



The Regional Municipality of Durham

COUNCIL INFORMATION PACKAGE

March 20, 2020

Information Reports

- 2020-INFO-21 Commissioner of Works – re: Results of Recent Waste Management Program Surveys
- 2020-INFO-22 Commissioner of Planning and Economic Development – re: 2020 Provincial Policy Statement
- 2020-INFO-23 Commissioner of Finance – re: Economic Update – Updated Risks and Uncertainty as of March 18th, 2020

Early Release Reports

- 2020-P-** Commissioner of Planning and Economic Development – re: Decision Meeting Report Application to Amend the Durham Regional Official Plan, submitted by Werrcroft Farms Ltd., to permit the severance of a dwelling rendered surplus as a result of the consolidation of non-abutting farm parcels, in the Municipality of Clarington, File: OPA 2019-003

Early release reports will be considered at the April 7, 2020 Planning and Economic Development Committee meeting.

Staff Correspondence

1. Memorandum from Dr. R. Kyle, Commissioner and Medical Officer of Health – re: Section 72 of the Health Protection and Promotion Act. Notice regarding funding for public health programs and services to the Corporation of the Regional Municipality of Durham

Durham Municipalities Correspondence

1. Town of Ajax – re: Resolution passed at their Council meeting held on February 24, 2020, supporting Conservation Authorities

2. **Township of Scugog** – re: Resolution passed at their regular Planning and Community Affairs Committee meeting held on March 9, 2020, supporting Conservation Authorities
3. **Town of Whitby** – re: Resolution passed at their Special Council meeting held on March 13, 2020, regarding Waiving the Waiting Period of Employment Insurance Eligibility
4. **Town of Whitby** – re: Resolution passed at their Council meeting held on March 9, 2020, regarding 2019 Sustainability Annual Report

Other Municipalities Correspondence/Resolutions

1. **Norfolk County** – re: Correspondence to Ontario Municipalities: Issues regarding the mapping of Provincially Significant Wetlands (PSWs)
2. **Municipality of Callander** – re: Resolution passed at their Council meeting held on March 16, 2020, petitioning the Provincial Government to waive the restrictions on electronic participation in Council meetings

Miscellaneous Correspondence

1. **Durham Ombudsman** – re: Durham Ombudsman Annual Report 2019 provided by ADR Chambers Ombuds Office, Ombudsman for the Regional Municipality of Durham

Advisory Committee Minutes

There are no Advisory Committee Minutes

Members of Council – Please advise the Regional Clerk at clerks@durham.ca, if you wish to pull an item from this CIP and include on the next regular agenda of the appropriate Standing Committee. Items will be added to the agenda if the Regional Clerk is advised by Wednesday noon the week prior to the meeting, otherwise the item will be included on the agenda for the next regularly scheduled meeting of the applicable Committee.

Notice regarding collection, use and disclosure of personal information:

Written information (either paper or electronic) that you send to Durham Regional Council or Committees, including home address, phone numbers and email addresses, will become part of the public record. If you have any questions about the collection of information, please contact the Regional Clerk/Director of Legislative Services.

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 3540.



The Regional Municipality of Durham Information Report

From: Commissioner of Works
Report: #2020-INFO-21
Date: March 20, 2020

Subject:

Results of Recent Waste Management Program Surveys

Recommendation:

Receive for information.

Report:

1. Purpose

1.1 The purpose of this report is to provide the results of recent community surveys completed by the Waste Management Division regarding waste management programs in the Regional Municipality of Durham (Region).

2. Background

2.1 Between November 1 and December 15, 2019, Waste Management staff conducted an online survey to gather information on residents' knowledge and opinions of waste management programs. The survey was promoted with banners on the Region's homepage and via postings on the Region's Facebook page. An electronic link to the survey was provided in each of these locations. Hard copies were made available on request.

2.2 A second survey specific to the waste management school education program was also conducted from December 5, 2019 to January 10, 2020. The survey link for the school program survey was emailed directly to educators in school boards within the Region.

3. Waste Management Programs Survey

- 3.1 Over 3,000 residents participated in the on-line survey with representation from all eight local municipalities and a wide age range. The survey consisted of 16 questions in two broad categories: “Durham York Energy Centre (DYEC)” and “Managing Waste as a Resource.”
- 3.2 Responses to the seven questions regarding energy-from-waste in general and the DYEC specifically, will form part of the overall consultation record for the Environmental Screening Report for the capacity increase at the DYEC to 160,000 tonnes per year and for drafting the Terms of Reference for future capacity expansion.
- 3.3 Responses to the remaining nine questions will be used in upcoming consultation and discussion on the Long-Term Waste Management Plan 2021-2040.

4. Waste Management School Programs Survey

- 4.1 A total of 107 responses were received from educators covering all grade levels, kindergarten through Grade 12 with representation from all eight local municipalities.
- 4.2 Responses from the elementary schools (grade levels kindergarten to eight) will be used to inform long-term school educational resource development on various waste management topics for this audience.
- 4.3 Responses from secondary schools (grade levels nine to twelve) will update the Region’s school education program later in 2020. A pilot is planned to focus on energy-from-waste in general, DYEC tours, managing waste as a resource and student-career connections.

5. Key Survey Results

- 5.1 Below are responses to several of the Waste Management Programs survey questions:
 - a. 99 per cent of respondent’s report using the curbside Blue Box program, 85 per cent of respondent’s report using the Green Bin program and 87 per cent report using the leaf and yard waste program. The Region has a high level of self-reported participation in its curbside collection programs.
 - b. 74 per cent of respondents think that energy should be generated from Durham’s waste.

- c. 77 per cent of respondents agree that the DYEC should be expanded in the future if necessary to manage additional waste generated by residents.
 - d. 92 per cent of the survey respondents think that Durham Region should manage waste as a resource.
- 5.2 Below are responses to several of the Waste Management School Programs survey questions:
- a. The top two topics of interest (related to Waste Management) for educators are Climate Change and Environmental Sustainability.
 - b. Secondary school teachers are most interested in an education program that focuses in the areas of energy from waste and managing waste as a resource.
 - c. Secondary school teachers also indicated interest in school education resources that can be made available on a variety of modern technologies.
 - d. 90 per cent of secondary school respondents are interested in bringing their classes for a tour of the DYEC.
 - e. Educational topics of most interest related specifically to the DYEC are Climate Change, Energy from Waste and Environmental Sustainability.
 - f. YouTube is the social media platform most used by educators.
- 5.3 Survey responses will continue to be reviewed to support developing consultation programs for upcoming projects including the Waste Pre-Sort Anaerobic Digestion project and the Long-Term Waste Management Plan 2021-2040.

6. Conclusion

- 6.1 The Regional Municipality of Durham received high participation from the community in two recent waste management program on-line surveys.
- 6.2 The information and opinions provided by survey respondents will be used by waste management staff in consultation efforts and in developing future programs.
- 6.3 For additional information, contact: Gioseph Anello, Acting Director, Solid Waste Management Services, at 905-668-7711, extension 3445.

Respectfully submitted,

Original signed by:

Susan Siopis, P.Eng.
Commissioner of Works

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2564



The Regional Municipality of Durham Report

From: Commissioner of Planning and Economic Development
Report: #2020-INFO-22
Date: March 20, 2020

Subject:

2020 Provincial Policy Statement, File: L14-35-03

Recommendation:

Receive for information

Report:

1. Purpose

1.1 The purpose of this report is to advise Council that the Ministry of Municipal Affairs and Housing (MMAH) has completed its review of the 2014 Provincial Policy Statement (PPS), and has issued a revised PPS which comes into effect May 1, 2020. A copy of the [PPS, 2020](#) is available from the Province's website.

2. Background

2.1 The Planning Act requires the Minister of Municipal Affairs and Housing to undertake a review of the PPS at least every ten years. On July 22, 2019, the Province released for consultation, proposed changes to the 2014 PPS.

2.2 On October 23, 2019, Regional Council endorsed Commissioner's Report #2019-P-42, as the Region's submission on the proposed changes. The Region requested certain revisions to improve the document's effectiveness, remove inconsistencies, and to clarify policy and terminology. While some of the Region's requested changes were addressed in the final PPS 2020, others were not.

3. PPS, 2020

3.1 Key changes between the 2014 PPS and 2020 PPS are identified below.

Affordable and Market-Based Range of Residential Types

3.2 The draft PPS released in 2019 proposed to change Policy 1.1.1 b) such that municipalities would be required to plan for “an appropriate **market-based** range and mix of residential types”. The final PPS, 2020 uses the terminology “affordable and market-based”.

3.3 In the Region’s 2019 comments, it was suggested that the term “market informed” be used. There is a concern that the market-based approach would require planning for development that is dictated by the current market as opposed to broader long-term planning policy objectives. It was felt that the term “market informed” would better reflect the provincial policy-led planning system and the Region’s long-term planning objectives that support the provision of affordable and supportive housing, while encouraging a more compact urban form that is sensitive to local conditions.

15 Year Housing Land Supply

3.4 Under Policy 1.4.1 of the PPS, planning authorities are required to provide a mix of housing options and densities required to meet the projected requirements of current and future residents of the regional market area. To do so, planning authorities are directed to maintain at all times the ability to accommodate residential growth for a minimum of 15 years through residential intensification and redevelopment, and if necessary lands which are designated and available for residential development. The threshold for the accommodation of residential growth was previously 10 years and proposed to increase to 12 years through the draft PPS released in 2019. The increase to 15 years is supported.

3.5 There has been confusion in the past as to whether the implementation of Policy 1.4.1 is the responsibility of the upper-tier municipality or each individual area municipality due to the reference “planning authorities”. This confusion has continued despite the policy stating it is for the “regional market area” and defining that term. The Region recommended that the Province clarify that the responsibility under Policy 1.4.1 rests with the upper-tier planning authority; however, no requisite changes were made.

Planning Horizon for Employment Areas

- 3.6 The land use planning horizons for the protection of employment areas has been changed from 20 to 25 years, as per Policy 1.3.2.7. The Region is undertaking a Municipal Comprehensive Review (MCR) of the Regional Official Plan (ROP) to plan for population and employment forecasts as prescribed by the Growth Plan for the Greater Golden Horseshoe (roughly a 20 year planning horizon). Through the Region's comments on the draft 2019 PPS, the Province was requested to confirm whether it intends to release updated population and employment forecasts for the Greater Golden Horseshoe that would allow the Region to use a 25-year (or beyond) planning horizon. To date, the Province has not yet released the updated population and employment forecasts.

Other Changes

- 3.7 Other key changes between the 2014 PPS and the PPS, 2020 include:
- Adding references to address a changing climate and support green infrastructure;
 - Adding policy direction that is responsive to the recommendations of the Province's Special Advisor on Flooding;
 - Providing flexibility for municipalities to consider residential development on rural lands that is locally appropriate, including lot creation outside of the Greenbelt Plan Area;
 - Revising the land use compatibility policies for sensitive land uses;
 - Requiring planning for stormwater to be integrated with planning for sewage and water services;
 - Adding additional references that encourage support to enable transit-supportive development;
 - Requiring, where feasible, on-site and local re-use of excess soil through planning and development approvals; and
 - Adding new definitions (agricultural system, agri-food network, housing options, impacts of a changing climate and woodlands) and revising some existing definitions.

4. Conclusion

- 4.1 The new 2020 PPS takes effect on May 1, 2020. In accordance with Section 3 of the Planning Act, all decisions affecting land use planning matters shall be consistent with the PPS. Pending applications and planning matters will not be transitioned or "grandfathered" under the 2014 PPS.

4.2 Given the timing of the release of the PPS, 2020, any necessary updates to the ROP will be undertaken as part of the MCR.

Respectfully submitted,

Original signed by

Brian Bridgeman, MCIP, RPP
Commissioner of Planning and
Economic Development



The Regional Municipality of Durham Information Report

From: Commissioner of Finance
Report: #2020-INFO-23
Date: March 20, 2020

Subject:

Economic Update – Updated Risks and Uncertainty as of March 18th, 2020

Recommendation:

Receive for information.

Report:

1. Purpose

1.1 The Regional Finance Department monitors economic conditions on an ongoing basis and prepares periodic summary reports to Regional Council. The economy is undergoing a time of significant uncertainty with economic conditions and policies changing on a daily basis. The following summarizes the changes that have occurred over the period of March 12 – 18, 2020.

2. International Monetary Policy

2.1 Central banks around the world continue to actively pursue aggressive monetary policy measures in an effort to ease the decline in global economic output. Central banks are focusing their efforts toward credit market stability by ensuring financial institutions have sufficient liquidity for the availability of loans.

2.2 On March 15th, the U.S Federal Reserve announced a 100-basis point emergency cut to the benchmark federal funds interest rate, lowering the target range to 0-0.25 per cent. The target range for the federal funds rate has not been this low since the financial crises of 2008.

2.3 In addition to the federal funds rate cut, the U.S Federal Reserve announced a \$700 billion quantitative easing program. This program includes the purchase of treasury bills and mortgage backed securities from financial institutions. The purpose of quantitative easing is for the central bank to buy up financial securities, from financial institutions, in exchange for cash. This influx of cash essentially pumps liquidity into the banking system and makes more cash available for loans.

- 2.4 The \$700 billion in quantitative easing is in addition to the March 12th announcement by the New York Federal Reserve to inject \$1.5 trillion into the markets. The plan is to conduct three \$500 billion rounds of repo operations, which involves injecting liquidity by buying up financial securities for cash.
- 2.5 The European Central Bank (ECB) announced a similar plan, on March 12th, where they will inject liquidity into the European financial system by enhancing their asset purchase program by \$120 billion euros. The ECB decided to enhance the asset purchase program as opposed to conducting further cuts to its benchmark interest rate, which currently sits at -0.5 per cent.
- 2.6 The Bank of England took emergency measures by lowering their central bank key interest rate from 0.75 to 0.25 per cent. This is the first time the Bank of England has made an unscheduled cut since the 2008 financial crises. There is wide speculation that the Bank of England will reduce the key interest rate even further to 0.01 per cent as a new central bank governor is set to take over.
- 2.7 On March 16th, the Bank of Japan announced enhancements to its own asset purchase program, whereby the bank could purchase up to 12 trillion yen in exchange traded funds.
- 2.8 Also, on March 16th, the Reserve Bank of New Zealand slashed its key interest rate by 75 basis points to an all-time low of 0.25 per cent. The interest rate cut is accompanied by a federal government stimulus package that will see a government spending injection of 4 per cent of GDP.

