

PLEASE DO NOT REMOVE ANY PAGES FROM THIS DOCUMENT



Office Use Only	Submission Date:
File Number: LD	Deemed Complete Date:
Municipality:	Meeting Date:

**Checklist for submitting a Region of Durham
Application for Consent**

Incomplete applications and/or surveys will not be accepted and will be returned

- ☐ Have you completed a pre-consultation review with the local municipality and the Region of Durham Planning Department? If not, please contact the applicable local municipality to arrange for same. Then contact Land Division staff at 905-668-7711 to arrange a Regional pre-consultation meeting.
- ☐ Have you answered all questions in the application form?
- ☐ Have you completed and attached the Site Screening Questionnaire? See Attachment 1.
- ☐ Is Minimum Distance Separation (MDS) applicable to the subject property? See Attachment 2.
- ☐ Has the Declaration page been signed by the applicant and commissioned by a Commissioner of Oaths? If not, please contact Land Division staff.
- ☐ Have you completed and included the applicable Location Map?
- ☐ If you are acting as agent, have you enclosed 2 original copies of the Authorization from Owner? See Attachment 3.
- ☐ Have you included the requisite copies of the draft 40R-Plan? See instructions on Page 2.
- ☐ Have you included all of the requisite fees? If you are unsure as to the fees payable please contact Land Division staff.
- ☐ Have you included 2 original copies of the Application form?
- ☐ Have you attached all applicable supporting documents (reports/studies)?



The Regional Municipality of Durham Application for Consent

As per the Planning Act, as amended, the Municipal Act 2001, as amended
and in accordance with the provincial regulations

Instructions to applicant, please read carefully before completing the application.

- A. **It is the policy of the Region of Durham Land Division Committee** that a separate application with applicable fees be submitted for each consent transaction.

To make an application, complete and file two (2) signed original application forms together with all supporting documents, applicable draft 40R-Plan (together with detailed sketch where required) and applicable fees. Submit two (2) copies of the draft 40R-Plan (8 ½" x 11" or 8 ½" x 14") in size or twenty (20) copies if 11" x 17" or larger.

Note to applicant: All questions in the application must be completed in full otherwise the application will be deemed incomplete and returned to you.

- B. **In accordance with By-law 25-2018, the following application processing fees apply at submission:**

- \$1000.00 for each application submitted, certified funds, unless drawn on a solicitor's cheque;
- \$500.00 Regional Planning Review fee for each application submitted, certified funds, unless drawn on a solicitor's cheque; and
- **Prior to submitting your application you must contact the Land Division office for other current agency user fees applicable to your consent application(s) at 905-668-7711 or toll free 1-800-372-1102.**

In accordance with By-law 25-2018, the following application fees may also apply after submission:

- \$300.00 certified funds, unless drawn on a solicitor's cheque for tabling the application to another meeting, if applicable.

- \$750.00 certified funds, unless drawn on a solicitor's cheque for stamping a deed and finalization of documents for the application (paid at the end of the Land Division process to the Region of Durham).
 - \$250.00 certified funds, unless drawn on a solicitor's cheque for re-stamping of a deed should the deed be returned by the Land Registry Office or if the deed is revised by the solicitor after stamping.
-

C. The undersigned hereby applies to the **Region of Durham Land Division Committee** under the Planning Act, as amended, for consent to the transaction as described, and to the extent set forth in this application.

D. All completed applications, communications, clearances/fulfilment of conditions and requests for Certificates related to applications for consent (severance), (as well as change of conditions, validation of title and approval of foreclosure or power of sale) under the Planning Act must be filed directly with the Durham Region Land Division Office.

E. Please note the application together with any and all documents related thereto are a public record and as such are available for viewing or duplication by the general public upon request.

1. Applicant Information

An owner of land or the owner's agent, duly authorized in writing, may apply for consent. Complete the information below (please print legibly using black ink):

Owner #1

Owner #2

Name: _____

Address: _____

City/Postal Code: _____

Phone/Fax: _____

Email: _____

Authorized Agent:

Name: _____

Mailing Address: _____

Phone/Fax: _____

Email: _____

2. Type of Transaction: Indicate transaction for which application for consent is being made:
Conveyance: Please select only one (1) of the following:

☐ a) creation of new lot; **OR**

☐ b) addition to a lot – moving/adjusting lot line

(indicate direction to which the severed parcel will be added):

North ☐ South ☐ East ☐ West ☐

Note: For Lot Line Adjustments only, please also complete the section below:

Name, address and phone number of person(s) to whom the land is intended to be transferred.

