



# The Regional Municipality of Durham

## COUNCIL INFORMATION PACKAGE

### July 27, 2018

#### **Information Reports**

- [2018-INFO-107](#) Commissioner of Planning and Economic Development – re: Durham Tourism E-Newsletter – July 2018
- [2018-INFO-108](#) Commissioner of Planning and Economic Development – re: Guide to Filming in Durham Region

#### **Early Release Reports**

There are no Early Release Reports

#### **Staff Correspondence**

1. [Memorandum from Durham Region Works Department](#), - re: Notice of Information Session – Range Road/Ontoro Boulevard, Town of Ajax

#### **Durham Municipalities Correspondence**

There are no Durham Municipalities Correspondence

#### **Other Municipalities Correspondence/Resolutions**

1. [Township of Howick](#) – re: Resolution passed at their Council meeting held on July 17, 2018, regarding the borrowing of funds from the Care and Maintenance Trust Fund for Capital improvements and purchases when other municipal cemetery funds are exhausted

#### **Miscellaneous Correspondence**

1. [Ganaraska Region Conservation Authority](#) – re: emailing Regional Council unapproved minutes of the June 21, 2018 meeting of the Full Authority of the Ganaraska Region Conservation Authority

#### **Advisory Committee Minutes**

There are no Advisory Committee Minutes

Members of Council – Please advise the Regional Clerk at [clerks@durham.ca](mailto:clerks@durham.ca) by 9:00 AM on the Monday one week prior to the next regular Committee of the Whole meeting, if you wish to add an item from this CIP to the Committee of the Whole agenda.



## The Regional Municipality of Durham Information Report

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From: Commissioner of Planning and Economic Development  
Report: #2018-INFO-107  
Date: July 27, 2018

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**Subject:**

Durham Tourism E-Newsletter - July 2018

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**Recommendation:**

Receive for information

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**Report:**

**1. Purpose**

1.1 The Durham Tourism e-newsletter is a monthly snapshot of the tourism initiatives and activities across the Region of Durham. It serves as an environmentally-conscious, cost-effective marketing tool to promote economic development and tourism activity in Durham Region.

**2. Background**

2.1 The Durham Tourism e-newsletter was distributed to 8,756 subscribers in July 2018 with a 33% open rate. It is also posted on the Region's website and distributed via social media channels through the Corporate Communications office.

- View the [Durham Tourism e-newsletter](http://myemail.constantcontact.com/Summer-escapes-in-Durham-Region.html?soid=1101562300271&aid=m_Bo2D6FUg0) online at [http://myemail.constantcontact.com/Summer-escapes-in-Durham-Region.html?soid=1101562300271&aid=m\\_Bo2D6FUg0](http://myemail.constantcontact.com/Summer-escapes-in-Durham-Region.html?soid=1101562300271&aid=m_Bo2D6FUg0)

2.2 The Durham Tourism e-newsletter is produced in cooperation with Corporate Communications.

Respectfully submitted,

Original signed by

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B.E. Bridgeman, MCIP, RPP  
Commissioner of Planning and  
Economic Development



# The Regional Municipality of Durham Information Report

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From: Commissioner of Planning and Economic Development  
Report: #2018-INFO-108  
Date: July 27, 2018

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**Subject:**

Guide to Filming in Durham Region

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**Recommendation:**

Receive for information

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**Report:**

**1. Purpose**

1.1 The purpose of this report is to provide Regional Council with the new “Guide to Filming in Durham Region”.

**2. Background**

2.1 Film Durham, based in the Economic Development and Tourism Division, is the main point of contact for the film industry and acts as a one-stop-shop focusing on the following film-related activities:

- a. Maintaining an environment conducive to the long-term development of the film industry in the Region;
- b. Marketing Durham Region locations, local crew, equipment and expertise;
- c. Maintaining a resource centre and a dedicated website, with information about local rules and regulations related to location shooting and reference material on film production services;
- d. Location scouting support;

- e. Assisting/troubleshooting inbound productions;
- f. Organizing film-related events for the promotion of the Durham Region film industry locally and abroad; and
- g. Facilitating a film-ready workforce and community.

### **3. Guide to Filming in Durham Region**

- 3.1 The Guide to Filming in Durham was created by the Economic Development and Tourism Division as a resource for filmmakers when considering Durham Region for film production.
- 3.2 The guide is divided into the following three sections:
  - 1. Information about filming in Durham Region including an industry overview, guidelines, contacts, resources and maps;
  - 2. Directory of over 600 businesses supporting the film industry including accommodations, equipment rentals, post-production, support services and transportation; and
  - 3. Photo gallery containing 57 locations categorized by historical, modern, unique, in both urban and rural settings, as well as buildings.