3. Canadian Monetary Policy

- 3.1 The Bank of Canada extended its emergency monetary policy measures by conducting an emergency rate cut on March 13th. The Bank of Canada cut the overnight rate by another 50 basis points, leaving its key interest rate at 0.75 per cent. The Bank of Canada's next scheduled interest rate announcement is April 15th.
- 3.2 On March 12th, prior to the Bank of Canada emergency interest rate cut, the central bank announced its own \$7 billion liquidity injection program. The central bank will increase the frequency for which it buys government bonds from Canadian financial institutions in order to make more cash available for commercial banks to lend out.
- 3.3 The interest rate cut by the Bank of Canada encouraged commercial banks to follow suit as all five major Canadian banks also lowered their prime lending rates by 50 basis points to 2.95 per cent.

4. Commercial Bank Support

- 4.1 On March 18th, Canada's six biggest banks announced measures whereby they will provide financial relief, on a case-by-case basis, to personal and small

business banking customers facing pay disruptions associated with COVID-19.

- 4.2 The measures include up to a six-month payment deferral for mortgages, and opportunities for relief on other credit products.

5. Canadian Fiscal Policy

- 5.1 The Government of Canada announced a \$10 billion economic stimulus package on March 13th as part of the Government of Canada's expansionary fiscal policy measures. The stimulus package includes establishing a credit facility through the Business Development Bank of Canada and Export Development Canada to lend money to businesses affected by the COVID-19 outbreak.

- 5.2 On March 18th, the Federal government announced an additional \$82 billion stimulus plan that represents over 3% of Canadian GDP. \$27 billion will be in direct support to individuals and businesses and \$55 billion is intended to meet liquidity needs through tax deferrals to businesses and individuals. Measures include:

- An Emergency Care Benefit to provide up to 15 weeks of income support for those who need to remain home to self-isolate, care for a sick family member or are sick themselves.
- An Emergency Support Benefit to provide income support to those who become unemployed including entrepreneurs and are not eligible for EI.
- Offering small businesses a temporary wage subsidy comparable to 10% of wages for the next ninety days to keep employees on the payroll.
- Extending the deadline to file taxes to June 1 2020 and the deadline for businesses and individuals to pay any taxes owing until August 31, 2020.
- Temporarily boost the Child Benefit in the coming months to deliver an extra \$2 billion in support.
- In May, a special top up to the GST credit will provide adults up to an additional \$300 and up to \$150 additional per child.
- A 6-month interest-free moratorium on Canada Student Loans payments.
- Increasing credit available through Farm Credit Canada.
- Provide an additional \$157.5 million to address the needs of Canadians experiencing homelessness through the Reaching Home program.

- 5.3 The stimulus package is in addition to the \$1.0 billion of spending announced on March 11th to combat the spread of COVID-19.

- 5.4 The Government of Canada also announced on March 16th that they will be closing the border to non-resident travelers, with the exception of flights from the United States, Mexico, and the Caribbean. The border restrictions do not apply to trade or commerce, meaning the closure should not impede the flow of merchandise exports or imports.

-
- 5.5 On March 18th, Canada and the United States amended the travel restrictions to include all non-essential travel between the two countries. The border will continue to be open for all essential travel.
- 5.6 On March 17th, the Ontario Government announced a \$304 million funding package to help combat the spread of COVID-19. The funding came as part of an announcement by the Ontario government declaring a state of emergency over the COVID-19 outbreak.
- 5.7 According to an official release from the Government of Ontario, the \$300 million will be spent as follows:
- \$100 million to increase the capacity of hospitals to fight the virus
 - \$50 million toward increasing testing and screening
 - \$50 million toward personal protective equipment for front line workers
 - \$50 million for enhanced screening and support at long-term care homes
 - \$25 million to assist frontline workers at assessment centres
 - \$20 million for residential facilities in developmental services, gender-based services and protective care for children and youth
 - \$5 million to help protect seniors in retirement homes
 - \$4 million for healthcare in indigenous communities
- 5.8 On March 16th, the provincial government announced its intention to introduce legislation to enhance job protection for Ontario workers. The proposed legislation would include providing job-protected leave to employees in isolation or quarantine due to COVID-19, as well as waiving the requirement for an employee to produce a medical note in order to be granted sick leave.

6. Financial Markets

- 6.1 Volatility in the global equity markets remain high as the aggressive monetary and fiscal policy measures being adopted are signaling significant uncertainty with respect to current and future economic conditions.
- 6.2 On March 16th, United States equities on the New York Stock Exchange experienced the largest single day trading decline since the “Black Monday” stock market crash of 1987. The Dow Jones Industrial Average declined 12.93 percent, while the S&P 500 Index and the Nasdaq Index fell 11.98 and 12.32 per cent respectively. This represents the second largest trading day decline in the one-hundred year history of the Dow Jones Industrial Index and the single greatest trading day decline of the Nasdaq Index since its inception in 1971.
- 6.3 On the same day, the Toronto Stock Exchange suffered a nearly 10 per cent decline and closed at a new 52 week low.

- 6.4 Extreme volatility associated with the COVID-19 outbreak has led to a halt in trading on three of the last eight trading days in North America. The New York Stock Exchange and the Toronto Stock Exchange have circuit breakers in place that automatically halt trading for 15 minutes after a 7 per cent drop in value.
- 6.5 North American equity markets have officially fallen into “bear” territory, meaning they have fallen 20 per cent off the most recent high. The Dow Jones Industrial Average took only 20 trading days to fall into “bear” territory, making this the fastest bear market in history. Past bear markets took an average of 255 days to develop.
- 6.6 Equities markets in the United Kingdom and Europe are following a similar pattern. The week of March 9 – 13 was the worst week on record for the London Stock Exchange, which saw a 17 per cent decline.
- 6.7 Despite the mounting losses, equities markets in North America and Europe have indicated they have no plans to halt trading all together. On March 17th, the United States Treasury Secretary announced there were no plans to shut down trading on the New York Stock Exchange, however he did leave open the possibility of reducing trading hours.
- 6.8 Stock markets in the Philippines are the only equities markets in the world to temporarily shut down trading as a result of COVID-19.
- 6.9 Although bond yields remain low as investors continue to move away from equities and into fixed income securities, yields are beginning to rebound off their all-time lows. The 10-year Government of Canada Benchmark bond yield has increased to 0.78 per cent, as of March 16th.
- 6.10 Historically low bond yields have also increased in the United States as the benchmark 10 year treasury yield rose back above 1.0 per cent. The rise in U.S bond yields is in response to the \$850 billion economic stimulus package put forth by the U.S government.

7. Oil Prices and the Canadian Dollar

- 7.1 Reduced oil demand associated with decreased industrial production resulting from COVID-19 has sent oil prices to the lowest levels in four years. At the close of trading on March 16th, the price of oil sat at \$28.70 in U.S dollar terms.
- 7.2 As oil prices decline, so too does the price of the Canadian dollar. The Canadian dollar hit a four year low on March 17th, with the closing price of the loonie at \$0.71 in U.S dollar terms.
- 7.3 Falling oil prices, the closure of the Canadian border, and the expectation of the Bank of Canada to conduct further interest rate cuts are all contributing factors to the declining strength of the Canadian dollar.

8. Conclusions

- 8.1 The economy is experiencing increasing volatility with uncertainty around the spread of COVID-19. Economic conditions are changing on a daily basis as policy makers continue to navigate this uncharted territory.
- 8.2 The Regional Finance Department will continue to monitor economic conditions and provide timely updates as required.

Respectfully submitted,

Original Signed By

Nancy Taylor, BBA, CPA, CA
Commissioner of Finance and Treasurer

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2564



EARLY RELEASE OF REPORT

**The Regional Municipality of Durham
Report**

To: Planning and Economic Development Committee
From: Commissioner of Planning and Economic Development
Report: #2020-P-**
Date: April 7, 2020

Subject:

Decision Meeting Report

Application to Amend the Durham Regional Official Plan, submitted by Werrcroft Farms Ltd., to permit the severance of a dwelling rendered surplus as a result of the consolidation of non-abutting farm parcels, in the Municipality of Clarington, File: OPA 2019-003.

Recommendation:

That the Planning and Economic Development Committee recommends to Regional Council:

- A) That Amendment #178 to the Durham Regional Official Plan, to permit the severance of a dwelling rendered surplus as a result of the consolidation of non-abutting farm parcels, be adopted as contained in Attachment #3 to Commissioner's Report #2020-P-**; and
 - B) That "Notice of Adoption" be sent to the applicant, the applicant's agent, the Municipality of Clarington, the Ministry of Municipal Affairs and Housing, and all other persons or public bodies who requested notification of this decision.
-

Report:**1. Purpose**

- 1.1 On July 10, 2019, Clark Consulting Services Ltd., on behalf of Werrcroft Farms Ltd., submitted an application to amend the Regional Official Plan (ROP) to permit the severance of a 0.39 ha (0.98 acre) parcel of land containing an existing farm dwelling, from a 22 ha (55 acre) agricultural parcel.

2. Site Location/Description

- 2.1 The subject site is located on the south side of Regional Road 20, west of Middle Road, just northeast of the Hamlet of Haydon. The parcel is municipally known as 8800 Middle Road, Part of Lot 13, Concession 8, in the Municipality of Clarington (refer to Attachment #1).
- 2.2 The agricultural parcel is primarily flat and rectangular in shape and contains an existing dwelling. A woodlot and hydro corridor are located on the proposed retained property. A stream and a woodlot are located just west of the proposed severance.
- 2.3 The applicant is a private farm corporation which owns a total of seven farm properties that encompasses over 207 hectares, or 511 acres of agricultural land.
- 2.4 The uses surrounding the subject site include:
- a. North – Regional Road 20, woodlands, wetlands and agricultural lands;
 - b. East – Middle Road, agricultural lands, woodlands and wetlands;
 - c. South – agricultural lands; and
 - d. West – agricultural lands, woodlands and wetlands.

3. Background

- 3.1 A Planning Justification Report prepared by Clark Consulting Services has been submitted in support of the application. The Planning Justification Report concluded that the proposed amendment complies with the Provincial Policy Statement (PPS), the Greenbelt Plan, the Oak Ridges Moraine Plan, and the Regional Official Plan. The report also concluded the proposed severance will comply with Minimum Distance Separation (MDS) requirements. The Site Phase One Environmental Site Assessment completed by GHD identified no environmental concerns on the subject site.

4. Provincial Plans

- 4.1 The PPS, the Greenbelt Plan and the Oak Ridges Moraine Conservation Plan permit lot creation in prime agricultural areas for a residence surplus to a farming operation as a result of a farm consolidation, provided that the planning authority ensures that no new residential dwellings are permitted on the retained farm parcel to be created by the severance.
- 4.2 The PPS and the Greenbelt Plan also require the creation of lots to comply with MDS requirements.

5. Durham Regional Official Plan

- 5.1 The subject site is located within the limits of the Oak Ridges Moraine Conservation Plan (ORMCP) and is designated as “Countryside Area” and “Prime Agriculture” on Schedule ‘B’ – Map ‘B3’ of the Regional Official Plan. Severance applications for agricultural uses may be considered in accordance with the relevant policies of Sub-Section 9A of the ROP.
- 5.2 The Regional Official Plan requires agricultural parcels to have a minimum lot area of 40 hectares. The purpose of this policy is to ensure that agricultural lands remain viable for farming operations. This application is requesting to sever a 0.4 hectare parcel from a 22 hectare parcel. The existing farm parcel is smaller than the typical farm parcel size.
- 5.3 The subject site has been farmed for over 50 years and was formally acquired in 2017. The farming of this property supports the Werry Farms Ltd. dairy operation.
- 5.4 The subject site will continue to be used as active agricultural land, just as it was prior to this application, as the proposed severance does not encompass any active farmland. As the parcel’s use will not be altered in any way through this application, this parcel will continue to be a viable farm parcel.
- 5.5 Policy 9A.2.10 of the ROP permits the severance of a farm dwelling rendered surplus as a result of a farmer acquiring a non-abutting farm, provided that:
- a. The dwelling is not needed for a farm employee;
 - b. The farm parcel is a size which is viable for farm operations;
 - c. For sites within the Protected Countryside of the Greenbelt Plan, the dwelling was in existence as of December 16, 2004;

- d. The farm parcel is zoned to prohibit any further severances or the establishment of any residential dwelling; and
- e. No further severances shall be permitted from the acquired farm parcel.

6. Planning Analysis

- 6.1 Werrcroft Farms Ltd. owns a total of seven farm properties in the Municipality of Clarington and the City of Oshawa (refer to Attachment #2). Three properties contain six existing dwellings. The owners live in one house, four of the houses are occupied by family or tenants and one is vacant. The residence on the subject site is currently rented by a tenant having no ties to the farming operation. The proposed retained agricultural parcel is of a size that will remain viable for farming.
- 6.2 The dwelling located on the subject site was built in 1970's. The proposed amendment complies with the provisions of the PPS, the Greenbelt Plan, the Oak Ridges Moraine Plan, and the ROP. The proposed severed parcel will be limited in size to accommodate the surplus farm dwelling and the existing private well and septic systems.
- 6.3 The proposed severed parcel complies with MDS requirements. The subject site has been rezoned to prohibit the development of a new residential dwelling on the proposed retained agricultural parcel. Any further severances and/or new residential dwellings on the retained farm parcel will be prohibited in accordance with Provincial and Regional policies.

7. Public Meeting and Submissions

- 7.1 In accordance with the Planning Act, a notice of public meeting regarding this application was published in the appropriate newspaper, mailed to those who own land within 120 metres (400 feet) of the subject site, and a public meeting was held on September 3, 2019. Commissioner's Report #2019-P-32 provides information on the application.
- 7.2 The Region did not receive any written submissions from the public concerning the application.

8. Consultation

- 8.1 On October 31, 2019, the Council of the Municipality of Clarington adopted a resolution supporting the approval of the application to amend the ROP and the related Area Municipal Official Plan Amendment and Zoning By-law Amendment

applications. The proposed Zoning By-law Amendment prohibits the development of a residential dwelling on the retained agricultural parcel.