Name: _____

Mailing Address: _____

Phone/Fax: _____

Assessment Roll Number of adjacent property: 18- _____ (15 digits total)

☐ Other – **see page #5**

Other transaction type (please select if applicable):☐ c) Easement/Right-of-Way☐ d) Lease☐ e) Correction of Title☐ f) Mortgage or Charge☐ g) Partial Discharge of Mortgage☐ h) Other e.g. Validation of Title, Approval for Power of Sale/Foreclosure of Mortgage**3. Property Information of subject lands: MANDATORY COMPLETION**

Legal Description including Lot & Concession _____

Part numbers on draft or registered 40R-Plan _____

Do the parts of the severance application form the entirety of the lot/parcel? Y ☐ OR N ☐

Municipal address, if available _____

Assessment Roll Number (**Mandatory**): 18-_____ (15 digits total)**4. Existing easements/right-of-ways or covenants:**YES ☐ NO ☐

If YES, please describe below in detail:

Type of Easement	Severed Lands	Retained Lands

5. Dimensions of Lands in Metric Units (must accurately match dimensions noted on draft 40-RPlan)

	Severed Lands –Part #:	Retained Lands- Part #:
Frontage		
Average Width		
Average Depth		
Total Area		

6. Use of Land				
	Severed Lands		Retained Lands	
	Existing	Proposed	Existing	Proposed
Urban Residential				
Seasonal Residential				
Mobile Home Park				
Commercial				
Tourist Recreational				
Agricultural				
Industrial				
Institutional				
Parkland				
Utility				
Hamlet/Cluster				
Non-Farm Related Rural Residential				
Farm-related Rural Residential				
Other:				
List the number and type of existing and proposed buildings and structures on the lands				

7. Agricultural Information	
<p>Agricultural Code of Practice – Minimum Distance Separation (MDS)</p> <p>Is there a livestock barn or manure storage facility located within 1000 metres of the Severed Land?</p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>If YES, please complete the attached DATA Sheet – MDS – Attachment 2</p> <p>Is the purpose of the severance to dispose of a surplus dwelling YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>Date of purchase of total holdings: _____</p> <p>Details of farm operation: _____</p>	
<p>Site Screening Questionnaire – In accordance with the Region's Council adopted Site Contamination Protocol all Land Division Committee applications must be accompanied by either a completed Site Screening Questionnaire (SSQ), or a Phase One Environmental Site Assessment Report, prepared in accordance with Ontario Regulation 153/04, as amended. The Region's SSQ can be found in Attachment 1 to this application. For new lots, the SSQ must be signed by a Qualified Person.</p>	

8. **Has there ever been an application for consent by the current or previous owners on this parcel of land?**

YES ☐ NO ☐

LD File Number(s): _____

For what use? _____

Date of transfer, name of transferee and land use: _____

9. **Has the parcel to be severed or retained ever been or is it part of an application for plan of subdivision?**

YES ☐ NO ☐

If YES, specify date and File No.: _____

Status of File: _____

10. **Has the subject or retained land ever been the subject of a variance, zoning amendment, Minister's zoning order amendment or official plan amendment application?**

YES ☐ NO ☐

If YES, specify date and File No.: _____

Status of File: _____

11. **Durham Regional Official Plan Designation (Please contact Regional Planning and Economic Development Department staff for this information)**

