



# The Regional Municipality of Durham

## COUNCIL INFORMATION PACKAGE

### August 19, 2016

#### Information Reports

- [2016-INFO-1](#) Commissioner of Planning and Economic Development – re: Places of Worship in Employment Areas
- [2016-INFO-2](#) Commissioner of Planning and Economic Development – re: Monitoring of Land Division Committee Decisions of the June 13, 2016 and July 11, 2016 Meetings
- [2016-INFO-3](#) Commissioner of Planning and Economic Development – re: Quarterly Report on Planning Activities (Second Quarter: April 1, 2016 to June 30, 2016)
- [2016-INFO-4](#) Commissioner of Planning and Economic Development – re: Carruthers Creek Watershed Plan Update
- [2016-INFO-5](#) Commissioner of Social Services – re: 2016 Annual Resident Quality Inspections for Fairview Lodge, Hillsdale Estates and Hillsdale Terraces Conducted by Representatives of the Ministry of Health and Long-Term Care
- [2016-INFO-6](#) Commissioner of Social Services – re: Supply and Delivery of Adult Incontinent Products and Fresh Bread and Rolls for the Region’s Four Long-Term Care Homes
- [2016-INFO-7](#) Chief Administrative Officer – re: Update on the “Age-Friendly Durham” Community Planning Initiative
- [2016-INFO-8](#) Chief Administrative Officer – re: Changes to the Accessible Customer Service Standard under the *Accessibility for Ontarians with Disabilities Act, 2005*

#### Early Release Reports

- [2016-COW-\\*\\*](#) Commissioner of Planning and Economic Development – re: Street naming for the New Regional Road between Thickson Road South in Whitby and Thornton Road in Oshawa

**2016-COW-\*\*** Commissioner of Planning and Economic Development – re: Application to Amend the Durham Regional Official Plan, submitted by G. & L. Group Ltd. (693316 Ontario Ltd.) to permit the establishment of an 18-hole golf course, File: OPA 2011-009

Early release reports will be considered at the September 7, 2016 Committee of the Whole meeting.

### **Staff Correspondence**

1. [Ms. Melodee Smart, Administrative Assistant, Commissioner's Office, Works Department](#), emailing the EFWAC members regarding the Durham/York Energy from Waste Project, and enclosing a copy of the following documents: Letter to the Ministry of the Environment and Climate Change dated August 12, 2016, regarding Durham /York Energy Centre – Ambient Air Monitoring 2016, 2<sup>nd</sup> Quarterly Report; Durham/York Energy Centre Quarterly Ambient Air Quality Monitoring Report for the Durham York Energy Centre – April to June 2016 (Stantec – August 8, 2016). These documents are also available on the Durham York Energy Centre project website at <https://www.durhamyorkwaste.ca/Documents/MonitoringPlansReports/AmbientAir/AmbientAirReports2016.aspx>

### **Durham Municipalities Correspondence**

1. [City of Pickering](#) – Notice of Motion adopted at their Council meeting held on June 27, 2016, regarding Residential Tax Relief to Eligible Low Income Seniors and Low Income Disabled Persons
2. [City of Pickering](#) – Notice of Motion adopted at their Council meeting held on June 27, 2016, regarding East West Transportation Options for North Pickering
3. [Township of Scugog](#) – Resolution passed at their Council meeting held on June 27, 2016, regarding Township of Scugog comments on the Surplus Farm Dwelling Severance Policies
4. [Municipality of Clarington](#) – Resolution #PD-114-16 approved at their Council meeting held on July 4, 2016, regarding request that the Region of Durham provide Sanitary Service along Highway 2 from Sandringham to Courtice Road
5. [Municipality of Clarington](#) – Resolution passed by Agricultural Advisory Committee of Clarington at their meeting held on July 14, 2016, regarding the Durham Region Economic Development Strategy

### **Other Municipalities Correspondence/Resolutions**

1. [City of Quinte West](#) – Letter to The Honorable Bardish Chagger, MP, Minister, Department of Small Business and Tourism, regarding a resolution passed at their Council meeting held on July 11, 2016 with respect to Taxation – Impact on Campgrounds.

### **Miscellaneous Correspondence**

1. [Stewardship Ontario](#) writing to Regional Council regarding Industry funding for Municipal Blue Box Recycling for the first quarter of the 2016 Program Year
2. [Central Lake Ontario Conservation Authority](#) writing to the Regional Clerk regarding Examining CLOCA's Monitoring Program
3. [Ganaraska Region Conservation Authority](#) circulating the unapproved minutes of their June 16, 2016 meeting
4. [Ministry of the Environment and Climate Change](#) replying to Warren Munro, Director of Planning for the City of Oshawa, regarding the Director's response to Risk Assessment for the Oshawa Marina and West Warf Lands, Oshawa, Regional Municipality of Durham, Risk assessment Number 5562-73RM76, SDB file number RA961-07
5. [Ducks Unlimited Canada](#) – e-mailing Legislative Services re: Ducks Unlimited Canada Municipal Marsh Monitor August 2016 newsletter
6. [Toronto and Region Conservation Authority](#) advising Resolution #A128/16 was approved at their meeting held on July 22, 2016, regarding the Carruthers Creek Watershed Plan.
7. [AECOM](#) writing to the Regional Clerk regarding Notice of Transportation Environmental Study Report Addendum Highway 401, from Salem Road, Ajax to Brock Street, Whitby, Replacement of the Henry Street Underpass.
8. [Sylvia Jones, MPP, Dufferin-Caledon](#), informing Regional Chair Anderson & Members of Council that the Minister of Children and Youth Services announced some major changes to the autism strategy and thanking Council for their support.
9. [Toronto and Region Conservation Authority](#) writing to the Regional Clerk regarding approval of a Project for the Construction of an Administrative Office Building for Toronto and Region Conservation Authority, 5 Shoreham Drive, Toronto.
10. [Maureen Adamson, Deputy Minister of Tourism, Culture and Sport](#), advising that Minister McMahon launched the Ontario Government's first Culture Strategy
11. [Toronto and Region Conservation Authority](#) advising Resolution #A117/16 was approved at their meeting held on July 22, 2016, regarding the Provincial Review of the Conservation Authorities Act.
12. [Rural Ontario Municipal Association \(ROMA\)](#) circulating the 2017 ROMA Conference Program.
13. [Central Lake Ontario Conservation Authority](#) News Release, re: Level 2 - Low Water Conditions Confirmed by Central Lake Ontario Conservation.

14. [Minister of Municipal Affairs and Minister of Natural Resources and Forestry](#) announcing that the deadline to provide input for proposed changes to the Growth Plan for the Greater Golden Horseshoe, the Greenbelt Plan, the Oak Ridges Moraine Conservation Plan and the Niagara Escarpment Plan has been extended to October 31, 2016

### **Advisory Committee Minutes**

1. [Durham Agricultural Advisory Committee \(DAAC\)](#) minutes – June 7, 2016
2. [Durham Environmental Advisory Committee \(DEAC\)](#) minutes – June 9, 2016
3. [Accessibility Advisory Committee \(AAC\)](#) minutes – June 28, 2016

### **Action Items from Council**

Members of Council – Please advise the Regional Clerk at [clerks@durham.ca](mailto:clerks@durham.ca) by 9:00 AM on the Monday prior to the next regular Committee of the Whole meeting, if you wish to add an item from this Council Information Package (CIP) to the Committee of the Whole agenda.



## The Regional Municipality of Durham Information Report

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From: Commissioner of Planning and Economic Development  
Report: #2016-INFO-1  
Date: July 27, 2016

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### Subject:

Places of Worship in Employment Areas, File No. D12-01-19

Standing Committee Correspondence #2016-43 from the Town of Whitby regarding Places of Worship in Employment Areas

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### Recommendation:

Receive for information

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### Report:

#### 1. Purpose

- 1.1 At the Planning and Economic Development Committee meeting on June 14, 2016, Standing Committee Correspondence #2016-43 from the Town of Whitby regarding Places of Worship in Employment Areas was referred to staff for a report.
- 1.2 This report responds to that correspondence and, in particular to the Town's request for the Region to initiate a Regional Official Plan Amendment to delete the term "places of worship" in Policy 8C.2.2 of the Durham Regional Official Plan (ROP). The deletion of this term in Policy 8C.2.2 would have the effect of allowing places of worship to be permitted in designated Employment Areas. At present, places of worship are not permitted in Employment Areas.
- 1.3 Policy 8C.2.2 of the ROP reads as follows:

*"Residential uses, nursing homes and retirement homes, elementary and secondary schools, and **places of worship** shall not be permitted in Employment Areas. Other sensitive uses may be permitted as an exception, by amendment to*

*an area municipal official plan or zoning by-law subject to compatibility.”*  
[emphasis added]

## **2. Background**

- 2.1 The issue of how to address places of worship in Employment Areas was considered through the Region’s Growth Plan conformity exercise which culminated in the adoption of Regional Official Plan Amendment No. 128 (ROPA 128) in June of 2009.
- 2.2 Initially, Regional planning staff’s approach was to ensure that residential and other sensitive uses were restricted from designated Employment Areas so as not to impede the efficient operation of employment uses. However, based on consultations with the area municipalities, it was agreed that permissions for a range of sensitive uses, (excluding residential), could be adequately addressed in area municipal official plans. Accordingly, Policy 8C.2.2 of the Council-adopted ROPA 128 provided as follows:
- “Residential uses shall not be permitted in Employment Areas. Other sensitive uses may be permitted as an exception, subject to applicable policies in area municipal official plans.”*
- 2.3 In May of 2010, the Province’s draft decision on ROPA 128 removed the exception clause so that the policy simply read as, *“Residential uses shall not be permitted in Employment Areas”*.
- 2.4 When the Ministry approved ROPA 128 in October of 2010, further modifications were made to the policy, whereby places of worship, nursing homes, retirement homes, elementary and secondary schools were added as uses specifically not permitted in Employment Areas, thus limiting the policy even more. Subsequent discussions between Regional and Provincial staff did not resolve the impasse about how to allow for certain types of sensitive uses as an exception in Employment Areas. As a result, the more restrictive policy language currently found in Policy 8C.22 was ultimately approved by the Ontario Municipal Board in January 2013, as part of the ROPA 128 settlement, and is now in full force and effect.

## **3. Next Steps**

- 3.1 Regional staff are aware of the interest that exists to permit places of worship in Employment Areas. However, the idea of initiating an amendment process

separately from, and in advance of, a Municipal Comprehensive Review (MCR) of the ROP, as requested by Whitby, is not recommended for reasons provided below.

- 3.2 Issues related to the form and function of the Region's designated Employment Areas will form a key component of the upcoming MCR which will have to respond to the forthcoming amendments to the Provincial Plans, including the Growth Plan.
- 3.3 The proposed amendments to the Growth Plan indicate that the Region will need to examine its Employment Areas in the context of both "prime employment areas"<sup>1</sup>, and "other employment areas". It is anticipated that this Provincial approach could involve the establishment of a two-tier system of Employment Area designations in the ROP. While it appears that some sensitive uses and other non-employment uses may be permitted in the "other employment areas" category, the scope, extent and location of those uses should be determined through the MCR exercise.
- 3.4 The comprehensive review of Employment Areas which will be undertaken through the next MCR will include a detailed analysis of:
  - a. existing and emerging employment uses in the Region, as well as other uses including places of worship;
  - b. the nature of employment areas, and their designation; and
  - c. an assessment of the capacity to accommodate the Growth Plan forecasts to 2041, and opportunities beyond 2041, that will include but not be limited to:
    - an analysis of commercial (retail, personal service etc.) and industrial (manufacturing, warehousing, etc.) growth by type;
    - the ability to accommodate an appropriate mix of employment uses to meet long-term needs;
    - the ability to provide a range of suitable sites for employment uses which support a wide range of economic activities and minimizes infrastructure servicing costs;
    - an analysis of existing developed and/or developing employment areas to determine capacity for additional employment;
    - analysis of the ROP target for 50% of employment occurring on

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<sup>1</sup> The proposed Growth Plan, 2016, defines Prime Employment Area as "areas of employment within settlement areas that are designated in an official plan and protected over the long-term for uses that are land extensive or have low employment densities and require these locations, including manufacturing, warehousing and logistics, and appropriate associated uses and ancillary facilities.

- Employment Area lands and the implications of a lower target;
- an analysis of the nature, quality and quantity of the employment land supply to determine how the respective designations meet market demand and strategic policy objectives, and if any changes to the Employment Area structure are required; and
- an identification of prime employment areas, as per the proposed Growth Plan.

3.5 It is expected that the next MCR will commence in 2016, subject to more clear direction from the ongoing Provincial Plans Review.

3.6 In conclusion, it is not recommended that an amendment to the ROP be initiated at this time to deal with a singular aspect of what should be addressed through the broader MCR exercise.

Respectfully submitted,

Original signed by

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B. E. Bridgeman, MCIP, RPP  
Commissioner of Planning and  
Economic Development



# The Regional Municipality of Durham Information Report

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From: Commissioner of Planning and Economic Development  
Report: #2016-INFO-2  
Date: August 8, 2016

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**Subject:**

Monitoring of Land Division Committee Decisions of the June 13, 2016 and July 11, 2016 Meetings

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**Recommendation:**

Receive for information

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**Report:**

**1. Overview**

1.1 Attachments 1 and 2 summarize decisions made by the Land Division Committee at its meetings of June 13, 2016 and July 11, 2016. The approved applications conform to the Durham Regional Official Plan. No appeals are recommended.

**2. Distribution**

2.1 A copy of Commissioner's Report #2016-INFO-2 will be forwarded to the Land Division Committee.

**3. Attachments**

Attachment #1: Monitoring Chart for the June 13, 2016 Meeting

Attachment #2: Monitoring Chart for the July 11, 2016 Meeting

Respectfully submitted,

Original signed by

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B. E. Bridgeman, MCIP, RPP  
Commissioner of Planning and  
Economic Development



# Monitoring Of Land Division Committee Decisions For The Meeting Date of Monday, June 13, 2016

Appeal Deadline: Tuesday, July 12, 2016

LD File Number	Owner	Location	Nature of Application	Regional Official Plan	LDC Decision
LD 054/2016	LTF Real Estate Company Canada Inc.	Part lot 6, Conc. 1 Town of Ajax	Consent to sever a 1.8 hectare vacant commercial parcel of land, retaining a 3.41 hectare commercial parcel of land with an existing structure. Application includes easement.	Conform	APPROVED UNANIMOUSLY
LD 055/2016	Stone, Robert Stone, Dianne	Part lot 15, Conc. 14 Twp. of Scugog (former Reach)	Consent to sever a 0.997 hectare farm related rural, residential parcel of land, retaining a 42 hectare vacant agricultural parcel of land.	Conform	APPROVED UNANIMOUSLY
LD 057/2016	Juchau, Andrew Juchau, Joanna	Part lot 35, Conc. 1 City of Pickering	Consent to sever a 1,277 square metre residential lot, retaining a 1,276 square metre residential lot.	Conform	APPROVED UNANIMOUSLY
LD 058/2016	Krivec, John	Part lot 9, Conc. 9 Twp. of Scugog (former Cartwright)	Consent to add a 647 square metre vacant parcel of land to the residential lot to the north, retaining a 1,638 square metre residential parcel of land with an existing dwelling.	Conform	APPROVED UNANIMOUSLY
LD 059/2016	Patel, Sanjay Patel, Nehalkumari	Part lot 31, Conc. BF City of Pickering	Consent to sever a 1,057.9 square metre vacant residential lot, retaining a 1,035.9 square metre residential lot with an existing dwelling.	Conform	APPROVED UNANIMOUSLY

End of Report



# Monitoring Of Land Division Committee Decisions For The Meeting Date of

Monday, July 11, 2016

Appeal Deadline: Tuesday, August 9, 2016

LD File Number	Owner	Location	Nature of Application	Regional Official Plan	LDC Decision
LD 060/2016	Kahraman, Dan	Part lot 33, Conc. 3 Municipality of Clarington (former Darlington)	Consent to sever a vacant 910.35 square metre residential lot, retaining a 1161.6 square metre residential lot with an existing dwelling.	Conform	APPROVED UNANIMOUSLY
LD 061/2016	Soriano, Sam	Part lot 23, Conc. 1 Town of Whitby	Consent to add a 1,723.51 square metre vacant parcel of land to the north, retaining a 20,693.97 square metre commercial parcel of land with an existing retail operation.	Conform	APPROVED UNANIMOUSLY
LD 062/2016	Cresswell, Dan	Part lot 6, Conc. BF Town of Ajax	Consent to sever a 695.7 square metre vacant residential lot, retaining a 696.2 square metre residential lot with an existing dwelling.	Conform	APPROVED UNANIMOUSLY
LD 063/2016	Barros De Camargo, Roberto Freitas De Camargo, Solange	Part lot 6, Conc. BF Town of Ajax	Consent to sever a 696.3 square metre residential lot, retaining a 700.8 square metre residential lot with an existing dwelling.	Conform	APPROVED UNANIMOUSLY
LD 064/2016	Mansuri, Shukria Amini, Abdul	Part lot 31, Conc. 1 City of Pickering	Consent to sever a 462.86 square metre residential lot, retaining a 924.97 square metre residential lot with an existing dwelling to be demolished.	Conform	APPROVED UNANIMOUSLY
LD 065/2016	Mansuri, Shukria Amini, Abdul	Part lot 31, Conc. 1 City of Pickering	Consent to sever a 462.48 square metre residential lot, retaining a 462.48 square metre residential lot with an existing dwelling to be demolished.	Conform	APPROVED UNANIMOUSLY
LD 066/2016	Khan, Shoaib	Part lot 31, Conc. 1 City of Pickering	Consent to sever a 578 square metre residential lot, retaining a 578 square metre residential lot with an existing dwelling to be demolished.	Conform	APPROVED UNANIMOUSLY

<b>LD File Number</b>	<b>Owner</b>	<b>Location</b>	<b>Nature of Application</b>	<b>Regional Official Plan</b>	<b>LDC Decision</b>
LD 067/2016	Halminen, Hannu	Part lot 28, Conc. 3 Municipality of Clarington (former Darlington)	Consent to sever a 0.052 hectare residential parcel of land, retaining a 0.052 hectare residential parcel of land with an existing dwelling.	Conform	APPROVED UNANIMOUSLY
LD 068/2016	Canonico, Settimio Canonico, Dawn	Part lot 33, Conc. 3 Municipality of Clarington (former Darlington)	Consent to add a 0.294 hectare vacant residential parcel of land to the property to the south, retaining a 0.110 hectare residential parcel of land with an existing dwelling.	Conform	APPROVED UNANIMOUSLY

**End of Report**



## The Regional Municipality of Durham Information Report

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From: Commissioner of Planning and Economic Development  
Report: #2016-INFO-3  
Date: July 29, 2016

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**Subject:**

Quarterly Report on Planning Activities (Second Quarter: April 1, 2016 to June 30, 2016).  
File: 1.2.7.19

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**Recommendation:**

Receive for information

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**Report:**

**1. Purpose**

- 1.1 The Commissioner of Planning and Economic Development has been delegated by Council, the authority to approve certain Area Municipal Official Plan amendments in all area municipalities, as well as subdivisions, condominiums, and part lot control exemption by-laws in the Townships of Brock, Scugog, and Uxbridge. Under the Delegation By-law, the Commissioner is required to provide quarterly reports to Council concerning actions taken under this delegated authority.
- 1.2 The purpose of this report is to provide information on planning activities during the second quarter of 2016, including:
  - Regional Official Plan Amendment (ROPA) applications;
  - Commissioner's actions on behalf of Council on the approval of Area Municipal Official Plan amendments, plans of subdivision, plans of condominium, and part-lot control exemption by-laws;
  - Regional review of planning applications;

- Appeals to the Ontario Municipal Board; and
- Reserved street names.

## **2. Regional Official Plan Amendment Applications**

2.1 In the second quarter of 2016, no new applications were submitted.

2.2 As of June 30, 2016, there were a total of 15 ROPA applications under consideration.

In the second quarter, seven ROPA applications were brought forward to Council for a decision. One application was refused; the remaining six were approved. Of the six that were approved, four are not yet in full force and effect as they are within the statutory appeal period; the other two were not appealed and are in full force and effect (Refer to attachment 1).

## **3. Regional Review of Planning Applications**

3.1 The Region reviews planning applications from the area municipalities to ensure conformity with the ROP, other Regional policies, and Provincial plans and policies. The Planning Division coordinates comments from other Regional Departments and provides a single coordinated response back to the area municipalities on the following types of planning matters:

- Area Municipal Official Plan amendment applications;
- Delegated plans of subdivision and condominium, and part-lot control exemption by-laws;
- Zoning By-law amendment applications; and
- Select minor variance applications.

3.2 Comments are also provided to the Land Division Committee on consent applications.

3.3 Table 1 summarizes commenting activity in the first quarter of 2016.

**Table 1**  
**Summary of Regional Review of Planning Applications**  
**April 1 to June 30, 2016**

<b>Application Type</b>	<b>Status</b>	<b>Commenting Activity</b>
<b>Area Municipal Official Plan Amendments</b>	Received	9
	Commented	4
<b>Delegated Subdivisions &amp; Condominiums</b>	Received	13
	Provided Comments & Conditions for Draft Approval	7
	Cleared conditions of Draft Approval	6
<b>Zoning By-law Amendments</b>	Received	24
	Commented	8
<b>Non-Delegated Part Lot Control</b>	Received	0
	Approved	0
<b>Consents</b>	Received	32
	Commented	45

#### **4. Appeals to the Ontario Municipal Board**

4.1 The second quarter of 2016 saw the following new Ontario Municipal Board (OMB) activity:

- A decision of the Land Division Committee on application LD 138/2015 was appealed to the OMB. A hearing date has not yet been scheduled.

4.2 Four non-exempt Area Municipal Official Plan amendment applications and one consent application remain before the OMB (Refer to Attachment #2).

**5. Reserved Street Names**

5.1 The Planning Division coordinates street naming in the Region. Street names are reviewed by the Region in consultation with Durham Regional Police Services in order to avoid the use of similar sounding street names. Approved street names are included in a street name reserve list for each area municipality. A total of 20 new street names were added to the Regional reserve street name list in the second quarter of 2016 (Refer to Attachment 3).

**6. Conclusion**

6.1 A copy of Commissioner's Report #2016-INFO-3 will be forwarded to the Area Municipalities, Durham Regional Police Services, and Region of Durham Paramedic Services for information.

