# Notice of Increase to Maximum RGI and 24-Month Rule

To RGI Tenant/Co-op Member:

We have completed our review of your rent-geared-to-income (RGI). Your RGI will increase to $[**market amount**] per month on [**date**].

On [**date**] your new total monthly rent/housing charge will be:

New RGI Amount $

Sector Support $

Cable $

Parking $

Other Charges $

RGI Repayment $

Total Charge $

Your RGI has changed because: [**Outline the reasons for the change.**]

You normally pay RGI of about 30 per cent of your adjusted family net income. This change means that you are now paying the maximum RGI that can be charged for your unit – which is the same as the market rate. This means that you are not currently receiving any subsidy for your unit. However, if your income goes down, your RGI may be reduced.

If your RGI stays at the market rate for 24 months in a row, you will become ineligible for RGI. This means that we will not be able to adjust your rent/housing charge if your income goes down.

We will continue to review your RGI eligibility over the next 24 months and notify you if you become ineligible for RGI.

If you do not agree with this decision, you can ask for a review of the decision within 10 business days of receiving this letter. You must submit a Request for Regional Review form to **[Housing providers, DASH and other decision makers]** stating the reason you disagree with the decision. If you are able to provide any updated information to support why you disagree with this decision, please provide the information to **[Housing providers, DASH and other decision makers]** within 5 business days of receipt of this letter. If we are unable to address your concerns, we will forward your Request for Regional Review to the Panel for review. If you have any questions, please call me at [**phone number**].

If you have any questions, please call me at [**phone number**].

Sincerely,

[**Housing Provider Contact**]