Severed Land: _____

Retained Land: _____

12. **Is the application consistent with the Provincial Policy Statement?**

YES ☐ NO ☐

13.	<p>Is the subject land within an area of land designated under the Oak Ridges Moraine Conservation Plan? (Please contact the Regional Planning and Economic Development Department staff for this information)</p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>If YES, please specify whether the application conforms to or does not conflict with the Oak Ridges Moraine Conservation Plan:</p> <p>_____</p> <p>_____</p>	
14.	<p>Is the subject land within the Greenbelt Area? (Please contact the Regional Planning and Economic Development Department staff for this information)</p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>If YES, please specify whether the application conforms to or does not conflict with the Greenbelt Plan:</p> <p>_____</p> <p>_____</p>	
15.	<p>Please specify whether the application conforms to or does not conflict with the Growth Plan for the Greater Golden Horseshoe:</p> <p>_____</p> <p>_____</p>	
16.	<p>Is the subject land within an area of land designated under the Lake Simcoe Protection Plan? (Please contact the Regional Planning and Economic Development Department staff for this information)</p> <p>_____</p> <p>_____</p>	
<p>17. Local zoning information (Please contact the area municipality for this information)</p>		
	Severed Land	Retained Land
Municipal Official Plan Designation:		
Zoning Regulations:		
a) By-law Number		
b) Zoning Category		
c) Minimum Frontage		
d) Minimum Area		

18. Services existing and proposed:				
	Severed Land		Retained Land	
	Existing	Proposed	Existing	Proposed
a) Public Water and Sewers				
b) Public Water and Private Sewage System				
c) Public Sewer and Well				
d) Well and Private Sewage System				
e) Other: Communal, Lake Water, etc.				
<p>If proposed, specify when above will be available: _____</p> <p>If a private sewage system exists on the proposed severed or retained lands, please provide the following details: _____</p> <p>Severed lands: Installation date: _____ Health Dept. File Number: _____</p> <p>Retained lands: Installation date: _____ Health Dept. File Number: _____</p> <p>If applicable, please provide a separate site servicing plan with the application.</p>				
19. Property Frontage/Access to:				
	Severed Land		Retained Land	
a) Open Municipal Road				
b) Regional Road				
c) Provincial Highway				
d) Unopened Road Allowance				
e) ROW				
f) Other:				
Name of Road(s)				
<p>Is access by water? YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>If YES, what boat docking and parking facilities are available? _____</p> <p>Distance of docking and parking facilities from nearest public road and from subject property: _____</p>				

20. **40R-Plan Requirements:**

The applicant shall submit 2 copies of the draft 40R-Plan together with detailed sketch, where required, on 8 ½" x 11" or 8 ½" x 14" or provide 20 copies if 11" x 17" or larger. The draft 40R-Plan and/or sketch, where applicable, must show the following information:

- a) abutting lands owned by the owner showing the boundaries and dimensions;
- b) the distance between the owner's land and the nearest township lot line or appropriate landmark (i.e. bridge, railway crossing, etc.);
- c) the boundaries and dimensions of the severed and the retained parcels and the location of all land previously severed;
- d) the boundaries and dimensions of easements, right-of-ways, leases, mortgages, etc., existing and being applied for on the subject land and the boundaries and dimensions of any easements, right-of-ways, leases, mortgages, etc., existing or being applied for on the retained land;
- e) the approximate location of all natural and artificial features on the subject land (i.e. buildings, railways, roads, watercourses, drainage ditches, rivers or stream banks, slopes, wetlands, wooded areas, wells and septic tanks) and on adjacent lands which may affect the application;
- f) the use of adjacent lands (i.e. residential, agricultural, cottage, commercial, etc.);
- g) the location, width and names of all road allowances, streets, right-of-ways, highways within or abutting the property, indicating whether they are public travelled roads, private roads or right-of-ways or unopened road allowances;
- h) the location and nature of any right-of-way or easement affecting the subject land; and
- i) if access to the subject land is by water only, the location of the parking and boat docking facilities.

Finalization Of Consent:

Once all of the conditions contained in the Committee's Decision are fully satisfied, the applicant's solicitor must prepare and forward the legal document(s) with the applicable fee to the Region of Durham Land Division Committee office, to the attention of the Assistant Secretary-Treasurer.

For most applications (lot line adjustments and/or new lots) the legal documents, as prepared by a Solicitor, shall include the following documents in triplicate:

1. Draft of the complete Transfer/Deed of Land (including the Land Transfer Tax Affidavit);
2. Acknowledgement and Direction document signed by all owners; and
3. Schedule "A" Certificate for stamping (the full legal description of the "severed" lands).

The legal document(s) is/are to contain a registrable description satisfactory to the Registrar in keeping with the current requirements of the Registry Act. **5 working days are required for the review and stamping of the legal document(s) indicating the Committee's consent.**

The document(s) will be returned to the solicitor for registration purposes.