- 8.2 The Central Lake Ontario Conservation Authority, the Regional Health Department, the Durham Agricultural Advisory Committee and the Regional Works Department have no concerns with the approval of the amendment application.

9. Notice of Meeting

- 9.1 Written notification of the meeting time and location of the Planning and Economic Development Committee meeting was sent to all that requested notification, in accordance with Regional Council procedure.
- 9.2 The recommendation of the Planning and Economic Development Committee is scheduled to be considered by Regional Council on April 29, 2020. If Council adopts the proposed Amendment, notice will be given by the Regional Clerk and Council's decision will be final unless appealed to the Local Planning Appeal Tribunal (LPAT).

10. Conclusion

- 10.1 The proposed amendment is consistent with the PPS and conforms with the policies of the Greenbelt Plan, the Oak Ridges Moraine Plan and the ROP. It has been demonstrated that the dwelling is surplus to the needs of the farming operation. The proposed Zoning By-law Amendment will set restrictions to prohibit any further severance and/or a new dwelling to be constructed and the proposal maintains the intent of the ROP in protecting agricultural lands for agricultural purposes. Accordingly, it is recommended that Amendment #178 to the ROP, as shown in Attachment #3, be adopted.

11. Attachments

Attachment #1: Location Sketch

Attachment #2: Werrcroft Farms Ltd. Agricultural Land Holdings

Attachment #3: Amendment #178 to the Regional Official Plan

Respectfully submitted,

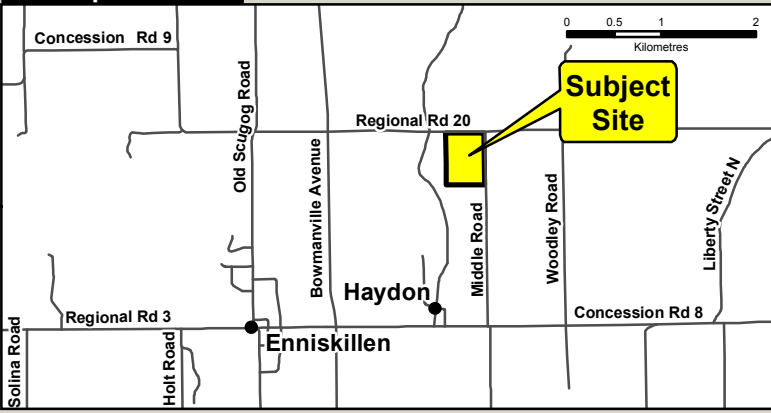
Original signed by

Brian Bridgeman, MCIP, RPP
Commissioner of Planning and
Economic Development

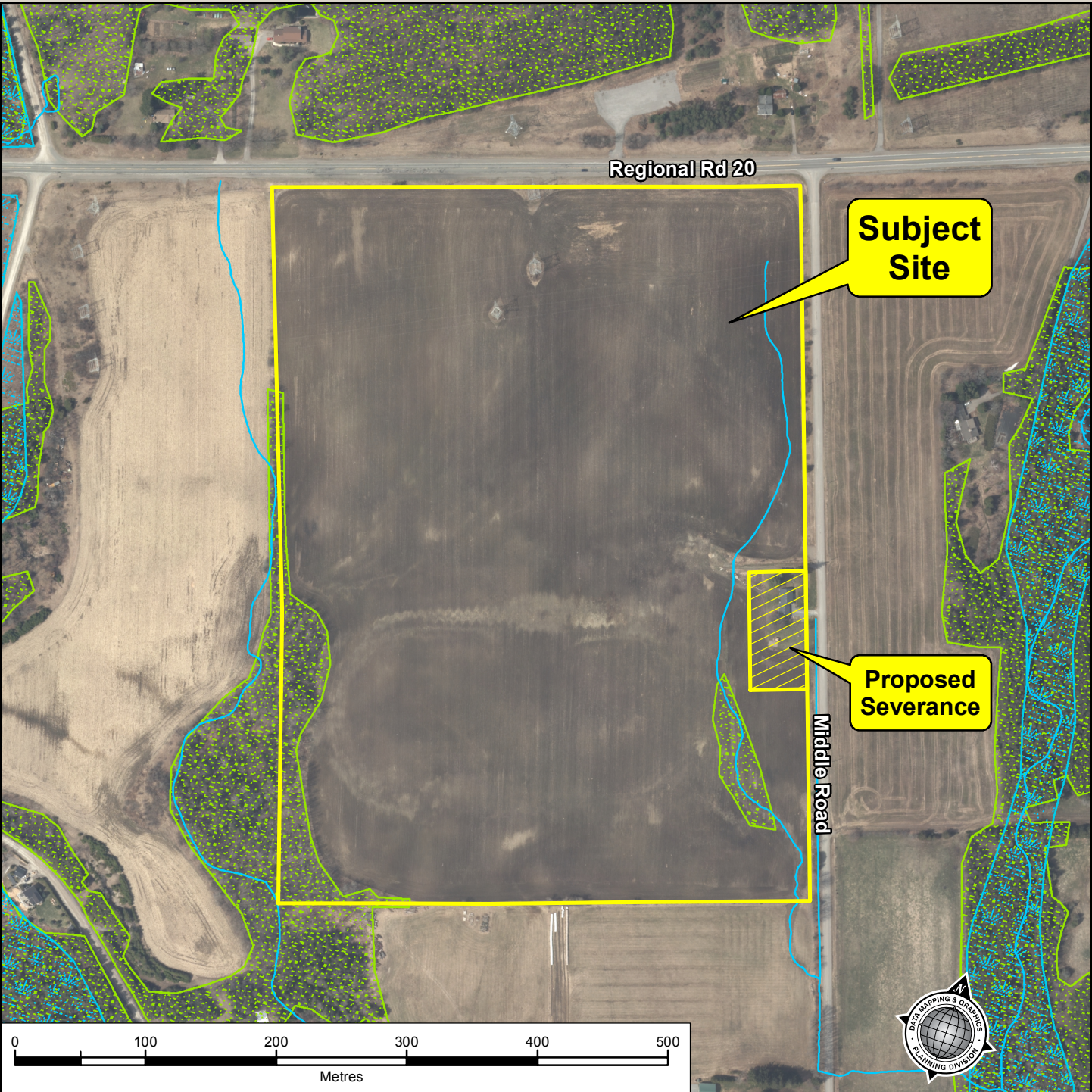
Recommended for Presentation to Committee

Elaine C. Baxter-Trahair
Chief Administrative Officer

Municipal Context



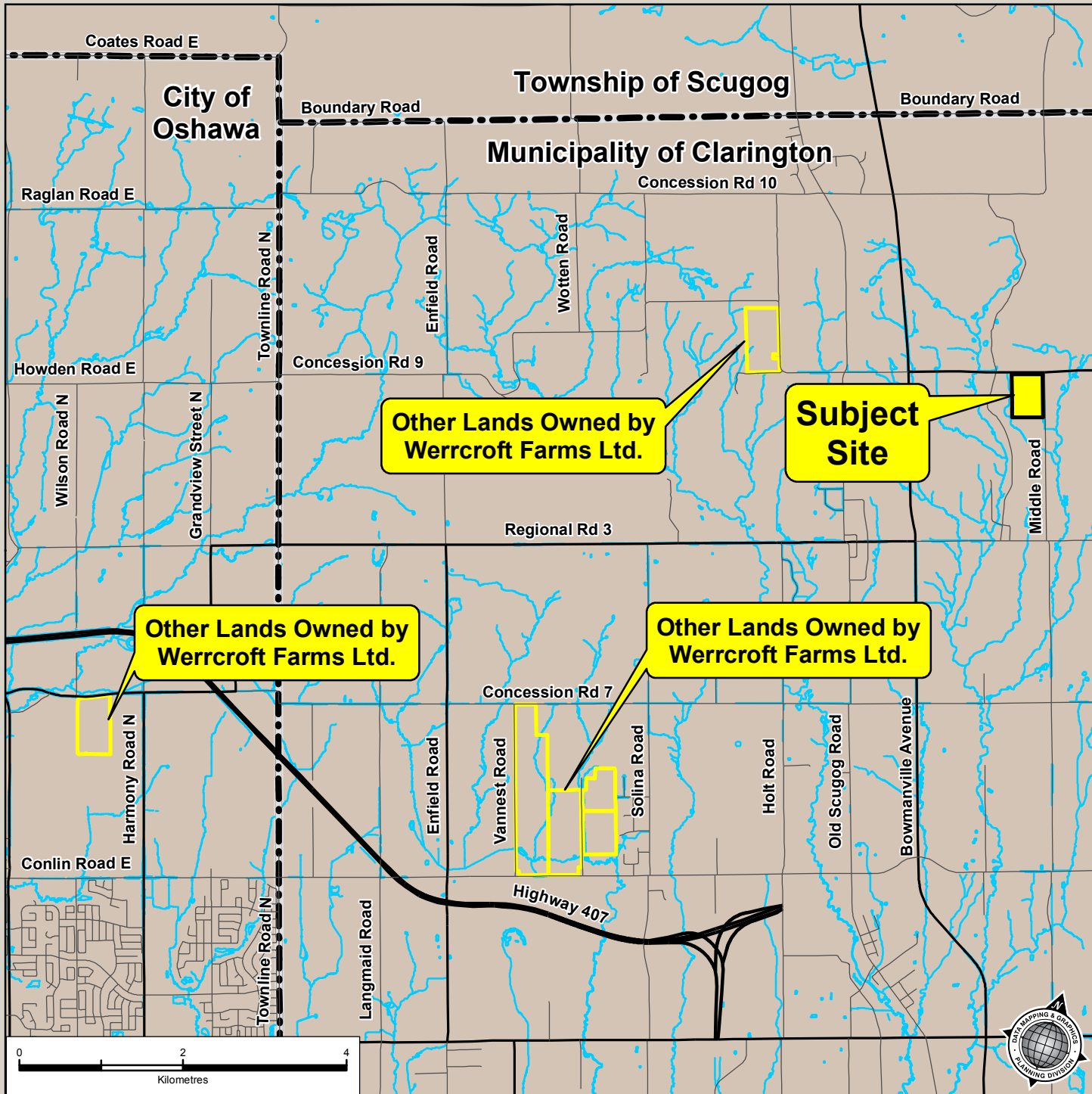
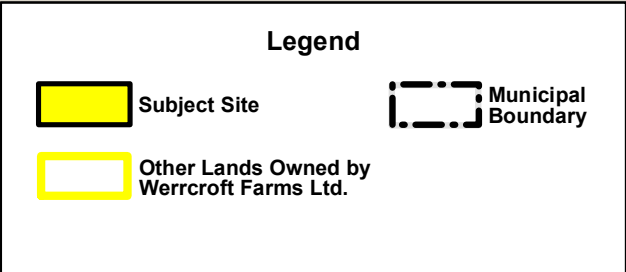
Attachment #1
Commissioner's Report: #2020-P-**
File: OPA 2019-003
Municipality: Municipality of Clarington



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Municipal Context



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Amendment 178 to the Regional Official Plan

- Purpose and Effect:** The purpose of this Amendment is to permit the severance of a residential dwelling rendered surplus as a result of the consolidation of non-abutting farm parcels on lands designated “Countryside Area” and “Prime Agriculture,” in the Municipality of Clarington and to permit the retained farm parcel to be less than 40 hectares in size.
- Location:** The subject site is located on the on the south side of Regional Road 20 west of Middle Road. The parcel is municipally known as 8800 Middle Road, Part of Lot 13, Concession 8, in the Municipality of Clarington.
- Basis:** The subject site has been consolidated with other non-abutting farm parcels owned by the applicant. The residential dwelling on the subject site is not required by, and is surplus to, the farm operation. This amendment conforms to the Durham Regional Official Plan, the Greenbelt Plan, the Oak Ridges Moraine Plan and the Growth Plan for the Greater Golden Horseshoe and is consistent with the Provincial Policy Statement.
- Amendment:** The Durham Regional Official Plan is hereby amended by adding the following policy exception to Section 9A.3.2:
- “9A.3.2 xx) A surplus dwelling is severed from the 21.6 hectare parcel identified as Assessment No. 18-17-010-150-08900 located in Part of Lot 13, Concession 8, in the Municipality of Clarington, subject to the inclusion of provisions in the zoning by-law to prohibit further severances, the construction of any dwelling on the retained parcel.”*
- Implementation:** The provisions set forth in the Durham Regional Official Plan regarding the implementation of the Plan shall apply in regards to the Amendment.
- Interpretation:** The provisions set forth in the Durham Regional Official Plan regarding the interpretation of the Plan shall apply in regards to this Amendment.



March 17, 2020

**The Regional
Municipality
of Durham**

Mr. Ralph Walton
Regional Clerk/Director of Legislative Services
The Regional Municipality of Durham
P.O. Box 623
605 Rossland Road East
Whitby, ON L1N 6A3

HEALTH DEPARTMENT

Street Address
605 Rossland Rd. E.
Whitby ON
Canada

Mailing Address
P.O. Box 730
Whitby ON
Canada L1N 0B2

Tel: 905-668-7711
Fax: 905-666-6214
1-800-841-2729

durham.ca

**An Accredited
Public Health Agency**

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durhamregionhealth](https://facebook.com/durhamregionhealth)

 [twitter.com/
durhamhealth](https://twitter.com/durhamhealth)

Dear Mr. Walton:

Pursuant to Section 72 of the *Health Protection and Promotion Act*, I am submitting the attached notice regarding funding for public health programs and services to the Corporation of the Regional Municipality of Durham.

I would appreciate it if you could bring this notice to the attention of the Regional Council.

Respectfully submitted,

Original signed by

Robert Kyle, BSc, MD, MHSc, CCFP, FRCPC, FACPM
Commissioner & Medical Officer of Health

cc Nancy Taylor, Commissioner of Finance

**NOTICE TO THE
CORPORATION OF THE REGIONAL MUNICIPALITY OF DURHAM**

RE: FUNDING FOR PUBLIC HEALTH PROGRAMS AND SERVICES

Pursuant to the *Health Protection and Promotion Act* (HPPA), the Corporation of the Regional Municipality of Durham is hereby given notice by the Commissioner & Medical Officer of Health on behalf of the Council of the Regional Municipality of Durham pursuant to the Council's duties under the HPPA as the Board of Health for the Durham Regional Health Unit, that the estimated Regional funding required for the 2020 fiscal year is \$18,252,016. The corresponding annualized Regional funding is estimated to be \$18,202,016. This funding is required to enable Council to fulfill its obligations under the HPPA including to provide or ensure the provision of public health programs and services and to otherwise comply with the HPPA and the regulations.