**7. Attachments**

Attachment #1: Regional Official Plan Amendment Applications Currently Being Processed or Before the Ontario Municipal Board

Attachment #2: Planning Applications Appealed to the Ontario Municipal Board

Attachment #3: Summary of Reserved Street Names

Respectfully submitted,

Original signed by

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B. E. Bridgeman, MCIP, RPP  
Commissioner of Planning and  
Economic Development

REGIONAL OFFICIAL PLAN AMENDMENT APPLICATIONS CURRENTLY BEING  
PROCESSED OR BEFORE THE ONTARIO MUNICIPAL BOARD\*  
As of June 30<sup>th</sup>, 2016

1997-010	97-564	Murray Carson	<p><b>To permit an 18-hole golf course and country inn in the Permanent Agricultural Reserve designation</b> Lots 13 to 16, Conc. 8 City of Pickering (South of Regional Rd. 5, West of Sideline 12) (Status: Decision meeting held on April 12<sup>th</sup>, 2016. Application denied, decision final and binding.)</p>
1997-013	97-352	1204538 Ontario Inc.	<p><b>To permit a rural employment area in the General Agricultural Area designation</b> Lot 11, Conc. 6 (Thorah) Township of Brock (West of Hwy. 12 &amp; 48, North of Main St.) (Status: On hold. Applicant to advise of next steps.)</p>
2000-003	2000-273	Town of Ajax	<p><b>To delete a Type C Arterial Road (Deferral #3 to the Town of Ajax Official Plan)</b> Town of Ajax (Status: Deferral #3 (i.e. Clements Road), to be further examined through the Region's TMP update.)</p>
2005-009	SC-2005-66	Loblaw Properties Ltd.	<p><b>To delete a Type C Arterial Road</b> Lots 3 &amp; 4 Conc. 1 Town of Ajax (Shoal Point Rd. extension, North of Bayly St.) (Status: Connection to be further examined through the Region's TMP update.)</p>
2005-011	SC-2005-68	Brooklin Golf Club Limited	<p><b>To permit two 18-hole golf courses and resort / conference centre in the Permanent Agricultural Reserve designation</b> Lots 21 to 25, Conc. 8 Town of Whitby (South of Myrtle Rd., West of Baldwin St.) (Status: Awaiting further technical studies from the applicant.)</p>
2011-009	SC-2012-10	G. & L. Group Limited	<p><b>To permit an 18 hole golf course with existing driving range and new clubhouse</b> Lots 31 &amp; 32, Conc. 5 Town of Whitby South of Winchester Road, West of Cochrane St.) (Status: Public meeting held on February 21, 2012. Decision meeting to be scheduled.)</p>
2012-002	SC-2012-66	VicDom Sand and Gravel (Ontario) Ltd.	<p><b>To permit the expansion of an existing pit</b> Lots 16 &amp; 17, Conc. 5 Township of Brock (South of Brock Conc. Rd. 6, West of Side Rd. 18 and North of Brock Conc. Rd. 5.) (Status: Public meeting held on June 12, 2012. Decision meeting to be scheduled.)</p>

OPA FILE	COUNCIL/ STANDING COMMITTEE CORR.	APPLICANT	PROPOSED AMENDMENT
2014-006		Magnum Opus Developments	<p><b><i>To delete the Type 'C' Arterial Road classification (Bayly Street south to Ashbury Boulevard) from the ROP.</i></b>            Part of Lot 4, Conc. 3            Town of Ajax            (Shoal Point Road/ Realignment from Bayly Street to Ashbury Boulevard)            (Status: Pre-hearing conference held on August 26, 2015. OMB hearing date scheduled for June 14<sup>th</sup>, 2016 has been rescheduled to February of 2017.)</p>
2014-007		SASE Aggregate Ltd.	<p><b><i>To expand an existing pit to the west by 29.4 ha. with 23 ha. proposed for extraction.</i></b>            Part of Lot 20, Conc. 4            Township of Uxbridge            (South of Wagg Road, East of Concession 4)            (Status: Public meeting held on January 6, 2015. Decision meeting held on June 14<sup>th</sup>, 2016. Application approved subject to appeal period.)</p>
2014-008		Vicdom Sand & Gravel (Ontario) Ltd.	<p><b><i>To add a new aggregate resource area (18.9 ha. in size) in Uxbridge.</i></b>            Part of Lot 15, Conc. 7 &amp; 8            Township of Uxbridge            (North of Goodwood Road, West of Lakeridge Road)            (Status: Public meeting held on January 6, 2015. Decision meeting to be scheduled.)</p>
2015-004		D.S. & B. Farms Inc.	<p><b><i>To permit the severance of a dwelling rendered surplus as the result of the consolidation of non-abutting farms</i></b>            Part of Lot 9, Concession 9            Township of Brock            (East of Highway 12/48, South of Highway 48)            (Status: Public meeting held on November 10, 2015. Decision meeting held on May 24<sup>th</sup>, 2016. Application approved, ROPA Amendment No. 159.)</p>
2015-005		Harder Farms (Paul and Betty Ann Harder)	<p><b><i>To permit the severance of a dwelling rendered surplus as a result of the consolidation of non-abutting farms</i></b>            Part of Lot 12, Concession 14            Township of Scugog            (Southwest corner of Concession Road 1 and Highway 7/12)            (Status: Public meeting held on December 1<sup>st</sup>, 2015. Decision meeting held on June 14<sup>th</sup>, 2016. Application approved subject to appeal period.)</p>

OPA FILE	COUNCIL/ STANDING COMMITTEE CORR.	APPLICANT	PROPOSED AMENDMENT
2015-006		Gerald Patrick Mahoney	<p><b><i>To permit the severance of a dwelling rendered surplus as a result of the consolidation of non-abutting farms</i></b>            Part of Lot 8, Concession BCF            Township of Clarington            (Northeast corner of Newtonvale Road 1 and Lakeshore Road)            (Status: Public meeting held on February 2<sup>nd</sup>, 2016, decision meeting held on May 24<sup>th</sup>, 2016. Application approved, ROPA Amendment No. 161.)</p>
2015-007		J. Lipani & Son Sod Farms Ltd.	<p><b><i>To permit the severance of a dwelling rendered surplus as a result of the consolidation of non-abutting farms</i></b>            Part of Lot 37, Concession 4            Township of Uxbridge            (Davis Drive east of Concession Road 4 and west of Concession Road 5)            (Status: Public meeting held on February 2<sup>nd</sup>, 2016, decision meeting held on June 14<sup>th</sup>, 2016. Application approved, subject to appeal period.)</p>
2016-001		Mulock Farms Limited	<p><b><i>To permit the severance of a dwelling rendered surplus as a result of the consolidation of non-abutting farms</i></b>            Lot 8, Concession 10            Township of Brock            (Highway 48 and Thorah Concession Road 10, south of Trent Severn)            (Status: Public meeting held on March 22<sup>nd</sup>, 2016. Decision meeting to be scheduled.)</p>
2016-002		Regional Municipality of Durham	<p><b><i>To permit a Paramedic Station in a Prime Agricultural Area designation with connection to existing municipal services</i></b>            Lot 11, Concession 5            (Regional Road 10, east of Albert Street South, west of Side Road 17)            (Status: Public meeting scheduled for May 3<sup>rd</sup>, 2016, decision meeting held on June 14<sup>th</sup>, 2016. Application approved, subject to appeal period.)</p>

## Planning Applications Appealed to the Ontario Municipal Board

REGIONAL FILE NO. / OMB CASE NO.	APPLICANT	MUNICIPALITY	PURPOSE	STATUS
<b>AREA MUNICIPAL OFFICIAL PLAN AMENDMENTS (NON-EXEMPT)</b>				
D13-01-16 / PL110236	Town of Ajax	Town of Ajax	To implement changes to the Residential Intensification (OPA 41) and Employment policies (OPA 42) of the Ajax Official Plan. Site specific appeals only.	Settlement conference held on October 20, 2015.  Decision order issued on October 23, 2015.  OPA 41 and OPA 42 approved in part, allowing retail uses in a Prestige Employment designation. Balance of appeals adjourned sine die.
2010-W/01 / PL120500	Town of Whitby	Town of Whitby	To bring the Whitby Official Plan into conformity with the Growth Plan and the Regional OP as amended by ROPA 128. (Official Plan Amendment 90A, By-law No. 6413-10).	OMB decision issued on May 18 <sup>th</sup> . 2016. The majority of the OPA is now in effect.  Balance of OMB proceedings are on hold.
2009-W/02 / PL130466	Town of Whitby	Town of Whitby	To implement intensification policies into the Whitby Official Plan. (Official Plan Amendment 90B, By-law Nos. 6413-10 & 6553-11).	OMB decision issued on May 18 <sup>th</sup> . 2016. The majority of the OPA is now in effect.  Balance of OMB proceedings are on hold.
COPA 2012-006 / PL140177	Municipality of Clarington	Municipality of Clarington	To provide a Secondary Plan for the "Courtice Main Street and Town Centre" in order to facilitate the development of a mixed-use corridor along Durham Highway 2. (Official Plan Amendment 89)	Amendment approved in part through the OMB in written decision on November 28, 2014. OPA 89 still has 1 outstanding appeal adjourned sine die.
<b>CONSENTS</b>				
LD 116/2010 / PL101451	Laura Philps	Town of Ajax	Consent to sever a vacant 423.5 m <sup>2</sup> residential lot, retaining a 5517.9 m <sup>2</sup> residential lot with a care facility.	Hearing held on February 4, 2013. OMB order withheld pending fulfillment of conditions.
LD138/2015 / PL160381	Nicholas Piccione	Town of Whitby	Consent to sever a 408 square metre residential lot retaining a 422 square metre residential lot with an existing dwelling to be demolished.	A hearing date has not yet been scheduled.

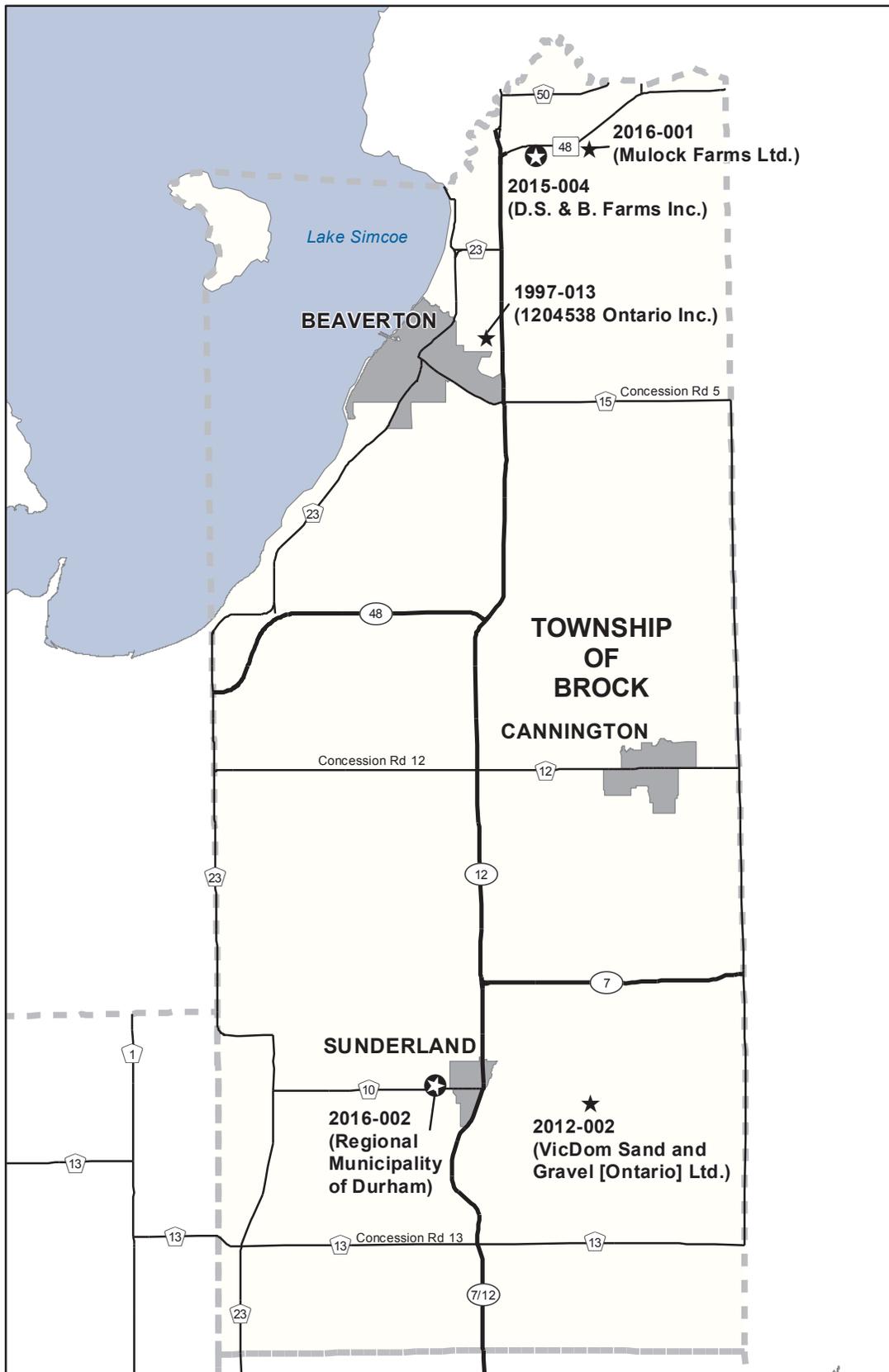
### Summary of Reserved Street Names

Municipality	Number of New Street Names Added April 1, 2016 – June 30, 2016	New Street Names Added*	Total Number of Street Names Reserved
Ajax	1	Alan Styth	301
Brock	2	Stan Vetsby, Mac Armstrong	29
Clarington	0	-	611
Oshawa	0	-	418
Pickering	0	-	634
Scugog	0	-	141
Uxbridge	0	-	87
Whitby	17	Aldwick, Boscombe, Bremner, Bridgeland, Finchingfield, Berkley, Glasgow, Putney, Reigate, Selfridge, Southend, Warkworth, Waterstone, Westbury, Ruth Brooking, Old Lake Ridge, Jim Lavelle	297
<b>Total</b>	<b>20</b>		<b>2,518</b>

\*Suffixes not yet assigned for all names



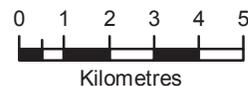
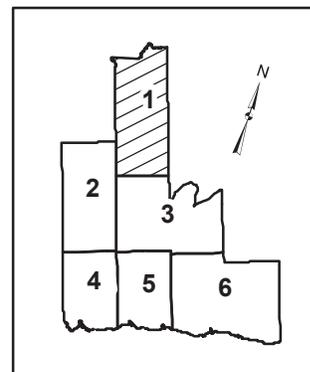
# REGIONAL OFFICIAL PLAN AMENDMENTS (ROPAs) TOWNSHIP OF BROCK



## ROPA Locations

- ☆ New Application
- ★ Under Consideration
- ⊗ Refused/Withdrawn
- ☆ (in circle) Appealed to OMB
- ☆ (with dot) Approved
- Regional Official Plan Urban Area
- ⋯ Municipal Boundary
- 12— Provincial Highway
- 48— Regional Highway
- 5— Regional Road
- Local Road

## REGIONAL MAP INDEX



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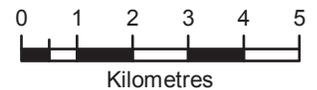
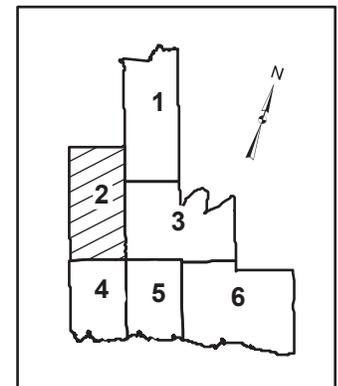


# REGIONAL OFFICIAL PLAN AMENDMENTS (ROPAs) TOWNSHIP OF UXBRIDGE

## ROPA Locations

- ☆ New Application
- ★ Under Consideration
- ⊗ Refused/Withdrawn
- ⊙ Appealed to OMB
- ⊛ Approved
- Regional Official Plan Urban Area
- Municipal Boundary
- 12 Provincial Highway
- 48 Regional Highway
- 5 Regional Road
- Local Road

## REGIONAL MAP INDEX



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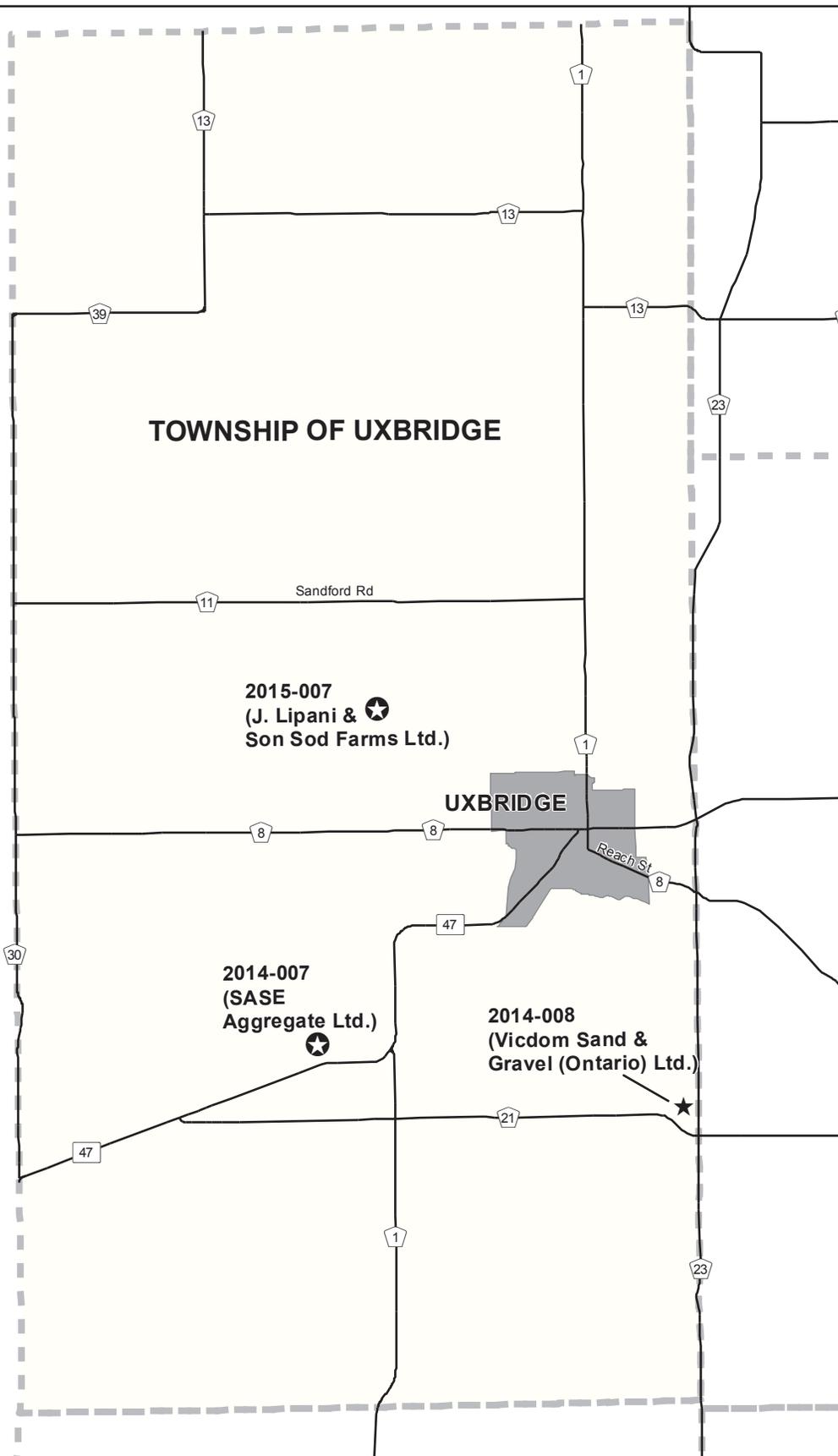
## TOWNSHIP OF UXBRIDGE

2015-007  
(J. Lipani &   
Son Sod Farms Ltd.)

### UXBRIDGE

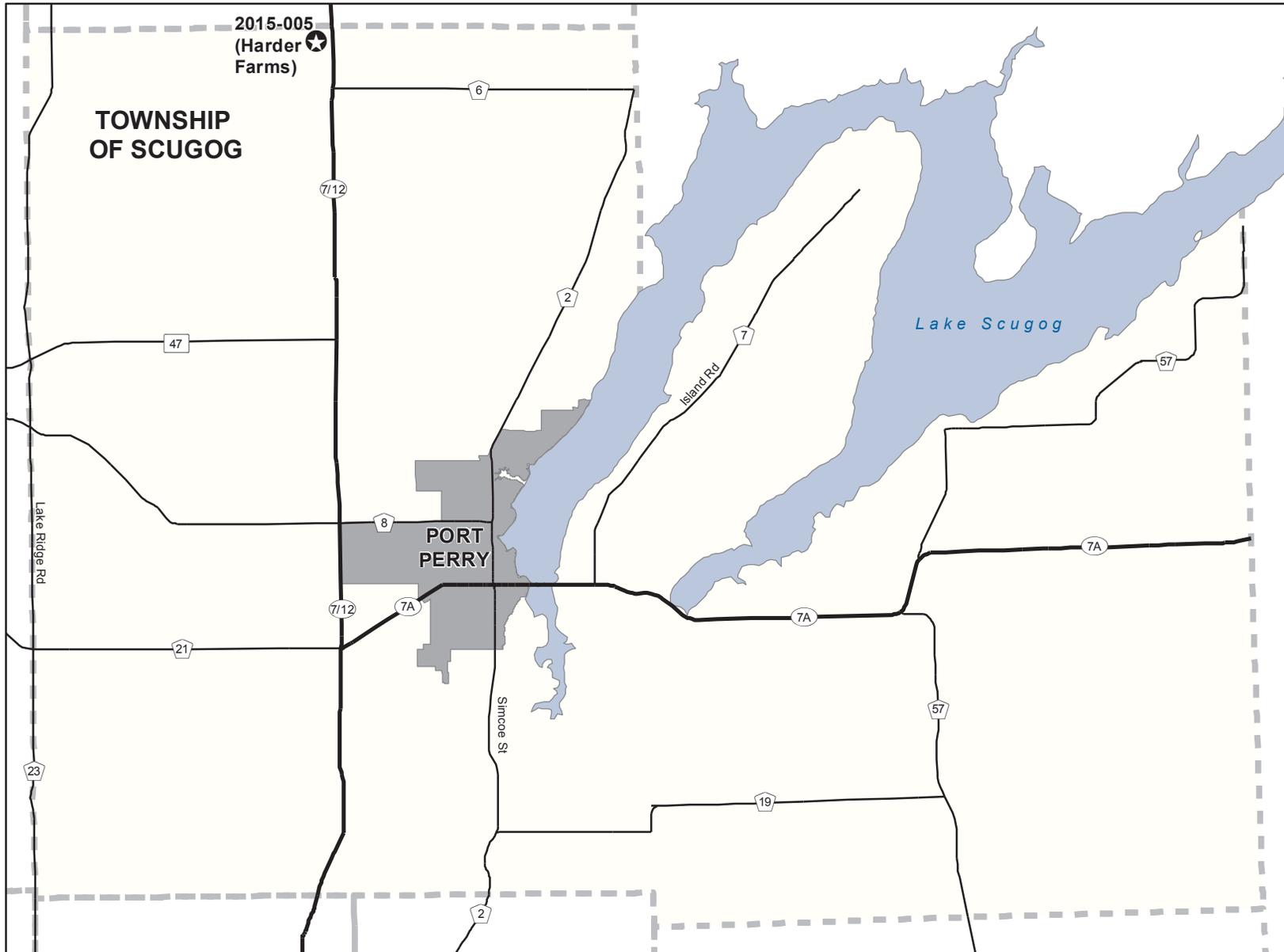
2014-007  
(SASE  
Aggregate Ltd.) 

2014-008  
(Vicdom Sand &  
Gravel (Ontario) Ltd.) 





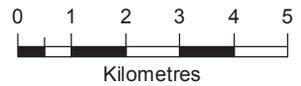
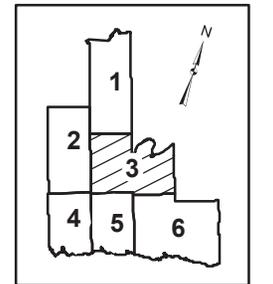
# REGIONAL OFFICIAL PLAN AMENDMENTS (ROPAs) TOWNSHIP OF SCUGOG



## ROPA Locations

- ☆ New Application
- ★ Under Consideration
- ⊗ Refused/Withdrawn
- ⊛ Appealed to OMB
- ⊛ Approved
- Regional Official Plan Urban Area
- Municipal Boundary
- 12 Provincial Highway
- 48 Regional Highway
- 57 Regional Road
- Local Road

## REGIONAL MAP INDEX



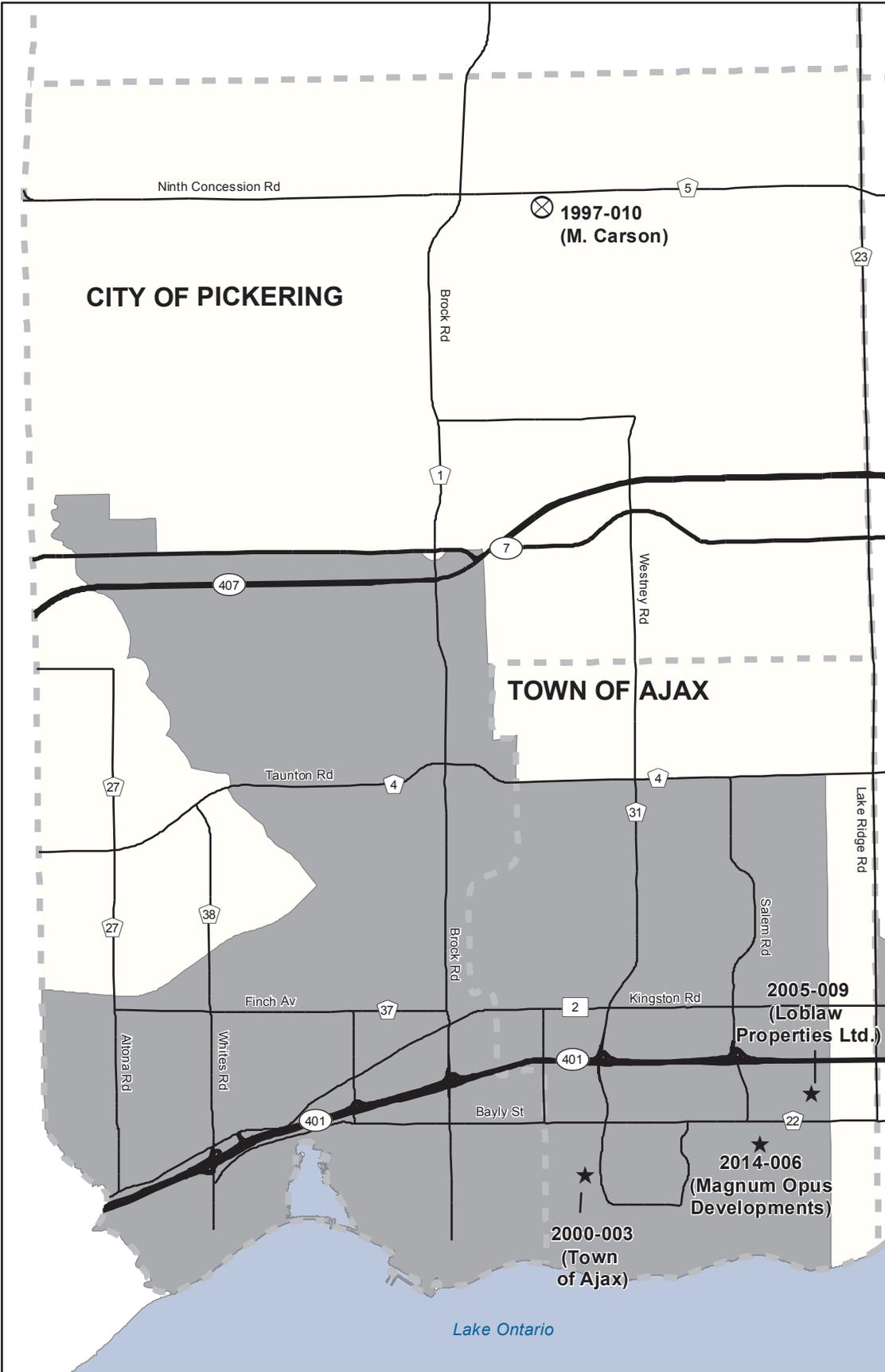
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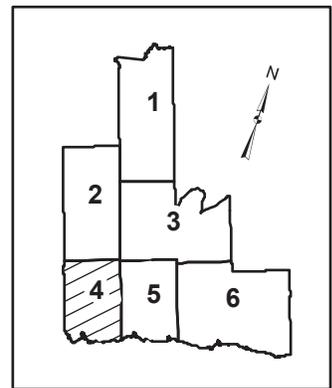
# REGIONAL OFFICIAL PLAN AMENDMENTS (ROPAs) CITY OF PICKERING - TOWN OF AJAX



