggested that due to time restraints, the debriefing of the 2017 DEAC Environmental Achievement Awards format be tabled to the June 8, 2017 meeting.

Moved by K. McDonald, Seconded by Councillor Henry,  
That the 2017 DEAC Environmental Achievement Awards debrief be tabled to the next Durham Environmental Advisory Committee meeting.

CARRIED

### **B) Future Presentation Discussions**

A. Bathe asked that the members email her their topic suggestions for future presentations.

### **C) Durham Environmental Advisory Committee (DEAC) and Durham Agricultural Advisory Committee (DAAC) Workshop Update**

A. Bathed advised that the subcommittee of the Durham Environmental Advisory Committee (DEAC) and Durham Agricultural Advisory Committee (DAAC) Workshop will meet at 6:00 PM on June 6, 2017, prior to the DAAC meeting. She stated that details regarding the meeting will be forwarded by email to the sub-committee members.

## **7. Items for Information**

There were no information items to be considered.

**8. Other Business**

A) Durham Environmental Advisory Committee (DEAC) and Durham  
Agricultural Advisory Committee (DAAC) Workshop Discussion

S. Clearwater and G. Carpentier advised of their intent to be part of the Environmental Advisory Committee (DEAC) and Durham Agricultural Advisory Committee (DAAC) Workshop sub-committee.

Moved by K. McDonald, Seconded by G. Layton,  
That G. Carpentier and S. Clearwater be appointed to the Durham Environmental Advisory Committee (DEAC) and Durham Agricultural Advisory Committee (DAAC) Workshop Sub-committee.

CARRIED

B) Great Canadian Birdathon 2017

G. Carpentier announced that he will be taking part in the 2017 Great Canadian Birdathon. He noted the undertaking of this event is to preserve the wild birds of Canada. He asked that any members wishing to sponsor his participation to contact him directly or via the website at the Great Canadian Birdathon 2017 link.

C) Wild Deer and Turkeys at the Lynde Shores Conservation Area in Whitby

M. Thompson expressed concerns regarding the wild deer at the Lynde Shores area in Whitby and being drawn to free food. He explained that people are frequenting this area and feeding the wild deer apples which could cause harm to the animals' health and potentially alter its natural behaviours.

The Committee discussed the need for municipal by-laws to protect against the feeding of wildlife animals in the wild.

**9. Next Meeting**

The next regular meeting of the Durham Environmental Advisory Committee will be held on Thursday, June 8, 2017 starting at 7:00 PM in Boardroom 1-A, Level 1, 605 Rossland Road East, Whitby.

**10. Adjourment**

Moved by Councillor Henry, Seconded by S. Clearwater,  
That the meeting be adjourned.

CARRIED

The meeting adjourned at 9:20 PM.

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K. Sellers, Vice-Chair, Durham  
Environmental Advisory Committee

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C. Tennesco, Committee Clerk

## Action Items Committee of the Whole and Regional Council

Meeting Date	Request	Assigned Department(s)	Anticipated Response Date
September 7, 2016 Committee of the Whole	Staff was requested to provide information on the possibility of an educational campaign designed to encourage people to sign up for subsidized housing at the next Committee of the Whole meeting. (Region of Durham's Program Delivery and Fiscal Plan for the 2016 Social Infrastructure Fund Program) (2016-COW-19)	Social Services / Economic Development	October 5, 2016
September 7, 2016 Committee of the Whole	Section 7 of Attachment #1 to Report #2016-COW-31, Draft Procedural By-law, as it relates to Appointment of Committees was referred back to staff to review the appointment process.	Legislative Services	First Quarter 2017
October 5, 2016 Committee of the Whole	That Correspondence (CC 65) from the Municipality of Clarington regarding the Durham York Energy Centre Stack Test Results be referred to staff for a report to Committee of the Whole	Works	
December 7, 2016 Committee of the Whole	Staff advised that an update on a policy regarding Public Art would be available by the Spring 2017.	Works	Spring 2017
January 11, 2017 Committee of the Whole	Inquiry regarding when the road rationalization plan would be considered by Council. Staff advised a report would be brought forward in June.	Works	June 2017

Meeting Date	Request	Assigned Department(s)	Anticipated Response Date
March 1, 2017 Committee of the Whole	Staff was directed to invite the staff of Durham Region and Covanta to present on the Durham York Energy Facility at a future meeting of the Council of the Municipality of Clarington.	Works	
March 1, 2017 Committee of the Whole	Staff was requested to advise Council on the number of Access Pass riders that use Specialized transit services.	Finance/DRT	March 8, 2017
March 1, 2017 Committee of the Whole	A request for a report/policy regarding sharing documents with Council members.	Corporate Services - Administration	Prior to July 2017
May 3, 2017 Committee of the Whole	Discussion ensued with respect to whether data is collected on how many beds are created through this funding; and, if staff could conduct an analysis of the Denise House funding allocation to determine whether an increase is warranted. H. Drouin advised staff would investigate this and bring forward this information in a future report.	Social Services	
May 3, 2017 Committee of the Whole	Discussion ensued with respect to whether staff track the job loss vacancies in Durham Region, in particular the retail market. K. Weiss advised that staff will follow-up with the local area municipalities and will report back on this matter.	Economic Development & Tourism	