REGIONAL MUNICIPALITY OF DURHAM

DECLARATION

This declaration must be completed by the Applicant and signed in the presence of a Commissioner for Taking Affidavits

I/We, _____ of the _____
in the Region/County/District of _____ solemnly
declare that all of the statements contained in the application for consent and all
supporting documents are true and complete, and I make this solemn declaration
conscientiously believing it to be true, and knowing that it is of the same force and effect
as if made under oath, and by virtue of the "Canada Evidence Act."

Declared before me at:

_____ in the Region/County/District of _____
_____ this _____ day of _____
_____, in the year _____.

Owner or Agent _____

Commissioner of Oaths _____

THIS APPLICATION MUST BE SUBMITTED TO:

Durham Region Land Division Committee
605 Rossland Road East, 4th Floor
Whitby, ON L1N 6A3

Telephone:
905-668-7711
1-800-372-1102 (Toll Free Line)

Facsimile:
905-666-6208



Planning and
Economic
Development
Department

Attachment 1 - Site Screening Questionnaire for Identifying Potentially Contaminated Development Sites in Durham Region

Regional Municipality of Durham
Planning and Economic Development Department
605 Rossland Road East, 4th Floor
P.O. Box 623, Whitby, Ontario L1N 6A3
Telephone (905) 668-7711 Facsimile (905) 666-6208

This form must be completed for all development applications and/or non-potable groundwater standard requests where a Phase One Environmental Site Assessment prepared in accordance with Ontario Regulation 153/04, as amended, is not being submitted to the approval authority. If you have any questions about the completion of this questionnaire, please contact the Region's Planning and Economic Development Department at 905-668-7711 or Toll Free 1-800-372-1102.

Landowner Name: _____

Municipal Address (Street Number and Name): _____

Location of Subject Lands: _____

Lot(s): _____

Concession: _____

Registered Plan Number: _____

Former Township: Municipality: _____

Related Planning Application(s) and File Number(s): _____

- a) What is the current use of the property? Circle appropriate use(s): industrial, commercial, community use, residential, institutional, parkland or agricultural. **Note: Daycare uses are defined as institutional.** See Ontario Regulation 153/04, as amended, for definitions.

Does the application involve a change to a more sensitive land use, i.e. change from industrial, commercial or community use to residential, institutional, parkland or agricultural use? Refer to Sections 11, 12, 13, 14 and 15 of O. Reg. 153/04 as amended.

☐ Yes ☐ No ☐ Uncertain

- b) Is the application on lands or adjacent to lands that are currently or were previously used for the following:

i. Industrial uses?

☐ Yes ☐ No ☐ Uncertain

If yes, please describe approximate dates and types of industry.

ii. Commercial uses where there is a potential for site contamination, i.e. an automotive repair garage, a bulk liquid dispensing facility including a gasoline outlet, chemical warehousing or for the operation of dry cleaning equipment, etc.?

☐ Yes ☐ No ☐ Uncertain

If yes, please describe approximate dates and types of commercial activities.

- c) Has the grading of the subject land been changed by adding earth or materials and/or has filling occurred on the subject lands?

☐ Yes ☐ No ☐ Uncertain

- d) Have the subject lands ever been subjected to chemical spills or hazardous chemical uses i.e. an orchard, where cyanide products may have been used as pesticides?

☐ Yes ☐ No ☐ Uncertain



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- e) Have the subject lands or adjacent lands ever been used as an agricultural operation where herbicides or sewage sludge have been applied to the property?
☐ Yes ☐ No ☐ Uncertain
- f) Have the subject lands or adjacent lands ever been used as a weapons firing range?
☐ Yes ☐ No ☐ Uncertain
- g) Are the subject lands on or adjacent to lands identified as a wellhead protection zone or an area of natural significance?
☐ Yes ☐ No ☐ Uncertain
- If yes, please provide details.
-
-

- h) Is the nearest boundary of the application within 250 metres of the fill area of an operating or former landfill or dump, or a waste transfer station or PCB storage site?
☐ Yes ☐ No ☐ Uncertain
- i) If there are existing or previously existing buildings, are there any building materials remaining on the site which are potentially hazardous to human health (i.e. asbestos, PCBs, etc.)?
☐ Yes ☐ No ☐ Uncertain
- j) Have any of the buildings on the property been heated by fuel oil?
☐ Yes ☐ No ☐ Uncertain
- k) Are there or have there ever been above ground or underground storage tanks on the property?
☐ Yes ☐ No ☐ Uncertain
- l) Has waste (garbage, solid wastes, liquid wastes) ever been placed on this property?
☐ Yes ☐ No ☐ Uncertain
- If yes, when? Please provide a description of waste materials:
-
-