### ROPA Locations

- ☆ New Application
- ★ Under Consideration
- ⊗ Refused/Withdrawn
- ⊙ Appealed to OMB
- ⊛ Approved
- Regional Official Plan Urban Area
- Municipal Boundary
- 12 Provincial Highway
- 48 Regional Highway
- 5 Regional Road
- Local Road

### REGIONAL MAP INDEX



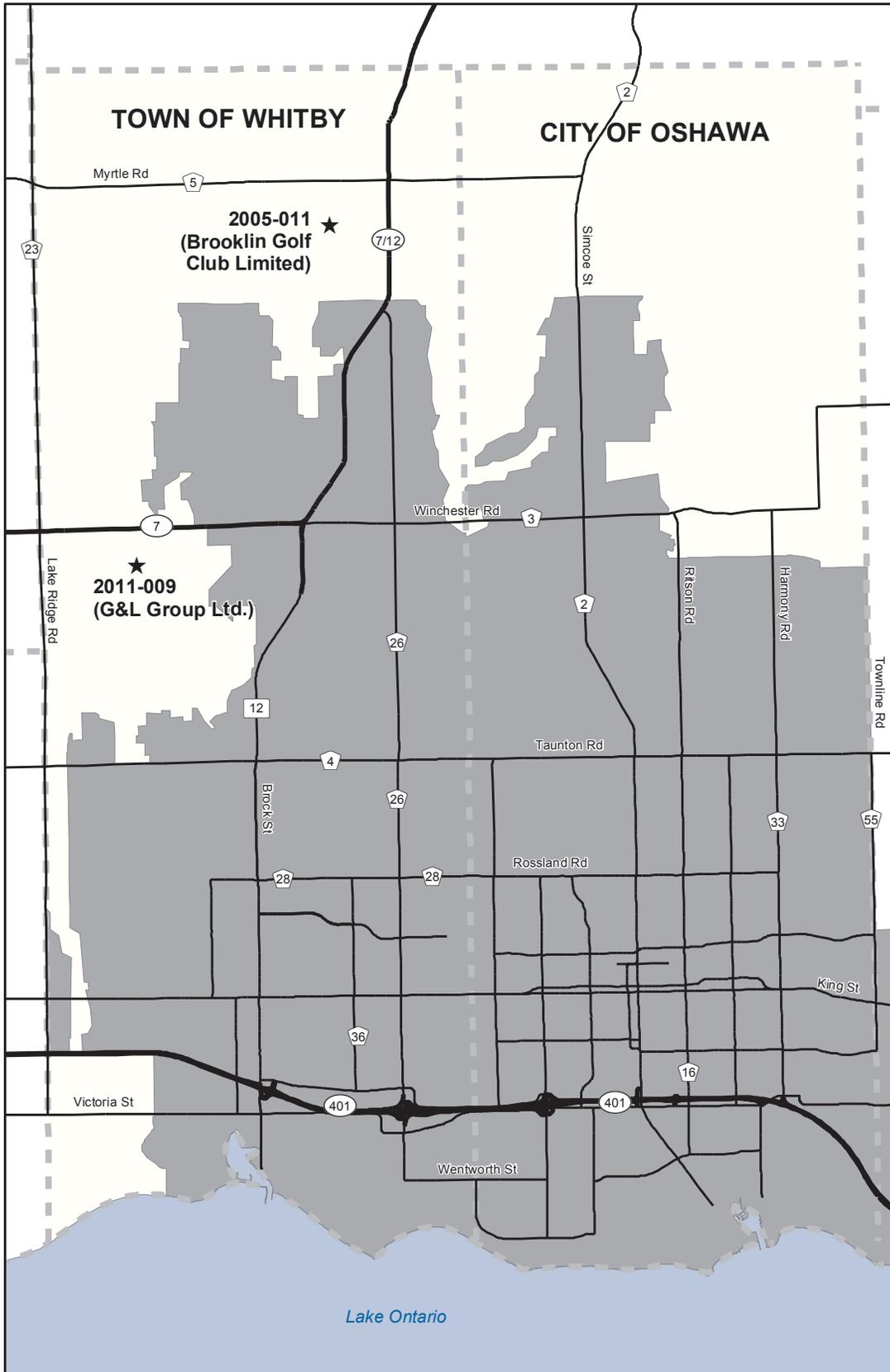
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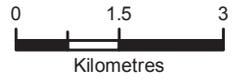
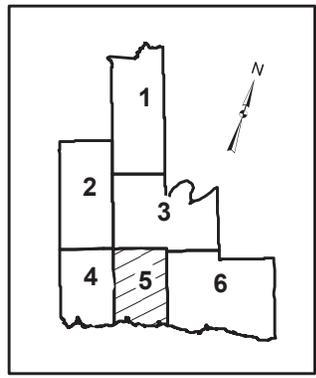
# REGIONAL OFFICIAL PLAN AMENDMENTS (ROPAs) TOWN OF WHITBY - CITY OF OSHAWA



### ROPA Locations

- ☆ New Application
- ★ Under Consideration
- ⊗ Refused/Withdrawn
- ⊙ (with star) Appealed to OMB
- ⊙ (with dot) Approved
- Regional Official Plan Urban Area
- - - Municipal Boundary
- (12)— Provincial Highway
- (48)— Regional Highway
- (5)— Regional Road
- Local Road

### REGIONAL MAP INDEX



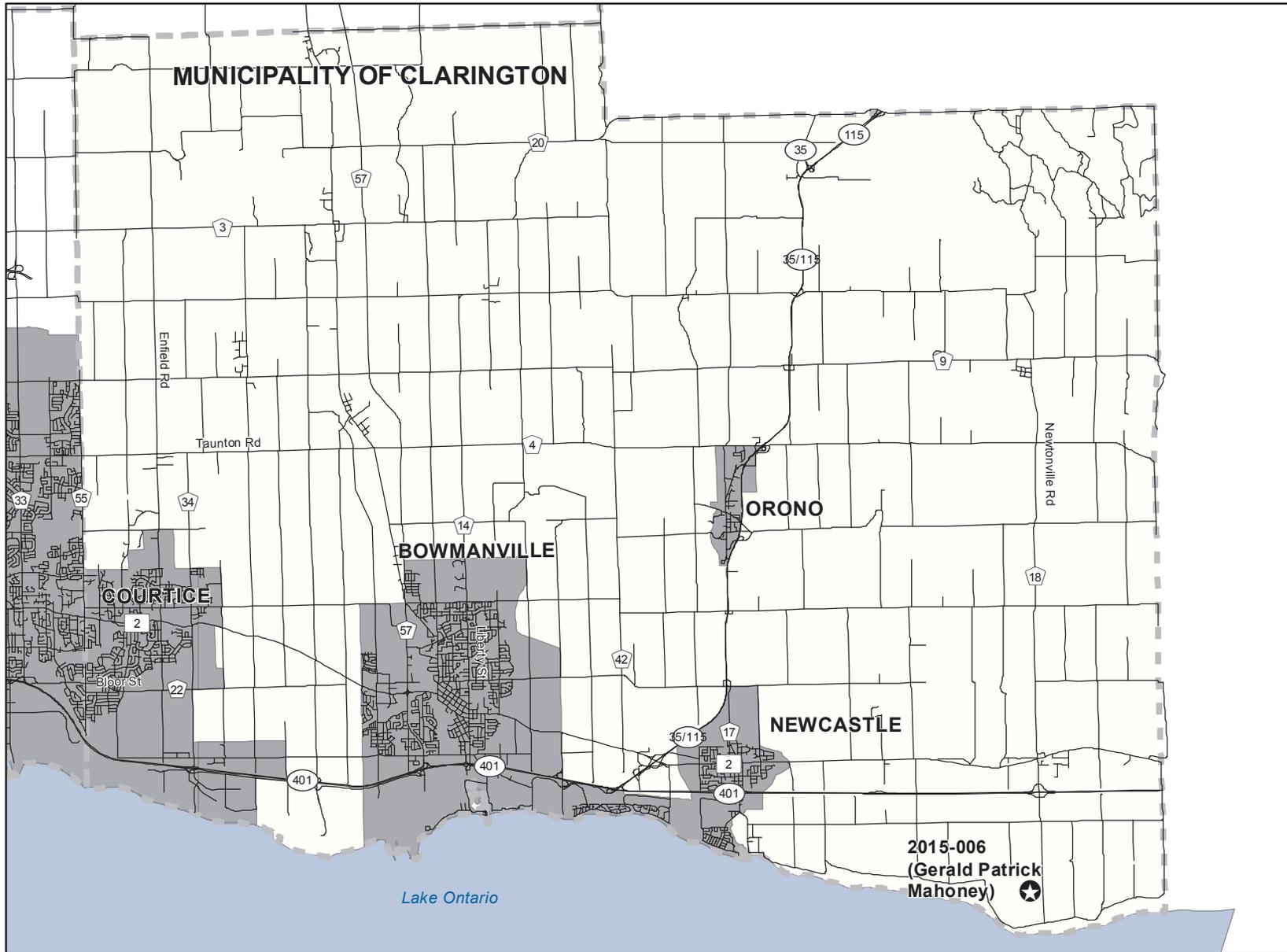
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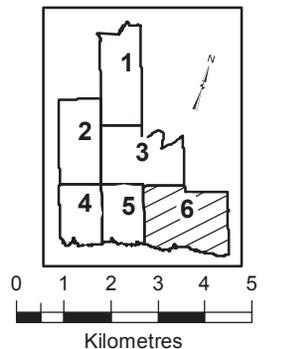
# REGIONAL OFFICIAL PLAN AMENDMENTS (ROPA'S) MUNICIPALITY OF CLARINGTON



### ROPA Locations

- ☆ New Application
- ★ Under Consideration
- ⊗ Refused/Withdrawn
- ⊛ Appealed to OMB
- ⊙ Approved
- Regional Official Plan Urban Area
- ⋮ Municipal Boundary
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### REGIONAL MAP INDEX



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2015-006  
(Gerald Patrick Mahoney) ⊙





## The Regional Municipality of Durham Information Report

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From: Commissioner of Planning and Economic Development  
Report: #2016-INFO-4  
Date: July 29, 2016

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**Subject:**

Carruthers Creek Watershed Plan Update, File: D07-17-10

---

**Recommendation:**

Receive for information

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**Report:**

**1. Purpose**

1.1 The purpose of this report is to advise Committee of the activities undertaken by the Toronto and Region Conservation Authority (TRCA) during Year 1 of the Carruthers Creek Watershed Plan Update.

**2. Update on Project Activities**

2.1 On April 1, 2015, Regional Council authorized staff to engage the TRCA to update the Carruthers Creek Watershed Plan on the Region's behalf. In June of 2015 the TRCA received Board authorization to enter into a service agreement with the Region and initiate the project.

2.2 The update work is being completed in two Phases over a four-year period:

- Phase 1 (2015-2016)
  - field work to characterize the watershed's flora, fauna, hydrology, hydrogeology and headwater drainage features.
- Phase 2 (2017-2018)
  - scenario modelling, watershed plan development and community engagement.

- 2.3 Attached, is a report prepared by TRCA staff which details the activities undertaken during Year 1 of the work plan, (June 2015 to July 2016). This report was received by the TRCA Board at its meeting on July 22, 2016. In addition to providing a summary of activities, the TRCA report notes that the watershed plan is on time and on budget.
- 2.4 The TRCA report also confirms that the Carruthers Creek Watershed Plan update will meet or exceed any amended watershed planning requirements currently being contemplated by the Province through its ongoing coordinated Provincial Plans review process.

**3. Conclusion and Next Steps**

- 3.1 Committee will be kept apprised of the study progress throughout the project.
- 3.2 A copy of Information Report #2016-INFO-4 will be forwarded to the Toronto and Region Conservation Authority, the Town of Ajax and the City of Pickering.

**4. Attachments**

Attachment #1: TRCA's Update on Activities in Year 1 of the Carruthers Creek Watershed Planning Process

Respectfully submitted,

Original signed by

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B. E. Bridgeman, MCIP, RPP  
Commissioner of Planning and  
Economic Development

### Section III – Items for the Information of the Board

Attachment 1

**TO:** Chair and Members of the Authority  
Meeting #6/16, Friday, July 22, 2016

**FROM:** Chandra Sharma, Director, Watershed Strategies

**RE:** **CARRUTHERS CREEK WATERSHED PLAN**  
Update on Activities in Year 1 of the Watershed Planning Process

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#### KEY ISSUE

Update on activities in Year 1 to develop the watershed plan for Carruthers Creek in partnership with the Regional Municipality of Durham.

#### RECOMMENDATION

**IT IS RECOMMENDED THAT the update on activities in Year 1 to develop the Carruthers Creek Watershed Plan be received;**

**AND FURTHER THAT a copy of the staff report be provided to the Region of Durham, the Town of Ajax and the City of Pickering.**

#### BACKGROUND

At Authority Meeting #6/15, held on June 26, 2015, Resolution #A106/15 was approved, which authorized staff to enter into a service agreement with the Region of Durham to complete a watershed plan for Carruthers Creek. Staff was directed to report to the Authority annually, and at the end of Phase 1, or more frequently as need arises, as well as at the completion of the watershed plan.

Phase 1, scheduled for 2015 and 2016, consists of field work to characterise the watershed's flora and fauna, hydrology, hydrogeology and headwater drainage features. The technical work to characterise Carruthers Creek and adjacent lands to date will provide new insights into the features and functions of this small watershed. Phase 2 (2017 and 2018), will focus on scenario modelling, watershed plan development and community engagement. This report covers an update on year one activities of the watershed plan development process, which was completed between July 2015 and June 2016.

#### Update on 2015-2016 Activities

The watershed plan is proceeding on time and on budget. TRCA reports on a monthly basis to the Region, in addition to ongoing discussion with Planning staff at Durham Region for updates and project administration.

Key activities include:

- A project kick-off meeting with municipal stakeholders, including three staff from the Region of Durham, three staff from the Town of Ajax, and one staff from the City of Pickering;
- Over 80% of the watershed has been surveyed for terrestrial plant and animal species;
- In order to better understand flow levels in the creek, two new stream gauges were installed, for a total of three gauges;

## Item 8.2

- A significant population of redbside dace, a small fish listed as a species at risk in Ontario was found in the middle reaches of the creek;
- GIS data consolidation and management began, and will continue throughout the watershed plan process, so the most current information is available and accessible;
- Baseline hydrogeological data was gathered by consolidating information from various sources;
- Two watershed tours were conducted, one with the City of Pickering and the other with the Town of Ajax.

In early 2016 a peer review panel was convened to comment on the field work approach used in 2015, and the planned approach to the second season of field work in 2016. The peer review exercise confirmed TRCA's methodology, and assured staff that the technical work has no major gaps. The review panel had positive feedback on the approach, and helpful suggestions of additional academic collaboration for TRCA to consider, which could inform TRCA's field work planning. Advice was also offered on lessons learned when completing the recent watershed plan for neighbouring Lynde Creek.

As a result of reviewing the first year's work, technical staff identified an additional component to include in the watershed plan, within the existing budget. A fluvial geomorphology study will be completed in order to understand the processes at work in the stream system. This study will assist TRCA in developing guidelines to ensure existing geomorphic processes are not impacted by potential future development. If urban development were to occur, watershed and stream reach level influences and the overarching recommendations would be refined.

Field observations have shown that Carruthers Creek withstood the high flow events resulting from a major storm in 2015, however water levels fluctuate significantly in the middle and lower reaches. There are lands and natural heritage features in the watershed which are healthy, and even a few rare species making their home in and around Carruthers Creek. As expected, there are also areas of the watershed where the natural heritage features are not as robust and resilient.

Data collection for the second field season is now underway. Data review and interpretation will be completed in late 2016. Following the completion of the Phase 1 work in 2016, TRCA and Durham Region staff will provide a summary of the report of the findings to their respective board and committee, as well as re-engage with key stakeholders, including TRCA's municipal partners at Ajax and Pickering.

### Alignment with Emerging Provincial Planning Framework

Durham Region's investment in the development of Carruthers Creek watershed plan is timely and will be of great benefit to the Region given the Province of Ontario's proposed updates to the Growth Plan for the Greater Golden Horseshoe and the Greenbelt Plan which were released in May 2016. Proposed policy amendments in these two provincial plans are designed to better protect natural heritage and water, including a requirement for watershed planning across the Greater Golden Horseshoe.

The Greenbelt Plan stipulates that:

*Watershed plans shall include, but are not limited to, the following components:*

- a) A water budget and conservation plan;*
- b) Land and water use and management strategies;*

## Item 8.2

- c) *A framework for implementation;*
- d) *An environmental monitoring plan;*
- e) *Requirements for the use of environmental management practices and programs;*
- f) *Criteria for evaluating the protection of water quality and quantity, and key hydrologic features and functions; and*
- g) *Targets on a watershed or sub-watershed basis for the protection and restoration of riparian areas and the establishment of natural self-sustaining vegetation.*

The 2016 proposed Growth Plan for the Greater Golden Horseshoe outlines the major components of watershed plans as follows:

***Watershed planning typically includes:***

- *a water budget and conservation plan;*
- *nutrient loading assessments;*
- *consideration of climate change impacts and severe weather events;*
- *land and water use management strategies;*
- *an environmental monitoring plan;*
- *requirements for the use of environmental management practices and programs;*
- *criteria for evaluating the protection of quality and quantity of water;*
- *the identification and protection of hydrologic features, areas and functions and the inter-relationships between or among them; and*
- *targets for the protection and restoration of riparian areas.*

Given TRCA's extensive experience in watershed planning, staff will ensure that Carruthers Creek watershed plan will meet or exceed the provincial requirements for watershed planning outlined in the Growth Plan for the Greater Golden Horseshoe and the Greenbelt Plan.

### **RATIONALE**

The Region of Durham and TRCA recognise the preparation and implementation of watershed plans as an effective tool in the protection of the Region's natural heritage and water resources. The Region requested TRCA to complete a watershed plan for Carruthers Creek (Durham Region Report #2015-P-16). The Carruthers Creek watershed plan is being developed through a four year process, which commenced in 2015.

### **FINANCIAL DETAILS**

This is a multi-year planning process with a budget of \$299,397 in 2015; \$299,731 in 2016; \$275,176 in 2017; and \$215,127 in 2018. The total of \$1,089,431, will be funded by the Region of Durham through a service agreement with TRCA, through account 120-80.

## Item 8.2

### **DETAILS OF WORK TO BE DONE**

Staff continue the characterisation work of Phase 1 in 2016. The current state characterisation consists of a terrestrial biological inventory, monitoring stream gauges and analysing data, stormwater management studies, hydrologic modelling, hydrogeology monitoring and modelling, a headwater drainage features inventory, and GIS data coordination. Planning and development review and analysis, project management, and ongoing coordination with Durham Region staff will occur throughout both phases of the watershed planning process. Stakeholders will be consulted, and broader community engagement will occur in 2017 and 2018. Long-term environmental monitoring of the watershed will continue after the plan is completed.

**Report prepared by: Maryam Nassar, extension 5937**

**Emails: [mnassar@trca.on.ca](mailto:mnassar@trca.on.ca)**

**For information contact: Maryam Nassar, extension 5937**

**Emails: [mnassar@trca.on.ca](mailto:mnassar@trca.on.ca)**

**Date: July 4, 2016**



## The Regional Municipality of Durham Information Report

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From: Commissioner of Social Services  
Report: #2016-INFO-5  
Date: August 19, 2016

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### **Subject:**

2016 Annual Resident Quality Inspections for Fairview Lodge, Hillsdale Estates and Hillsdale Terraces Conducted by Representatives of the Ministry of Health and Long-Term Care.

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### **Recommendation:**

Receive for information

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### **Report:**

#### **1. Purpose**

1.1 The purpose of this report is to inform Committee of the Whole of the outcome of the annual Resident Quality Inspections at Fairview Lodge, Hillsdale Estates and Hillsdale Terraces conducted by representatives of the Ministry of Health and Long Term Care (MOHLTC).

#### **2. Background**

2.1 The MOHLTC conducts Resident Quality Inspections (RQIs) of all Long-Term Care (LTC) Homes under the Long-Term Care Homes Act, 2007 (LTCHA). These comprehensive, unannounced inspections are conducted for the purpose of ensuring compliance with the requirements under the Act and its regulations.

2.2 The LTC Home inspection process was completely redesigned under the Compliance Transformation Project. Key features of the RQI include structured interviews with 40 randomly selected residents and numerous family members and staff, direct observation of how care is being delivered as well as specifically targeted record reviews. As of the latter part of 2014, the MOHLTC is now undertaking inspections of Critical Incident Reports and complaints concurrent with the RQI and all issues of non-compliance identified are included in the inspection report.

2.3 For each finding of non-compliance, a written notification (WN) is issued to the

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Home, and depending on the severity and scope of the non-compliance as well as the Home's history of compliance, the inspector has the option to issue:

- a. a written request for the Home to prepare a written plan of correction to be implemented voluntarily (VPC);
- b. a compliance order or a work and activity order;
- c. a written notification to the Home and refer the matter to the Director at the MOHLTC.

2.4 Copies of the inspection report must be provided to Resident Council and Family Council and must be posted for public viewing in a conspicuous place within the Home. The report will also be published on the MOHLTC public reporting website at [www.publicreporting.ltchomes.net](http://www.publicreporting.ltchomes.net).

### **3. Report**

#### **3.1 Fairview Lodge**

- a. Eight inspectors from the MOHLTC visited Fairview Lodge for 10 days, June 6-10 and June 13-17, 2016 to complete the RQI. In addition to the RQI, 2 Critical Incident Reports were reviewed concurrently. There were 13 written notifications (WN) of non-compliance. Five WNs included written requests for the Home to prepare voluntary plans of correction (VPCs).
- b. The VPCs for achieving compliance are requested to:
  - ensure that the care set out in the plan of care relating to falls prevention is provided to resident #31 and to ensure the plan of care related to skin and wounds is provided to resident #12;
  - ensure that all doors leading to non-residential areas are equipped with locks to restrict unsupervised access;
  - ensure that when a resident has fallen, the resident be assessed and if required, a post-fall assessment be conducted using an clinically appropriate assessment instrument that is specifically designed for falls;
  - ensure that resident #33 is repositioned every two hours or more frequently as required depending on resident's condition and tolerance of tissue load;
  - ensure that all resident's personal items are labelled with the resident's name and that clean wash basins are placed in resident's cabinet. Further, that staff wash their hand between residents when administering medications and when serving residents in the dining rooms.
- c. The VPCs have been developed by Fairview Lodge staff as requested by the MOHLTC. Implementation and follow up of these plans will receive attention by appropriate staff.

### 3.2 Hillsdale Estates

- a. Six inspectors from the MOHLTC visited Hillsdale Estates for 11 days, April 18-22, April 25-29 and May 2, 2016 to complete the RQI. In addition to the RQI, 9 Critical Incident Reports and 5 complaints were reviewed concurrently. There were 4 WNs of non-compliance. Two WN included written requests for the Home to prepare VPCs and there was 1 Compliance Order (CO).
- b. The VPCs for achieving compliance are requested to:
  - ensure the care set out in the resident #46's plan of care is provided to the resident as specified in the plan related to bed mobility;
  - ensure that all drugs are administered to the resident in accordance with the directions for use as specified by the prescriber.
- c. In response to the COs, the Home is required to prepare, submit and implement a plan that identifies the person responsible for ensuring measures are in place, the steps to be taken to minimize risk of altercations and potentially harmful interactions between the identified residents to include the following:
  - a review and update of resident #60,#61,#44 and #45 care plans is completed to ensure that behavioural triggers are identified and strategies are developed to respond to responsive behaviours;
  - a monitoring process is developed to evaluate the effectiveness and timeliness of the residents planned interventions;
  - ensure that all registered nursing staff receive education specific to their responsibilities to monitor, evaluate, document and communicate within the multidisciplinary team on residents who have responsive behaviours and to ensure those residents with escalating behaviours are referred to the Behavioural Support Ontario (BSO) lead for further assessment in a timely manner.
- d. The VPCs have been developed by Hillsdale Estates' staff as requested by the MOHLTC. The plan in response to the COs has been submitted to the MOHLTC. Implementation and follow up of these plans will receive attention by appropriate staff.

### 3.3 Hillsdale Terraces

- a. Four inspectors from the MOHLTC visited Hillsdale Terraces for 8 days, June 13-17, June 21-22 and June 24, 2016 to complete the RQI. In addition to the RQI, 6 Critical Incident Reports and 3 complaints were reviewed concurrently. There were 4 WN of non-compliance. Three WN included written requests for the Home to prepare VPCs.
- b. The VPCs for achieving compliance are requested to:

- ensure the care set out in the resident #51's plan of care is provided to the resident as specified in the plan related use of fall mats, and for resident #32 related to notification of the substitute decision maker when this resident leaves the building;
  - ensure that a person who has reasonable grounds to suspect financial abuse of a resident by anyone has occurred or may occur shall immediately report the suspicion and information upon which it is based to the Director;
  - ensure the Director is notified no later than one business day after the occurrence of the incident of a resident who is missing for less than three hours and who returns to the home with no injury.
- c. The VPCs have been developed by Hillsdale Terraces' staff as requested by the MOHLTC. Implementation and follow up of these plans will receive attention by appropriate staff.

#### **4. Conclusion**

- 4.1 Fairview Lodge, Hillsdale Estates and Hillsdale Terraces staff is committed to ensuring successful implementation of their action plans as part of their dedication to continuously improving the quality of resident life.
- 4.2 The 2016 RQI for Lakeview Manor remains outstanding at this time.