### **4. Financial**

- 4.1 The cost of producing the Guide for Filming in Durham Region was \$7,500 and was included in the 2018 Economic Development and Tourism Budget.

### **5. Conclusion**

- 5.1 Momentum continues to build for film production and related activities in Durham Region. The Guide to Filming in Durham Region will be used as a resource to promote Durham as a destination of choice for the film industry.
- 5.2 The guide may be viewed at [Guide to Filming in Durham](https://www.durham.ca/en/doing-business/resources/Documents/EconomicDevelopment/Guide-to-Filming-in-Durham-for-Web.pdf) or <https://www.durham.ca/en/doing-business/resources/Documents/EconomicDevelopment/Guide-to-Filming-in-Durham-for-Web.pdf>

Respectfully submitted,

Original signed by

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B.E. Bridgeman, MCIP, RPP  
Commissioner of Planning and  
Economic Development



## Range Road/Ontoro Boulevard, Town of Ajax

# Notice of Information Session

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**Works Department**

**July 24, 2018**

**Public Notice**

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The Regional Municipality of Durham (Region) will be hosting an Information Session for property owners along Range Road and Ontoro Boulevard, in the Town of Ajax.

The purpose of the session is to provide information to residents about the planning and petition process required to allow for the extension of watermain servicing along Range Road and Ontoro Boulevard. Based on local groundwater challenges in the area, Regional Council has provided direction to commence the petition process.

The Region is encouraging your attendance at this important session so that property owners understand the approval process to establish watermain servicing. The Information Session has been scheduled for:

**Thursday, August 16**

**6:30 p.m. to 8:30 p.m.**

**Town of Ajax Municipal Office – Council Chambers**

**65 Harwood Avenue South, Ajax**

Following the Information Session, property owners will receive individual letters about this project and a response will be required from each property owner.

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If you are unable to attend this Information Session, or have any additional questions about this project, please contact the staff member listed below from the Regional Municipality of Durham, Works Department:

John Presta, P.Eng., MPA  
Director, Environmental Services  
905-668-7711 ext. 3520  
John.Presta@durham.ca

If you require this information in an accessible format, please contact 1-800-372-1102 ext. 3540.

 [www.facebook.com/RegionOfDurham](http://www.facebook.com/RegionOfDurham)

 [www.twitter.com/RegionOfDurham](http://www.twitter.com/RegionOfDurham)

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**The Regional Municipality of Durham Works Department**  
**605 Rossland Rd. E., Whitby Ont. L1N 6A3**  
**Telephone: 905-668-7711 or 1-800-372-1102**  
**[durham.ca/WorksProjects](http://durham.ca/WorksProjects)**

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44816 Harriston Road, RR 1, Gorrie On N0G 1X0  
Tel: 519-335-3208 ext 2 Fax: 519-335-6208  
[www.howick.ca](http://www.howick.ca)

July 19, 2018

Ontario Premier Doug Ford  
Huron Bruce MPP Lisa Thompson  
Bereavement Authority of Ontario  
Association of Municipalities of Ontario

Dear Madam/Sir:

The Township of Howick Cemetery Boards made up of volunteers representing the Fordwich, Gorrie, Wroxeter and Lakelet Cemeteries, recently met to discuss how to cover expenses such as grass cutting, road repair and tree maintenance/removal on their limited budget. Howick cemeteries have anywhere from 10-20 burials/year and sold 12 plots in 2017. All Howick Cemetery Boards have money in a Care and Maintenance Fund which can only be used to purchase land. Interest earned from these accounts, approximately \$2 - \$84/month, can be used to cover operating expenses.

At its meeting held July 17, 2018, the Council of the Township of Howick passed the following resolution:

**Moved by Councillor Harding; Seconded by Councillor Scott:**

**Whereas; Ontario Regulation 30/11 states the Capital portion of the Care and Maintenance Trust Fund cannot be accessed, the only exception is to purchase land adjacent to the cemetery to increase the capacity of the cemetery;**

**And whereas; none of the Howick Township Cemetery Boards have a need to purchase land to increase capacity at this time or in the near future;**

**And whereas, only the interest generated from the Care and Maintenance Trust Fund can be used for the care and maintenance of the lots, markers and grounds of the cemetery;**

**And whereas, Howick Township Cemetery Boards have minimal funds to cover the cost of minimal maintenance in their cemeteries;**

**And whereas; major maintenance projects such as road repair and tree maintenance/removal could be arranged if the Cemetery Boards could borrow/loan funds from the Care and Maintenance Trust Fund;**

**Therefore, be it resolved that Council petition the Bereavement Authority of Ontario to amend Ontario Regulation 30/11 to allow borrowing of funds from the Care and Maintenance Trust Fund for capital improvements and purchases when other municipal cemetery funds are exhausted. Carried. Resolution No. 169/18**

Please accept this correspondence for your consideration and support. If you require any further information, please contact this office. Thank you.

