# Notice of Increase to Maximum RGI and 24-Month Rule

To RGI Tenant/Co-op Member:

We have completed our review of your rent-geared-to-income (RGI). Your RGI will increase to $[**market amount**] per month on [**date**].

On [**date**] your new total monthly rent/housing charge will be:

New RGI Amount $

Sector Support $

Cable $

Parking $

Other Charges $

RGI Repayment $

Total Charge $

Your RGI has changed because: [**Outline the reasons for the change.**]

You normally pay RGI of about 30 per cent of your adjusted family net income. This change means that you are now paying the maximum RGI that can be charged for your unit – which is the same as the market rate. This means that you are not currently receiving any subsidy for your unit. However, if your income goes down, your RGI may be reduced.

If your RGI stays at the market rate for 24 months in a row, you will become ineligible for RGI. This means that we will not be able to adjust your rent/housing charge if your income goes down.

We will continue to review your RGI eligibility over the next 24 months and notify you if you become ineligible for RGI.

If you disagree with the change in your RGI amount to the maximum amount, you may request a Regional Review of it within 10 business days. To request a Regional Review, you must write to our office stating the reasons that you disagree with the decision. If we are unable to address your concerns, we will forward your request to the Regional Review Panel for review.

If you have any questions, please call me at [**phone number**].

Sincerely,

[**Housing Provider Contact**]