- m) Have hazardous materials ever been stored or generated on the property (e.g. Has **Hazardous Waste Information Network (HWIN)** registration or other permits been required?)
☐ Yes ☐ No ☐ Uncertain
- If yes, please summarize details:
-
-



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- n) Does the subject property support or has it ever supported one or more of the potentially contaminating activities set out in Table 2 of Schedule D of Ontario Regulation 153/04, as amended (see attachment)?

☐ Yes ☐ No ☐ Uncertain

If yes, please provide details:

- o) Is there any other reason to believe that the subject property may be potentially contaminated based on historical use of this or an abutting property?

☐ Yes ☐ No ☐ Uncertain

If yes, please provide details:

If the answer to any of Questions a) through o) was Yes, a Phase One and/or a Phase Two Environmental Site Assessment (ESA) which satisfies the requirements of Ontario Regulation 153/04, as amended, is required. Please submit two hard copies and a digital copy of the ESA documents/reports together with a letter granting the Region third party reliance on these documents and a completed Regional "proof of insurance" form.

- p) Has a Record of Site Condition (RSC) or a Risk Assessment (RA) been accepted by the Ministry of the Environment (MOE) or a Certificate of Property Use been issued by MOE for this site?

☐ Yes ☐ No

If yes, please submit two hard copies and a digital copy of the risk assessment, any related certificates of property use and the MOE RSC acknowledgement letter with the application.

- q) Is it the owner/applicant's intention to submit a Record of Site Condition (RSC) or Risk Assessment (RA) to MOE for approval?

☐ Yes ☐ No ☐ Uncertain

Continued on next page



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for Identifying Potentially Contaminated
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Declarations:

If the answer to any of Questions a) through Question q) was Yes, this SSQ form must be completed and signed by both a Qualified Person and by the property Owner(s)/applicant(s). The QP sign-off is not required for: land division applications for lease, mortgage, title correction, re-establishment of lot lines (where title inadvertently merged) or a minor lot line adjustment, or for a minor variance, a minor rezoning (e.g. to add a new non-sensitive land use), and/or a part lot control application where site contamination was recently addressed by a related planning application.

To the best of my knowledge, the information provided in this questionnaire is true, and I do not have any reason to believe that the subject site contains contaminants at a level that would interfere with the proposed property use. I am a qualified person with the required liability insurance in accordance with section 3.1.6 of the Region of Durham Site Contamination Protocol.

Qualified Person:

Name (Please Print): _____
Signature: _____
Name of Firm: _____
Address: _____
Telephone: _____
Fax: _____
E-Mail Address: _____
Date: _____

Property Owner, or Authorized Officer:

Name (Please Print): _____
Signature: _____
Name of Company (if applicable): _____
Title of Authorized Officer: _____
Address: _____
Telephone: _____
Fax: _____
E-Mail Address: _____
Date: _____

EXTRACT FROM ONTARIO REGULATION 153/04, as amended
RECORDS OF SITE CONDITION – PART XV.1 OF THE ACT

TABLE 2
POTENTIALLY CONTAMINATING ACTIVITIES

Item No.	Potentially Contaminating Activity
1.	Acid and Alkali Manufacturing, Processing and Bulk Storage
2.	Adhesives and Resins Manufacturing, Processing and Bulk Storage
3.	Airstrips and Hangars Operation
4.	Antifreeze and De-icing Manufacturing and Bulk Storage
5.	Asphalt and Bitumen Manufacturing
6.	Battery Manufacturing, Recycling and Bulk Storage
7.	Boat Manufacturing
8.	Chemical Manufacturing, Processing and Bulk Storage
9.	Coal Gasification
10.	Commercial Auto Body Shops
11.	Commercial Trucking and Container Terminals
12.	Concrete, Cement and Lime Manufacturing
13.	Cosmetics Manufacturing, Processing and Bulk Storage
14.	Crude Oil Refining, Processing and Bulk Storage
15.	Discharge of Brine related to oil and gas production
16.	Drum and Barrel and Tank Reconditioning and Recycling
17.	Dye Manufacturing, Processing and Bulk Storage
18.	Electricity Generation, Transformation and Power Stations
19.	Electronic and Computer Equipment Manufacturing
20.	Explosives and Ammunition Manufacturing, Production and Bulk Storage
21.	Explosives and Firing Range
22.	Fertilizer Manufacturing, Processing and Bulk Storage
23.	Fire Retardant Manufacturing, Processing and Bulk Storage
24.	Fire Training
25.	Flocculants Manufacturing, Processing and Bulk Storage
26.	Foam and Expanded Foam Manufacturing and Processing
27.	Garages and Maintenance and Repair of Railcars, Marine Vehicles and Aviation Vehicles
28.	Gasoline and Associated Products Storage in Fixed Tanks
29.	Glass Manufacturing

