



Durham Social Housing Directives

Housing Services Division | Financial Housing Services
605 Rossland Rd E, Whitby L1N 6A3
905-668-7711 | 1-800-372-1102 | www.durham.ca

Subject:	STANDARDS – NUMBER OF BOARD MEETINGS AND REMUNERATION OF DIRECTOR
Directive Number:	OPR 2015-04
Date:	April 8, 2015

Purpose

To establish local standards about the number of required Board of Directors meeting of a housing provider and the remuneration of its directors.

Background

The *Housing Services Act* allows the service manager to make local standards about:

- the minimum requirement for the number of meetings of the Board of Directors of a housing provider
- the remuneration of directors of a housing provider.

Minimum Number of Board Meetings

The Board of Directors of a housing provider will meet at least four times per year.

Meetings of sub-committees of the Board are not included in this minimum requirement.

The Board may meet more frequently than four times per year in accordance with the bylaws of the housing provider or as deemed necessary by the Board.

Remuneration of Board Members

Remuneration of members of a housing provider's Board of Directors is prohibited except for reimbursement of reasonable expenses.

Reasonable expenses are nominal and infrequent in nature and may include:

- travel costs related to housing provider business

- child care costs incurred due to housing provider business
- costs to attend training sessions or conferences as pre-approved by the Board of Directors, including travel and accommodation as applicable.

Board members requesting reimbursement of expenses must provide proof of the expense prior to reimbursement unless the expense is paid directly by the housing provider.

Employment of Board Members

A housing provider is prohibited from employing, or from entering into a contract for the services of, a member of its Board of Directors.

Despite this prohibition, a housing provider may employ a member of its Board of Director's if all of the following apply:

- the Board member is a resident of the housing provider
- the employment is to fill a temporary vacancy, and the housing provider is actively seeking someone else to perform the role
- the employment is of an on-call or casual nature
- the employment is non-supervisory and non-managerial
- the remuneration is nominal
- the Board member is employed for no more than 6 months.

Effective Date

This local standard comes into effect on April 1, 2015.

Legislative Authority

Housing Services Act, s. 75
Ontario Regulation 367/11, s. 100