The Corporation of the Regional Municipality of Durham is further given notice that it is obligated to ensure that this funding is made available to the Council to fulfill its duties under the HPPA throughout the course of the 2020 fiscal year.



TOWN OF AJAX
65 Harwood Avenue South
Ajax ON L1S 3S9
www.ajax.ca

Honourable Doug Ford
Premier of Ontario
Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

March 5, 2020

Re: **Supporting Conservation Authorities**

Please be advised that the following resolution was endorsed by Ajax Town Council at its Meeting held February 24, 2020:

WHEREAS, the Town of Ajax is committed to planning for a sustainable future, protecting human life and property from natural hazards, and promoting environmental education and stewardship;

AND WHEREAS the Town of Ajax is located within the Toronto and Region Conservation Authority (TRCA) and the Central Lake Ontario Conservation Authority (CLOCA) jurisdiction and has representatives on both Board of Directors;

AND WHEREAS each respective Board of Directors determine the policies, priorities and budget of the TRCA and CLOCA;

AND WHEREAS the TRCA and CLOCA provide valuable non-mandatory programs and services including expert advice on the environmental impacts associated with land use planning and source water protection, environmental restoration services, educational and recreational opportunities, and community engagement programs, in an efficient manner delivered at a watershed scale;

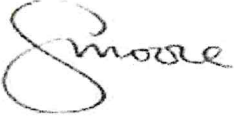
THEREFORE BE IT RESOLVED that the Town of Ajax supports the continuation of both mandatory and non-mandatory programs and services provided by the TRCA and CLOCA, and that no programs or services of the TRCA or CLOCA, or the other Conservation Authorities in Ontario be "wound down" at this time;

AND THAT the Province engage in early consultations with the TRCA, CLOCA, and other Conservation Authorities, and member municipalities including the Region of Durham, to fully understand the funding structure and local benefits of programs delivered by the Conservation Authorities;

AND THAT a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; Jeff Yurek, Minister of Environment, Conservation and Parks; Rod Philips, MPP Ajax; the Association of Municipalities of Ontario; the Toronto and Region Conservation Authority; Central Lake Ontario Conservation Authority; Conservation Ontario; and all Ontario Municipalities.

If you require any additional information please do not hesitate to contact Sean McCullough, Senior Planner, at 905-619-2529 ext. 3234 or sean.mccullough@ajax.ca

Sincerely

A handwritten signature in cursive script that reads "S. Moore".

Sarah Moore
Acting Manager of Legislative Services/Deputy Clerk

Copy: Jeff Yurek, Minister of Environment, Conservation and Parks
Rod Philips, MPP Ajax
Association of Municipalities of Ontario
Toronto and Region Conservation Authority
Central Lake Ontario Conservation Authority
Conservation Ontario; and
S. McCullough, Senior Planner,
all Ontario Municipalities



March 11, 2020

Jannette Amini, Dipl.M.M., M.A. CMO
Manager of Legislative Services/Clerk
County of Frontenac
Sent via email to: jamini@frontenacounty.ca

Re: Support for Conservation Authorities (57-20)

Dear Ms. Amini:

At the last regular Planning and Community Affairs Committee meeting of the Township of Scugog held March 9, 2020 your correspondence (No. 57-20) regarding the above captioned matter was discussed.

I wish to advise that the following resolution was passed:

“WHEREAS the Township of Scugog has been well served by the Kawartha, Lake Simcoe, and Central Lake Ontario Conservation Authorities; and

WHEREAS the Township of Scugog is committed to planning for a sustainable future for its resources and environment; and

WHEREAS the Township of Scugog relies on the efforts of the Conservation Authorities:

- 1) to monitor floods, manage source water protection, protect Lake Scugog, ensure the integrity of the watersheds within our municipality and to conserve our natural environment;
- 2) in the protection of our residents from natural events, the critical support for building sustainable communities and in ensuring the integrity of Lake Scugog and watersheds we depend on as a community; and

WHEREAS the Provincial Government is reviewing mandated programs and services and potential funding to Conservation Authorities; and

WHEREAS smaller municipalities do not have the capacity or the financial resource to employ staff with the technical expertise that conservation authorities provide; and

.../2

WHEREAS Conservation Authorities will be important partners in securing sustainable communities for future generations and adapting to changing environmental pressures and a changing climate; and

WHEREAS Conservation Authorities will be important partners in concrete and cost effective initiatives to address climate change;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Scugog request that the Provincial Government improve their funding of Conservation Authorities to provide a more stable funding base that would prevent any downloading of costs to municipalities; and

THAT the Provincial Government maintain and not diminish the core mandate of Conservation Authorities and to continue to support the principle of planning on a watershed basis in the ongoing review and prioritize the allocation of adequate funding to support the core mandate of conservation authorities; and

THAT this resolution be forwarded to the Premier, the Minister of Environment, Conservation and Parks, the Minister of Natural Resources and Forestry, all Durham Region MPPs, all Township of Scugog Conservation Authorities, Durham Region municipalities and the Association of Municipalities of Ontario and Conservation Ontario."

Please note that all recommendations made by the Committee are subject to ratification at the next Council meeting of the Township of Scugog, scheduled to take place on March 23, 2020.

Should you require anything further in this regard, please do not hesitate to contact the undersigned.

Yours sincerely,

John Paul Newman
Director of Corporate Services/Clerk

cc: The Honourable Doug Ford, Premier of Ontario
The Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks
The Honourable John Yakabuski, Minister of Natural Resources and Forestry
Durham Region MPPs
Township of Scugog Conservation Authorities
Durham Region Municipalities
Association of Municipalities of Ontario
Conservation Ontario

Therefore Be It Resolved That the County of Frontenac encourages the province to continue to support the principle of planning on a watershed basis in the ongoing review and prioritize the allocation of adequate funding to support the core mandate of conservation authorities;

And Further That the provincial government will maintain and not diminish the core mandate of conservation authorities;

And Further That a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks, the Honourable John Yakabuski, Minister of Natural Resources and Forestry, Conservation Ontario, the Association of Municipalities of Ontario and all Ontario municipalities.

Carried

I trust you will find this in order; however should you have any questions or concerns, please do not hesitate to contact me at 613-548-9400, ext. 302 or via email at jamini@frontenacounty.ca.

Yours Truly,


Jannette Amini, Dipl.M.M., M.A. CMO
Manager of Legislative Services/Clerk

Copy: File



Town of Whitby
575 Rossland Road East
Whitby, ON L1N 2M8
905.430.4300
whitby.ca



March 13, 2020

Via Email:

Right Honourable Justin Trudeau
Prime Minister of Canada
justin.trudeau@parl.gc.ca

Re: Waiving the Waiting Period for Employment Insurance Eligibility

Please be advised that at a Special Council meeting held on March 13, 2020, the Council of the Town of Whitby adopted the following as Resolution # 62-20:

1. That the Federal Government be called upon to waive the waiting period for EI eligibility as a result of layoffs associated with COVID-19; and,
2. That this resolution be circulated to the Right Honourable Prime Minister of Canada; the Honourable Premier of Ontario; the Minister of Employment, Workforce Development and Disability Inclusion; the Minister of Families, Children and Social Development; the Minister of Labour, Training and Skills Development; the local M.P. and M.P.P.; and all Durham area municipalities.

Should you require further information, please do not hesitate to contact Jacqueline Long, Head of Organizational Effectiveness, at 905.430.4300, extension 4318.

Kevin Narraway
Manager of Legislative Services/Deputy Clerk

Copy: Jacqueline Long, Head of Organizational Effectiveness

Honourable Doug Ford, Premier of Ontario - doug.fordco@pc.ola.org
Honourable Carla Qualtrough, Minister of Employment, Workforce Development and Disability Inclusion - Carla.Qualtrough@parl.gc.ca

The Honourable Ahmed Hussien, Minister of Families, Children and Social Development - Ahmed.Hussien@parl.gc.ca
Honourable Monte McNaughton, Minister of Labour, Training and Skills Development - monte.mcnaughtonco@pc.ola.org
Honourable M.P. Ryan Turnbull - Ryan.Turnbull@parl.gc.ca
Honourable M.P.P. Lorne Coe - lorne.coe@pc.ola.org
Ralph Walton, Regional Clerk, Region of Durham - clerks@durham.ca
N. Cooper, Director of Legislative and Information services, Town of Ajax – clerks@ajax.ca
B. Jamieson, Township of Brock - bjamieson@townshipofbrock.ca
A. Greentree, Municipal Clerk, Municipality of Clarington - clerks@clarington.net
M. Medeiros, City Clerk, City of Oshawa - mmedeiros@oshawa.ca
S. Cassel, City Clerk, City of Pickering – clerks@pickering.ca
J. Newman, Municipal Clerk, Township of Scugog - jnewman@scugog.ca
D. Leroux, Clerk, Township of Uxbridge - dleroux@town.uxbridge.on.ca

Town of Whitby
575 Rossland Road East
Whitby, ON L1N 2M8
905.430.4300
whitby.ca



March 13, 2020

Re: Office of the Chief Administrative Officer Report, CAO 05-20
2019 Sustainability Annual Report

Please be advised that at a meeting held on March 9, 2020, the Council of the Town of Whitby adopted the following as Resolution # 46-20:

1. That Report CAO 05-20 be received as information;
2. That the Clerk forward a copy of Staff Report CAO 05-20 to the Region of Durham's Sustainability Division; and,
3. That the New and Unfinished Business List for General Government be updated by removing Item MD-4968, as the Annual Report provides an update to Item MD-4968.

Should you require further information, please do not hesitate to contact Sarah Klein, Director of Strategic Initiatives at 905.430.4300, extension 4338.

Kevin Narraway
Manager of Legislative Services/Deputy Clerk

Attach: CAO 05-20

Copy: S. Klein, Director of Strategic Initiatives

Elaine Baxter-Trahair, Chief Administrative Officer, Region of Durham –
elain.baxter-trahair@durham.ca

Town of Whitby Staff Report

whitby.civicweb.net



Report Title: 2019 Sustainability Annual Report

Report to: Committee of the Whole

Date of meeting: March 2, 2020

Report Number: CAO 05-20

Department(s) Responsible:

Office of the Chief Administrative Officer

Submitted by:

Sarah Klein, Director, Strategic Initiatives

**Acknowledged by M. Gaskell, Chief
Administrative Officer**

For additional information, contact:

Jade Schofield, Project Manager
Sustainability and Climate Change

Jodi Janwin, Energy Management and
Sustainability Programs Coordinator

1. Recommendation:

1. That Report CAO 05-20 be received as information;
2. That the Clerk forward a copy of Staff Report CAO 05-20 to the Region of Durham's Sustainability Division; and,
3. That the New and Unfinished Business List for General Government be updated by removing Item MD-4968, as the Annual Report provides an update to Item MD-4968.

2. Highlights:

- The Town is committed to becoming a healthy, sustainable and complete community.
- The Town of Whitby has declared climate change an emergency.
- The Durham Community Energy Plan has been endorsed by Council alongside a commitment to reduce greenhouse gas emissions by 80% by 2050.
- There have been several sustainability actions implemented across the corporation in 2019 with an aggressive work plan highlighted for 2020.
- Included here as [Attachment #1](#) is the 2019 Sustainability Annual Report.

3. Background:

The Town of Whitby recognizes that sustainability is a priority both corporately and within the community.

The Town of Whitby has the following Council endorsed strategic plans to guide implementation of sustainability, energy and greenhouse gas reduction as well as climate adaptation actions both corporately and within the community. These plans include:

Corporate Sustainability Plan (2016)

The Corporate Sustainability Plan is the Town's overarching strategy to guide the municipality with the vision that "The Town of Whitby will be a healthy, sustainable and complete community". This plan was endorsed by Council in 2017 and highlights actions to address all three pillars of sustainability (environment, social and economic).

Corporate Energy Conservation Demand Management & Emissions Reduction Plan (2015)

This plan responds to the legislative requirements under the Ontario Electricity Act (O.Reg. 507/18), which requires all broader public sector organizations to report on their annual energy use and greenhouse gas (GHG) emissions, and develop and implement 5-year energy conservation plans.

The plan includes a Council endorsed reduction target from 2012 to 2022 to reduce Greenhouse Gas (GHG) emissions by 19%, and energy usage by 20%.

Durham Community Climate Adaptation Plan (2017)

The Durham Community Climate Adaptation Plan focuses on increasing community resilience in the face of climate change and related extreme weather. Identified in the plan are 19 cross-sectoral programs proposed to minimize the damage to people, communities, environment, and infrastructure across the Region.

The Town continues to implement the programs in this plan on its own and alongside our regional partners and will be moving forward with the following programs in 2020:

1. Completing a new climate model to identify climate projects over the next century;
2. Initiating a Whitby Urban Forest Management Plan; and
3. Addressing urban flooding in Whitby through a climate change lens.

Durham Community Energy Plan (2019)

This plan guides the development, storage and transmission of energy in communities in order to optimize the related economic, environmental, health and social benefits.

Through this plan, the Region of Durham and the Town of Whitby has endorsed a target to reduce GHG emissions by 80% by the year 2050 from the 2015 baseline.

The plan highlights overarching programs that will allow this target to be met, and in 2020, Whitby will be moving forward with the following initiatives:

1. Implementing the Whitby Green Standard - a tool to help advance energy performance for new buildings;
2. Developing a Deep Retrofit Program through the Region to help reduce energy consumption of existing buildings from the residential sector; and,
3. Initiating the Electric Vehicle Joint Venture through a partnership project to install level 2 electric vehicle chargers at municipal facilities across the region with funding support from Natural Resources Canada.

