

Child care and early learning updates e-newsletter

February 16, 2023

Welcome to The Regional Municipality of Durham's child care and early learning updates e-newsletter. These e-newsletters provide licensed child care operators in Durham Region with updated information related to child care.

This edition includes the following topics:

- Canada Day STAT Observance (Applicable to operators with a fee subsidy schedule)
- 2023-2025 Service Agreements and Payment Summaries
- 2022 Service Agreements and Payment Summaries
- Financial/Payment Advice Email Notification
- Eligibility Under CWELCC

Canada Day STAT Observance (Applicable to operators with a fee subsidy schedule)

In response to operator requests, we have updated the approved STAT days for fee subsidy billing purposes. Specifically, we have revised the observance of Canada Day from Friday July 30 to Monday July 3 to align with the majority of the school board STAT observances. If this change presents a hardship to your operations please reach out to Julie Gaskin at Julie.gaskin@durham.ca.

2023-2025 Service Agreements and Payment Summaries

Newly updated 2023-2025 child care service agreements are being reviewed and will be uploaded to your operator portal beginning at the end of this week.

Only the service agreement portion of the agreement package requires signing and must be signed by an individual that The Children's Services Division has on file as having signing authority within your organization. Schedules do not need to be signed.

Payment summaries will accompany any schedule that have an allocation associated with it and will be updated yearly, or if allocations are revised. Current year payment summaries will be uploaded to the operator portal soon after the agreements.

If you require support accessing your operator portal please e-mail Darlene Burns at darlene.burns@durham.ca.

2022 Service Agreements and Payment Summaries

Previous multi-year service agreements dated 2020 to 2022 will remain in the operator portal through the spring and will be removed in the summer, leaving only the current 2023 to 2025 agreement documents. Operators are required to download documents from the portal and file for their own records as past documents will not be saved on the portal. The operator portal is created to hold only the most current documents with all past documents being removed as new ones are uploaded.

End of year 2022 payment summaries for CWELCC and GOP will be uploaded to the operator portal in the coming days. We appreciate your patience as we work through the year-end spending to ensure the maximum allocations for all of our valued operators.

Financial/Payment Advice Email Notification

As part of your new service agreement package, we are asking all operators to submit a current Schedule A. This will allow us to confirm the email we have on file for notification of the agreement and for email notification of payment advice. The financials email will be shared with our Finance Department and will be used to provide detailed email notification of payments. This will allow operators to receive the payment information before the payment deposit and replace paper payment information sent by post.

Eligibility Under CWELCC

Before and after school programs that have a current license capacity of both kindergarten and school age, or school age with kindergarten as an alternate may choose to shift operations between kindergarten ratios and school age ratios to meet enrolment needs. With that, to accommodate flexibility within a license we will provide CWELCC funding up to June 30 for children turning six in the first half of the year, and until the end of the month in which they turn six years of age if their birthday falls after June 30.