Respectfully submitted,

Original signed by

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Dr. Hugh Drouin  
Commissioner of Social Services



## The Regional Municipality of Durham Information Report

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From: Commissioner of Social Services  
Report: #2016-INFO-6  
Date: August 19, 2016

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**Subject:**

Supply and Delivery of Adult Incontinent Products and Fresh Bread and Rolls for the Region's Four Long-Term Care Homes

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**Recommendation:**

Receive for information

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**Report:**

**1. Purpose**

1.1 The purpose of this report is to advise of the award of the HealthPro contract #CL03263CA, supply and delivery of adult incontinent products and the HealthPro contract #DE03778, supply and delivery of fresh bread and rolls for the Region's four Long-Term Care (LTC) Homes during the 2016 Regional Council summer recess.

**2. Background**

2.1 Council approved Report #2013-F-68 for continued Group Purchasing participation under HealthPro.

2.2 The Region of Durham has participated as a member in HealthPro's procurement process to establish suppliers and distribution sources for various products required by LTC Homes. As a member and participant, the Region is committed to utilizing the vendors awarded through HealthPro's competitive bid processes and in turn, can take advantage of the cost savings generated through HealthPro's volume purchasing contracts.

2.3 The Region of Durham awarded a contract to Medical Mart for the supply of Prevail incontinence products (manufactured by First Quality) for the LTC Homes, through a HealthPro competitive bid process done in 2011, under #RFP-197-2011, subsequent to Council Report #2011-LTC-07.

- 2.4 In December, 2015, the Region committed to taking part in the new competitive bid process with HealthPro Canada for the Prevail adult incontinence products.

### **3. HealthPro Awards**

- 3.1 As a result of the competitive bid process, HealthPro awarded a new contract to Medical Mart to supply the Prevail incontinence products to cover a five (5) year period plus the option for one (1) additional two (2) year term commencing on June 27, 2016.
- 3.2 Both First Quality and its distributor Medical Mart have provided products and services satisfactory to the LTC Homes' residents and staff since the onset of the existing HealthPro contract in 2011.
- 3.3 HealthPro awarded a new contract to Weston Foods (Canada) Inc. to supply fresh bread and rolls for the LTC Homes, to cover a three (3) year period plus the option to extend for one(1) additional two (2) year term commencing on June 1, 2016.
- 3.4 Weston Foods (Canada) Inc. has provided fresh bread and rolls satisfactory to the LTC Homes' residents and staff under previous HealthPro contracts.

### **4. Financial Implications**

- 4.1 As authorized by Regional Council, the Commissioner of Finance approved the award of the HealthPro contracts over summer recess.
- 4.2 The funds of approximately \$455,000 budgeted from operating to account for the annual supply and delivery of adult incontinent products are available from the Long-Term Care Division of the Social Services Department for 2016.
- 4.3 The funds of approximately \$72,000 budgeted from operating to account for the supply and delivery of fresh bread and rolls are available from the Long-Term Care Division of the Social Services Department for 2016.
- 4.4 The Region's Budget Management Policy authorizes the Commissioner of Finance to award proposals during summer recess period and requires a report with the details of such awards to the appropriate standing committees and Regional Council within 30 days after the recess period.

### **5. Conclusion**

- 5.1 During the 2016 Regional Council summer recess period, the contract for the supply and delivery of adult incontinent products to the Region's four LTC Homes was awarded for a five (5) year term effective June 27, 2016 with the option to renew for one (1) additional two (2) year term at a cost not to exceed \$455,000 annually including all applicable taxes.
- 5.2 During the 2016 Regional Council summer recess period, the contract for the

supply and delivery of fresh bread and rolls to the Region's four (4) LTC Homes was awarded for a three (3) year term effective June 1, 2016 with the option to renew for one (1) additional two (2) year term at a cost not to exceed \$72,000 annually including all applicable taxes.

5.3 The Commissioner of Finance has reviewed and approved this report.

Respectfully submitted,

Original signed by

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Dr. Hugh Drouin  
Commissioner of Social Services



## The Regional Municipality of Durham Information Report

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From: Chief Administrative Officer  
Report: #2016-INFO-7  
Date: August 19, 2016

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### Subject:

Update on the “Age-Friendly” Durham” Community Planning Initiative

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### Recommendation:

Receive for information

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### Report:

#### 1. Purpose

- 1.1 This report summarizes the status of the Age-Friendly Communities Planning Grant and the development of a Regional Age-Friendly Strategy and Action Plan.

#### 2. Background

- 2.1 In 2006, the World Health Organization (WHO) undertook the **Global Age Friendly Cities Project**. A checklist and guidebook were produced which identify 8 key features of Age-Friendly Communities. Many of these features align closely with areas of municipal responsibility, both at the local and regional level:

- Outdoor spaces and buildings
- Transportation
- Housing
- Social participation
- Respect and social Inclusion
- Communication and information
- Civic participation and employment
- Community supports and health services

- 2.2 In January 2013, the Ontario Seniors’ Secretariat released “**Independence, Activity, and Good Health: Ontario’s Action Plan for Seniors**” which identified three main priorities:

- Healthy seniors

- Senior-friendly communities
- Safety and security

- 2.3 To support the development of senior-friendly communities, the Ontario Seniors' Secretariat introduced the Age-Friendly Community Planning Grant program. The Region of Durham submitted an application to this program in 2015 and was successful in attracting \$50,000 over a two-year period to develop an Age-Friendly strategy and action plan (see Report #2015-J-45).
- 2.4 The aim of the "Age-Friendly Durham" initiative is to align Regional, area municipal and community efforts with respect to planning for Durham's aging population, and to enhance the quality of life for older adults, consistent with Goals B.1 through B.7 in the 2015-2019 Durham Region Strategic Plan.

### **3. Project Activities**

- 3.1 Upon receipt of funding in June 2015, a Project Steering Committee was formed with representation from the following sectors: academia; the business community; area municipalities; libraries; community health and social service agencies; older adult advocacy organizations; and the Region's Accessibility Advisory Committee.
- 3.2 A cross-departmental Staff Working Group was also formed, to assist where Age-Friendly planning intersects with Regional-level services and statutory requirements. The Staff Working Group has representation from: Housing; Long-Term Care and Services for Seniors; Diversity; Accessibility; Transit; Data Mapping and GIS; Finance; Corporate Communications; Health; Planning and Economic Development; Police and the CAO's Office.
- 3.3 Some key local principles have been identified to guide the Age-Friendly planning process:
- Effective age-friendly planning meets the needs of Durham residents across the lifespan
  - The term "older adults" will encompass those individuals aged 55+
  - An emphasis will be placed on the promotion of active, healthy aging within the scope of age and ability
  - The principle of 'Nothing About Them, Without Them' will be applied, to ensure seniors are actively engaged in the Age-Friendly planning process
- 3.4 To support effective communication of the Age-Friendly planning initiative, marketing tools have been developed, including branding the project with a standardized logo and creating a landing page on the Regional website ([www.durham.ca/AgeFriendly](http://www.durham.ca/AgeFriendly)). The website will be a primary vehicle for communicating the progress of this initiative, key deliverables, and the final strategy and action plan once approved by Regional Council.

- 
- 3.5 A community needs assessment process has been initiated which includes a series of focus groups, key informant interviews and a community survey. The anonymous survey is available online and in print format until September 30<sup>th</sup>, and had been completed by over 500 respondents as of August 16<sup>th</sup>.
  - 3.6 As part of the public consultation phase, a large community forum will take place on September 30, 2016 at Deer Creek Golf and Banquet Facility in Ajax. It is anticipated the event will attract 200-300 residents, business owners, and community stakeholders interested in Age-Friendly planning in Durham. The forum will include a keynote speaker, information fair, and various break-out sessions. Registration is free and available online at [www.durham.ca/AgeFriendly](http://www.durham.ca/AgeFriendly) or by contacting the CAO's Office.
  - 3.7 On June 24, 2016 the Region hosted a municipal roundtable on Age-Friendly planning. The purpose of this half-day discussion was to engage local municipal leaders and policy makers to create alignment between local and regional efforts. The event was very well attended with representation from all eight Durham municipalities and the Region. A summary report from the roundtable will be provided to all municipalities and attendees, and posted on the Durham Age-Friendly webpage.
  - 3.8 Regional staff continues to participate in outreach and public engagement activities related to seniors, in promotion of the Age-Friendly Durham initiative. To date, staff from the CAO's office has attended the Whitby Seniors Health Fair, the North Durham Seniors Info Fair, the Oshawa Seniors Spring Showcase, the Clarington Seniors BBQ, and the Seniors Forum hosted by MPP Lorne Coe.
  - 3.9 The Region co-sponsored the Scugog Seniors Information Fair in June 2016 through the Age-Friendly Durham initiative. This event provided an opportunity to conduct two focus groups, and to pilot test and refine the community survey instrument prior to final roll-out.
  - 3.10 Data analysis is underway to create a statistical profile of older adults in Durham. A series of eight infographics will be released – one for each local municipality – that highlights key indicators related to Durham's aging population.
  - 3.11 A baseline inventory of Regional programs that support Age-Friendly communities has been completed. Further work is needed to capture local initiatives that can be added to this inventory, recognizing that it is simply a snapshot in time, as initiatives continually emerge and evolve.
  - 3.12 An interactive map viewer has been created that identifies community assets related to older adults. The map viewer will be launched at the Community Forum on September 30<sup>th</sup> and subsequently made available to the public through the Durham Age-Friendly webpage.

**4. Conclusion**

- 4.1 In compliance with the Age-Friendly Community Planning Grant Guidelines, an interim report was submitted to the Ontario Seniors' Secretariat in June 2016 and the second installment of project funding was released.
- 4.2 Project deliverables are on track for full completion within required timelines. A draft Durham Age-Friendly Strategy and Action Plan will be brought forward for Regional Council's consideration in March 2017.

Respectfully submitted,

*Original signed by*

Garry H. Cubitt, M.S.W.  
Chief Administrative Officer



## The Regional Municipality of Durham Information Report

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From: Chief Administrative Officer  
Report: #2016-INFO-8  
Date: August 19, 2016

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**Subject:**

Changes to the Accessible Customer Service Standard under the *Accessibility for Ontarians with Disabilities Act, 2005*

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**Recommendation:**

Receive for information

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**Report:**

**1. Purpose**

1.1 The purpose of this report is to provide the Committee of the Whole with the recent changes to the Customer Service Standard.

**2. Background**

2.1 January 1, 2008, the Customer Service Standard became the first accessibility standard to be made into regulation under the AODA.

2.2 Public sector organizations were required to comply with the Customer Service Standard as of January 1, 2010.

2.3 The AODA requires the review of each accessibility standard five years after it becomes law to determine whether the standard is working as intended and to allow for adjustments to be made as required.

2.4 In September 2013, the Accessibility Standards Advisory Council/Standard Development Committee (ASAC/SDC) began its review of the Customer Service Standard at the direction of the Minister of Economic Development, Trade and Employment. The public and stakeholders were invited to provide their feedback on the proposed changes during an extensive public review process.

2.5 The release of The Path to 2025: Ontario's Accessibility Action Plan marked the first of many steps taken to ensure organizations stay on track to create an

accessible province in the years ahead.

### 3. Changes to the Customer Service Standard and Impacts to Durham Region

The new Customer Service Standard came into effect on July 1, 2016. It is another step taken to fulfill the Action Plan commitments and build an accessible province by 2025. The updated standard aims to address identified gaps in accessible customer service. The changes focus on several areas.

#### 3.1 Training Section 80.49

- a. **Previous requirement:** Train the **members of the organization who work with customers or create policies and procedures** on how to interact with people with different disabilities.
- b. **Current requirement:** Train **all members of the organization** on accessible customer service and how to interact with people with different disabilities.
- c. **What Durham Region must do:** It has been Durham's practice to train all employees. The **training module will be updated** to reflect the changes made to the Customer Service Standard.

#### 3.2 Service Animals Section 80.47

- a. **Previous requirement:** If it is not easily identifiable that an animal is a service animal the person with a disability can be requested to **provide a letter from a physician or nurse** confirming that it is required because of his or her disability.
- b. **Current requirement:** If it is not easily identifiable that the animal is a service animal, the person can be requested to **provide documentation from a regulated health professional**. The documentation must confirm that the person needs the service animal for reasons relating to their disability.
- c. **What Durham Region must do:** Update the **accessible customer service policy**.

#### 3.3 Support Persons Section 80.47

- a. **Previous requirement:** In certain cases, the organization may require a person with a disability to be accompanied by a support person for health or safety reasons.
- b. **Current requirement:** In certain cases, the organization might require a person with a disability to be accompanied by a support person for health or safety reasons. **Before making a decision, the organization must: consult with the person with a disability to understand their needs; consider health or safety reasons based on available evidence; determine if there is no other reasonable way to protect the health or safety of the person or others on the premises. In such a situation, the admission fee or fare for the support person must be waived, if one exists.**

- c. **What Durham Region must do:** Update the **accessible customer service policy**.

#### 3.4 Feedback Section 80.50

- a. **Previous requirement:** Provide a way for customers who have disabilities to comment on how the organization provides accessible customer service.
- b. **Current requirement:** Provide a way for customers who have disabilities to comment on how accessible customer service is provided. **Ensure the feedback process is accessible by providing or arranging for accessible formats and communication supports, on request.**
- c. **What Durham Region must do:** No change required as the feedback process is already in place.

#### 3.5 Documenting policies, practices and procedures Section 80.46

- a. **Previous requirement:** For businesses or non-profit agencies with **20 or more employees**, the accessible customer service policy must be in writing and must be available to people who request it. **Provide it in a format that takes into account the person's disability.**
- b. **Current requirement:** For businesses or non-profit agencies with **50 or more employees**, the accessible customer service policy must be in writing and made available to people who request it. **It may be posted publicly or on the organization's website. Provide it in an accessible format or with communication support, on request.**
- c. **What Durham Region must do:** No change required.

#### 3.6 Integrated Accessibility Standard Regulation

- a. **Previous requirement:** The Customer Service Standard was a standard on its own, coming into force January 1, 2008. Four other standards followed subsequently.  
Public sector organizations were required to comply with the Customer Service Standard as of January 1, 2010.
- b. **Current requirement:** All accessibility standards, including the accessible customer service standard are now part of one Integrated Accessibility Standards Regulation. This means that the requirements are now better aligned to make it easier for organizations to understand their obligations.
- c. **What Durham Region must do:** Update the **accessible customer service policy and the e-learning modules**.

### 4. Next Steps

- 4.1 The necessary amendments to the existing accessible customer service policy will be completed, along with the training component.

**5. Conclusion**

Since Durham has been in full compliance with the customer service requirements since 2010, very few changes need to be made. Durham continues to be a leader in accessibility for the public.

Respectfully submitted,

*Original signed by*

Garry H. Cubitt, M.S.W.  
Chief Administrative Officer

## EARLY RELEASE OF REPORT



# The Regional Municipality of Durham Report

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To: Committee of the Whole  
From: Commissioner of Planning and Economic Development  
Report: #2016-COW-\*\*  
Date: September 7, 2016

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**Subject:**

Public Meeting Report

Street naming for the New Regional Road between Thickson Road South in Whitby and Thornton Road in Oshawa, File: D20-06

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**Recommendations:**

- A) That Public Meeting Report #2016-COW-\*\* be received for information; and
  - B) That all submissions received be referred to the Planning Division for consideration.
- 

**Report:**

**1. Purpose**

- 1.1 The purpose of this report is to consider a new street name (Stellar Drive) for a portion of Champlain Avenue at Thickson Road in the Town of Whitby, as well as the new Regional Road extension to Thornton Road in Oshawa. (See Attachment #1).

**2. Background**

- 2.1 On June 14, 2016, Planning and Economic Development Committee was advised that the construction of a new Regional Road between Thickson Road and Thornton Road will require the renaming of a portion of existing Champlain Avenue, and a name for the new road to be constructed (Report #2016-P-43).

2.2 Staff have since consulted with Town of Whitby staff, City of Oshawa staff and the Durham Region Police Services (DRPS) to determine a suitable name for the new Regional Road.

### **3. Proposed Name for the New Regional Road**

3.1 Based on the input received it is recommended that the new Regional Road be named "**Stellar Drive**".

3.2 Stellar Drive is suggested as the new street name to reflect the quality of the future work and educational environment being pursued by all sectors in this area.

### **4. Notification**

4.1 Prior to this meeting, a notice of Public Meeting was published in the Oshawa & Whitby This Week newspapers, as well as mailed out to public agencies, and to all property owners and occupants within 120 metres of Champlain Avenue from Thickson Road to Thornton Road and the new Regional Road alignment.

### **5. Public Participation**

5.1 Anyone who attends the Region's public meeting may present an oral submission, and/or provide a written submission to the Committee of the Whole on the proposed street name change. Also, any person may make written submissions at any time before Regional Council makes a decision.

5.2 Anyone wishing to be notified of Regional Council's decision on the proposed street name must submit a written request to:

B.E. Bridgeman, MCIP, RPP  
Commissioner of Planning and Economic Development  
Regional Municipality of Durham  
Durham Region Headquarters  
605 Rossland Road East  
Whitby, ON L1N 6A3

**6. Future Regional Council Decision**

- 6.1 The Committee of the Whole will consider the proposed street name at a future meeting, and will make a recommendation to Regional Council. Council's decision will be final.
- 6.2 All persons who made oral or written submissions, or have requested notification in writing, will be given written notice of future meetings of Committee of the Whole and Regional Council at which the proposed street name will be considered.

**7. Attachments**

Attachment #1: Proposed Alignment of New Regional Road from Thickson Road South to Thornton Road South

Respectfully submitted,

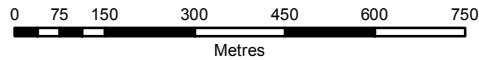
Original signed by

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B. E. Bridgeman, MCIP, RPP  
Commissioner of Planning and  
Economic Development



**Proposed Alignment of New Regional Road from Thicksion Road S. to Thornton Road S.**



 Portion of Champlain Av. to be Renamed Stellar Drive

 Future Extension to be Named Stellar Drive

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## EARLY RELEASE OF REPORT

# The Regional Municipality of Durham Report



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To: Committee of the Whole  
From: Commissioner of Planning and Economic Development  
Report: #2016-COW-\*\*  
Date: September 7, 2016

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### **Subject:**

Application to Amend the Durham Regional Official Plan, submitted by G. & L. Group Ltd. (693316 Ontario Ltd.) to permit the establishment of an 18-hole golf course, File: OPA 2011-009.

Amendment No. 165 to the Durham Regional Official Plan

Standing Committee Correspondence No. 2011-010 dated January 17, 2012 from The Biglieri Group.

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### **Recommendations:**

That the Committee of the Whole recommends to Regional Council:

- A) That Amendment No. 165 to the Durham Regional Official Plan to permit the establishment of an 18-hole golf course, as detailed in Attachment 3 to Commissioner's Report #2016-COW-\*\*, be approved; and
  - B) That a "Notice of Adoption" be sent to the applicant, the Town of Whitby, the Central Lake Ontario Conservation Authority, the Ministry of Municipal Affairs, the Ministry of Natural Resources and Forestry, and to all persons or public bodies who made a submission or requested notification of the decision.
-

**Report:****1. Application**

- 1.1 An application to amend the Regional Official Plan (ROP) to permit the establishment of an 18-hole golf course was submitted to the Region on December 19, 2011 by The Biglieri Group on behalf of G. & L. Group Ltd. (693316 Ontario Ltd.). The application was deemed complete on January 17, 2012.

**2. Subject Site and Surrounding Lands**

- 2.1 The subject site is approximately 65 hectares (160 acres) in size and is located north of the hamlet of Macedonian Village, south-east of the intersection of Highway 7 (Winchester Road) and Coronation Road. The subject lands are legally described as Part of Lots 31 and 32, Concession 5 in the Town of Whitby. A map illustrating the location of the subject site is provided in Attachment No. 1
- 2.2 The north-east portion of the site, fronting Highway 7, currently includes an existing driving range and beach volleyball courts. There are also two buildings (office and maintenance building), a gravel parking lot and stormwater pond on this portion of the site.
- 2.3 The south-west portion of the site, fronting Coronation Road, is a former aggregate resource extraction area. The aggregate licence for the site was surrendered to the Ministry of Natural Resources and Forestry (MNRF) in 2009. The site is bisected by Lynde Creek, with a vegetated valley on either side of the watercourse.
- 2.4 The following land uses surround the subject site:
- north – Highway 7, the So Mang Korean Church, agricultural land and rural residential uses;
  - east – Heber Down Conservation Area and agricultural land;
  - south – Heber Down Conservation Area, the hamlet of Macedonian Village and rural residential uses; and
  - west – Coronation Road, maintenance/storage yard facilities owned by the applicant, Highway 412 and rural residential uses.

**3. Golf Course Concept Plan**

- 3.1 The revised Golf Course Concept Plan is shown in Attachment 2. As illustrated on the plan, 16 holes are proposed to be located on the former aggregate extraction

area, while two holes are proposed to be located northeast of Lynde Creek. The existing driving range is not proposed to be altered, however the beach volleyball courts will be removed. The applicant proposes to build a new 1,860 sq. m. (20,000 sq. ft.) clubhouse and a new maintenance building to replace the existing buildings. The existing access to the site from Highway 7 (Winchester Road) will be maintained.

#### **4. Reports Submitted in Support of the Application**

4.1 The following reports were submitted in support of the application:

- Planning Rationale Report (The Biglieri Group, December 2011);
- Environmental Impact Study (Niblett Environmental Associates, December 2011);
- Water Supply Assessment (Groundwater Science Corp., June 2011);
- Water Taking Assessment for Irrigation Wall PW1 (Groundwater Science Corp., October 2005);
- Hydrogeologic Addendum Report (Groundwater Science Corp., December 2012);
- Traffic Impact Study and Parking Technical Analysis (exp Services Inc., December 2011);
- Soil Analytical Results (Environ EC (Canada), September 2011);
- Slope Inspection and Review (Toronto Inspection Ltd., December 2010);
- Golf Course Management Plan (Stantec Consulting Ltd., December 2011);
- Minimum Distance Separation Calculation (Soil Resources Group, November 2011); and
- Stormwater Management Report (Crozier and Associates, December 2011).

4.2 A number of addendum reports and letters were also submitted through the peer review process including:

- Environmental Impact Study Addendum – Response to CLOCA Comments (Niblett Environmental Associates Inc., January 2014);
- Environmental Impact Study Addendum – Response to Peer Review Comments (Niblett Environmental Associates Inc., January 2014);
- Proposed Water Course Crossing Memorandum (Crozier & Associates, January 2014);
- Water Balance Report (Groundwater Science Corp., February 2014);

- Lynde Creek Meander Belt Width Assessment (GHD Group, September 2013);
- Vegetation Enhancement Plan (Carrick Design Inc., February 2014);
- Memo Regarding Golf Course Vegetation Enhancement Plan Area Calculations (Carrick Design Inc., February 2014);
- Letter Regarding Cart Path Crossing (Crozier & Associates, October 2014);
- Environmental Impact Study – Response to Peer Review Comments (Niblett Environmental Associates Inc., September 2014);
- Groundwater Monitoring and Mitigation Plan (Groundwater Science Corp., October 2014); and
- Hydrogeological Assessment – Response to Peer Review Comments (Groundwater Science Corp., October 2014).

4.3 Some of the key findings and recommendations of the reports include the following:

- The natural features and ecological functions of the property will not be negatively impacted provided mitigation measures are implemented;
- The confined aquifer has sufficient capacity to be used for irrigation water supply and no impacts within the shallow aquifer or water table system are expected from the proposed water taking;
- Groundwater monitoring should continue to be undertaken;
- The estimated increase in traffic would not have a significant impact on the traffic operation of the surrounding road network;
- The sodium adsorption ratio (SAR) exceeds the Ministry of Environment and Climate Change's (MOECC) Table 2 Site Condition Standards for residential/parkland use. However, Ministry of Natural Resources and Forestry (MNR) policy states that the SAR standard does not apply as long as any fill material is placed 1.5 m below ground surface when the rehabilitation of the pit is complete;
- The slopes on both sides of Lynde Creek range from 6 metres to 18 metres in height. In order to maintain slope stability it was recommended that no uncontrolled flow of surface water be allowed onto the slope;
- There are significant natural features existing within the valley lands on the subject site, and the on-going operation, use and maintenance of the golf course facility in accordance with the recommendations of the Golf Course Management Plan will further minimize potential impacts to these features;

- The location of the proposed golf course meets the Minimum Distance Separation formulae; and
- Preliminary hydrologic modeling concludes that increased on-site vegetation associated with the golf course will reduce existing stormwater runoff potential.

### **Regional Peer Review Process**

- 4.4 Genivar Inc. (now WSP Canada Inc.) was retained in January of 2013 to undertake the peer review of the Environmental Impact Study (EIS), Water Supply Assessment, Water Taking Assessment for Irrigation Well PW1 and the Hydrogeological Addendum Report. The peer review identified a number of areas that required additional clarification and technical evaluation by the applicant's consulting team.
- 4.5 In the spring of 2014 a second submission of technical reports was submitted and peer reviewed by WSP Canada Inc. This second submission of material clarified a number of concerns, however further information was required. In the fall of 2014 a third submission of technical reports was received by the Region and peer reviewed. These reports are listed above in Section 4.2. The peer reviewers were satisfied that sufficient technical information was provided to clarify any outstanding matters, and also identified matters that could be addressed as a condition of approval.

## **5. Provincial Plans and Policies**

### **Provincial Policy Statement**

- 5.1 Section 1.1.1 of the Provincial Policy Statement (PPS) states that healthy, liveable, and safe communities are sustained by accommodating an appropriate range and mix of residential, employment, recreation, park and open space and other uses to meet long-term needs.
- 5.2 The PPS further states that resource-based recreational uses are a permitted use on rural lands and recreational, tourism and other economic opportunities should be promoted on rural lands.
- 5.3 Moreover, Section 1.1.5.9 of the PPS states that new land uses on rural lands shall comply with the minimum distance separation (MDS) formulae.