One Planet Living Framework

The Town of Whitby follows the One Planet Living Framework to help ensure all three pillars of Sustainability are being advanced. The One Planet Living Framework contains ten simple principles that cover all aspects of social, environmental and economic sustainability. These principles are:

- Health and Happiness
- Equity and Local Economy
- Culture and Community
- Land and Nature
- Sustainable Water
- Local and Sustainable Food
- Travel and Transportation
- Materials and Products
- Zero Waste
- Zero Carbon Energy

The Sustainability Progress Report for 2019 uses these ten principles to highlight the Town's actions and successes to date, while also addressing upcoming projects.

4. Discussion:

In 2019, the Town of Whitby implemented several initiatives related to sustainability.

Some of the key community achievements in 2019 included:

- Declaring Climate Change an Emergency
- Endorsing the Durham Community Energy Plan
- Completing several community greening initiatives
- Continuing to be a leader in the protection of pollinators

Some of the key corporate achievements in 2019 included:

- Installation of a beehive on the roof of the Whitby Municipal Building
- Delivery of Second Nature Sustainability Education and rewards program
- Bike to Work Day Celebrations

In 2020, the Town will continue to expand sustainability and climate change efforts at both the corporate and community level.

Some of the key community initiatives for 2020 include:

- Installing electric vehicle charging stations at major municipal facilities
- Developing a Community Cleanup Online Tool
- Supporting a residential home energy retrofit program to reduce energy consumption in partnership with the Region of Durham, local utilities and municipalities
- Offering homeowners the LEAF Backyard Tree planting Program

Some of the key corporate initiatives for 2020 include:

- Updating the corporate energy and greenhouse gas reduction plan
- Developing a Sustainable Corporate Building Policy
- Developing a Corporate Waste Reduction Strategy
- Implementation of the Whitby Green Standard
- Completing several storm water-related studies to help increase the Town's resiliency to flooding
- Initiating the Whitby Climate Change Plan

5. Financial Considerations:

The Town of Whitby has identified \$0.7 million in its capital budget to support sustainability-driven projects over the years 2020-2022.

Town staff also strives to seek additional funding to support sustainability initiatives. In 2019, the Town was successful in securing funding through the following grant programs:

- Natural Resources Canada- Energy Managers Program
- Natural Resources Canada- Zero-Emission Vehicles Infrastructure Program
- Infrastructure Canada- Disaster Mitigation Fund
- TD Friends of the Environment

6. Communication and Public Engagement:

- Public education is critical to the success of becoming a sustainable community. In 2020 it is anticipated several initiatives will require a public engagement component including:
 - Declaration of a climate emergency- what this means and how you can help brochure;

- Whitby Green Standard
- Single-Use Plastics Plan
- Whitby Climate Change Plan

The Town will also continue to offer sustainability initiatives to build awareness and encourage community-wide participation through:

- Education events and seminars
- Community greening initiatives
- LEAF Backyard Tree Planting Program
- Easier access to volunteer activities Community Cleanup Online Tool

7. Input from Departments/Sources:

- This report has been prepared by the Strategic Initiatives Division with support from Communications, Public Works, Community Services, Planning & Development and Human Resources.

8. Strategic Priorities:

This annual report aligns with Council's goals by striving to be an economically, socially and environmentally responsible municipality by recognizing the need to transition to a green economy through the embrace of clean and innovative technology, by advocating and facilitating sustainable growth that promotes complete streets and active sustainable transportation, while preventing and reducing unnecessary costs to the taxpayer by being proactive in climate change action. In addition, responding to the June 2019 Council decision to "declare climate change an emergency".

This informational report aligns with the objectives of the People, Organization and Customer Priorities of the Corporate Strategic Plan. Sustainability helps ensure that environmental, social and economic factors are considered in all decision making at a corporate and community level. Environmental Sustainability is identified within the Business Plan of which the 2019 Sustainability Report directly responds to.

Sustainability initiatives are developed with considerations for inclusivity and accessibility. All documents for this report have been reviewed to ensure that they are accessible to all readers.

The 2019 Sustainability report describes how the Town is meeting its goals relating to becoming a healthy and sustainable community whilst addressing climate change through both a mitigation and adaptation lens.

9. Attachments:




[Attachment 1 – 2019 Sustainability Report](#)




2019

SUSTAINABILITY ANNUAL REPORT



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Introduction

The Town of Whitby continues to implement the Corporate Sustainability Plan. The plan outlines the sustainability goals for the corporation and is focused on understanding the challenges and opportunities the entire community faces today.

The annual report follows the One Living Planning Framework. The ten principles guide the Town of Whitby in its efforts to meet its overall vision of the Town of Whitby being a healthy, sustainable and complete community.

In 2019, the Town of Whitby saw a busy year for sustainability. Key highlights include:

- Declaration of a climate change emergency
- Council approval of the Durham Community Energy Plan with a target to reduce greenhouse gas emissions by 80 per cent by 2050 across the community
- A number of tree plantings with support from Whitby volunteers
- The installation of the first municipally placed bee hive on the roof of the Whitby Municipal Building

It is anticipated that 2020 will further Whitby's journey to sustainability with some of the priority initiatives including:

- Corporate Energy and Emissions Reduction Plan
- Launch of the Whitby Green Standard
- The creation of a Whitby Nature Garden
- The initiation of Whitby's first climate change plan

One Planet Living

This report follows the One Planet Living Framework; this international framework consists of ten simple principles, detailed goals and guidance to help ensure that the Town of Whitby advances all aspects of social, environmental and economic sustainability.

	Health and Happiness	Encouraging active, social, meaningful lives to promote good health and wellbeing
	Equity and local economy	Creating safe, equitable places to live and work, which support local prosperity and international fair trade
	Culture and community	Nurturing local identity and heritage, empowering communities and promoting a culture of sustainable living
	Land and Nature	Protecting and restoring land and marine systems for the benefit of people and wildlife
	Sustainable water	Using water efficiently, protecting local water resources and reducing flooding and drought
	Local and sustainable food	Promoting sustainable, humane farming and healthy diets which are high in local, seasonal organic food and vegetable protein
	Travel and transport	Reducing the need to travel, encouraging walking, cycling and low carbon transport
	Materials and products	Using materials from sustainable sources and promoting products which help people reduce consumption
	Zero waste	Reducing consumption, reusing and recycling to achieve zero waste and zero pollution
	Zero carbon energy	Making buildings and manufacturing energy-efficient and supplying all energy with renewables



CULTURE AND COMMUNITY

Nurturing local identity and heritage, empowering communities and promoting a culture of sustainable living.

In 2008, Whitby Council approved the establishment of a Corporate Sustainability Team and a Sustainability Advisory Committee for the Town of Whitby. Both groups were formed to provide advisory roles.

2019 INITIATIVES

Community

Whitby Sustainability Advisory Committee

The Whitby Sustainability Advisory Committee (WSAC) is a community-based committee of Council whose role is to promote sustainability, support environmental management, and respond to climate change.

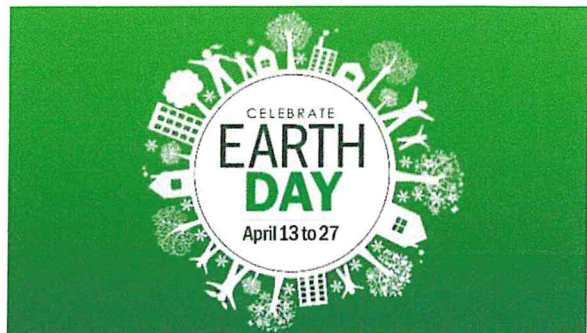
In 2019, WSAC had a busy year; they established a four-year work plan and led the Town's Climate Change Declaration and Earth Day Downtown Cleanup.

Climate Change Declaration

The Town of Whitby's Climate Change declaration was brought forward to Council by the WSAC. Their proclamation to Council highlighted the significant threat climate change poses to both the current and future social, economic, and environmental well-being of the community. Their efforts resulted in Council formally declaring Climate Change an Emergency, and recognizing the immediate need to take action to drastically reduce greenhouse gas emissions and ensure the community is resilient.

Earth Day Clean-Up

In conjunction with Earth Week each year, the WSAC and Downtown Whitby Development Steering Committee co-hosted the Downtown Whitby Spring cleanup. The event welcomes residents and local business owners to help clean up the downtown area.



Youth Challenge International (YCI)

In 2019, the Town formally supported YCI's "Innovate MY Future" initiative and served as the Durham host of the program. "Innovate MY Future" offers Canadian youth the opportunity to take action on local climate issues and make a real difference in their communities.

Whitby's support has enabled two Durham based youth teams to form and strive to make a difference in the community. The two YCI teams are:

- **Sustainable Durham**
Sustainable Durham educates Durham community members about voting and climate change in the region. Through promoting good voting practices, sharing waste management tips, engaging the community at local parks and green spaces cleanup events, they are committed to empowering individuals to make changes in their daily lives to reduce waste and vote responsibly on waste mitigation policies.
- **Catalysts of Change**
The Catalysts of Change team are striving to promote waste reduction

and energy conservation in restaurants. They hope to work with local business owners and managers and provide them with support in finding solutions to food waste.



The Youth Challenge International Team Sustainable Durham meets with Whitby Sustainability Staff

Corporate

Second Nature

In 2019, the Corporate Sustainability Team delivered the "Second Nature" sustainability rewards program. Second Nature encourages staff to embrace a more enriched lifestyle and encourages environmental, social and economically sound choices at work and at home.

Corporate Sustainability Team

The Corporate Sustainability Team is an integrated team of departmental representatives that ensure practices within the corporate structure embrace the principles of sustainability and help

lead the implementation of the Town's Corporate Sustainability Plan. In 2019, the team identified three working priorities:

- Corporate Waste Reduction
- Increased awareness of electric vehicles

Development of a corporate green building policy.

Protecting and restoring land and marine systems for the benefit of people and wildlife.

2019 INITIATIVES

Community

Intrepid Park Community Tree Planting

On Friday, June 14, more than 300 trees were planted by volunteers as part of the Highway of Heroes Living Tribute to honour the Canadian men and women who have served our country.

Rosedale Park Community Tree Planting (\$)

The Town of Whitby led an event that saw volunteer's plant 400 new trees with support of a grant from TD Friends of the Environment.

Ceremonial Tree Planting

The Town of Whitby hosted ceremonial tree plantings for former Whitby Mayors Jim Gartshore, Tom Edwards as well as Community Marketing Services Commissioner, Peter LeBel. Forestry in the Classroom.



The Town of Whitby supports the Forestry in the Classroom Program led by Forests Ontario. Sustainability staff from the Town facilitated a 1-hour introduction lesson on Tree ID and the Importance of Trees at Donald A. Wilson Secondary School.

Pollinator Habitat Expansion

As a Bee City of Canada, the Town of Whitby is committed to increasing natural meadow habitat to support the survival of native pollinators. In 2019 this included:

- 1,355 square meters of meadow as a part of the Thickson Road Parking Project,
- 2,800 square meters of meadow at Jeffery Park,
- A newly created pond and wetland in Rosedale Park.

Corporate

Staff Tree Planting

Whitby staff participated in a Tree Planting Event in October 2019. This lunchtime tree planting session was hosted at Bradley Park where staff members from across the municipality helped to plant approximately 40 trees.



Town staff plant 40 trees on their lunch break in Bradley Park

Werden's Plan

In 2019, the Werden's Plan Neighbourhood Heritage Conservation District (HCD) was approved and is now in place. The plan is a commitment between the Town of Whitby and property owners in Werden's Plan Neighbourhood to preserve the neighbourhood's small-town historic character.

The plan serves as a guide to managing physical change to the neighbourhood

over the long term. The plan includes a number of policies to protect and preserve trees on both public and private property including the preservation of mature trees, direction for co-ordinating the renewal of the street tree canopy, and ensuring any replanting is completed using a variety of indigenous shade trees.

Application to be a Tree City of the World
The Tree Cities of the World programme is an international effort to recognize cities and towns committed to ensuring that their urban forests and trees are properly maintained, sustainably managed, and duly celebrated.

The Town of Whitby has submitted an application demonstrating how it meets the five standards of the program:

- Standard 1 - Establish Responsibility
- Standard 2 - Set the Rules
- Standard 3 - Know What We Have
- Standard 4 - Allocated Resources
- Standard 5 - Celebrate Achievements

The Town received notification regarding acceptance as a Tree City of the World in early 2020.

2020 INITIATIVES

Community

LEAF Backyard Tree Planting Program



In 2020, the Town of Whitby will be offering subsidized Backyard Tree Planting to property owners of Whitby. This program, delivered by the not for profit organization LEAF, will mirror the offerings available in Ajax, Toronto and York Region. This program will be delivered in partnership with the Region of Durham. It is anticipated this program will be announced in spring 2020 with full implementation in the fall.

Corporate

Tree Protection Guidelines

The proposed Town of Whitby Tree Protection Guidelines are being revised and will promote the education, awareness and investment in the protection of the Town's urban tree canopy for residents, staff and the development industry.

The Guidelines will be updated and expanded to address previous gaps in information and to provide a comprehensive reference source of general information, best practices and requirements supporting the protection of existing trees in the Town of Whitby. The goal of the Guidelines is to minimize damage and removals of the Town's existing urban tree canopy and woodlands. New information reflects updates to policy and legislation, available

information and asset-related data, as well as the consideration of existing trees in development and capital works. The Tree Protection Guidelines provide a comprehensive and convenient reference source for staff to use when addressing the increasingly complex and multi-faceted tree-related inquiries that are regularly received.

Urban Forest Management Plan

In 2020, the Town of Whitby will be developing its first Urban Forest Management Plan.

The Plan will provide recommendations to improving tree health and diversity, increasing tree cover, coping with climate change, reducing risk to the public, and increasing the wide-ranging benefits provided by a sustainable, healthy, and safe urban forest.

Whitby Green Standard

The Whitby Green Standard is born of the Town's vision for a healthy, sustainable and complete community as enshrined in the Official Plan. It is a tool to assist the Town in implementing and achieving the vision for a sustainable community through the development planning process. The Whitby Green Standard defines the minimum and stretch sustainability expectations for all new development and re-development in Whitby. The standards will be used as a component of the development review process to assess the sustainability of new development. It is anticipated that the standards will be completed in mid-2020.

