# Notice of Requirement to Make Court Application for Child Support

To RGI Tenant/Co-op Member:

You are entitled to child support income from [**person responsible to pay support**]. You have advised that you do not have an agreement for child support and are not receiving any child support from this person.

In order to continue to be eligible for rent-geared-to-income (RGI), you must make an application to the Ontario Superior Court of Justice, Family Branch for child support from [**person responsible to pay support**].

Please go to the Family Law Information Centre (FLIC) at the court to get court forms and/or to speak to Duty Advice Council about how to file these forms. FLIC and the courts are located at:

150 Bond St. E.

Oshawa, ON L1G 0A2

Tel: 905-743-2620

Please give us proof by [**date**] that you have filed your court application forms. You do not need to have a court order at this time. You only need to show that you have filed the court application forms. If you do not report back to us by this date, you may be made ineligible for RGI which means you may be charged the market rent/housing charge for your unit**.**

Once you have filed your court application forms, you will need to keep us updated about the status of your application. Please let us know when your court dates are booked and the results of any hearings. Once you receive your court order, you will need to provide us with a copy.

If you have any questions, please call me at [**phone number**].

Sincerely,

[**Housing Provider Contact**]