## **Greenbelt Plan**

- 5.4 The subject site is located within the “Protected Countryside” designation of the Greenbelt Plan with the “Natural Heritage System” overlay.
- 5.5 The Greenbelt Plan requires municipalities to identify Prime Agricultural Areas and Rural Areas. Within the Region, land designated as Major Open Space Areas is consistent with the Greenbelt Plan’s Rural Area policies. Rural Areas within the Greenbelt support, and provide the primary location, for a range of recreational, tourism, institutional and resource-based commercial/industrial uses.
- 5.6 Section 3.2.2.3 of the Greenbelt Plan states that new development or site alteration in the Natural Heritage System shall demonstrate that:
- a) There will be no negative effects on key natural heritage features or key hydrologic features or their functions;
  - b) Connectivity between key natural heritage features and key hydrologic features is maintained, or where possible, enhanced for the movement of native plants and animals across the landscape;
  - c) The removal of other natural features not identified as key natural heritage features or key hydrologic features should be avoided. Such features should be incorporated into the planning and design of the proposed use wherever possible; and
  - d) The disturbed area of any site does not exceed 25 percent, and the impervious surface does not exceed 10 percent, of the total developable area, except for uses described in and governed by section 4.1.2 and 4.3.2 (major recreational uses and aggregate operations). With respect to golf courses, the disturbed area shall not exceed 40 percent of the site.
- 5.7 Section 3.2.2.4 of the Greenbelt Plan states that where non-agricultural uses are contemplated within the Natural Heritage System, applicants shall demonstrate that:
- a) At least 30 percent of the total developable area of the site will remain or be returned to natural self-sustaining vegetation, recognizing that section 4.2 establishes specific standards for the uses described there;
  - b) Connectivity along the system and between key natural heritage features or key hydrologic features located within 240 metres of each other is maintained; and

- c) Buildings or structures do not occupy more than 25 percent of the total developable area and are planned to optimize the compatibility of the project with the natural surroundings.

## **6. Durham Regional Official Plan**

- 6.1 The subject site is designated "Major Open Space Areas" in the ROP. Policy 10A.2.8 of the ROP states that new and expanding major recreational uses and accessory facilities may be permitted in the Major Open Space Areas by amendment to the Plan, or an area municipal official plan where appropriate policies are in place, in accordance with the requirements of Policy 10A.2.5 and the following:
  - a) a hydrogeological study addressing the protection of water resources;
  - b) a Best Management Practices Report that addresses design, construction and operating considerations, including traffic, minimization of the application of pesticides and fertilizers and a demonstration of how water use and nutrient and biocide will be kept to a minimum, including the establishment and monitoring of targets; and
  - c) that new natural self-sustaining vegetation be located in areas that maximize the ecological value of the area.
- 6.2 Policy 10A.2.5 of the ROP states that the development of non-agricultural uses in Major Open Space Areas shall:
  - a) where possible, minimize the use of prime agricultural land, including Canada Land Inventory Classes 1, 2 and 3 soils;
  - b) demonstrate that the use is appropriate for location in the Major Open Space Area;
  - c) be encouraged to locate on existing parcels of appropriate size for the proposed use;
  - d) incorporate appropriate separation distances from farm operations in accordance with Provincial Minimum Distance Separation formulae;
  - e) be compatible with sensitive land uses in compliance with Provincial Land Use Compatibility guidelines, particularly issues of noise and dust must be addressed;
  - f) be located on an existing opened public road and shall not compromise the design and function of the road;

- g) be serviced with an individual private waste disposal system and an individual private drilled well which meet Provincial and Regional standards;
- h) be sensitive to the environment by ensuring there will be no negative impacts on key natural heritage or hydrologic features;
- i) maintain, or where possible, enhance the amount of natural self-sustaining vegetation on the site and the connectivity between adjacent key natural heritage or hydrologic features;
- j) be subject to local planning approvals including being zoned in a special zoning category for the use;
- k) avoid the use of outdoor lighting that causes light trespass, glare and uplight;
- l) where applicable, meet the requirements of the Oak Ridges Moraine Conservation Plan and the Greenbelt Plan; and
- m) not adversely impact the ability of surrounding agricultural operations to carry on normal farm practices.

6.3 The Lynde Creek watercourse, and the associated valleyland, is identified as a Key Natural Heritage Feature/Key Hydrologic Feature on ROP Schedule 'B' – Map 'B1d'. The ROP states that development and site alteration is not permitted in a key natural heritage feature and/or key hydrologic feature, including its vegetation protection zone.

6.4 The subject site is located in an area of High Potential Aggregate Resources as indicated on Schedule 'D' of the ROP. Section 9D.1.3 of the ROP states that the establishment of land uses within high potential aggregate resource areas which preclude or hinder existing or future aggregate extraction shall not be permitted unless it is demonstrated that the extraction of the resources would not be feasible, the proposed land use would serve a greater long-term public benefit and issues of public health, public safety and environmental impact are addressed.

## **7. Planning Analysis**

7.1 In principle, the proposed golf course development may be permitted by the PPS, the Greenbelt Plan and the ROP. Through the review of the technical reports submitted with the application, the peer review process and revisions made to the layout of the golf course, the applicant has demonstrated that the proposed 18-hole golf course conforms to applicable PPS, Greenbelt Plan and ROP policies.

### **Groundwater Management**

- 7.2 The Region's peer review and agency review comments have confirmed that the proposed golf course development would not have a negative impact on surrounding groundwater quality or quantity.
- 7.3 The hydrogeological studies undertaken for the application examined both the deep (confined) aquifer and the shallow groundwater system. It was determined that the shallow groundwater flow was in the direction of Lynde Creek and away from the Hamlet of Macedonian Village. The studies concluded that there would be no adverse water quality or quantity impacts expected to local private wells or Lynde Creek.
- 7.4 A Water Balance Assessment was undertaken to compare post-golf course development infiltration with existing conditions. The assessment indicated that the potential golf course development impact to the shallow groundwater supply was low.
- 7.5 A Groundwater Monitoring and Mitigation Plan has been developed for the proposed golf course development and reviewed by the Region's peer reviewer. It is recommended that pre-construction baseline monitoring continue and be enhanced, and that monitoring be undertaken during construction and continue during the first five years of golf course operation.
- 7.6 A Well Interference and Mitigation Response Procedure has been developed to ensure an appropriate response to any water well interference complaints that may arise, notwithstanding that the hydrogeological studies confirmed that the proposed golf course development would not have a negative impact on surrounding wells. The procedure would require the golf course operator to verify, at their own expense, if the complaint could potentially be related to site operations. The golf course operator would be responsible for providing the complainant a temporary supply of water while the cause of the incident is determined and appropriate action to rectify the situation is undertaken.

### **Natural Heritage Resources**

- 7.7 The Region's peer review and agency review comments have confirmed that the proposed golf course could be developed with minimal impact on the surrounding natural heritage features.

- 7.8 The Lynde Creek Valleyland has been identified as a Key Natural Heritage Feature and Key Hydrologic Feature in the ROP. The EIS report prepared in support of the application identified the valley to be significant. There is a diversity of vegetation types within the valley and it provides habitat for area sensitive bird species. Butternut trees, which are protected under the Ontario Endangered Species Act, were also found in the valley. Additionally, Lynde Creek itself provides fish habitat for a number of species, including redbreasted dace (an endangered fish species).
- 7.9 Given the significance of the natural heritage features found on the site, the MNR had a significant interest in the application. The review of the application by the MNR resulted in the applicant revising the golf course concept plan in order to remove part of the golf course from the valleyland. Additionally, under the policies of the Ontario Endangered Species Act, the MNR will be required to review the creek crossing of the golf cart path to ensure that the appropriate mitigation measures are in place to protect the redbreasted dace habitat. Additionally, the MNR will be required to review the Butternut Tree Health Assessment reports to confirm which butternut trees may be removed.

### **Hazard Lands**

- 7.10 The valleyland bisecting the site is incised with steep valley walls and is identified as Hazard Land in the Town of Whitby Official Plan. The Central Lake Ontario Conservation Authority (CLOCA) will require some additional information during the site plan stage regarding erosion hazard setbacks and slope stability in order to ensure that all tee blocks, tableland golf cart paths, primary fairways and greens remain outside of the erosion hazard limits.

### **Provincial Policy Statement**

- 7.11 The proposed golf course development is consistent with the policies of the PPS as it would provide for additional recreational and tourism activities within the rural area of the Town of Whitby. Additionally, it would result in the redevelopment of a former aggregate pit that has had the resources exhausted. The redevelopment is also consistent with the natural heritage policies of the PPS and would enhance the natural features on site.

### **Greenbelt Plan**

- 7.12 The proposed golf course development conforms with the policies of the Greenbelt Plan, specifically:

- The Region's peer review process confirmed that the proposed golf course development will not have a negative impact on any key natural heritage features or key hydrologic features and that the connectivity between features will be maintained, and in some areas enhanced;
- With the revisions to the golf course concept plan that saw the removal of the golf hole proposed to cross the Lynde Creek Valley, the removal of natural features is limited;
- The disturbed area of the site is 38% and the impervious surface is 8.5%, which are both below the limits set by the Greenbelt Plan;
- Approximately 41% of the total developable area of the site will remain or be returned to natural self-sustaining vegetation, which is above the minimum target set by the Greenbelt Plan; and
- The two buildings occupy 0.5% of the total developable area of the site which is well below the limit set by the Greenbelt Plan.

### **Regional Official Plan**

- 7.13 The proposed golf course development conforms to the policies of the ROP. More specifically in terms of Policy 10A.2.8:
- The hydrogeological studies prepared in support of the application and the Region's peer review process confirmed that groundwater quantity and quality would not be impacted by the proposed development;
  - A Golf Course Management Plan was provided and recommendations from the report will be implemented through the site plan process and through the operation of the golf course; and
  - Approximately 41% of the total developable area of the site will remain or be returned to natural self-sustaining vegetation.
- 7.14 The proposed golf course would facilitate the redevelopment of a former aggregate pit. This redevelopment will enhance the existing conditions of the site, including restoring self-sustaining vegetation on-site, while protecting the Lynde Creek valleyland and other adjacent natural heritage features.
- 7.15 The site is the minimum size available to accommodate an 18-hole golf course, while avoiding key natural heritage features. The golf holes are located close together while maintaining safety requirements for the golfers.

- 7.16 A Permit to Take Water will be required from the MOECC. Additionally, given that the total daily sewage flow from the clubhouse is greater than 10,000 litres per day, the MOECC will be required to approve the private sewage system.
- 7.17 The proposed golf course complies with the Provincial Minimum Distance Separation formulae, and it will not impact surrounding agricultural operations.
- 7.18 The use is appropriate for the location. The site is in proximity to two Provincial Highways (Highway 412 and Highway 7) so it can be easily accessed. Recreational uses have already been established on a portion of the site. As well the Heber Down Conservation Area, which provides for passive recreational uses, is located nearby.
- 7.19 The Traffic Impact Study stated that the proposed use would not have a significant impact on traffic operations on nearby roads. Neither the Ministry of Transportation nor Regional Works raised any concerns in regards to traffic.
- 7.20 A significant amount of fill was placed on the property prior to 2013. At the request of the Town of Whitby, a monitoring program was in place to assess the fill received on site. However, given that fill has been placed on the site, satisfactory evidence in accordance with the Region's Site Contamination Protocol will be required as a condition of approval.

### **Proposed Amendment**

- 7.21 Proposed Amendment No. 165 to the ROP, included in Attachment 3 to this report, would permit the development of an 18-hole golf course and associated buildings, subject to a number of conditions.

## **8. Consultation**

### **Public Consultation**

- 8.1 The public meeting for the application was conducted at the Planning & Economic Development Committee meeting on February 21, 2012. At that meeting one member of the public spoke in regards to the application. One written submission was received. Concerns raised related to groundwater and traffic impacts.
- 8.2 The proposed Official Plan amendment application was circulated to the Town of Whitby, the Ministry of Municipal Affairs and Housing (MMAH), CLOCA and other appropriate agencies for review and comment.

### **Town of Whitby**

8.3 On February 9, 2015, the Council of the Town of Whitby adopted a resolution supporting approval of the ROP Amendment application subject to a variety of conditions, including the following:

- That the applicant be required to submit a site plan application for review and approval and enter into a site plan agreement to the satisfaction of the Town of Whitby. The site plan review shall include an earthworks plan as a condition of approval;
- That the Groundwater Monitoring and Mitigation Plan be secured through the future site plan agreement;
- That the applicant be required to provide a letter of credit, renewable for three years to be held by the Town of Whitby to address any potential emergency situations while an investigation is carried out to determine the cause of any well interference if required; and
- That the applicant prepares a reference plan delineating the lands to be conveyed to CLOCA. The dedication shall be required through the site plan process.

### **Ministry of Municipal Affairs**

8.4 As part of the Province's "one-window" planning process, MMA has advised that MMA, the MNRF and MOECC are satisfied with the revised application. MMA did, however, identify the following matters to be addressed at subsequent stages in the planning process:

- Designating land within the vegetation drip-line edge in an appropriate manner to restrict development and/or site alteration (with the exception of the path/cart bridge to cross the Lynde Creek valley);
- A Natural Heritage Evaluation (NHE) is required to determine if the width of the Vegetation Protection Zone (VPZ) is sufficient to protect the woodland features;
- Completion of an Erosion Hazard Assessment and delineation of the hazard limits associated with Lynde Creek;
- Authorization from MNRF under the Endangered Species Act for any development within the regulated habitat of reddsides dace; and
- Submission and approval by MNRF of a butternut tree health assessment in accordance with the Endangered Species Act.

### **Central Lake Ontario Conservation Authority**

- 8.5 CLOCA has reviewed the application and technical reports. They have advised that they are generally satisfied that a golf course can be supported on the subject site. CLOCA has also indicated that design details and compensation and mitigation work will have to be addressed through subsequent planning approvals (e.g. site plan).

### **Other Agencies**

- 8.6 The application was circulated to other agencies, such as the Regional Works Department, Regional Health, and utility companies. None of these agencies raised any concerns with the application.

## **9. Conclusion**

- 9.1 The proposed amendment to permit an 18-hole golf course on the subject site conforms to the applicable Provincial and ROP policies. The studies submitted in support of the amendment and the peer review process have demonstrated that the proposal meets the criteria outlined in the ROP for Major Recreational Uses.
- 9.2 When the approval of Amendment No. 165 to the ROP comes into effect, the Commissioner of Planning and Economic Development will issue a decision on Amendment No. 99 to the Town of Whitby Official Plan.
- 9.3 It is recommended that the proposed 18-hole golf course, driving range, clubhouse and maintenance building be approved, as set out in Attachment 3 to this report.

## **10. Notice of Meeting**

- 10.1 Written notification of the meeting time and location of Committee of the Whole was sent to all who made oral or written submissions or requested notification, in accordance with Regional Council procedure.
- 10.2 The recommendation of the Committee of the Whole is scheduled to be considered by Council on September 14, 2016. If Council adopts an Amendment, Council's decision will be final unless appealed.

**11. Attachments**

Attachment #1: Location Sketch

Attachment #2: Golf Course Concept Plan

Attachment #3: Amendment No. 165 to the Durham Regional Official Plan

Respectfully submitted,

Original signed by

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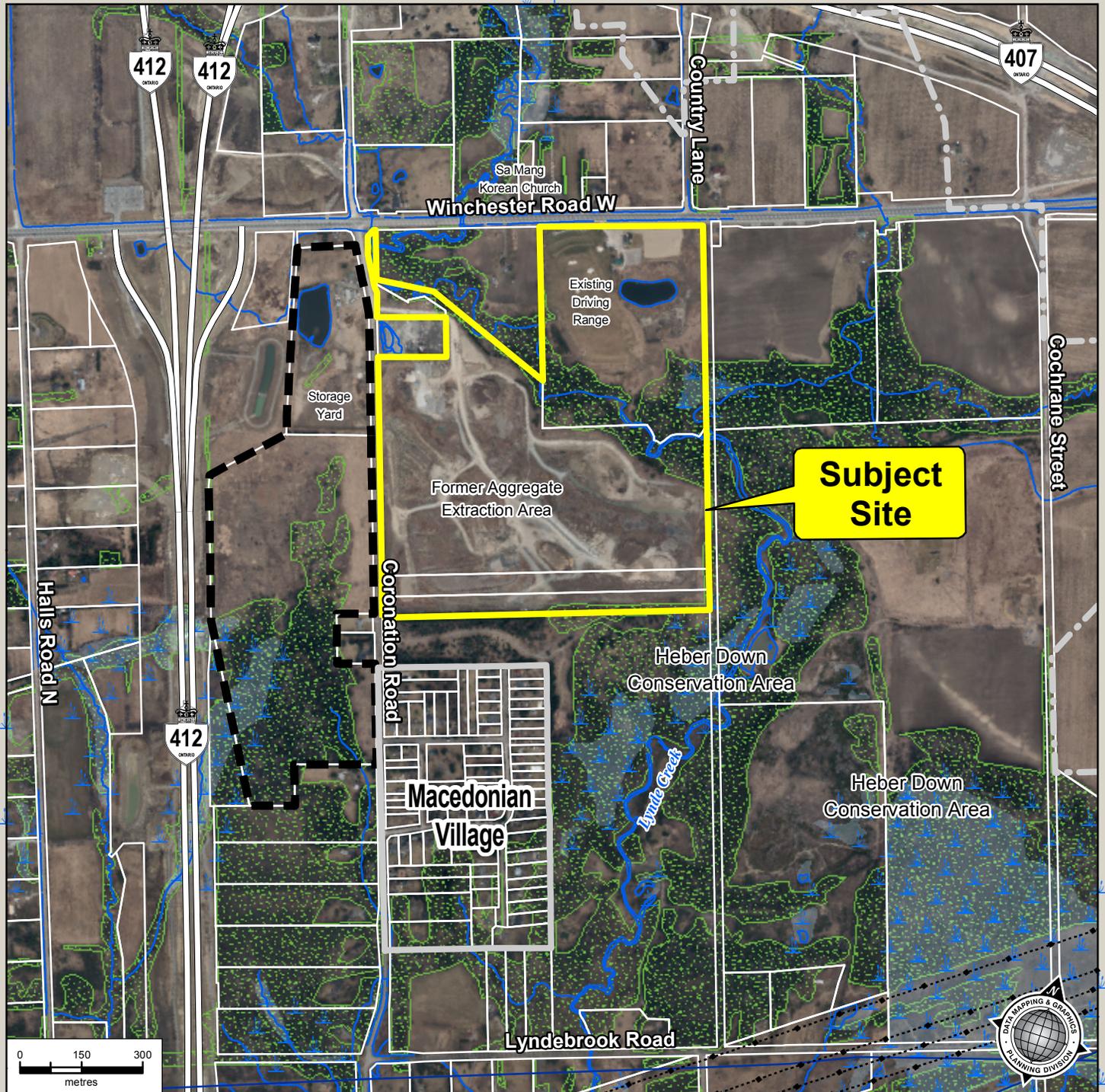
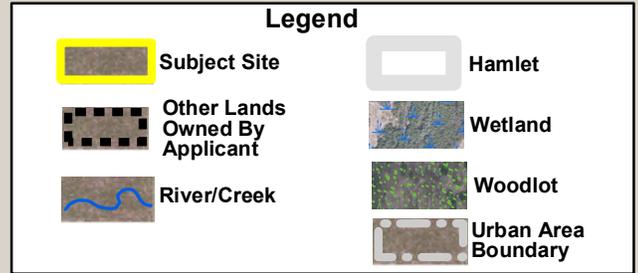
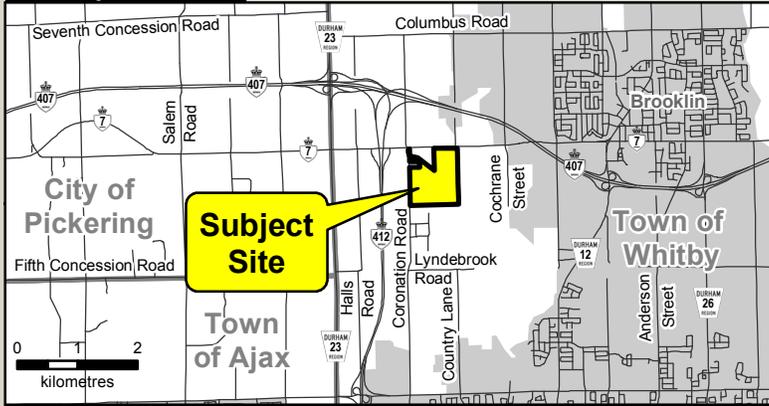
B.E. Bridgeman, MCIP, RPP  
Commissioner of Planning and  
Economic Development

Recommended for Presentation to Committee

---

G.H. Cubitt, MSW  
Chief Administrative Officer

**Municipal Context**



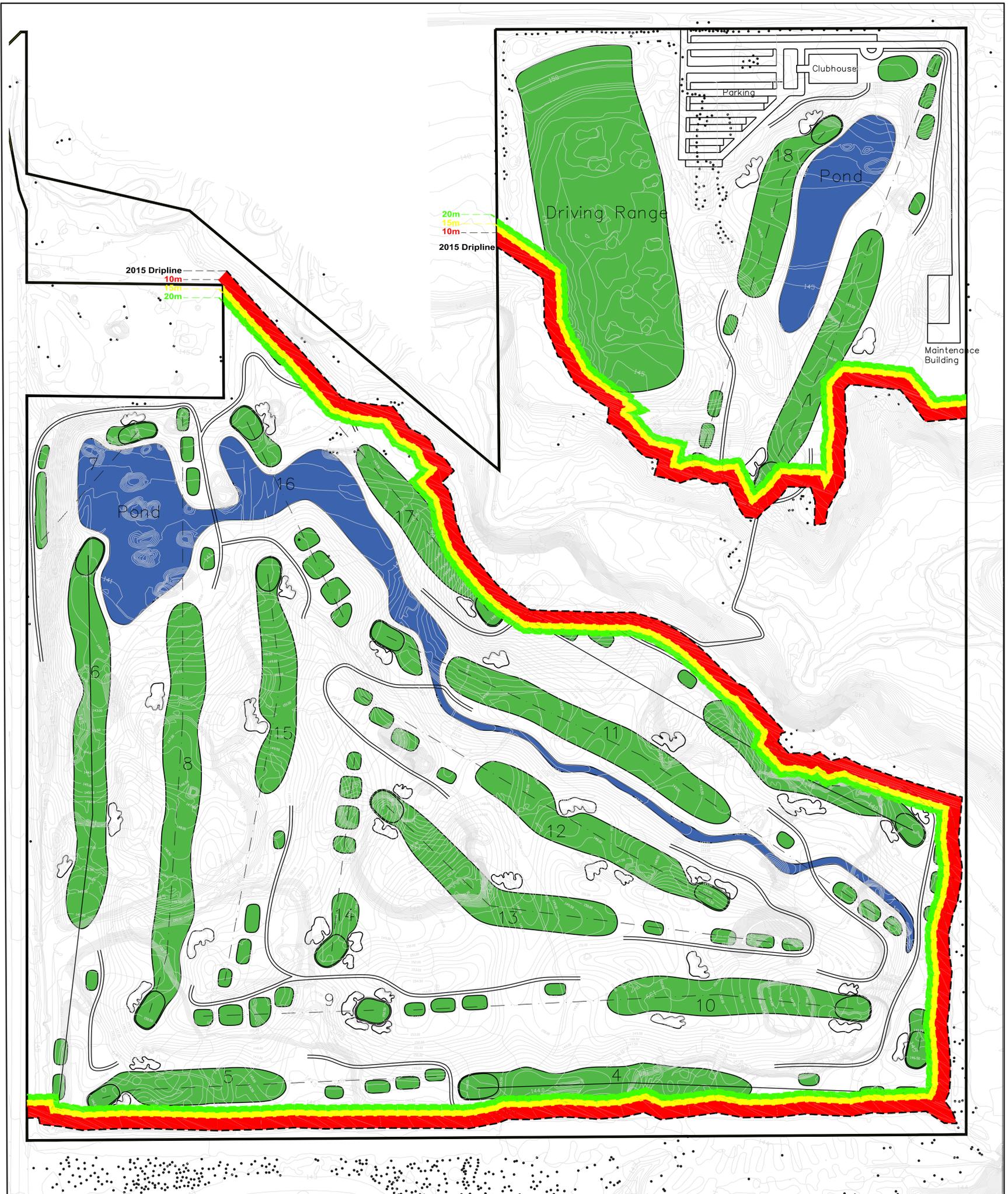
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# GOLF COURSE CONCEPT PLAN

Attachment: 2  
 Commissioner's Report: 2016-COW-XX  
 File: OPA 2011-009  
 Municipality: Whitby



## Devil's Den Golf Course Whitby, Ontario

### Golf Course Concept Plan

Scale: 1:1500  
 Date: March 10, 2015  
 Revised: February 25, 2016  
 March 24, 2016

Prepared By:  
 Carrick Design Inc. & The Biglieri Group Ltd.