FUNDING (\$)

Species at Risk (Unsuccessful)

In March 2019, the Town submitted a grant application to the Ministry of Environment, Conservation and Parks under the Species at Risk Stewardship Program to support the creation of Brown Bat habitat. This application included funding to support:

- Community tree planting (approximately 6,000 trees)
- Community Build a Bat Box workshop
- Educational material on Whitby Species at Risk
- Interpretive signage
- Community monitoring program

In December 2019, the Town was notified that they were unsuccessful in their application due to an oversubscription in the program.

Using water efficiently, protecting local water resources, reducing flooding and drought.

2019 INITIATIVES

Community

Michael Boulevard Flood Mitigation Assessment (\$)

This project is funded by the National Disaster Mitigation Program to protect 155 houses from a 100-year flooding risk. This project will review past recommendations, find a new socio-economically acceptable solution and complete a detailed design of the recommended solutions.

Bridge/Culvert Master Plan – Hydraulic Capacity Assessments

This project assesses the Town's culverts and bridges compliance with the Town's current engineering standards, flood resiliency, assessment of climate change's impacts, and potential future capital/mitigation expenditure prioritization.

Update of a 1988 Lynde Creek Master Drainage Plan (\$)

This project is to develop environmentally sustainable watershed guidance for management of the creek watershed and stream corridors in terms of flows, erosion, and flooding and to provide an

opportunity for retrofitting stormwater systems, wetlands, and land development in the watershed. This project is funded by the Town and Central Lake Conservation Authority (CLOCA).

Corbett Creek Master Drainage Plan & Floodplain Mapping (\$)

This project is to develop environmentally sustainable watershed guidelines for the management of the creek watershed, stream corridors, erosion control plan, flood mitigation plan, water quality control and natural resources management, including wetlands and naturally sensitive areas and the impacts of climate change on drainage infrastructures.

Pringle Creek Park Upgrades

The newly developed splash pad at Pringle Creek park encompasses low impact development technology. The greywater from the splash pad is treated via a bioswale instead of being discharged into regional storm or sanitary systems.

2020 INITIATIVES

Community

Town-wide urban flooding study (\$)

This project will assess the hydraulic capacity of existing municipal storm sewers and overland flow routes to assess compliance with the Town's current engineering standards, 100-year flood resiliency, assessment of climate change impacts on the existing system and potential future capital/mitigation expenditure prioritization. This study will identify areas that could be subject to surface and basement flooding and will compile an inventory of flood-vulnerable areas that the Town could prioritize in a flood mitigation program.

Lake Ontario Shoreline Erosion and Protecting Critical Infrastructure (\$)

This project will assess the 100-year flood hazard risk along the Town's Lake Ontario shoreline, inundation zone and erosion risk. The project will enable the informed risk assessment of existing public and private lands and infrastructure along the Town's waterfront.

FUNDING (\$)

National Disaster Mitigation Program

In 2019, the Town of Whitby received notification of grant funding from the National Disaster Mitigation Program to support two projects including:

- **Town-Wide Urban Flood Study**

This project will assess existing municipal storm sewers and overland flow routes to assess compliance with the Town of Whitby's current engineering standards and flood conveyance resiliency. It includes an assessment of climate change impacts on the existing system and potential future capital/mitigation expenditure prioritization.

- **Corbett Creek Floodplain Mapping and Master Drainage Study**

This project will update the 1990 floodplain mapping and develop a master drainage plan for the Corbett Creek Watershed.

LOCAL AND SUSTAINABLE FOOD

Promoting sustainable, humane farming and healthy diets, which are high in local, seasonal, organic food and vegetable protein.

2019 INITIATIVES

Community



Pollinators

In 2018, Whitby was designated the 10th Bee City in Canada and the first in Durham Region. The Bee City

designation is awarded to municipalities that make a declaration to protect pollinators and their habitat through action and education. In 2019, the Town undertook a number of actions to maintain the Bee City status.

Pollinator Workshop (\$)

In support of the installation of the beehive, the Town hosted a “Powerful Pollinators” workshop at a Culture in the Square event in August 2019. This workshop increased awareness of the importance of native pollinators and the positive effect they have on the environment.

Honey Extraction Workshop (\$)

On November 21, the Town hosted a honey extraction workshop at the Station Gallery. This workshop led by Alvéole demonstrated the process for extracting honey from the hive, and each participant was able to take home a jar! Both

sessions were generously funded by TD Friends of the Environment.

Volunteers at the honey extraction workshop



Education on Our Native Pollinators (\$)

Whitby hosts a number of initiatives undertaken to support native pollinator populations. This includes being a member of the Mayor’s Monarch Pledge, naturalization of a number of green spaces, native plant giveaways (milkweed and bee balm) at community events, and the maintenance of Whitby’s pollinator gardens located at Town Hall and along the waterfront.

Corporate

Bee Hive on Town Hall Roof (\$)

In June 2019, The Town of Whitby installed an urban beehive on the rooftop of Town Hall as part of its commitment to being a “Bee City” and protecting local pollinators. The hive was installed during Pollinator Week (June 17 to 23), making Whitby one of the first municipalities in Canada to own a beehive.

Honey Bee Staff Education Session (\$)

Partners Alveole provided a lunchtime education session to staff. The session

helped inform of the lifecycle of honey bees. This session was generously funded by TD Friends of the Environment.

Community Supported Agriculture (CSA)

Town staff, through paid registration, participated in a local community-supported agriculture program. Each week, from June through to October, participants received weekly deliveries of fresh and local fruits and vegetables.

2020 INITIATIVES

Community

Community Gardens

In January 2020, the Town will be hosting “How-To” sessions to encourage the startup of community gardens within Whitby.

Corporate

Bee Hive on Town Hall Roof (\$)

The Town will once again be installing an urban beehive on the rooftop of Town Hall as part of its commitment to being a “Bee City” and protecting local pollinators.

FUNDING (\$)

TD Friends of the Environment Fund

In both 2018 and 2019, the Town of Whitby received funding to support the installation of the Urban Bee Hive as well as hold the Education of Our Native Pollinator sessions.



TRAVEL & TRANSPORT

Reducing the need to travel, encouraging walking, cycling and low-carbon transport.

2019 INITIATIVES

Community

Active Transportation Network

Whitby's active transportation network continues to expand. In 2019, the Rossland Road multi-use pathway was constructed between Lake Ridge Road and the Otter Creek Trail.

Residents of the White Oaks complex also received a new connection to the Michael Boulevard network and GO station via a new pedestrian bridge and park redevelopment. A new parking area at the south end of Thickson Road was also constructed to encourage greater recreational activity along the Waterfront Trail.

Family Bike Rides

The Whitby Public Library and Active Transportation staff hosted family bike rides. Efforts in cooperation with Whitby Library resulted in receiving the Provincial Library Innovation Award.

Corporate

Bike to Work

In 2019, the Transportation and Parking Services group led initiatives in cooperation with SmartCommute Durham to encourage carpooling and active transportation by employees. The Bike Month initiatives were particularly well received with strong community and workplace participation.

2020 INITIATIVES

Community

EV Charging Stations (\$)

In September 2019, the Town of Whitby partnered with the Region of Durham, Town of Ajax, City of Oshawa, Oshawa Public Utility Corporation, and the Municipality of Clarington in an application to Natural Resources Canada, to support 50% of the cost to purchase and install charging infrastructure at a number of locations across the Region.

The funding application was approved and the Town of Whitby will move ahead with installing charging stations at the following locations for public and employee use:

- Brooklin Community Centre & Library
- Iroquois Park Sports Centre
- McKinney Centre
- Centennial Building/1855 Accelerator
- Whitby Civic Recreation Complex

Corporate

Fleet Master Plan (\$)

The Town of Whitby will be completing a Fleet Strategic Master Plan to address long term fleet needs in order to deliver services to the community. The final plan will highlight actions, strategies, and

This program supports the implementation of the Durham Community Energy Plan specifically Program #4 Electric Vehicle Joint Venture.

Active Transportation

The Active Transportation Plan is expected to be adopted in 2020. Staff are excited to continue to encourage Active Transportation in the community and to continue building the active transportation network.

The Plan could include a new multi-use Path on Brock Street, an extension of the Multi-Use Path on Rossland Road, and an expansion of the cycling count program to monitor the number of cyclists using the new path.

It is also anticipated that approximately 2.8 km of new off-road trails located in the Town of Whitby's parks and greenspace will be constructed in 2020.

benchmarks that can be implemented to support the Town's current needs with the flexibility and resilience to adapt to changes in future growth in the Town of Whitby. Considerations will include emerging technologies, zero-emission vehicles, and climate change.

FUNDING (\$)

Natural Resources Canada- Energy Program (energy audits, staffing support, fleet analysis)

In September 2019, the Town of Whitby applied to the Natural Resources Canada Energy Manager Program to support:

- Facility Energy Audits
- Fleet Master Plan
- Energy Manager Plan

The Town was successful in its application to the program and will be moving forward with completing these three initiatives in 2020.



MATERIALS AND PRODUCTS

Using materials from sustainable sources and promoting products which help people reduce consumption.

2019 INITIATIVES

Corporate

55+ Advisory Committee

The 55+ Advisory Committee, with support from Town staff, have created a sustainability subcommittee to reduce and eliminate single-use plastics as well as implement other sustainable actions.

Their work was put in practice at the 55+ Christmas Lunch (Dec 12) and the 55+ Holiday Cheer event (Dec 11). Everyone who participated brought their own mug and all supplies were made from either recyclable or compostable materials. All decorations were made from recycled materials and forestry provided over tree clippings. Prizes included re-usable stainless steel straws.



The 2019 Seniors Christmas Party theme was “Eco-Conscious” and members of the Seniors Club brought their own mugs to the event

2020 INITIATIVES

Community

Elimination of Single-Use Plastics

In September 2019, Council requested that staff develop a Plan to phase-out and eventually ban single-use plastics within the Town of Whitby. This Plan will be developed with support from the public,

local businesses and upper levels of government and will address items such as plastic bags, straws and plastic cutlery. It is anticipated this plan will be completed in the spring of 2020.

Reducing consumption, reusing and recycling to achieve zero waste and zero pollution.

2019 INITIATIVES

Community

Community Cleanups

In addition to the Town supported cleanup events, over 600 volunteers helped clean the Town through community-led cleanup initiatives in 2019. The Town of Whitby provides bags, gloves and garbage collection to individuals, families and organizations who wanted to ensure Whitby is clean and green. Their efforts resulted in 617 bags of litter being removed from the community.

Compost Giveaway

On May 11, The Town of Whitby partnered with Durham Region to offer free compost to residents. Compost was provided at the Whitby Operations Centre and residents were able to fill up their bins for free as a thank you for using the Green Bin program all year round. 162 tonnes of compost were given out to over 950 visitors. Leftover compost was donated to the Ajax Whitby Community Garden.

Earth Week

Earth Week was celebrated across Whitby in 2019 through the completion of a number of volunteer community cleanup events.

Diversion Day

Diversion Day is a partnership event with the Region of Durham to provide residents with an opportunity to dispose of unwanted electronic waste, household hazardous waste as well as donate unwanted household items for reuse. The event resulted in the collection of 7 metric tonnes of household hazardous waste, 4 metric tonnes of electronic waste and 3 metric tonnes of household goods.

Waste Reduction Week

The Town of Whitby celebrated Waste Reduction week which took place on October 21 to 27 2019. Formally recognized through a Council proclamation the Town launched new tips to encourage waste reduction in the home.



Swap Day event hosted at Town Hall

Corporate

Swap Days

The Town hosted two Swap Day events for staff in 2019. Staff were invited to bring in gently used books, toys, games, sporting equipment, housewares and small appliances for donation. Staff were then able to browse the items and take what they wanted throughout the day. Items left at the end of the day were donated to a local charity.

Paperless Pay Slips

In 2019, the Human Resources department led an initiative to encourage staff to switch to digital pay stubs. Their efforts resulted in 580 staff members switching from paper to electronic. This switch reduced printer and paper consumption by 15,080 paystubs per year.

2020 INITIATIVES

Community

Community Cleanup Online Tool

The Town of Whitby is working on a tool to help make it easier for volunteers who want to adopt a Park, Road, or Trail, or schedule a one-time community cleanup. It is anticipated this tool will be launched in early 2020.

Compost Giveaway

Whitby's Public Works Department and the Region of Durham's Waste Management Department will be co-hosting the annual Compost Giveaway event on Saturday, May 9, 2020, from 8:00 a.m. to noon, rain or shine at Whitby's Operations Centre.

Corporate

Corporate Waste Reduction Strategy

In 2020 the Town will be kicking off the start of its first Corporate Waste Strategy. This work will guide the reduction of waste and help maximize recycling across Whitby's municipal facilities.

ZERO CARBON ENERGY

Making buildings and manufacturing energy-efficient and supplying all energy with renewables.

2019 INITIATIVES

Community

Climate Emergency Declaration



Members of WSAC and Fridays for Future after Council Declares Climate Change an Emergency

In June 2019, upon the recommendation of the Whitby Sustainability Advisory Committee, Town Council declared climate change an emergency.

This declaration is a call to action. It helps the Town of Whitby identify the urgency, and strengthen the commitment to meet the greenhouse gas emissions reduction target of 80% by the year 2050 as well as increase the ways in which Whitby can adapt to short term climate change impacts.

Council unanimously endorsed the proposed motion and became the first municipality in Durham Region to declare climate change an emergency. This has resulted in a number of actions including:

- A department restructure that moved Sustainability and Climate Change from the Planning & Development Department to Strategic Initiatives in the Office of the Chief Administrative Officer.
- New requirement for all Whitby Staff Council Reports identifying how sustainability and climate change is being addressed or considered by the matter being reported.
- Inclusion of the climate change plan as an Action Item in the 2020-2022 Business Plan.

Durham Community Energy Plan & GHG Target

The Durham Community Energy Plan (DCEP) is a joint initiative led by the Region of Durham, alongside all eight local municipalities and five utilities. The purpose of this plan is to:

“Seek to accelerate the transition to a clean energy economy in Durham, while simultaneously achieving multiple economic, environmental and social benefits.”

The DCEP includes the projections of what energy would look like in the community to the year 2050. These projections are based on three scenarios: Business as Planned (BAP); Business as Usual (BAU); and the Low Carbon Pathway (LCP).

In May 2019, Whitby Council formally endorsed the final plan with support to follow the Low Carbon Pathway scenario in the DCEP as the preferred energy scenario for implementation. In addition, the Town also endorsed a new target of reducing greenhouse gas emissions by 80% by the year 2050.

