



# Form

## 2020 Special Purpose Funding Application

### Instructions

For a step-by-step guide on how to complete this application, please refer to the 2020 Special Purpose Funding Application Guide.

### Purpose

The Regional Municipality of Durham, Children's Services Division is the Consolidated Municipal Service Manager (CMSM) for Durham Region and manages funding provided to licensed child care providers by the Province of Ontario.

For 2020, the CMSM is pleased to once again distribute special purpose funding to those programs with an **existing Purchase of Service Agreement**. Available funding includes:

#### A) Play-Based Materials and Equipment

This funding is intended to support licensees in creating enriching environments with open-ended materials that promote children's learning and development. This is achieved through exploration, play, and inquiry consistent with the views and foundations of How Does Learning Happen? Ontario's Pedagogy for the Early Years. Please see the [Ministry of Education Website](#) for additional information and refer to [Section 19 of O Reg 137/15 General](#) for provincial requirements of play materials, equipment, and furnishings.

#### B) Repairs and Maintenance (Health and Safety)

This funding is intended to support licensees in maintaining Legislative requirements including compliance with the Child Care and Early Years Act (CCEYA) and supporting the provision of high-quality programs for children 0-12 years. Documentation can be included from the Ministry, Health Department, Quality Assurance or Training Specialists to support compliance or recommendations.

#### C) Transformation

This funding is intended to support licensees involved in business transformation activities or requiring business transformation supports such as:

- Amalgamation of two or more licensees (including legal and lease termination fees)
- Relocation of a licensee (including moving costs)
- Retrofitting an existing centre to serve other age groups
- Technology upgrades (up to \$350/tablet)
- Facilitating the movement of home-based care from unlicensed to licensed

### Funding Details

Applications will be reviewed and processed following the re-opening of the child care sites.

Expenses incurred any time in 2020 are eligible to be considered. Funding will be allotted on a **first-come first-served basis for eligible applications** until funds are utilized.

Approved funding must be used by December 31, 2020 and all receipts must be submitted by January 31, 2021.

Approved funding will not cover Harmonized Sales Tax (HST).

## **Submission**

Applications are to be submitted for approval to:

Email:

[Janine.Keith@Durham.ca](mailto:Janine.Keith@Durham.ca)

Mail:

The Regional Municipality of Durham, Children's Services Division  
Attention: Janine Keith, Program Manager, Early Learning  
605 Rossland Road East  
Level 1, P.O. Box 623 Whitby, ON  
L1N 6A3

Incomplete applications **will not** be accepted. Successful applicants will be notified once the approval process is complete.

If you have any questions about the application or the available funding, or are experiencing issues obtaining the required documentation, contact Janine Keith at (905) 668-4113 extension 2755 or [Janine.Keith@Durham.ca](mailto:Janine.Keith@Durham.ca).

## **Additional Space**

If necessary, please use this space to provide additional details or documentation related to your application.

A large, empty rectangular box with a thin black border, intended for providing additional details or documentation related to an application.

# Application

## Type of Funding Requested

- Play-based Materials and Equipment       Repairs and Maintenance (Health and Safety)       Transformation

## Applicant Information

Organization Legal Name: \_\_\_\_\_

Head Office name: \_\_\_\_\_

Site Name: \_\_\_\_\_

Site Address: \_\_\_\_\_

Contact name: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

## Organization and Enrollment Information

### Program Capacity

Enter the Licensed and Operating Capacities for each age group at your site:

Capacities/Age Groups	Infant (0 –18 mos)	Toddler (18 - 30 mos)	Pre-school (30 mos – 6 yr)	Kindergarten (44 mos – 7 yr)	School age (68 mos – 13 yr)
Licensed Capacity (The maximum number of children, as per your license)					
Operating Capacity (The number of children you have in your program)					
New Licensed Capacity (transformation/expansion only)					
New Operating Capacity (Transformation/Expansion only)					

### Project/Purchase Details

Current status

- Proposed       In Progress       Complete

### Description

Provide a point form description of the project/purchase **on the attached page**: including a breakdown of expenditures (include attachments, i.e. items, costs, and receipts.). We do not need copies of catalogue pages for toys and equipment.

## **Authorized Signature**

The undersigned have legal signing authority and agree with all the terms and conditions related to the funding.

Name:

Signature:

Date:

**This application does not guarantee a funding allocation. The Regional Municipality of Durham does not take responsibility for any financial investments the agency makes prior to entering into an agreement. Any financial or contractual agreement the agency undertakes is at its own risk.**