- Greens (Holes and Driving Range)**
- Water Feature**

#### Golf Course Scorecard

Hole	Par	Yards	Hole	Par	Yards
1	4	419	10	4	410
2	4	399	11	5	546
3	3	214	12	4	377
4	4	447	13	4	419
5	4	312	14	3	182
6	5	531	15	4	385
7	3	134	16	3	203
8	5	559	17	4	369
9	3	158	18	4	341
out	35	3,173	in	35	3,232
			total	70	6,405

## Amendment No. 165 to the Durham Regional Official Plan

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- Purpose:** The purpose of this Amendment to the Durham Regional Official Plan is to permit the development of a 18-hole golf course and associated buildings.
- Location:** The subject site is located in the southease quadrant of Highway 7 (Winchester Rd) and Coronation Road and is legally described as Part of Lots 31 and 32, Concession 5 in the Town of Whitby.
- Basis:** The Durham Regional Official Plan allows for the development of a golf course in the Major Open Space Areas designation subject to a number of criteria. Through the review of technical reports and the peer review process it was demonstrated that the proposed golf course would not adversely impact the surrounding natural heritage or hydrogeological features. Accordingly, it was determined that the proposed golf course meets all applicable Official Plan policies and Provincial policies.
- Amendment:** The Durham Regional Official Plan is hereby amended by adding the following in Section 10A (Major Open Space Areas) of the Regional Official Plan:
- 10A.2.10 k) “an 18-hole golf course with a clubhouse and maintenance building, on a site located at Highway 7 and Coronation Road, identified as Assessment Nos. 18-09-010-036-32800-00, 18-09-010-036-07600-00, 18-09-010-036-08700-00, 18-09-010-036-07500-00, and 18-09-010-036-07305-00 in Part of Lots 31 and 32, Concession 5 in the Town of Whitby. The development of such lands shall be subject to the fulfillment of the following conditions to the satisfaction of the approval authorities:
- a) Submission of a site plan application to implement the golf course uses to the satisfaction of the Town of Whitby;
  - b) The establishment of a program to monitor and report on the quality and quantity of groundwater for a minimum of 5 years

following the construction to the satisfaction of the Region of Durham, Town of Whitby, and Central Lake Ontario Conservation Authority (CLOCA);

- c) The establishment of a Well Interference Procedure to the satisfaction of the Town of Whitby;
- d) The property owner shall provide a letter of credit to the Town of Whitby, renewable for three years, to remedy any potential well interference with surrounding landowners;
- e) A reference plan delineating the lands to be conveyed to CLOCA;
- f) Submission of plans covering grading, water conservation, tree preservation, forest edge management, vegetation enhancement and planting, vegetation protection zones, erosion hazards and slope stability to the satisfaction of the Region of Durham, Town of Whitby and CLOCA;
- g) Authorization by the Ministry of Natural Resources and Forestry under the Endangered Species Act regarding the crossing of redbreasted dace habitat and the removal of butternut trees;
- h) Approval of the sewage disposal system and Permit to Take Water by the Ministry of Environment and Climate Change (MOECC); and
- i) Satisfactory evidence in accordance with the Region's Site Contamination Protocol to address site contamination matters.

Implementation: The provisions set forth in the Durham Regional Official Plan regarding the implementation of the Plan shall apply in regard to this Amendment

Interpretation:

The provisions set forth in the Durham Regional Official Plan regarding the interpretation of the Plan shall apply in regards to this Amendment.

**Marie Alphonso**

**From:** Melodee Smart  
**Sent:** August-12-16 4:34 PM  
**To:** Melodee Smart  
**Cc:** Susan Cumming; Denis.Kelly@york.ca; Clerks; clerks@clarington.net  
**Subject:** Durham York Energy Centre, Ambient Air Monitoring 2016, 2nd Quarterly Report (April to June 2016)  
**Attachments:** Ambient\_Air\_Revised\_2016\_Q2\_Report\_Submission\_Letter.pdf; Ambient\_Air\_Report\_2016\_Q2.pdf

Good afternoon EFWAC Members:

In accordance with the Notice of Approval to Proceed with the Undertaking regarding The Amended Environmental Assessment for Durham and York Residual Waste Study, Condition 3 Public Record, subsection 3.2 d), enclosed please find a copy of the following documents:

- Letter to the Ministry of the Environment and Climate Change dated August 12, 2016, regarding Durham York Energy Centre - Ambient Air Monitoring 2016, 2nd Quarterly Report.
- Durham York Energy Centre Quarterly Ambient Air Quality Monitoring Report for the Durham York Energy Centre – April to June 2016 (Stantec – August 8, 2016)

Documents will be made available on the Durham York Energy Centre project website at: <https://www.durhamyorkwaste.ca/Documents/MonitoringPlansReports/AmbientAir/AmbientAirReports2016.aspx>.

Thank you,

**Melodee Smart**, Administrative Assistant  
 Commissioner's Office, Works Department  
**The Regional Municipality of Durham**  
 605 Rossland Road East, Level 5  
 Whitby ON L1N 6A3  
 Office: 905-668-7711 or 1-800-372-1102 ext. 3500  
 Fax: 905-668-2051  
 Email: [melodee.smart@durham.ca](mailto:melodee.smart@durham.ca)  
 Web: [www.durham.ca](http://www.durham.ca)

**C.S. - LEGISLATIVE SERVICES**

Original
To: CIP
Copy
To:
C.C. S.C.C. File
Take Appr. Action

If this information is required in accessible format, please contact The Regional Municipality of Durham at 1-800-372-1102 ext. 3560.



August 12, 2016

Dolly Goyette, Director, Central Region  
Ministry of the Environment and Climate Change  
Place Nouveau  
5775 Yonge Street, Floor 8  
North York, ON M2M 4J1

Dear Ms. Goyette:

**RE: Durham/York Energy from Waste Project  
Ambient Air Monitoring 2016, 2nd Quarterly Report  
(Environmental Assessment Condition 11)  
MOECC File: EA-08-02**

---

In accordance with the approved Ambient Air Monitoring and Reporting Plan and the Ministry of the Environment and Climate Change (MOECC) Ambient Air Monitoring Guideline, the Regional Municipalities of Durham and York (Regions) submit the 2<sup>nd</sup> Quarterly Ambient Air Monitoring Report for calendar year 2016, covering the period from April to June 2016. The report has been prepared by Stantec Consulting Ltd. who was awarded the ambient air monitoring and reporting contract for the Regions.

The Regions are available to discuss the report at your convenience.

Sincerely,

Mirka Januszkiewicz, P.Eng.  
Director, Waste Management

The Regional Municipality of Durham  
905.668.7711 ext. 3464  
Mirka.Januszkiewicz@durham.ca

Laura McDowell, P.Eng.  
Director, Environmental Promotion  
and Protection  
The Regional Municipality of York  
905.830.4444 ext. 75077  
Laura.McDowell@york.ca

- c. K. Hedley, Director, Environmental Approvals Branch, MOECC
- C. Dugas, Manager, York Durham District Office, MOECC
- S. Thomas, Issues Project Coordinator, York Durham District Office, MOECC
- P. Dunn, Senior Environmental Officer, York Durham District Office, MOECC
- P. Martin, Supervisor (Acting), Air, Pesticides, and Environmental Planning, MOECC
- E. O'Leary, Environmental Resource Planner & EA Coordinator, Air, Pesticides, and Environmental Planning, MOECC
- G. Battarino, Project Officer, Project Coordination, MOECC
- A. Huxter, Environmental Specialist, Covanta  
Energy from Waste Advisory Committee (EFWAC)
- D. Kelly, Regional Clerk, The Regional Municipality of York
- D. Wilcox, Regional Clerk, The Regional Municipality of Durham

Encl.



Corporate Services Department  
Legislative Services

CIP-1

JUN 30 '16 PM 2:46

C.S. - LEGISLATIVE SERVICES

June 29, 2016

Debi Wilcox, Regional Clerk  
Region of Durham  
605 Rossland Road East  
Whitby, ON L1N 6A3

Subject: Notice of Motion  
Residential Tax Relief to Eligible Low Income Seniors and  
Low Income Disabled Persons  
File: A-1400-001-16

Original
To: J. CLAPP
Copy
To: H. DROWN
CIP
"F"
C.C. S.C.C. File
Take App. Action

The Council of the Corporation of the City of Pickering considered the above matter at a meeting held on June 27, 2016, and adopted the following Notice of Motion:

Whereas Section 319 and 373 of the *Municipal Act, 2001* and its regulations enables municipalities to address the financial hardships experienced by low income seniors and low income disabled persons struggling to pay their residential property tax.

Whereas increasing economic pressures on this most vulnerable group of residents has contributed to an increasing level of demand for services at local food banks.

Whereas there is a continuing emphasis by all levels of Government to develop programs that will assist seniors and the disabled to remain in their homes.

Whereas various municipalities across Ontario and Canada have taken steps to implement new best practices/models to support low income seniors and low income disabled persons struggling to pay their residential property taxes, such as the City of Ottawa and the City of Kingston.

Whereas Durham Region in 1998 adopted Report #98-F-57 that was implemented by the City of Pickering, providing an option for residential tax deferral to eligible low income seniors and low income persons with disabilities to defer increases in excess of the first 5% or \$100.00, whichever is greater.

Whereas since 1998, while the annual residential property tax has never exceeded the eligibility threshold, the accumulative impact of increasing levels of

residential property tax coupled by declining economic conditions, has created a significant hardship on low income seniors and low income disabled persons struggling to remain in their homes.

Whereas while policies related to residential property tax deferral is the responsibility of the upper tier municipalities, lower tier municipalities may introduce Tax Grant Programs for low income seniors and low income persons with disabilities.

Whereas municipalities such as the City of Oshawa and the Town of Whitby have implemented tax reduction programs for eligible low income seniors and low income persons with disabilities.

Now therefore be it resolved that the City of Pickering:

1. Request that Durham Region review and amend the eligibility criteria set out in Report #98-F-57 and that such review include input from organizations such as Canadian Association of Retired Persons (CARP) and senior citizen groups within Durham for implementation in 2017.
2. Direct the City of Pickering's Division Head, Finance & Treasurer to review lower tier grant/reduction programs and prepare guidelines for implementation for a City of Pickering Residential Tax Relief Program for eligible low income seniors and low income persons with disabilities in 2017, and report back to Council no later than October 17, 2016 on the status.
3. Copies of this resolution be forwarded to the Region of Durham and all Durham Regional lower tier municipalities and to Ajax-Pickering CARP.

Should you require further information, please do not hesitate to contact the undersigned at 905.420.4660 extension 2019.

Yours truly,

Debbie Shields  
City Clerk

DS/lcr

Copy: Martin de Rond

Director, Legislative & Info. Services/Town Clerk  
Town of Ajax  
65 Harwood Avenue South  
Ajax, ON L1S 2H9

Thom Gettinby, CAO-Clerk  
Township of Brock  
P.O. Box 10, 1 Cameron Street East  
Cannington, ON L0E 1E0

Anne Greentree, Clerk  
Township of Clarington  
40 Temperance Street  
Bowmanville, ON L1C 3A6

Sandra Kranc, City Clerk  
City of Oshawa  
50 Centre Street South  
Oshawa, ON L1H 3Z7

Christopher Harris  
Town of Whitby  
575 Rossland Road East  
Whitby, ON L1N 6A3

Nicole Wellesbury, Municipal Clerk  
Township of Scugog  
P.O. Box 780  
181 Perry Street  
Port Perry, ON L9L 1A7

Township of Uxbridge  
P.O. Box 190  
51 Toronto St. South  
Uxbridge, ON L9P 1T1

Ajax-Pickering CARP Chapter 20  
[ajaxpickeringcarp@live.ca](mailto:ajaxpickeringcarp@live.ca)

Chief Administrative Officer  
Director, Corporate Services & City Solicitor  
Division Head, Finance & Treasurer

CIP-2



Corporate Services Department  
Legislative Services

C.S. - LEGISLATIVE SERVICES

June 29, 2016

The Honourable Steven Del Duca  
Minister of Transportation  
Queen's Park  
77 Wellesley Street West  
Ferguson Block, 3<sup>rd</sup> Floor  
Toronto, ON M7A 1Z8

Subject: Notice of Motion  
East West Transportation Options for North Pickering  
File: A-1400-001-16

Original
To: [Handwritten]
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C.C. S.C.C. File
Take Appr. Action

JUN 30 '16 PM 2:45

The Council of the Corporation of the City of Pickering considered the above matter at a meeting held on June 27, 2016, and adopted the following Notice of Motion:

Whereas the community of Seaton has commenced its first phase of development with an anticipated 50,000 residents moving to Pickering over the next 10-15 years.

Whereas a target for job creation in Seaton for 35,000 jobs is envisioned by its full build out.

Whereas the creation of jobs will consist of an estimated 24,000 jobs requiring prestige employment development within the Innovation Corridor Lands currently being sold by the Province of Ontario.

Whereas the creation of the Rouge National Park presents a unique opportunity for business and job creation in the agri-business and agri-tourism sectors.

Whereas the Federal Government has recently designated lands for commercial development on the Federal holdings in north Pickering, directly adjacent to the block of prestige employment lands along the Highway 7/407 corridor.

Whereas the Province of Ontario and Metrolinx in 2008 released a 15-year plan for a Regional Transit and Highway Network incorporating a combination transit options referred to as Schedule 1 to this motion.

Whereas the Big Move failed to incorporate a needed urgency for Transportation options that would address what has become gridlock in Durham Region and in particular the City of Pickering, including the building of a new Regional Rail system between Toronto Centre and Peterborough, referred to as the Havelock line.

Whereas new growth in Seaton will necessitate the need for more transportation options to ~~reduce gridlock and enable~~ Pickering to attract new business ventures within the Highway 7/407 Innovation Corridor.

Whereas ~~recent discussions with~~ Ministry of Transportation representatives at the May 9<sup>th</sup> Executive Committee meeting confirmed there will be no improvements to the Highway 407 Transit Corridor for the foreseeable future.

Now therefore be it resolved that the City of Pickering stress the urgency for the Province and Metrolinx to incorporate revisions into the Big Move 2008 Plan that includes the following:

- a. New time lines that would see commencement of construction of a coordinated transit way into Pickering and alignment with a potential Regional rail station, north of Highway 7 and Brock Road, aligning with the Havelock rail line.
- b. Extending the proposed route 13 Regional rail line using the Havelock line to Peterborough, and establishing a time line of no more than ten years for its implementation
- c. And that copies of this resolution be forwarded to the Provincial Minister of Transportation, Chair of Metrolinx, MPP Tracy MacCharles, MPP Joe Dickson, MP Jennifer O'Connell and the City of Peterborough, Durham Region and the Ajax-Pickering Board of Trade for their endorsement.

Should you require further information, please do not hesitate to contact the undersigned at 905.420.4660 extension 2019.

Yours truly,

Debbie Shields  
City Clerk

DS/lcr

Copy: J. Robert S. Prichard, Chair  
Metrolinx  
97 Front Street West  
Toronto, ON M5J 1E6

The Honourable Tracy MacCharles  
MPP, Pickering-Scarborough East  
300 Kingston Road, Unit 7  
Pickering, ON L1V 6Z9

Joe Dickson, MPP, Ajax-Pickering  
50 Commercial Avenue, Suite 201A  
Ajax, ON L1S 2H5

Jennifer O'Connell, MP Pickering-Uxbridge  
1154 Kingston Road, Unit 4  
Pickering, ON L1V 1B4

John Kennedy, City Clerk  
City of Peterborough  
500 George Street North  
Peterborough, ON K9H 3R9

Debi Wilcox, Regional Clerk  
Region of Durham  
605 Rossland Road East  
Whitby, ON L1N 6A3

Kathy McKay, Executive Director  
Ajax-Pickering Board of Trade  
3-144 Old Kingston Road, 2<sup>nd</sup> Floor  
Ajax, ON L1T 2Z9

Chief Administrative Officer



July 8<sup>th</sup>, 2016

AUG 4 '16 AM 5:55

Region of Durham  
Clerks Department  
605 Rossland Road East  
Whitby, ON L1N 6A3

**COPY**

**Re: Township of Scugog Comments on Surplus Farm Dwelling  
Severance Policies**

To whom it may concern;

At the last Council meeting of the Council of the Township of Scugog held June 27th, 2016, the above captioned matter was discussed.

I wish to advise that Council passed the following resolution:

**“THAT** the report entitled “Township of Scugog Comments on Surplus Farm Dwelling Severance Policies” and the comments contained therein, be endorsed and forwarded to the Region of Durham.”

Enclosed is a copy of the report for your records. Should you require anything further in this regard, please do not hesitate to contact the undersigned.

Kind regards,

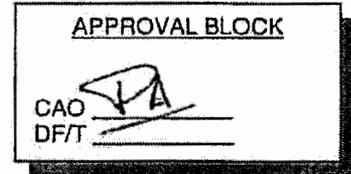
Nicole Wellsbury  
Municipal Clerk

**C.S. - LEGISLATIVE SERVICES**

Original
To: B. BRIDGEMAN
Copy
To: CIP
C.C. S.C.C. File
Take Appor. Action

cc. Don Gordon, Director of Community Services, Township of Scugog

**Meeting:** COUNCIL  
**Date:** June 27, 2016  
**Dept:** Community Services - Planning  
**Report No:** COMS-2016-35



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**Title: TOWNSHIP OF SCUGOG COMMENTS ON SURPLUS FARM DWELLING SEVERANCE POLICIES**

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**RECOMMENDATION:**

**THAT** the report entitled "Township of Scugog Comments on Surplus Farm Dwelling Severance Policies" and the comments contained therein, be endorsed and forwarded to the Region of Durham.

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**1. BACKGROUND:**

The Region of Durham has initiated a review of its surplus farm dwelling severance policies in response to the growing number of such applications, particularly those involving non-abutting properties. A Regional Staff report is appended as Attachment 1 that examines the issues and implications associated with surplus farm dwelling severances.

As part of the review process, Regional Staff were authorized to consult with area municipalities and other stakeholders. A meeting involving Region and Township Planning Staff was held earlier this year, and a workshop was conducted by the Township on June 16<sup>th</sup> to receive input on the issue from the local agricultural community.

The purpose of this report is to review the existing surplus farm dwelling policies in a Township of Scugog context and provide comments to the Region.

## **2. DISCUSSION:**

### **2.1 EXISTING OFFICIAL PLAN POLICIES**

The relevant policies from the Regional Official Plan are as follows:

#### **Prime Agricultural Areas (Severances) - 9A.2.9**

*"Regional Council shall encourage the consolidation of farms, wherever possible. Severances of a habitable farm dwelling rendered surplus as a result of consolidation of abutting farms may be granted, provided that:*

- a) The farms are merged into a single parcel;*
- b) The dwelling is not needed for a farm employee;*
- c) Within the Protected Countryside of the Greenbelt Plan Area, the dwelling was in existence as of December 16, 2004; and*
- d) The retained farm parcel is zoned to prohibit any further severances and the establishment of any residential dwelling.*

*No further severances from the retained farm parcel shall be granted."*

#### **Prime Agricultural Areas (Severances) - 9A.2.10**

*"Notwithstanding Policy 9A.2.9, the severance of a farm dwelling rendered surplus as a result of a farmer acquiring a non-abutting farm may be allowed, by amendment to this Plan, provided that:*

- a) The dwelling is not needed for a farm employee;*
- b) The farm parcel to be acquired is of a size which is viable for farming operations;*
- c) Within the Protected Countryside of the Greenbelt Plan Area, the dwelling was in existence as of December 16, 2004; and*
- d) The farm parcel to be acquired is zoned to prohibit any further severances and the establishment of any residential dwelling.*

*No further severances shall be permitted from the acquired farm parcel."*

The relevant policy from the Township Official Plan is as follows:

#### **Rural System (Severance Policy) - 5.1.3**

*"Severances are prohibited except in the following situations:*

- e) A severance of a residence surplus to a farming operation as a result of a farm consolidation, which residence was an existing use as of December 16, 2004, provided the retained parcel is zoned to prohibit any further severances and the establishment of any residential dwelling."*

## 2.2 PLANNING CONSIDERATIONS

Regional Staff have identified several issues with respect to surplus farm dwelling severances, including the resulting fragmentation of land, the potential land use conflicts that can be created a result of such severances, and the long term implications of zoning the retained parcels to prohibit the construction of a dwelling in perpetuity.

Members of the agricultural community have their own perspectives on the matter, as expressed at the recent workshop. They are summarized as follows:

- Severances involving abutting farm parcels
  - Should continue to be allowed;
  - Should not have to go through local rezoning process; and
  - Should not necessarily have to merge abutting farm parcels.
  
- Severances involving non-abutting farm parcels
  - Should continue to be allowed; and
  - Should not have to go through Regional OPA and local rezoning process.
  
- Both types of severances
  - Enable farmers to retire in their own home with the proceeds from sale of their adjoining farm land;
  - The Regional requirement that the surplus dwelling must be habitable to be severed is problematic. Some farmers have either demolished old houses or left them in a derelict state rather than make them habitable. This has the effect of reducing the rural housing stock and negatively impacting the rural economy;
  - The creation of farm parcels that cannot have houses built on them creates a market for farmland that only farmers will be interested in. This is preferable to having farmland purchased for rural estate purposes by non-farmers;
  - The definition of a "bona fide farmer" needs to be clarified, since only bona fide farmers qualify for such severances; and
  - The Region and local municipalities should look into a transfer of development rights scheme that would allow a right of severance in a rural area to be transferred to an urban area.

Township Planning Staff have reviewed the Regional report and the input received from the recent agricultural community workshop and would offer the following comments:

- The Regional OP policies in general are achieving the desired goal of preserving the agricultural land base of Durham;
- The matter of land use conflicts in the rural area is not considered to be a major issue since farm operations now have the protection of the *Farming and Food Production Protection Act, 1998*, which protects farmers, so long as they are engaged in normal farm practices, from nuisance complaints;
- The existing policies that permit the severance of surplus farm dwellings enable bona fide farmers to more economically expand their operations through the financial proceeds from the sale of the surplus dwellings;
- While perhaps not evident in the near term, the creation of farm parcels that can only be used for agricultural purposes will create a market for land that only bona fide farmers are likely to participate in. This will contribute to making farming more economical and, therefore, viable in the so-called "urban shadow", where farm land prices are usually higher;
- The existing Regional OP policy that requires the consolidation of abutting farm parcels involved in a surplus farm dwelling severance is a good one in principle since it addresses the issue of farmland fragmentation; however, it is being circumvented in some cases by farmers wishing to keep the parcels in separate ownership, thereby enabling them to be sold separately. It is the view of Township Staff that the policy needs to be clarified to require consolidation of farm parcels where there is an opportunity to do so;
- Township Staff agree with the point made by the agricultural community that a Regional OP amendment should not be required for severances involving non-abutting farm parcels, on the basis that such severances are already permitted by policy. Hence, they should not have to pay for, nor go through the lengthy process of, an Official Plan Amendment;
- On the matter of zoning by-law amendments at the local level, there is no practical way of facilitating these severances, and at the same time restricting the use of the larger farm parcels only for agricultural purposes, without a local zoning by-law amendment. Since such amendment applications do not require a significant amount of Staff time, they are considered "minor" applications with a Township fee of \$3,600 versus the "major" fee of \$6,200;
- It is appropriate that the Region reconsider the requirement that surplus farm dwellings be "habitable" in order to be severed. Sometimes, these houses are not easily salvaged and are left abandoned. It would be more appropriate to allow these houses to be demolished and new ones erected, which would contribute to the rural economy and social fabric;
- The transfer of development rights as suggested may have some merit but requires further investigation;

- Township Staff share the concern about the longer term planning implications should provincial policy change and houses are permitted to be built on agricultural parcels where they were previously prohibited.

3. **ENVIRONMENTAL CONSIDERATIONS:** N/A

4. **ACCESSIBILITY CONSIDERATIONS:** N/A

5. **FUNDING OPTIONS:** N/A

6. **CONCLUSION:**

Staff are of the opinion that the current policy framework, while not perfect, is largely achieving positive land use planning outcomes for the rural areas of the Region. It is suggested that certain elements be re-examined as follows:

- Where surplus farm dwelling severances involve abutting parcels owned by the same farm operation, there should be a requirement that the parcels be consolidated;
- Since these severances are permitted by the Regional OP in non-abutting farm situations, there should be no need for an OP amendment;
- The "habitable" dwelling provision of the existing policy should be reviewed to consider allowing old houses to be demolished and new ones erected; and
- The transfer of development rights from rural area to urban areas should be examined in further detail.

It is recommended that this report and the comments contained therein, be endorsed and forwarded to the Region of Durham.

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Respectfully submitted:



Donald F. Gordon, MCIP, RPP  
Director of Community Services



**Tiffany Fraser**

U.S. - LEGISLATIVE SERVICES

**Subject:** FW: Agriculture Committee of Clarington Resolution

**From:** Langmaid, Faye  
**Sent:** July-18-16 11:33 AM  
**To:** 'Nancy Rutherford' <Nancy.Rutherford@Durham.ca>  
**Subject:** Agriculture Committee of Clarington Resolution

Original
To: <i>B. Bridgeman</i>
Copy
To: <i>CIP</i>
Econ. Dev. C. File
Take Appr. Action

Hello Nancy

Please forward this resolution to the appropriate recipients in relation to the Economic Development Strategy.

Passed at the July 14<sup>th</sup> meeting

**016-19** *Moved by Don Rickard, seconded by Tom Barrie*

Whereas the Regional Municipality of Durham has retained consultants to assist in the preparation of a new five-year Economic Development Strategy; and  
 Whereas Durham Region's Agricultural Strategy Action Plan 2013-2018 has been a guiding document and strategy for Durham Region's Planning and Economic Development Committee and Economic Development staff; and

Whereas the Economic Development Strategy is an opportunity to identify and explore partnerships and collaboration with community groups to identify goals, objectives and key priorities that support a strong local economy, and

Whereas agriculture is the #1 industry in Durham; and

Whereas agriculture is necessary for food security; and

Whereas some of Canada's best agricultural land is in Durham, more particularly immediately adjacent to the current urban boundaries and in the "whitebelt" areas;

Whereas the Region has developed a rural economic development focus on:

- Attracting, retaining and expanding agriculture and agri-food businesses
- Promoting outreach and education
- Maintaining a supportive policy environment; and
- Supporting an agricultural labour force

Now therefore, as part of the Economic Development Strategy it is requested that the Region's consultant be asked to build upon this foundation by exploring how the Region can support agricultural businesses by:

- bringing broad band to rural areas;
- eliminating policy impediments that allow farms to grow and prosper;
- setting stringent guidelines for urban area expansion;
- seeking out funding to support innovation through technology on the farm;
- supporting stewardship programs and grants implemented by the conservation authorities;
- exploring further tax reductions for farmland; and

- creating a supportive environment for agriculture across all sectors and government agencies.