In order to achieve this target, the Town will be looking at opportunities individually and in partnership with stakeholders across the Region of Durham to:

- improve energy efficiency;
- increase energy security and;
- reduce greenhouse gas emissions.

Programs to support the plan's implementation for the next five years include:

1. Durham Green Standard:
Enhanced energy performance for new buildings
2. Durham Deep Retrofit Program:
Transforming existing buildings
3. Renewable Energy Co-operative:
Stimulating Local Renewable Energy Projects
4. Electric Vehicle Joint Venture:
Installing EV chargers at municipal facilities
5. Education and Outreach Program
Engaging the Community

6. Co-ordinating Land Use Policies: Sustainable Growth

Climate Ensemble Model

In 2019, the Natural Environment Climate Change Collaborative (which the Town of Whitby is a member), received funding from the Greenbelt Foundation to develop a climate change model that predicts climate change scenarios likely to occur in the community over the next century. This model will help the Town evaluate the risks that climate change poses on the community, and inform the Climate Change Plan in 2020.

CDP Global Climate Reporting Scorecard

The Carbon Disclosure Project (CDP) is a not-for-profit charity that runs the global disclosure system for investors, companies, cities, states and regions to manage their environmental impacts.

The annual evaluation report is used as a tool for gaining an overview of environmental performance and how the Town's response can be improved in the future. Reporting through CDP meets annual reporting requirements as a member of the Global Covenant of Mayors.

2019 was the first reporting year for the Town of Whitby. The report indicates that Whitby currently scored a "**C - Awareness**". "**C**" grade is the North American average and indicates an awareness level". It is anticipated that this scoring will be improved in 2020 as there are a number of climate actions scheduled to take place. The full Carbon Disclosure Project report is available online at whitby.ca/sustainability

Corporate

Global Covenant of Mayors



GLOBAL COVENANT
of MAYORS for
CLIMATE & ENERGY

The Town of
Whitby joined
the Global
Covenant of

Mayors (GCoM) in September 2019.

GCoM is a global network of more than 10,000 cities spanning 139 countries around the world. These local governments all recognize that ambitious climate initiatives in their communities need to be taken in order to keep global temperatures from rising more than 1.5 degrees.

Whitby's participation in the Global Covenant of Mayors commits the community and Town to the following milestones:

- Develop greenhouse gas (GHG) emissions inventory
- Assess climate risks and vulnerabilities of your city
- Define ambitious climate mitigation, resilience and energy targets
- Create full climate action plans

As a GCoM member, the Town will be able to continue to monitor and track the progress on a global stage ensuring the Town's climate actions have a meaningful impact and continue to implement climate change action through its various plans

For more information about the Global Covenant of Mayors please visit: globalcovenantofmayors.org

Clean Air Partnership Declaration

The Clean Air Council (CAC) led by the Clean Air Partnership (CAP), is a network

of municipalities and health units from across the GTHA who work collaboratively on the development and implementation of clean air and climate change mitigation and adaptation actions.

Whitby Council
endorsed 2019-
2023 CAC
Declaration which
highlights seven



priority action areas that CAC members will work together on to advance sustainable, livable communities and develop healthy, low carbon, resilient and sustainable communities. These include:

- Continuous improvement and progress reporting related to the implementation of energy conservation, green procurement, green fleets, community energy, and climate mitigation and resilience plans.
- Advancing air pollution, low carbon and resilience financial mechanisms especially as it relates to expanding and scaling up proven projects, programs and mechanisms and leveraging intergovernmental and private sector opportunities.
- Scaling-up low carbon buildings through the uptake and transfer of green development standards, energy efficiency retrofits, air quality improvements, resilient building measures, and building energy disclosure and labelling.

- Strengthening municipal capacity to consider and develop value propositions and business cases for green infrastructure.
- Maximizing transportation air pollution and carbon reductions through the increased uptake of electric vehicles, implementation of active transportation/complete streets/vision zero plans, and integrated transportation and land use planning.
- Incorporating climate change mitigation and resilience considerations into municipal decision making.
- Working collaboratively with a broadening stakeholder base to increase the understanding of the links between climate action, public health, community livability and financial sustainability.

Civic Recreation Complex – New Dehumidification Unit

In 2019 the Town replaced the old natural gas-fired makeup air unit with a new, more efficient unit. This unit heats the pool deck using hot water heating supplied by the waste heat of the combined heat and power units that are generating electricity used in the building.

Lighting Retrofits

The Town continued to convert inefficient lighting fixtures to LED fixtures within its facilities saving the Town an additional 500,000 kWh in 2019.

Park Upgrades

In 2019, Pringle Creek Park underwent upgrades through the work the Town replaced the existing metal halide baseball field lighting system with high efficiency LED, as well as installing a solar-powered splash pad.

2020 INITIATIVES

Community

Home Retrofit Program

The Town of Whitby is exploring ways to develop a “Deep Retrofit Program” as identified within the Durham Community Energy Plan. This program will help stimulate energy retrofits of existing residential buildings. The Town of Whitby is working with the Region of Durham and the Carbon Advancement Support Centre, which is a group of municipalities led by the Clean Air Partnership who are working together to develop financial tools to help implement Home Retrofit Programs within the community. It is anticipated that a draft program will be completed by the end of 2020.

Whitby Climate Change Plan

In the fall of 2020, the Town will be initiating a three-year project to develop both a climate adaptation and climate mitigation plan for the community. It is anticipated this project will be completed in the fall of 2022.



Staff from Pickering, Durham Region, Oshawa and Whitby collaborating on the home retrofit program.

Corporate

Sustainable Corporate Building Policy

As an action identified as a priority for the Corporate Sustainability Team, Town staff will research, review and provide a recommendation for adopting a policy that ensures all new municipal facilities are built to a sustainable standard.

Corporate Energy and Emissions Reduction Plan (\$)

In 2020, the Town will be developing an updated Corporate Energy and Emissions Reduction Plan. This plan will highlight how the Corporation can reduce energy consumption and greenhouse gas emissions associated with the operation of the Town's facilities, fleet and street lighting as well as corporate waste services for the next five years.

Building Automated System (BAS)

BAS will be installed in several Town facilities. These systems monitor and control a building's heating, cooling,

ventilation, lighting, and other systems. The core functions of a BAS are to control the building's environment, operate systems according to occupancy and energy demand, and monitor and correct systems performance, and to alert or sound alarms when needed.

Sub Metering

The Town of Whitby will be installing sub-meters in several Town facilities. These meters will provide real-time monitoring of a gas, electricity and water equipment, panel, and building level and will provide an in-depth overview of energy consumption in the facilities.

Energy Management Software (\$)

In 2020, the Town will be implementing a new Energy Management Software. This software will provide automatic utility bill tracking, weather normalization, and benchmarking for comparison of energy use in all buildings and services.

FUNDING (\$)

Natural Resources Canada- Energy Program (energy audits, staffing support, fleet analysis)

In September 2019, the Town of Whitby applied to the Natural Resources Canada Energy Manager Program to support:

- Facility Energy Audits
- Fleet Master Plan
- Energy Manager Plan

The Town was informed of the success of the application and in 2020 will be moving forward with completing these three initiatives.

Greenhouse Gas & Energy Consumption

Town of Whitby Buildings

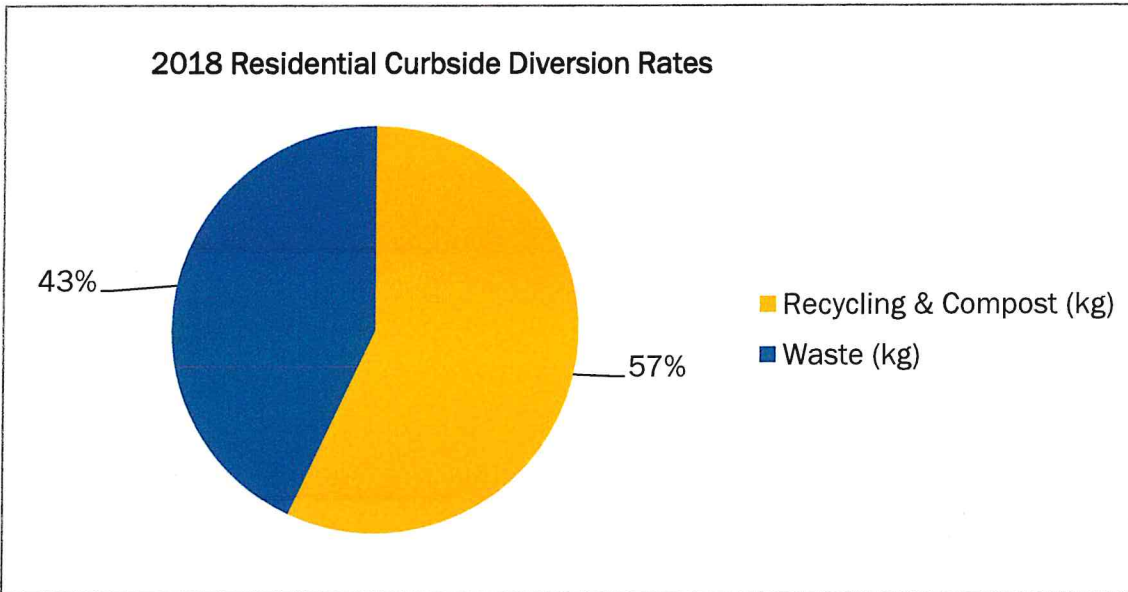
Corporate Buildings Energy Consumption

Energy Type	ekWh 2012	ekWh 2017	ekWh 2018	Difference between 2012 and 2018	
Electricity	15,518,808	14,487,532	13,329,812	2,188,996	-14%
Natural Gas	13,581,738	15,296,880	17,530,176	3,948,437	29%
Total	29,100,546	29,784,412	30,859,988	1,759,442	6%

Corporate Buildings

GHG (tCO ₂) 2012	GHG (tCO ₂) 2017	GHG (tCO ₂) 2018	Change 2017-2018		Change 2012-2018	
3,921	3,061	3,358	297 tCO ₂	+10%	- 563.10 tCO ₂	-14%

Residential Waste Diversion



2014-2018 Residential Curbside Diversion Rates

Year	Total Waste Generated	Total Waste Diverted	Curbside Diversion
2014	44,610	27,854	62%
2015	40,551	23,919	59%
2016	39,398	22,915	58%
2017	39,124	22,639	58%
2018	38,247	21,740	57%

Town Hall

575 Rossland Road East

Whitby, ON

L1N 2M8

905.430.4300

E: info@whitby.ca

W: whitby.ca/sustainability



Norfolk County Office of the Mayor

March 1, 2020

Ontario Municipalities

Dear Heads of Council and Councillors:

Re: Issues regarding the mapping of Provincially Significant Wetlands (PSWs)

Norfolk County Council is working to address significant issues that have come to our attention regarding the mapping of Provincially Significant Wetlands (PSWs).

Following the Ministry's updated mapping related to PSWs, the County updated its Official Plan to bring its policies in line with the new mapping. Following that, the County planning staff introduced a Zoning By-Law amendment to update the zoning to reflect the new mapping and to provide consistency between the Zoning By-Law and the Official Plan. Though the mapping is wholly outside the County's process and control, the zoning by-law amendment was not approved by Council, flowing from significant public concern about the updated mapping affecting people's properties. In some cases, some of these changes were very significant.

The County submitted comments to the province as part of the review of the Provincial Policy statement requesting that the process for PSW mapping be significantly improved to allow for transparency and better land owner engagement, including, for example, a right of appeal or formal dispute resolution process. This will allow for land owners to be properly informed and engaged where land use designations that affect their property may result. The current process appears to be severely underfunded and without any meaningful way for affected residents to engage.

The County is seeking support from other rural municipalities who may be affected by this to address this issue with the province.

Thank you for your consideration of this matter.

Yours Truly,

A handwritten signature in black ink that reads "Kristal Chopp".


Mayor Kristal Chopp
Norfolk County

cc. The Honourable Steve Clark,
Minister of Municipal Affairs and Housing



MUNICIPALITY OF CALLANDER

Monday, March 16, 2020

Moved by Councillor 

Seconded by Councillor 

RESOLUTION NO. 2020/03/ 84

Whereas the World Health Organization has declared the COVID-19 Virus a world-wide pandemic; and

Whereas all levels of Government in Canada are taking precautionary measures to help protect their citizens and communities and slow the spread of this virus; and

Whereas these measures include social distancing and avoiding where possible public gatherings; and

Whereas the duration of these measures is unknown at this time; and

Whereas municipal governments need to continue to operate; and

Whereas the technology exists to allow Council members to participate in meetings electronically and for the public to be able to view the proceedings of Council electronically, thus allowing for increased social distancing without compromising accountability and transparency of Council decisions; and

Whereas the Municipal Act currently provides for Council Members to participate electronically in meetings, but only if a quorum is present in person and the meeting is open to the public; and

Whereas additional measures to control the COVID-19 pandemic could be employed if the Provincial Government waives the quorum and closed session restrictions to electronic participation in meetings by Council Members;

Now therefore, be it resolved that the Council of the Municipality of Callander petition the Provincial Government to waive the restrictions on electronic participation in Council Meetings, at least for the duration of the COVID-19 pandemic;

And further that copies of this motion be sent to the Premier of Ontario, the Minister of Municipal Affairs; our local MPP; and all Ontario Municipalities for support.



Mayor

CARRIED / DEFEATED / AMENDED / DEFERRED

A photograph of a hand holding a single, vibrant orange-brown maple leaf. The background is a soft-focus forest with green and yellow foliage, suggesting an autumn setting. A dark red decorative bar is at the top right of the page.

ANNUAL REPORT – 2019

ADR CHAMBERS OMBUDS OFFICE
OMBUDSMAN FOR THE REGIONAL
MUNICIPALITY OF DURHAM

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MESSAGE FROM THE OMBUDSMAN

I am pleased to provide our first Annual Report for the Regional Municipality of Durham. My name is Britt Warlop. I am a lawyer and serve as the Ombudsman with the ADR Chambers Ombuds Office, which has been providing Ombuds Services for over 11 years. I am proud to use my professional skills to serve a public good, helping citizens who believe they have been wronged.

