

Accidental Exposure to Blood or Bodily Fluids Recording Form

Facility Name / Location: _____

Date of exposure Month/Day/Year	Exposed person Full name, address and phone number of person exposed to blood/bodily fluid or whose blood/bodily fluid contacted an item	Details of exposure <ul style="list-style-type: none"> • Item used (i.e., Scissors, etc.) • Service performed • Part of the body injured/ exposed • How the exposure occurred 	Action(s) taken* Check applicable box(es) *For level of disinfection, refer to Appendix I in the Guide (see below)	Person providing procedure Full contact information
Example May 1, 2021	Jane Perm 123 Durham Rd, Whitby, ON L1M 1C7 905-555-1234	Scissors cut client's right ear during haircut	<input type="checkbox"/> Item discarded <input type="checkbox"/> Item cleaned and high-level disinfected or, <input checked="" type="checkbox"/> Item cleaned and intermediate-level disinfected	Harry Barber 456 Region St. Oshawa, ON L1H 2A3 905-777-5678
			<input type="checkbox"/> Item discarded <input type="checkbox"/> Item cleaned and high-level disinfected or, <input type="checkbox"/> Item cleaned and intermediate-level disinfected	
			<input type="checkbox"/> Item discarded <input type="checkbox"/> Item cleaned and high-level disinfected or, <input type="checkbox"/> Item cleaned and intermediate-level disinfected	

Note: This record must be kept by the owner on site in a secure location for at least 1 year, and thereafter on file for at least an additional 2 years.

*For information on the appropriate level of disinfection, refer to Appendix I in the [Guide to Infection Prevention and Control in Personal Service Settings](#). For general information on cleaning and disinfection, refer to the [Cleaning, Disinfection & Sterilization Flowchart](#) and [Preparing Household Bleach as a Disinfectant](#) poster.

Collection of this information is under the authority of the Health Protection and Promotion Act R.S.O. 1990 c.H.7, s. 5 (as amended) for enforcing the Act and Regulations thereunder. Questions about this collection of information should be addressed to Durham Region Health Department, Manager, Health Information, Privacy and Security at 605 Rossland Rd. E., Whitby, ON, L1N 0B2, 905-668-7711



HEALTH DEPARTMENT

Durham Health Connection Line
 905-668-2020 or 1-800-841-2729
durham.ca/KnowBeforeYouGo

If you require this information in an accessible format, contact 1-800-841-2729.