30.	Importation of Fill Material of Unknown Quality
31.	Ink Manufacturing, Processing and Bulk Storage
32.	Iron and Steel manufacturing and Processing
33.	Metal Treatment, Coating, Plating and Finishing
34.	Metal Fabrication
35.	Mining, Smelting and Refining; Ore Processing; Tailings Storage
36.	Oil Production
37.	Operation of Dry Cleaning Equipment (where chemicals are used)
38.	Ordnance Use
39.	Paints Manufacturing, Processing and Bulk Storage
40.	Pesticides (including Herbicides, Fungicides and Anti-Fouling Agents) Manufacturing, Processing, Bulk Storage and Large-Scale Applications
41.	Petroleum-derived Gas Refining, Manufacturing, Processing and Bulk Storage
42.	Pharmaceutical Manufacturing and Processing
43.	Plastics (including Fibreglass) Manufacturing and Processing
44.	Port Activities, including Operation and Maintenance of Wharves and Docks
45.	Pulp, Paper and Paperboard Manufacturing and Processing
46.	Rail Yards, Tracks and Spurs
47.	Rubber Manufacturing and Processing
48.	Salt Manufacturing, Processing and Bulk Storage
49.	Salvage Yard, including automobile wrecking
50.	Soap and Detergent Manufacturing, Processing and Bulk Storage
51.	Solvent Manufacturing, Processing and Bulk Storage
52.	Storage, Maintenance, fueling and repair of equipment, vehicles, and material used to maintain transportation systems
53.	Tannery
54.	Textile Manufacturing and Processing
55.	Transformer Manufacturing, Processing and Use
56.	Treatment of Sewage equal to or greater than 10,000 litres per day
57.	Vehicles and Associated Parts Manufacturing
58.	Waste Disposal and Waste Management, including thermal treatment, landfilling and transfer of waste, other than use of bio soils as soil conditioners
59.	Wood Treating and Preservative Facility and Bulk Storage of Treated and Preserved Wood Products

RELIANCE LETTER (to be presented on ABC letterhead)

At the request of [Property Owner or Developer's Name] and for other good and valuable consideration, [ABC Engineering Ltd.] represents and warrants to the Regional Municipality of Durham ("Region") that the work completed in the environmental reports identified herein is RSC Compliant and was completed by or under the supervision of a Qualified Person within the meaning of the Environmental Protection Act and Brownfield Regulation 153/04, as amended.

[ABC Engineering Ltd.] agrees that the Region and its Peer Reviewers may rely upon the reports listed herein for the exclusive purpose of the development application referenced by the Region as [File No. xxx], including the representations, assumptions, findings, and recommendations contained in the reports:

Phase I ESA, date, report type, author (QP), company (mandatory)

Phase II ESA, date, report type, author (QP), company (mandatory)

Other Environmental Site Assessment Documentation, RSC, PSF, RA, CPU, (if applicable)

[ABC Engineering Ltd.] further agrees that that in the case of any inconsistency between this Reliance Letter and any limitations set out in the aforementioned reports, this letter shall take priority.

[ABC Engineering Ltd.] understands and agrees that it is appropriate to extend reliance to the Region in relation to the reports listed herein so as to assist the Region in its assessment of the environmental suitability of [Property Owner or Developer's name] application for development and/or request to use non potable groundwater standards.