That this resolution be circulated to all the lower tier municipalities in Durham Region and Durham Region.

**CARRIED**

**Thanks**

Faye Langmaid  
Manager of Special Projects  
Planning Services Department  
Municipality of Clarington  
40 Temperance Street, Bowmanville ON L1C 3A6  
905-623-3379 ext. 2407 | 1-800-563-1195  
[www.clarington.net](http://www.clarington.net)

How are we doing? Let us know through the confidential online survey at [www.clarington.net/survey](http://www.clarington.net/survey)

*Clarington*

Connect with us:



**CITY OF QUINTE WEST**

*Office of the Mayor  
Jim Harrison*



P.O. Box 490  
Trenton, Ontario, K8V 5R6

TEL: (613) 392-2841  
FAX: (613) 392-5608

JUL 15 11:5 AM '16

July 14, 2016

The Honourable Bardish Chagger MP  
Minister  
Department of Small Business and Tourism  
CD Howe Building  
235 Queen Street  
Ottawa, ON K1A 0H5

Dear Minister Chagger:

**RE: Taxation – Impact on Campgrounds**

Please be advised that Council for the City of Quinte West, at its meeting on July 11, 2016 passed the following resolution;

**Whereas** the Canada Revenue Agency (CRA) has decided that some campgrounds are too small to qualify for the small business tax deduction;

**And Whereas** campgrounds in Ontario have begun receiving calls and letters from CRA warning them of reassessments in part because they are deemed not to qualify for the small business tax deduction since they employ fewer than five people;

**And Whereas** the camping community provides a source of employment of 15,000 jobs across Ontario and supports economic activity by contributing \$1 billion to Ontario's economy and generating \$294 million in tax revenues;

**And Whereas** Camping In Ontario, which represents 440 privately-owned campgrounds in Ontario, is working with the Canadian Federation of Independent Business to push the Department of Small Business and Tourism, Finance Canada and the Canada Revenue Agency to implement changes that ensure campgrounds are recognized as small businesses and pay the same taxes as other small businesses;

**Now Therefore Be It Resolved** that the City of Quinte West recognizes the benefit and values all campgrounds throughout Ontario and in Canada and supports Camping In Ontario's initiative that changes be implemented to ensure campgrounds are recognized as small businesses and pay the same taxes as other small businesses;

And further that a copy of this resolution be forwarded to the Minister of Small Business and Tourism, the local Member of Parliament and all Ontario municipalities for their support. **Carried**

The City appreciates your consideration in this matter.

Yours truly

Jim Harrison,  
Mayor

cc: Neil R. Ellis, MP Bay of Quinte  
All Ontario Municipalities



Thinking  
beyond  
the box

Stewardship Ontario

June 30, 2016

Region of Durham  
605 Rossland Rd. East  
Whitby, ON L1N 6A3

Dear Mayor and Members of Council:

C.S. - LEGISLATIVE SERVICES

Original
To: C. Curtis
Copy
To:
C.C. S.C.C. File CIP
Take Appr. Action

JUL 5 '16 12:05

**RE: Industry funding for Municipal Blue Box Recycling for the first quarter of the 2016 Program Year**

Packaging and printed paper companies, represented by Stewardship Ontario, fulfill their responsibilities to fund 50% of the net cost of the Blue Box Program by making cash payments to municipalities on a quarterly basis.

On June 15, 2016, the Waste Diversion Ontario (WDO) Board determined that payments to municipalities will be based on a 2015 funding obligation of \$121,552,551. WDO provided further details with respect to the WDO Board's determination of the 2016 obligation in a report on their website. The report can be read at <http://wdo.ca/Programs/blue-box>.

Stewardship Ontario is providing payments to municipalities in accordance with the WDO Board's decision. On behalf of Stewardship Ontario, I want to thank you for your continued efforts to increase waste diversion in this province.

Sincerely,

David Pearce  
Supply Chain Officer  
Stewardship Ontario

JUL 7 11 58 AM '16



Central  
Lake Ontario  
Conservation

100 Whiting Avenue  
Oshawa, Ontario  
L1H 3T3  
Phone (905) 579-0411  
Fax (905) 579-0994

Web: [www.cloca.com](http://www.cloca.com)  
Email: [mail@cloca.com](mailto:mail@cloca.com)

**C.S. - LEGISLATIVE SERVICES**

Original
To: B. BRIDGEMAN
Copy
To:
C.C. S.C.C. File <b>CIP</b>
Take Appr. Action

**Member of Conservation Ontario**

July 5, 2016

**Forwarded by Email: [debi.wilcox@durham.ca](mailto:debi.wilcox@durham.ca)**

Ms. Debi Wilcox, Clerk  
Regional Municipality of Durham  
605 Rossland Road East  
P.O. Box 623  
Whitby, ON L1N 6A3

**Subject: Examining CLOCA's Monitoring Program; IMS File #NSSA63**

Dear Ms. Wilcox:

As we know, the world is constantly changing; there are new and emerging environmental issues, changing watershed priorities, and scientific advancements. In addition to that, Durham Region is and will continue to experience significant growth and infrastructure development. Review of CLOCA's monitoring program will help to identify if the current program can provide the information required to address or adapt to these changes. We will look at ways to refine the program - ensuring that we are maximizing efficiencies; refine methods to improve program integration; and examine how to better deliver monitoring information to watershed stakeholders.

CLOCA's monitoring program provides valuable information which enables Authority staff to report on watershed conditions, watershed health, and identify changing conditions. It is fundamental in the development and implementation of many of CLOCA's programs, including permitting and plan review. Information generated through monitoring enables the Authority to provide advice to many including government agencies, municipalities, academics, educators, consultants, students, residents, and other watershed stewards.

Consistent with Goal 5 of CLOCA's Strategic Plan "*Advance Watershed Science and Knowledge*", this examination of our monitoring program will confirm that the information necessary to improve our understanding of complex environmental issues is being collected and that we are meeting the needs of our community and professionals in the manner in which our findings are communicated and shared. The goal is to have a refined integrated monitoring program developed for implementation in 2017.

cont'd.....2

***What we do on the land is mirrored in the water***

July 5, 2016

Page 2

Consultation with stakeholders is an important component in the shaping of the monitoring program. Over the remainder of this year, the Authority will be reaching out to various stakeholders and partners seeking input on how current monitoring data is being used; whether it may be beneficial to add other monitoring components, and how monitoring results can be communicated to stakeholders. We look forward to working with our partners in the development of a responsive and integrated monitoring program.

If you have questions regarding this work, please contact me.

Sincerely,

Heather Brooks MCIP RPP

**Director Natural Heritage & Watershed Planning**

HB/ms

cc: Chris Darling, Chief Administrative Officer  
Dan Moore, Aquatic Resource Analyst



JUN 23 11:00 AM  
**Ganaraska Region  
Conservation Authority**

2216 County Road 28  
Port Hope, ON L1A 3V8

Phone: 905-885-8173  
Fax: 905-885-9824  
www.grca.on.ca

MEMBER OF  
CONSERVATION ONTARIO

**C.S. - LEGISLATIVE SERVICES**

Original
To: CIP ✓
Copy
To:
C.C. S.C.C. File
Take Appr. Action

June 23, 2016

Ms. Debi Wilcox  
Regional Clerk / Director of Legislative Services  
The Regional Municipality of Durham  
Clerk's Department  
605 Rossland Road East, P.O. Box 623  
Whitby, ON L1N 6A3

Dear Ms. Wilcox:

Please distribute the enclosed unapproved minutes of the June meeting of the Full Authority of the Ganaraska Region Conservation Authority to your council members as correspondence.

Thank you for your assistance in this matter.

Yours truly,

Linda J. Laliberte, CPA, CGA  
CAO/Secretary-Treasurer

Encl.

**GANARASKA REGION CONSERVATION AUTHORITY**

**MINUTES OF THE FULL AUTHORITY**

**June 16, 2016**

**FA 04/16**

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**1. Welcome and Call to Order**

The Chair called the Full Authority meeting to order at 7:18 p.m.

**MEMBERS PRESENT:** Forrest Rowden, Chair - Town of Cobourg  
Wendy Partner, Vice-Chair - Municipality of Clarington  
Mark Lovshin - Township of Hamilton  
John Fallis - Township of Cavan Monaghan  
Brian Darling, Town of Cobourg  
Louise Ferrie-Blecher - Municipality of Port Hope  
Jeff Lees - Municipality of Port Hope  
Willie Woo - Municipality of Clarington

**ALSO PRESENT:** Linda Laliberte, CAO/Secretary-Treasurer  
Greg Wells, Manager, Planning and Regulations  
Pam Lancaster, Stewardship Technician  
Steve McMullen, Forest Recreation Technician

**ABSENT WITH REGRETS:** Raymond Bennis - Township of Alnwick/Haldimand  
Heather Stauble - City of Kawartha Lakes

**ALSO ABSENT:**

The Chair welcomed Brian Darling to the Full Authority. Brian is the new representative from the Town of Cobourg.

**2. Disclosure of Pecuniary Interest**

None

**3. Minutes of Last Meeting**

**FA 17/16**

**MOVED BY:** John Fallis

**SECONDED BY:** Louise Ferrie-Blecher

**THAT** the Full Authority approve the minutes of the May 19, 2016 meeting.  
**CARRIED.**

#### 4. Adoption of the Agenda

Additional item was added to the agenda under Other Business:

a) Hydrology and Hydraulic Modeling Geospatial Tool

**FA 18/16**

**MOVED BY:** Wendy Partner

**SECONDED BY:** Mark Lovshin

**THAT** the Full Authority adopt the agenda as amended.

**CARRIED.**

#### 5. Delegations

None

#### 6. Presentations

a) Clean Water - Healthy Land 2016 Program Update

Pam Lancaster, Stewardship Technician, presented an update on the Clean Water - Healthy Land Program to the board. The tree planting program was updated as well as the projects that have been funded to date under the program.

The Board members asked questions in regards to the presentation.

**FA 19/16**

**MOVED BY:** John Fallis

**SECONDED BY:** Louise Ferrie-Blecher

**THAT** the Full Authority receives the Clean Water - Healthy Land 2016 Program Update presentation for information

**CARRIED.**

#### 7. Business Arising from Minutes

None

#### 8. Correspondence

None

#### 9. Applications under Ontario Regulation 168/06:

Permits approved by Executive:

**FA 20/16**

**MOVED BY:** Mark Lovshin

**SECONDED BY:** Willie Woo

**THAT** the Full Authority receive the permits for information.

**CARRIED.**

Permit Application require Full Authority discussion:  
None

10. Committee Reports:

a) Ganaraska Forest Recreation Users Committee Minutes, June 2, 2016

Staff answered questions from the Board members in regards to the patrols that took place in the Forest.

**FA 21/16**

**MOVED BY:** Wendy Partner

**SECONDED BY:** Jeff Lees

**THAT** the Full Authority receive the Ganaraska Forest Recreation Users Committee Minutes from June 2, 2016 for information.

**CARRIED.**

11. New Business:

a) Special Events Permit Damage Deposit

**FA 22/16**

**MOVED BY:** Louise Ferie-Blecher

**SECONDED BY:** Wendy Partner

**THAT** staff recommends to the Full Authority that a damage deposit be applied to special event permits as outlined the staff report provided to the GFRUC on June 2, 2016.

**CARRIED.**

b) Conservation Authorities Act Review.

The CAO/Secretary-Treasurer briefed the members on the engagement session in Newmarket which staff attended. She stated that one of the main messages to the Ministry of Natural Resources and Forestry was that the level of funding should be increased to all Conservation Authorities (CAs) and that the municipalities are a very important partner to the CAs. The Board requested that staff prepare a letter to municipalities in regards to the review and that comments are to be received by September 9, 2106. The members further stated that it should be pointed out that the Ganaraska Region Conservation Authority does report back to the municipalities, has a very good working relationship and is accountable.

**FA 23/16**

**MOVED BY:** Mark Lovshin

**SECONDED BY:** Jeff Lees

**THAT** the Full Authority receive the staff report for information.

**CARRIED.**

12. Other Business

a) Hydrology and Hydraulic Modeling Geospatial Tool

**FA 24/16**

**MOVED BY:** Willie Woo

**SECONDED BY:** John Fallis

**THAT** the Full Authority support the Hydrology and Hydraulic Modeling Geospatial Tool proposal as submitted by Staff on June 9, 2016.

**CARRIED.**

Mark Lovshin brought forward some issues with respect to the water taking in Hamilton Township. Staff will contact MOECC in regards to the situation and get back.

13. In Camera

None

14. Adjourn

The meeting adjourned at 8:25 p.m. on a motion by Willie Woo.

\_\_\_\_\_  
**CHAIR**

\_\_\_\_\_  
**CAO/SECRETARY-TREASURER**

Ministry  
of the Environment  
and Climate Change  
Central Region  
York Durham District Office  
230 Westney Road South, 5<sup>th</sup> Floor  
Ajax ON L1S 7J5  
Toll-Free : 1-800-376-4547  
Telephone.: 905-427-5600  
Fax: 905-427-5602

Ministère  
de l'Environnement et de l'Action  
en matière de changement climatique  
Région du Centre  
Bureau de district de York Durham  
230 route Westney sud, 5<sup>e</sup> étage  
Ajax ON L1S 7J5  
Sans frais : 1-800-376-4547  
Téléphone : 905 427-5600  
Télécopieur : 905 427-5602

## C.S. - LEGISLATIVE SERVICES

Original	B. Bridgeman
To:	Ontario
Copy	
To:	J. Hunt
	CIP. ✓
	C.C. S.C.C. File
	Take Appr. Action

July 12, 2016

Warren Munro, Director of Planning  
The Corporation of the City of Oshawa  
50 Centre St S  
Oshawa, Ontario, L1H 3Z7

Dear Mr. Munro;

**RE: Director's Response to Risk Assessment for the Oshawa Marina and West Warf Lands, Oshawa, Regional Municipality of Durham (Property) Risk assessment number 5562-73RM76, SDB file number RA961-07**

This is to acknowledge your submission to the Ministry of the Environment and Climate Change (Ministry) of the risk assessment addendum dated February 2017, regarding the above noted Property. The Ministry's review of the risk assessment included the following reports, documents and information/correspondence:

- "Risk Assessment and Risk Management Plan, Oshawa Marina and West Wharf Lands, Oshawa, Ontario", prepared by XCG Consultants Ltd., dated July 7, 2015;
- "Risk Assessment and Risk Management Plan, Oshawa Marina and West Wharf Lands, Oshawa, Ontario", report prepared by XCG Consultants Ltd., dated February 17, 2016 (3 Volumes); and
- "RA for Oshawa Marina and West Warf Lands, Oshawa; RA961-07; IDS# 5562-73RM76", email sent by Pamela Cameron, XCG Consultants Ltd., received by SDB on July 6, 2016, with following attachment:
  - "Re: Risk Assessment for Oshawa Marina and West Wharf Lands, Oshawa RA961-07 IDS# 5562-73RM76", letter from XCG Consultants Ltd., dated July 6, 2016 ; file name: L527450109006Jul616.pdf

Based on the documents provided to the Ministry as part of the risk assessment, our reviewers can confirm that the risk assessment has been conducted in accordance with the Environmental Protection Act (the Act), Ontario Regulation 153/04 (the Regulation), and the associated guidance documents. By way of this letter I am providing you written notice of the Director's decision to **ACCEPT** the risk assessment No. **5562-73RM76** relating to the Property in accordance with s. 168.5 of the Act.

The Ministry's review pertained to whether the risk assessment was conducted in a manner consistent with the Act, the Regulation, and associated guidance documents. Although some data, formulae and calculations were looked at during the review of the risk assessment, the Ministry does not independently verify data nor calculations, the quality of which are solely the responsibility of the Qualified Person who prepared the risk assessment.

The Director's decision to accept the risk assessment is based on the information and the assumptions set out in the risk assessment report. It is also based on the assumption that the Property will be used as described in the risk assessment and that the steps outlined in the risk management plan will be fully implemented.

Risk levels and property standards that are developed in the risk assessment apply only to the subject property. Any assessment of risk or development of property specific standards in the risk assessment that may be intended to apply to off site properties are beyond the scope of a risk assessment under the Regulation and accordingly are not part of the Ministry's review.

Please be advised that a draft Certificate of Property Use (CPU) that incorporates the risk management plan and any additional conditions that may be proposed by the Director will be drafted and provided to you for review and comment. This draft instrument will also be posted on the Environmental Bill of Rights Registry for public comment. Following review of any comments received, the Director will make a decision on issuance of the CPU (and conditions therein) and this decision will also be posted on the Registry.

If you have any questions, please contact, Andrea Brown, P.Eng., District Engineer, at the Ministry's York Durham District office at (905) 427-5624 or myself at (905) 427- 5626.

Yours truly,

*Original signed & mailed July 12, 2016*

Celeste Dugas  
District Manager  
York Durham District Office

Director for the purpose of s. 168.5 of the Environmental Protection Act

cc. Pamela Cameron, XCG Consultants Limited  
Mike Leonard, Chief Building Official, City of Oshawa  
Sandra Kranc, City Clerk, City of Oshawa  
Debi Wilcox, Regional Clerk/ Director of Legislative Services, Durham Region  
Norm Rankin, MOECC, Central Region  
Geoffrey Floyd, MOECC, Standards Development Branch,  
Andrea Brown/ R. Ornella/ P. Dunn, MOECC- York Durham District Office

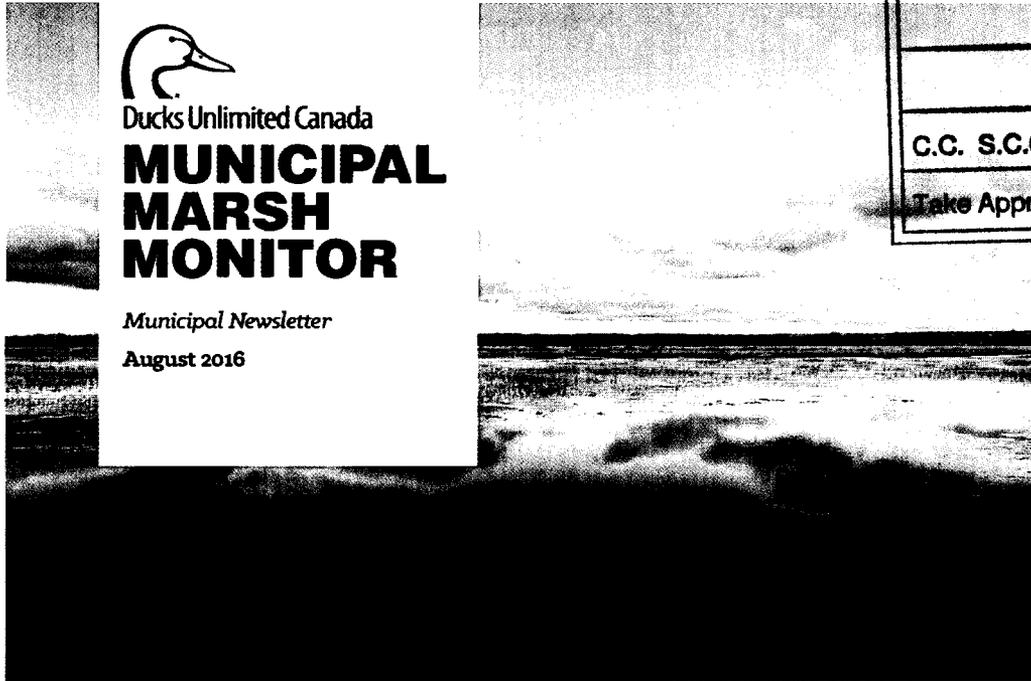
**Marie Alphonso**

**C.S. - LEGISLATIVE SERVICES**

**From:** Ducks Unlimited Canada - Ontario <du\_barrie@ducks.ca>  
**Sent:** August-02-16 2:16 PM  
**To:** Clerks  
**Subject:** Municipalities are on the front lines of wetland conservation.

Original
To: CIP ✓
Copy C. CURTIS
To: B. BRIDGMAN
Forward
C.C. S.C.C. File
Take Appr. Action

View this email online



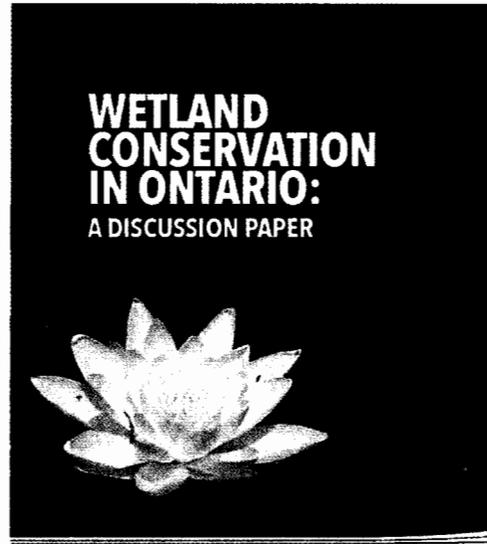
*Spring has come and gone. Summer is upon us and the wetlands in Lake Simcoe and Georgian Bay - and across the province - have once again, come alive.*

Municipalities need healthy wetlands. We all know that wetlands help clean our air and water, control flooding, foster healthy communities and even mitigate the effects of climate change. And like Ducks Unlimited Canada (DUC) and the Lake Simcoe Georgian Bay (LSGB) Wetland Collaborative, **municipalities are on the front lines of wetland conservation.** By working with landowners, conservation agencies and the public, municipalities are able to conserve wetlands through land use planning, and public ownership. Municipalities are also encouraging wetland stewardship through public education and community engagement.

The good news is, we're not alone in our efforts to conserve them. **It's an exciting time for wetlands in Ontario.** Through this edition of DUC's Municipal Marsh Monitor newsletter, we're pleased to share all the great things happening to protect, restore and manage these critical natural resources.

## DEVELOPING A STRATEGIC PLAN FOR ONTARIO WETLANDS

Enter With an ever growing population comes an increased need for land and other resources, which puts natural areas like wetlands at risk. Despite the proven economic and environmental value of wetlands, wetland loss and degradation in southern Ontario continues to occur. That's why it's very encouraging to see that Ontario is developing a strategic plan to take action in conserving these valuable assets and acknowledging the service benefits that wetlands provide.



The Ministry of Natural Resources and Forestry released the Wetland Conservation in Ontario: Discussion Paper in July 2015, as a starting point to develop a new strategic plan for Ontario wetlands. This is a key step in meeting the Ontario government's 2014 commitment to "reverse wetland loss".

Read more about the **Wetland Conservation Paper**, and stay tuned for the release and consultation on the draft wetland strategy, expected to be released soon.

DUC believes the single most important step towards reversing wetland loss, as part of the strategic plan, is for the government to develop an overarching comprehensive wetland policy. We strongly recommend that the mitigation hierarchy (avoid impact, minimize impact, and compensate as a last resort for unavoidable impacts) be a cornerstone of Ontario's comprehensive policy. Policies like this exist in other provinces and now is the time for Ontario to also take a long-term, coordinated approach to wetland conservation.

## UPDATE ON THE COORDINATED LAND USE PLANNING REVIEW:

### Big strides for wetland conservation

*The Greenbelt Plan, Oak Ridges Moraine Conservation Plan, Niagara Escarpment Plan and the Growth Plan for the Greater Golden Horseshoe, play*

a key role in protecting the valuable natural resources of some of the province's most populated regions. Now is the time to take action to ensure not only our water resources, but our communities, remain healthy and productive for future generations to enjoy.

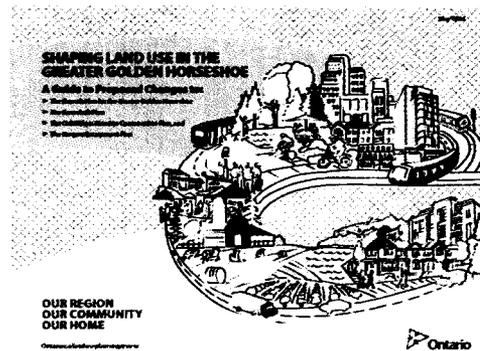
For the first time ever, the Province of Ontario is conducting a coordinated review of these four important plans. While the plans work together to manage growth, build complete communities, curb sprawl and protect the natural environment, the ability to control and protect green space is determined by the provincial requirements and growth targets. After carefully considering feedback submitted through public consultation, the government is now proposing changes. And now is the time for residents to learn about the potential changes to those requirements and provide input.

**DUC is pleased to see proposed changes in the plans that focus on strengthening wetland policy. These changes include:**

- Changes to the Growth Plan that now encompass Greenbelt-style policies for natural heritage features that would extend across the Greater Golden Horseshoe, while continuing to incorporate a natural systems-based approach.

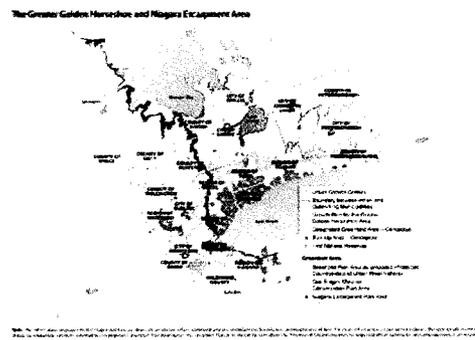
- Expansion of the Greenbelt and the addition of seven coastal wetlands to the Greenbelt Plan's 'Urban River Valley' designation.

