# 2021 Rent Freeze – Notice of Retroactive Adjustment and RGI Increase

To RGI Tenant/Co-op Member:

The amount of your rent-geared-to-income (RGI) has been reviewed from [**date**] because [**reason for change**].

You were charged less RGI from this date than you should have paid. You should have been charged $[**new RGI amount**]. As the Province of Ontario has implemented a temporary rent freeze for 2021, you will be charged this amount for 2020 and 2022.

This means that you must pay us an additional $[**amount to be collected back**] for [**date of change**] to December 31, 2020. Please contact [**name**] and [**phone number**] by [**date**] to make arrangements to repay this amount.

On January 1, 2022, your new total monthly rent/housing charge will be:

New RGI Amount $

Sector Support $

Cable $

Parking $

Other Charges $

RGI Repayment $

Total Charge $

If you disagree with this decision, you may request a Regional Review of it within 10 business days. To request a Regional Review, you must write to our office stating the reasons that you disagree with the decision. If we are unable to address your concerns, we will forward your request to the Regional Review Panel for review.

If you have any questions, please call me at [**phone number**].

Sincerely,

[**Housing Provider Contact**]