[ABC Engineering Ltd.] further agrees that it will promptly notify the Region upon receipt of notice by the Ministry of the Environment that the Ministry intends to audit any of the reports listed herein and if so, to provide the Region with written confirmation of the results of the audit including that any Record of Site Condition or Risk Assessment was approved by the Ministry of the Environment under Brownfield Regulation 153/04, as amended.

[ABC Engineering Ltd.] further agrees that it will provide the Region with a written acknowledgement from the Ministry of the Environment that any of the reports submitted by [ABC Engineering Ltd.] to the Ministry of the Environment will not be the subject of a Ministry of the Environment audit.

[ABC Engineering Ltd.] represents and warrants that it complies with all applicable insurance provisions contained within O. Reg. 153/04, as amended.

[ABC Engineering Ltd.] shall provide the Region with proof of insurance and maintain Professional Liability insurance coverage of \$2,000,000 per claim and \$4 million aggregate.

[ABC Engineering Ltd.] agrees that it shall be responsible to indemnify and save the Region harmless from any and all claims, demands, causes of action, costs, including defending against any legal proceedings or other damages howsoever arising from the Region's direct or indirect reliance upon the representations, findings, assumptions and conclusions contained in the reports prepared by [ABC Engineering Ltd.] for the purpose of evaluating the aforementioned development application, listed herein save and except any damages, claims, demands, actions or causes of action arising out of or as a result of the negligent actions of the Region, its agents or employees.

Signed by Qualified Person: _____ Date: _____

Signed by person authorized to bind Consulting Firm: _____

Date: _____

Signed by Property Owner or Authorized Officer: _____

Name (please print) Signature: _____

Name of Company (if applicable): _____

Title of Authorized Officer: _____

Address: _____

Telephone: _____ Fax: _____

Date: _____

Note: Edits to this document are only permitted in areas underlined and marked in italics i.e.: [ABC Engineering Ltd.]



The Regional Municipality of Durham
Finance – Purchasing Section

Certificate of insurance

Proof of liability insurance will be accepted on this form only.

This form must be completed and signed by your agent, broker or insurer.

All insurers shown must be licensed to operate in Canada.

This is to certify that the Named Insured hereon is insured as described below

Named insured	Address of the Named Insured
Location and operations of the Named Insured for which Certificate is issued: All operations performed for the Region of Durham	

Automobile Liability Insurance

Insuring company	Policy numbers	Limit of Coverage	Effective date	Expiry date
	Automobile Liability	Deductible, if any:	D/M/Y	D/M/Y
	Excess Liability (if applicable)		D/M/Y	D/M/Y

The above policy(ies) must cover all vehicles owned in whole or in part and licensed in the name of the insured including all vehicles leased on a long term basis for which the insured is required by contract to provide bodily injury and property damage insurance.

Commercial General Liability

Insuring company	Policy numbers	Limit of coverage	Effective date	Expiry date
	Commercial General Liability	Per Claim / Annual Aggregate Deductible, if any:	D/M/Y	D/M/Y
	Excess Liability (if applicable)	Per Claim / Annual Aggregate	D/M/Y	D/M/Y
Provisions of Amendments or Endorsements of Listed Policy(ies)				

Professional Liability – Claims Made Basis – Yes/No

Insuring company	Policy numbers	Limit of coverage	Effective date	Expiry date
	Professional Liability	Per Claim / Annual Aggregate Deductible, if any:	D/M/Y	D/M/Y
	Excess Professional Liability (if applicable)	Per Claim / Annual Aggregate	D/M/Y	D/M/Y

- Is the limit inclusive of indemnity and claims expenses - **Yes/No**

- If the policy is on a claims made basis have there been any claims notices given for this policy term – **Yes/No**

Environmental Liability – Claims Made Basis – Yes/No Occurrence Basis – Yes/No

Insuring company	Policy numbers	Limit of Coverage	Effective date	Expiry date
	Environmental Liability	Per Claim / Annual Aggregate Deductible, if any:	D/M/Y	D/M/Y
	Excess Environmental Liability (if applicable)	Per Claim / Annual Aggregate	D/M/Y	D/M/Y

- Is the limit inclusive of indemnity and claims expenses - **Yes/No**

- if the policy is on a claims made basis have there been any claims notice given for this policy term – **Yes/No**

Commercial General Liability is issued on an 'occurrence' basis form and is extended to include Personal Injury Liability, Contractual Liability, Non-Owned Automobile Liability, Owner's and Contractor's Protective Coverage, Products/Completed Operations, Contingent Employer's Liability, Cross Liability Clause and Severability of Interest Clause.