Yours truly,

*Carol Watson*

Carol Watson, Clerk, Township of Howick

**GANARASKA REGION CONSERVATION AUTHORITY**

**MINUTES OF THE FULL AUTHORITY**

**June 21, 2018**

**FA 04/18**

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**1. Welcome and Call to Order**

The Chair called the Full Authority meeting to order at 7:15 p.m.

**MEMBERS PRESENT:** Wendy Partner, Chair - Municipality of Clarington  
Jeff Lees, Vice-Chair - Municipality of Port Hope  
Raymond Benns - Township of Alnwick/Haldimand  
Brian Darling - Town of Cobourg  
John Fallis - Township of Cavan Monaghan  
Mark Lovshin - Township of Hamilton  
Forrest Rowden - Town of Cobourg  
Willie Woo - Municipality of Clarington

**ALSO PRESENT:** Linda Laliberte, CAO/Secretary-Treasurer  
Janice Teare, Coordinator of Watershed Services  
George Elgear, General Superintendent  
Joe Neal, Delegation

**ABSENT WITH REGRETS:** Louise Ferrie-Blecher - Municipality of Port Hope  
Heather Stauble - City of Kawartha Lakes

**ALSO ABSENT:**

**2. Disclosure of Pecuniary Interest**

None

**3. Minutes of Last Meeting**

**FA 21/18**

**MOVED BY:** Mark Lovshin

**SECONDED BY:** John Fallis

**THAT** the Full Authority approve the minutes of the June 21, 2018 meeting.  
**CARRIED.**

4. Adoption of the Agenda

**FA 22/18**

**MOVED BY:** Brian Darling

**SECONDED BY:** John Fallis

**THAT** the Full Authority adopt the agenda as presented.  
**CARRIED.**

5. Delegations

a) Mr. Joe Neal re. Logging Operations in the Ganaraska Forest

**FA 23/18**

**MOVED BY:** Mark Lovshin

**SECONDED BY:** Forrest Rowden

**THAT** the Full Authority receive the delegation for information and request staff to meet with the presenter.  
**CARRIED.**

6. Presentations

None

7. Business Arising from Minutes

None

8. Correspondence

None

9. Applications under Ontario Regulation 168/06:

Permits approved by Executive:

**FA 24/18**

**MOVED BY:** Forrest Rowden

**SECONDED BY:** Willie Woo

**THAT** the Full Authority receive the permits for information.  
**CARRIED.**

Permit Application require Full Authority discussion:

None

10. Committee Reports:

- a) Ganaraska Forest Recreation Users Committee Minutes – June 7, 2018

**FA 25/18**

**MOVED BY:** Brian Darling  
**SECONDED BY:** John Fallis

**THAT** the Full Authority receive the Ganaraska Forest Recreation Committee Minutes from June 7, 2018 for information.

**CARRIED.**

11. New Business:

- a) 2019 Budget Criteria  
Members asked about an increase in user fees.

**FA 26/18**

**MOVED BY:** Brian Darling  
**SECONDED BY:** Mark Lovshin

**THAT** the Full Authority direct staff to prepare the preliminary budget based on the criteria contained in the staff report prepared June 21, 2018 as reviewed by the Board of Directors.

**CARRIED.**

- b) Capital Asset Management Plan Funding

**FA 27/18**

**MOVED BY:** Mark Lovshin  
**SECONDED BY:** Brian Darling

**THAT** the Full Authority direct staff to move forward with an asset levy based on current value assessment in the same manner as the general levy.

**CARRIED.**

12. Other Business

None

13. In Camera

**FA 28/18**

**MOVED BY:** Forrest Rowden  
**SECONDED BY:** Mark Lovshin

**THAT** the Full Authority Board move into camera.

**CARRIED.**

**FA 29/18**

**MOVED BY:** Willie Woo  
**SECONDED BY:** John Fallis

**THAT** the Full Authority Board move out of camera.  
**CARRIED.**

**FA 30/18**

**MOVED BY:** Forrest Rowden  
**SECONDED BY:** Ray Bennis

**THAT** the Full Authority direct staff to monitor any future activities regarding the sale of this property and to report back to the Full Authority if the price of said property is lowered substantially.  
**CARRIED.**

14. Adjourn

The meeting adjourned at 8:35 p.m. on a motion by Ray Bennis.

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**CHAIR**

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**CAO/SECRETARY-TREASURER**