ADR Chambers has been providing Ombudsman Services for the Municipality for approximately three years and provides Ombudsman Services to additional 2.3 million citizens. ADR Chambers is an organization that provides dispute resolution services to citizens across Canada and internationally, also including Integrity Commissioner Services for the City of Brantford, the Town of Fort Erie, the Town of Georgina, the Town of Grimsby, Haldimand County, the City of Kawartha Lakes, the City of Kitchener, the Municipality of Leamington, the City of Markham, the City of Niagara Falls, the Town of Niagara-On-The-Lake, the Regional Municipality of Niagara, the Township of North Dumfries, the Town of Pelham, the City of Port Colborne, the City of Timmins, the Township of Wainfleet, the City of Waterloo, and the Township of Woolwich. Our core business is providing ADR services (mediation, arbitration, investigation) and administering large-scale ADR programs, for both the private and public sectors.

We are extremely proud of the level of professionalism and quality customer service that our team of investigators exercised in 2019. I would like to thank them for all of their work and their commitment to ADR Chambers' values of impartiality, independence and fairness as well as their dedication to providing accountable and fair outcomes.

At ADR Chambers, we believe that every person we serve should feel they've dealt with a fair and balanced process. This is why in 2020 we are committed to continuing the quality of our service, making it more accessible to those we serve and finding ways to better accommodate the needs of particularly vulnerable communities. We look forward to the coming year and will continue to work towards our goal of providing the highest quality service to Canadian citizens through innovation, professionalism and responsiveness.

Britt Warlop

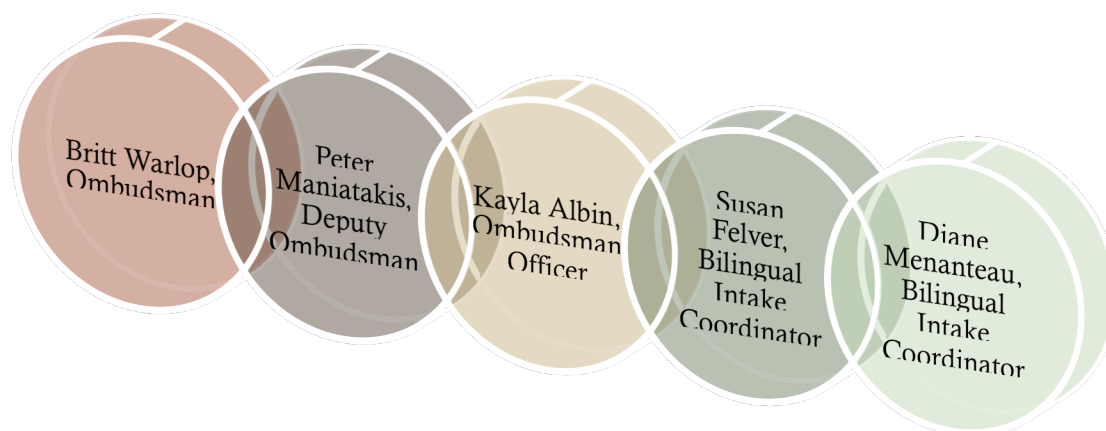
Ombudsman
ADR CHAMBERS OMBUDS OFFICE

ADR CHAMBERS OMBUDS OFFICE TEAM

ADR Chambers Ombuds Office is headed by the Ombudsman, Britt Warlop. Britt is a lawyer who has been called to the Ontario bar and has experience in investigations and employment law. ADR Chambers Ombuds Office is also served by the Deputy Ombudsman, Peter Maniatakis who is a lawyer with extensive drafting and investigations experience. Two Bilingual Intake Coordinators support the office, Diane Menanteau and Susan Felver.

Additionally, ADR Chambers Ombuds Office has a roster of experienced investigators, who also have experience in law, dispute resolution, and complaint handling.

ADR Chambers Ombuds Office and its staff act in compliance with accessibility, privacy legislation, obligations of confidentiality, and applicable codes of conduct.



WHAT WE DO

ADR Chambers Ombuds Office reviews complaints brought by members of the public about the Municipality of Durham. We work with the Municipality of Durham to investigate and resolve complaints as part of the local complaint mechanisms. ADR Chambers Ombuds Office prides itself on its ability to ensure that citizens receive thorough and timely assistance with local issues in the community of Durham.

If a complainant is dissatisfied with the provision of services, a decision or recommendation made by the Municipality in the administration of municipal services, and the complainant has gone through the Municipality's internal complaint system and is not satisfied with the outcome, they may escalate their complaint to the ADR Chambers Ombuds Office. People may contact our office by phone, online and through the mail.

We investigate complaints with a view to resolving them either by agreement among the parties, or by issuing a report with analysis and conclusions, including any recommendations.

ADR Chambers Ombuds Office ensures all investigations are conducted in a fair, neutral, independent and confidential manner while respecting the rights and time constraints of the individuals involved.

● Types of Complaints

The types of complaints that may be submitted by complainants are varied, including complaints about the denial of services or the failure to provide a proper quality of service; complaints that the Municipality has made a decision that is not within their legal power to make; complaints that the Municipality has not followed the appropriate procedures in reaching a decision; and complaints that the Municipality has failed to take a certain action that it is required to take under its rules, procedures or by-laws.


● Process

Upon receiving a complaint, ADR Chambers Ombuds Office first considers whether it has the jurisdiction to investigate the complaint.

Situations where ADR Chambers Ombuds Office Will Not Investigate

There are certain matters that are not within our mandate to investigate. These include:

- Matters that are not within the jurisdiction of the Municipality of Durham
- Complaints regarding the conduct of Municipality Councillors and closed meetings of Municipality Council
- Complaints regarding any decision, recommendation, act or omission of any person acting as a legal adviser to the Municipality or acting as counsel to them in relation to any proceedings
- Matters for which there is a right of appeal, under an Act, to a court or tribunal, unless this right has been exercised or the time to exercise this right has expired.



We also cannot investigate where a complainant has not exhausted the Municipality's internal complaint procedures or where more than 12 months have elapsed from the completion of the Municipality's complaint process, unless the Complainant can establish that there were exceptional circumstances justifying the delay.

There are other circumstances where we may decide not to investigate, such as cases where the subject matter of the complaint is trivial or the complaint is frivolous or vexatious, or where we believe that having regard to all of the circumstances of the case, no further investigation is necessary.

If ADR Chambers Ombuds Office does not investigate a complaint for one of the above reasons, the complainant will be notified of this decision in writing and reasons will be provided. Whenever possible, referral information will also be provided.

Complaints Within ADR Chambers Ombuds Office's Mandate

In cases where ADR Chambers Ombuds Office decides that it has the mandate to investigate, the Complainant and the Municipality are informed of the decision and the file is assigned to an investigator.

The investigator reviews the file and first considers whether a mediated resolution might be possible. Where possible, the investigator will seek to mediate a resolution. Where no resolution is possible, the investigator will proceed to gather information and ultimately draft a report containing a description of the complaint, the Ombudsman's findings, and a conclusion and recommendation.

In certain instances, such as cases where the Ombudsman concludes that the Municipality has acted appropriately, the report will indicate that the Ombudsman does not recommend that the Municipality take any action.

In other cases, the Ombudsman will recommend that the Municipality take certain action(s) to remedy a situation. Recommendations seek to achieve a satisfactory resolution of the complaint, however, all recommendations are non-binding.

Draft reports are submitted to the Ombudsman, who reviews the reports, along with another senior staff member. The reports are then circulated to both the Complainant and the Municipality, who are invited to provide comments. The Ombudsman and the investigator consider the comments and make any necessary changes to the report. The final report is then provided to both parties.

2019 COMPLAINTS

ADR Chambers Ombuds Office received 21 contacts about the Regional Municipality of Durham. Contacts are instances when complainants contact ADR Chambers Ombuds Office, either by phone or through correspondence, expressing a possible interest in filing a Complaint and seeking information regarding the process. Complaints are not open until we have a completed and signed Complaint Submission Form.

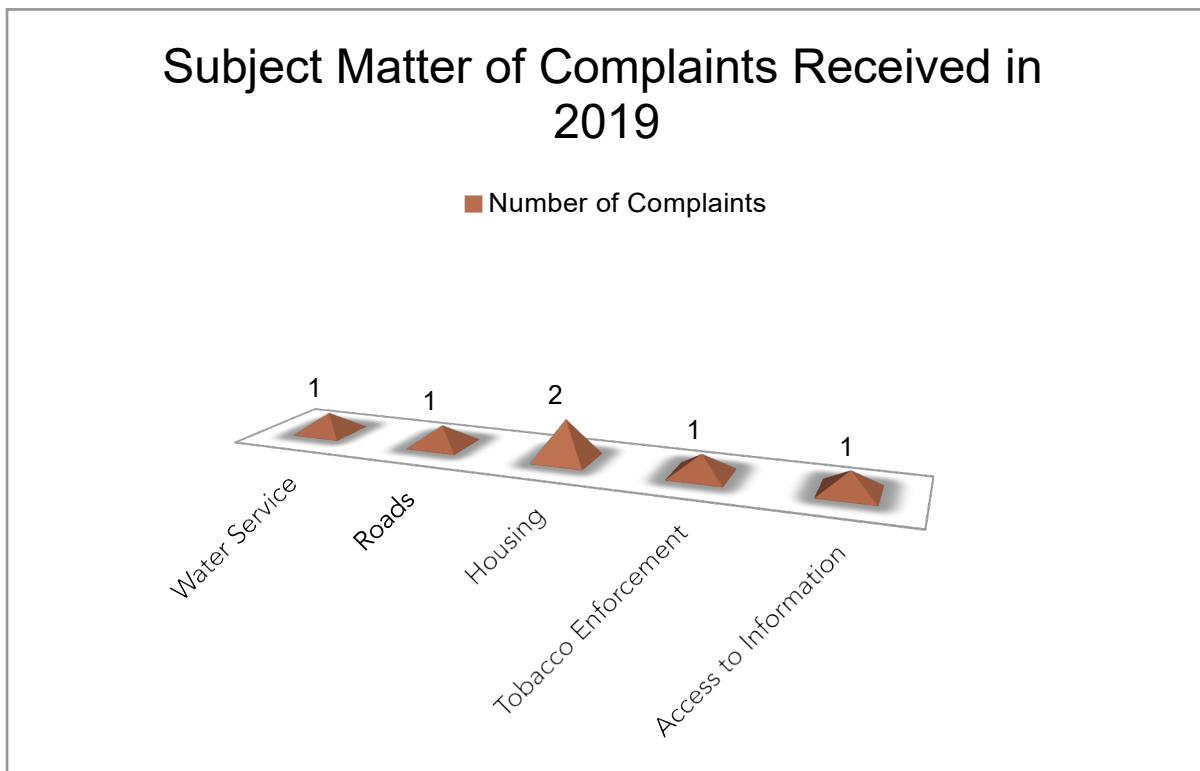
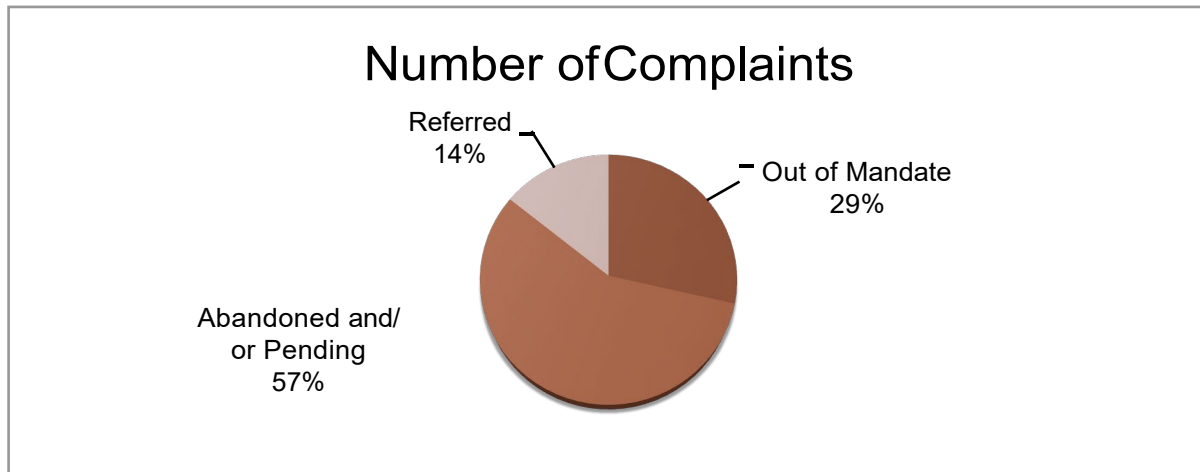
Of the 21 contacts regarding the Municipality, 12 complainants have been advised that we require a Complaint Submission Form to be completed and submitted in order to proceed with their complaints, however, they have yet to submit the completed forms. Complaint Submission Forms are necessary in order to determine whether the complaint is within our mandate and to ensure that all parties are aware of and are prepared to abide by the confidentiality requirement. These complainants were also advised that complainants are first required to bring their complaint to the Municipality before escalating them to the ADR Chambers Ombuds Office, and if they had not already taken this step, they should do so. Three complainants were referred elsewhere.

Out of the 21 contacts, 6 resulted in a Complaint file being opened. All of these complaints were deemed to be outside our mandate and an Initial View letter was issued. Two complaints were deemed outside our mandate on the basis that the complainants had not availed themselves of other adequate under the law or existing administrative practices. One complaint was deemed to be outside our mandate because the subject matter of the complaint was separate legal entity that was not under the control of the Municipality. Three complaints were outside our mandate on the basis that no further investigation was necessary based on the circumstances.

There were no active investigations as of the end of 2019.

STATISTICS

Out of the 21 complaints made to our office, 12 potential Complaints are pending the return of our intake documents, 6 were outside our mandate, and 3 complaints were referred elsewhere.



ADR CHAMBERS OMBUDS OFFICE

CONTACT INFORMATION

ADR Chambers Ombuds Office
P.O. Box 1006
31 Adelaide Street East
Toronto, ON
M5C 2K4

Tel: 1-844-235-4442 | Fax: 1-877-803-5127

Email: ombudsman@adr.ca

www.municipalombuds.ca/



ADR Chambers Ombuds Office