With respect to Commercial General Liability Insurance, **The Regional Municipality of Durham** is added as an Additional Insured but only with respect to its liability arising out of the operations of the Named Insured.

The policy(ies) identified above shall apply as primary insurance and not excess to any other insurance available to The Regional Municipality of Durham.

If cancelled or changed so as to reduce the coverage as outlined on this certificate, during the period of coverage as stated herein, thirty (30) days, prior written notice by registered mail will be given by the Insurer(s) to: **The Regional Municipality of Durham, Attention: Purchasing Section, Finance Department, 605 Rossland Road East, Whitby, ON, L1N 6A3**

I certify that the insurance is in effect as stated in this certificate and that I have authorization to issue this certificate for and on behalf of the insurer(s).

Date	Name, Address, Fax and Telephone Number of Certifying Party	Signature of Authorized Representative or Official
		Print Name of above Authorized Representative or Official

This form is to be completed when applying for a new non-farm use within 1000 metres for a Type A land use* and 2000 metres for a Type B land use* of an existing livestock facility. **Complete one sheet for each different set of buildings used for housing livestock.**

Owner of Livestock Facility _____

Township _____ Lot _____ Concession _____

Closest distance from livestock facility to the property boundary of the new lot(s) or the change in land use (metres): _____

Closest distance from manure storage to the property boundary of the new lot(s) or the change in land use (metres): _____

Tillable hectares where livestock facility located: _____

Livestock	Livestock Type	Existing Housing Capacity (Number)	Manure System (Specify or select from the drop-down list: Covered Tank, Open Solid Storage, Open Liquid Tank, Earthen Manure Storage)
Dairy	<input type="checkbox"/> Milking Cows <input type="checkbox"/> Heifers		
Beef	<input type="checkbox"/> Cows (barn confinement) <input type="checkbox"/> Cows (barn with yard) <input type="checkbox"/> Feeders (barn confinement) <input type="checkbox"/> Feeders (barn with yard)		
Swine	<input type="checkbox"/> Sows <input type="checkbox"/> Weaners <input type="checkbox"/> Feeder Hogs		
Poultry	<input type="checkbox"/> Chicken Broilers/Roasters <input type="checkbox"/> Caged Layers <input type="checkbox"/> Chicken Breeder Layers <input type="checkbox"/> Pullets <input type="checkbox"/> Meat Turkeys (over 10 kg) <input type="checkbox"/> Meat Turkeys (5 to 10 kg) <input type="checkbox"/> Meat Turkeys (under 5 kg) <input type="checkbox"/> Turkey Breeder Layers		
Horses	<input type="checkbox"/> Horses		
Sheep	<input type="checkbox"/> Adult Sheep <input type="checkbox"/> Feeder Lambs		
Mink	<input type="checkbox"/> Adults		
Veal	<input type="checkbox"/> White Veal Calves		
Goats	<input type="checkbox"/> Adult Goats <input type="checkbox"/> Feeder Goats		
Other	<input type="checkbox"/>		

MDS Prepared by: Name (please print): _____

Signature: _____

*The Ontario Ministry of Agriculture and Rural Affairs, in their MDS Implementation Guidelines states that Type A land uses are characterized by uses that have a lower density of human occupancy, habitation or activity, such as residential dwellings on lots zoned agriculture and Type B land uses are characterized by uses that have a higher density of human occupancy, habitation or activity, such as residential subdivisions or major recreational uses.

For Regional Use Only

Minimum Separation Distance: _____

Does the application comply with MDS requirements? ☐ Yes ☐ No

Prepared by: _____ Date: _____



Attachment 3 -

AUTHORIZATION OF AGENT

This must be completed if an agent is to be authorized to submit the application and to represent the Owner. This form must be signed by the Owner.

Address of Subject Property: _____

Name of Registered Owner(s): _____

Application for Consent (list transaction type): _____

As of the date of this application, I am the Registered Owner of the lands described in this application, and I have examined the contents of this application and hereby certify that the information submitted with the application is correct insofar as I have knowledge of these facts, and I authorize the submission of this application on my behalf.

Name of Authorized Agent

Signature of Owner

Date

Signature of Owner