- An overall integration of policies which provide greater consistency across all four plans, aligning terminology, and updating policies and natural heritage system mapping.



**DUC continues to provide recommendations to strengthen wetland policy through the on-going review process. Here's what DUC is calling for:**

- Inclusion of an overarching objective to protect and restore wetlands (and other natural features) to achieve a net gain in wetland extent and function.



- Incorporation of the mitigation sequence that includes compensation (as a last resort) for activities that result in unavoidable impacts to wetlands.

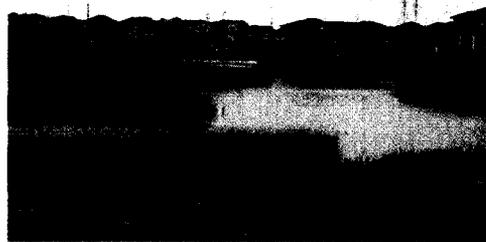
To learn more about the proposed changes and/or to submit your comments visit the **Ontario Ministry of Municipal Affairs** website until **September 30th**,

2016.

**Time is short, to have your say on wetland conservation in Ontario.  
Join us.  
Together we can make a difference.**

## **A HEALTHY AND PROFITABLE FUTURE FOR WETLANDS**

Unlike “gray” infrastructure that carries rainwater by pipe to the nearest waterway, green infrastructure uses vegetation and soil to manage rainwater where it falls. By keeping rainwater - especially when there’s a lot of it all at once – from overwhelming storm drains and waterways, green infrastructure is keeping those waterways clean, healthy, and out of your basement.



With an increased focus on planning for climate-resilient communities, municipalities and developers need to look for more sustainable solutions. Green infrastructure, like wetlands, combined with grey infrastructure, are the natural solution.

Wetlands filter nutrients and sediment, preventing pollution downstream and also moderate the impact of flooding by storing excess runoff. In fact, Canada’s wetlands provide **\$4.3 billion** annually in ecological services. That can be further broken down as **\$1.3 billion** in carbon sequestration and storage, **\$1.2 billion** in water supply and **\$828 million** in waste treatment and water purification. By slowing down runoff as it leaves the land, and removing nutrients that cause algae production and reduced oxygen, wetlands not only help to improve the health of ecosystems but also the quality of drinking water and recreation. Incorporating green with grey infrastructure can result in overall long-term cost savings for municipalities.

**Many organizations including DUC are looking at ways in which natural features like wetlands can be integrated into municipal asset planning; understanding the contributions natural heritage systems make to people and service delivery, and thereby afforded more attention and investment by municipalities and their partners.**

### **Did you know?**

**The Municipal Natural Capital Initiative (MNCI)** is a program made up of an alliance of national stakeholders - is supporting municipalities in recognizing, measuring and managing the contribution natural systems make to people and

service delivery, by using municipal asset management business processes.

The program partners (including the Town of Gibsons in British Columbia) are working towards developing pilot projects with municipalities in BC and across southern Ontario. Gibsons has even declared nature to be its most important asset. MNCI is also looking to test and refine the approach in other municipalities.

## **York Region: Growing in a green direction**

York Region has also made a great start towards recognizing and quantifying the value of natural features as a municipal asset. York Region has estimated its asset value of street trees alone at \$20 million, and further predict a positive trend to follow, according to their 2013 Corporate State of Infrastructure report! Natural



features like wetlands are critical assets for a municipality, and therefore warrant the same level of management and investment as other traditional types of assets. **Check out Section 8 of the report for further details!**

## **FINAL YEAR FOR WETLAND COLLABORATIVE**

In 2014, DUC teamed-up with Severn Sound Environmental Association, Nottawasaga Valley Conservation Authority and Lake Simcoe Region Conservation Authority to further wetland conservation throughout the region. Now entering its third and final year of delivery, the Collaborative continues to work hard to demonstrate the link between improved water quality and wetland conservation, as well as enhancing wildlife habitat and raising awareness about other wetland values through restoration projects, municipal engagement, research, and GIS analysis.

## **Wetland conservation is enhancing the lives of everyone**

To date, the Collaborative has implemented twenty-four wetland enhancement projects. This includes six wetland restoration projects (creating nearly 15 acres of wetland habitat); one wetland rebuild (conserving a total of 89 acres of wetland and 235 acres of adjacent upland habitat) three livestock exclusion fencing projects (protecting 120 acres of wetland habitat); and the construction of numerous wood duck nest box projects.

Through these habitat projects, we have protected a total of more than **500 acres (202 ha)** of wetland and nearly **1,000 acres (404 ha)** of upland habitat thus far. To achieve this, the partners have completed over **100 site visits** and connected with landowners and interested stakeholders at **25 area stewardship workshops**.

**Funding for interested landowners is still available, but time is running out. Please let your residents know and contact us with your project ideas today!**

## **Restoring a wetland: Before & After**



In November 2015, DUC partnered with the Community Stewardship Program (*Dufferin Simcoe Land Stewardship Network*) and the Severn Sound Environmental Association to complete this wetland restoration project located near Orillia, ON. While previous landowners attempted to drain the wetland, for the purpose of farming, the area was still too wet and drainage caused damage to the wetland habitat. The new landowner took this as an opportunity to restore the land back to a functioning wetland habitat, and contacted DUC for help! A berm was constructed to plug the ditch, using natural clay material to hold in the water. Since its completion, the landowners have observed ducks, geese and even smaller water birds like the Sora, in and around their wetland - a great indicator it has become quality wetland habitat. The project restored nearly 5 acres of wetland habitat while protecting an additional 5 acres of wetland and 17 acres of upland habitat.

## **Municipal engagement**

Besides getting our feet wet out in the field, the Collaborative has been busy on dry land too! DUC has been talking to municipal councils, commenting on Official Plan reviews and providing tools and resources to assist in land use planning efforts. And great progress has been made. We've seen some excellent examples of municipalities going above and beyond provincial policy to protect natural assets like wetlands.

Ontario municipalities are moving towards strengthening their policies by exceeding minimal standards. They are acknowledging the importance of conserving natural heritage systems and protecting wetlands and other valuable ecosystems. DUC is looking forward to more great achievements working with municipalities in the year ahead.

## Lake Simcoe Wetland Loss Report - Coming Soon!

Our research program is also taking flight, with updated information on wetland loss in the Lake Simcoe and Georgian Bay region. Southern Ontario has lost at least 72% of its large, in-land wetlands over the last 200 years and this loss continues. The Collaborative has been focusing at a finer scale to determine loss of wetlands as small as one acre in the Lake Simcoe Georgian Bay regions. Having a better understanding of what we've already lost and why, will help efforts to protect and restore wetlands through municipal planning and conservation. Stay tuned for the final report, which is expected to be available by the end of 2016.

## Creating a story of wetland conservation

The Collaborative's online Story Map provides an interactive way to visualize the "story" of wetlands. Through enticing photos, videos and text we've created a fun and user-friendly way to display our conservation initiative. **CLICK HERE** and explore yourself!



This project was undertaken with the financial support of:  
Ce projet a été réalisé avec l'appui financier de :



Environment  
Canada

Environnement  
Canada



Lake Simcoe Region  
conservation authority

**Check out the Collaborative on Facebook:  
[Facebook.com/LSGBWetlandCollaborative](https://www.facebook.com/LSGBWetlandCollaborative)**

## CHECK OUT THESE GREAT PLANNING RESOURCES

- **[MNRF, Make a Natural Heritage Area Map](#)**
- **[Natural Resources Canada, Land Use Tools for Local Adaptation to Climate Change](#)**
- **[Track Invasive Species, EDD Maps Ontario](#)**
- **[Ontario Nature, Best Practices Guide to Natural Heritage Systems Planning](#)**
- **[BiodiverCITIES; A Handbook for Biodiversity Planning & Management](#)**

**The next issue of Municipal Marsh Monitor will be distributed spring 2017.**

Ducks Unlimited Canada - Ontario

[Unsubscribe](#)

740 Huronia Road | Unit 1 | Barrie, Ontario | L4N

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**Ducks Unlimited Canada**  
*Conserving Canada's Wetlands*  
PO Box 1160 | Stonewall, Manitoba, Canada | R0C  
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### Section III – Items for the Information of the Board

#### **RES.#A128/16 - CARRUTHERS CREEK WATERSHED PLAN**

Update on Activities in Year 1 of the Watershed Planning Process. Update on activities in Year 1 to develop the watershed plan for Carruthers Creek in partnership with the Regional Municipality of Durham.

Moved by: Colleen Jordan  
Seconded by: Jack Heath

**THAT the update on activities in Year 1 to develop the Carruthers Creek Watershed Plan be received;**

**AND FURTHER THAT a copy of the staff report be provided to the Region of Durham, the Town of Ajax and the City of Pickering.**

**CARRIED**

#### **BACKGROUND**

At Authority Meeting #6/15, held on June 26, 2015, Resolution #A106/15 was approved, which authorized staff to enter into a service agreement with the Region of Durham to complete a watershed plan for Carruthers Creek. Staff was directed to report to the Authority annually, and at the end of Phase 1, or more frequently as need arises, as well as at the completion of the watershed plan.

Phase 1, scheduled for 2015 and 2016, consists of field work to characterise the watershed's flora and fauna, hydrology, hydrogeology and headwater drainage features. The technical work to characterise Carruthers Creek and adjacent lands to date will provide new insights into the features and functions of this small watershed. Phase 2 (2017 and 2018), will focus on scenario modelling, watershed plan development and community engagement. This report covers an update on year one activities of the watershed plan development process, which was completed between July 2015 and June 2016.

#### Update on 2015-2016 Activities

The watershed plan is proceeding on time and on budget. TRCA reports on a monthly basis to the Region, in addition to ongoing discussion with Planning staff at Durham Region for updates and project administration.

Key activities include:

- A project kick-off meeting with municipal stakeholders, including three staff from the Region of Durham, three staff from the Town of Ajax, and one staff from the City of Pickering;
- Over 80% of the watershed has been surveyed for terrestrial plant and animal species;
- In order to better understand flow levels in the creek, two new stream gauges were installed, for a total of three gauges;
- A significant population of reddsidedace, a small fish listed as a species at risk in Ontario was found in the middle reaches of the creek;
- GIS data consolidation and management began, and will continue throughout the watershed plan process, so the most current information is available and accessible;
- Baseline hydrogeological data was gathered by consolidating information from various sources;

- Two watershed tours were conducted, one with the City of Pickering and the other with the Town of Ajax.

In early 2016 a peer review panel was convened to comment on the field work approach used in 2015, and the planned approach to the second season of field work in 2016. The peer review exercise confirmed TRCA's methodology, and assured staff that the technical work has no major gaps. The review panel had positive feedback on the approach, and helpful suggestions of additional academic collaboration for TRCA to consider, which could inform TRCA's field work planning. Advice was also offered on lessons learned when completing the recent watershed plan for neighbouring Lynde Creek.

As a result of reviewing the first year's work, technical staff identified an additional component to include in the watershed plan, within the existing budget. A fluvial geomorphology study will be completed in order to understand the processes at work in the stream system. This study will assist TRCA in developing guidelines to ensure existing geomorphic processes are not impacted by potential future development. If urban development were to occur, watershed and stream reach level influences and the overarching recommendations would be refined.

Field observations have shown that Carruthers Creek withstood the high flow events resulting from a major storm in 2015, however water levels fluctuate significantly in the middle and lower reaches. There are lands and natural heritage features in the watershed which are healthy, and even a few rare species making their home in and around Carruthers Creek. As expected, there are also areas of the watershed where the natural heritage features are not as robust and resilient.

Data collection for the second field season is now underway. Data review and interpretation will be completed in late 2016. Following the completion of the Phase 1 work in 2016, TRCA and Durham Region staff will provide a summary of the report of the findings to their respective board and committee, as well as re-engage with key stakeholders, including TRCA's municipal partners at Ajax and Pickering.

#### Alignment with Emerging Provincial Planning Framework

Durham Region's investment in the development of Carruthers Creek watershed plan is timely and will be of great benefit to the Region given the Province of Ontario's proposed updates to the Growth Plan for the Greater Golden Horseshoe and the Greenbelt Plan which were released in May 2016. Proposed policy amendments in these two provincial plans are designed to better protect natural heritage and water, including a requirement for watershed planning across the Greater Golden Horseshoe.

The Greenbelt Plan stipulates that:

*Watershed plans shall include, but are not limited to, the following components:*

- a) A water budget and conservation plan;*
- b) Land and water use and management strategies;*
- c) A framework for implementation;*
- d) An environmental monitoring plan;*
- e) Requirements for the use of environmental management practices and programs;*
- f) Criteria for evaluating the protection of water quality and quantity, and key hydrologic features and functions; and*
- g) Targets on a watershed or sub-watershed basis for the protection and restoration of riparian areas and the establishment of natural self-sustaining vegetation.*

The 2016 proposed Growth Plan for the Greater Golden Horseshoe outlines the major components of watershed plans as follows:

***Watershed planning typically includes:***

- *a water budget and conservation plan;*
- *nutrient loading assessments;*
- *consideration of climate change impacts and severe weather events;*
- *land and water use management strategies;*
- *an environmental monitoring plan;*
- *requirements for the use of environmental management practices and programs;*
- *criteria for evaluating the protection of quality and quantity of water;*
- *the identification and protection of hydrologic features, areas and functions and the inter-relationships between or among them; and*
- *targets for the protection and restoration of riparian areas.*

Given TRCA's extensive experience in watershed planning, staff will ensure that Carruthers Creek watershed plan will meet or exceed the provincial requirements for watershed planning outlined in the Growth Plan for the Greater Golden Horseshoe and the Greenbelt Plan.

**RATIONALE**

The Region of Durham and TRCA recognise the preparation and implementation of watershed plans as an effective tool in the protection of the Region's natural heritage and water resources. The Region requested TRCA to complete a watershed plan for Carruthers Creek (Durham Region Report #2015-P-16). The Carruthers Creek watershed plan is being developed through a four year process, which commenced in 2015.

**FINANCIAL DETAILS**

This is a multi-year planning process with a budget of \$299,397 in 2015; \$299,731 in 2016; \$275,176 in 2017; and \$215,127 in 2018. The total of \$1,089,431, will be funded by the Region of Durham through a service agreement with TRCA, through account 120-80.

**DETAILS OF WORK TO BE DONE**

Staff continue the characterisation work of Phase 1 in 2016. The current state characterisation consists of a terrestrial biological inventory, monitoring stream gauges and analysing data, stormwater management studies, hydrologic modelling, hydrogeology monitoring and modelling, a headwater drainage features inventory, and GIS data coordination. Planning and development review and analysis, project management, and ongoing coordination with Durham Region staff will occur throughout both phases of the watershed planning process. Stakeholders will be consulted, and broader community engagement will occur in 2017 and 2018. Long-term environmental monitoring of the watershed will continue after the plan is completed.

**Report prepared by: Maryam Nassar, extension 5937**

**Emails: [mnassar@trca.on.ca](mailto:mnassar@trca.on.ca)**

**For information contact: Maryam Nassar, extension 5937**

**Emails: [mnassar@trca.on.ca](mailto:mnassar@trca.on.ca)**

**Date: July 4, 2016**

**Marie Alphonso**

---

**From:** Kathy Stranks <KStranks@trca.on.ca>  
**Sent:** August-03-16 10:57 AM  
**To:** martin.derond@townofajax.com; dshields@cityofpickering.com; clerks@pickering.ca;  
Clerks  
**Cc:** Maryam Nassar  
**Subject:** Carruthers Creek Watershed Plan  
**Attachments:** Carruthers Creek WP - Authority Res#A128-16.pdf

Please see attached resolution and staff report from TRCA in regard to the Carruthers Creek Watershed Plan.

Thanks

Kathy Stranks  
Senior Manager, Corporate Secretariat  
CEO's Office  
Toronto and Region Conservation  
tel: 416-661-6600 ext. 5264  
cell: 416-723-7330  
fax: 416-661-6898  
email: [kstranks@trca.on.ca](mailto:kstranks@trca.on.ca)  
website: <http://www.trca.on.ca/>  
Visit us on Facebook at <https://www.facebook.com/TorontoConservation?ref=>

Mailing Address: 5 Shoreham Drive, Downsview, ON M3N 1S4  
Location Address: 101 Exchange Avenue, Vaughan, ON L4K 5R6

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*Toronto and Region Conservation Authority Confidentiality Notice:*

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*Thank you."*



AECOM - LEGISLATIVE SERVICES

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July 28, 2016

Ms. Pat M. Madill  
Regional Municipality of Durham  
605 Rossland Road East  
Whitby, ON L1N 6A3

Dear Ms. Madill:

**Re: Notice of Transportation Environmental Study Report Addendum  
Highway 401, from Salem Road, Ajax to Brock Street, Whitby  
Replacement of the Henry Street Underpass**

The Ontario Ministry of Transportation (MTO) has retained AECOM Canada Limited (AECOM) to complete the Detail Design and Class Environmental Assessment (EA) for the replacement of the Henry Street Underpass at Highway 401, in the Town of Whitby (Durham Region). The location of the underpass is shown on the enclosed notice.

The study builds upon a Transportation Environmental Study Report (TESR) which was prepared and received environmental clearance in 2013. The TESR outlined MTO's plans for the Highway 401 corridor from Salem Road in Ajax, to Brock Street in Whitby. The recommended improvements documented in the 2013 TESR included the replacement of the Henry Street Underpass with traffic reduced to one lane on Henry Street in order to facilitate construction.

During Detail Design, and in consultation with the Town of Whitby and Region of Durham, MTO has reviewed the traffic staging options for replacement of the underpass. Based on the review of the options, the recommended traffic staging plan from Preliminary Design has been refined and full closure of Henry Street at Highway 401, with traffic detoured from Henry Street to Brock Street is recommended to facilitate the replacement of the underpass. Construction is anticipated to occur in 2017, and one weekend full closure of Highway 401 is required in order to complete the work.

The project has followed the approved planning process for Group 'B' projects under the Class Environmental Assessment for Provincial Transportation Facilities (2000) with opportunities for the public and interested parties to discuss the project with the project team throughout.

**A TESR Addendum has been placed on the public record for a 30-day review period commencing July 28, 2016 and ending August 29, 2016. The TESR Addendum documents the study process, the review of staging and traffic management alternatives, and the consultation undertaken throughout the study. The TESR Addendum may be viewed at the locations listed on the enclosed notice.**

Interested stakeholders are encouraged to review the TESR Addendum and provide comments by August 29, 2016. If, after review and consultation with the MTO's consultant and staff, stakeholders have serious unresolved concerns, they have the right to request that the Minister of Environment and Climate Change (MOECC), issue a Part II Order (i.e. a Bump-Up request) as detailed in the enclosed notice. A Part II Order would lead to the preparation of an Individual Environmental Assessment; however, only the project details in the TESR Addendum are eligible for Part II Order consideration.

If you require further information regarding this project or have any accessibility requirements in order to participate in this project, please feel free to contact me at (289) 385-6913. You may also contact the MTO Senior Project Engineer Amit Sharma at (416) 235-5349, or the Consultant Project Manager Jon Newman at (905) 668-4021 x2228.

Sincerely,  
**AECOM**

**Emma Docherty**  
Environmental Planner

CC: Amit Sharma, Ministry of Transportation Senior Project Engineer  
Antonio Di Sabatino, Ministry of Transportation, Senior Environmental Planner  
Jon Newman, AECOM, Project Manager

Encl. Notice of Transportation Environmental Study Report Addendum

**NOTICE OF TRANSPORTATION ENVIRONMENTAL STUDY REPORT ADDENDUM**  
**Highway 401, from Salem Road, Ajax to Brock Street, Whitby**  
**Replacement of the Henry Street Underpass**

**THE PROJECT**

The Ontario Ministry of Transportation (MTO) has retained AECOM Canada Limited (AECOM) to complete the detail design and environmental assessment for the replacement of the Henry Street Underpass at Highway 401, in the Town of Whitby (Durham Region). The project is being undertaken as part of MTO's plans for the Highway 401 corridor from Salem Road in Ajax, to Brock Street in Whitby as documented in the "Highway 401 Class Environmental Assessment and Preliminary Design Study from Salem Road, Ajax to Brock Street Whitby Transportation Environmental Study Report (TESR)" which received provincial environmental approval on June 11, 2013.

The recommended improvements documented in the *Highway 401 from Salem Road to Brock Street TESR* included the replacement of the Henry Street underpass with traffic reduced to one lane on Henry Street in order to facilitate construction. The location of the Henry Street underpass is shown on the key map below.

During detailed design, and in consultation with the Town of Whitby and Region of Durham, MTO has reviewed the traffic staging options for replacement of the underpass. Based on the review of the options, the recommended traffic staging plan from preliminary design has been refined and full closure of Henry Street at Highway 401, with traffic detoured from Henry Street to Brock Street is recommended to facilitate the replacement of the underpass.

Night time lane reductions on Highway 401 and one weekend full closure of Highway 401 is also required in order to complete the work.

Construction is anticipated to take one construction season and is planned to occur in 2017.

**THE PROCESS**

The project has followed the approved planning process for Group 'B' projects under the *Class Environmental Assessment for Provincial Transportation Facilities (2000)* with opportunities for the public and interested parties to discuss the project with the project team throughout.

A TESR Addendum has been placed on the public record to document the study process, the review of staging and traffic management alternatives, and the consultation undertaken throughout the study.

A copy of the TESR Addendum has been submitted to the following office of the Ontario Ministry of the Environment and Climate Change (MOECC) to fulfill the requirements of the *Ministry of Transportation Class Environmental Assessment for Provincial Transportation Facilities (2000)* and is being made available for 30 days beginning **July 28, 2016** and ending **August 29, 2016**.

**Ministry of the Environment and Climate Change**

Central Region Office  
 5775 Yonge Street, 8th Floor  
 North York, Ontario M2M 4J1

The TESR Addendum is available for review during regular business hours at the following review locations:

**Ministry of Transportation**  
 Central Region  
 159 Sir William Hearst Avenue, 3rd Floor  
 Toronto, ON M3M 1J8

**Ajax Public Library**  
 Main Branch  
 55 Harwood Avenue South  
 Ajax, ON L1S 2H8  
 (905) 683-4000

**Regional Municipality of Durham**  
 Clerk's Department  
 605 Rossland Road East  
 Whitby, ON L1N 6A3

**Whitby Public Library**  
 Central Branch  
 405 Dundas Street West  
 Whitby, ON L1N 6A1  
 (905) 668-6531

**Ajax Clerk's Office**  
 Town of Ajax  
 65 Harwood Avenue South  
 Ajax, ON L1S 2H9  
 (905) 683-4550

**Whitby Clerk's Office**  
 Town of Whitby  
 575 Rossland Road East  
 Whitby, ON L1N 2M8  
 (905) 430-4315

Interested stakeholders are encouraged to review the TESR Addendum and provide comments by **August 29, 2016**. If, after review and consultation with the MTO's consultant and staff, you have serious unresolved concerns, you have the right to request that the Minister of Environment and Climate Change (MOECC), issue a Part II Order (i.e. a Bump-Up request) for the project by contacting the MOECC at **77 Wellesley Street West, 11<sup>th</sup> Floor, Ferguson Block, Toronto, ON M7A 2T5**. A Part II Order would lead to the preparation of an Individual Environmental Assessment; however, only the project details in the TESR Addendum are eligible for Part II Order consideration. A copy of the Part II Order request sent to MOECC should also be forwarded to MTO and AECOM at the addresses below. If there are no outstanding concerns after **August 29, 2016** the project will be considered to have met the requirements for the Class EA and the project will move forward with Detail Design.

**COMMENTS**

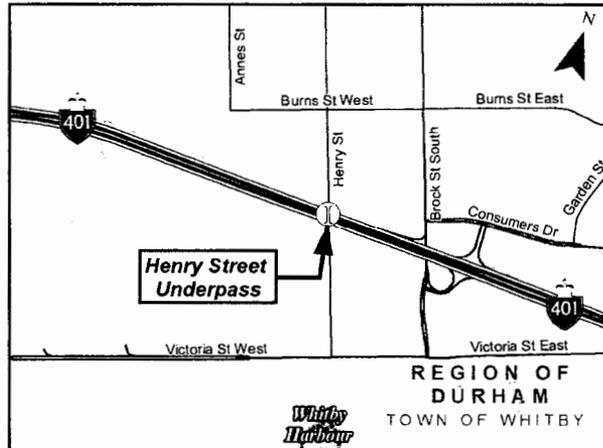
To obtain additional information, comment on the study or have your name added to the project mailing list, please contact:

Mr. Jon Newman, P. Eng.  
 Consultant Project Manager  
 AECOM  
 300 Water Street  
 Whitby, ON L1N 9J2  
 Phone: 905-668-4021 x2228  
 Fax: 905-668-0221  
 E-mail: [jon.newman@aecom.com](mailto:jon.newman@aecom.com)

or

Mr. Amit Sharma, P. Eng.  
 Sr. Project Engineer  
 MTO Planning and Design  
 4th Floor, 159 Sir William Hearst Avenue  
 Toronto, ON M3M 0B7  
 Phone: 416-235-5349  
 Fax: 416-235-3576  
 Email: [amit.sharma@ontario.ca](mailto:amit.sharma@ontario.ca)

If you have any accessibility requirements in order to participate in this project, please contact one of the project team members listed above. Comments are being collected to provide and obtain information, and to identify concerns in accordance with the *Ontario Environmental Assessment Act*. This material will be maintained on file for use during the study and may be included in project documentation. Information collected will be used in accordance with the *Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.





Chief  
Executive  
Officer



July 21, 2016

Ms. Deborah Bowen  
Regional Clerk  
Regional Municipality of Durham  
605 Rossland Road East, P.O. Box 623  
Whitby, ON L1N 6A3

Sent via email  
clerks@durham.ca

**Re: Approval of a Project for the Construction of an Administrative Office Building for Toronto and Region Conservation Authority, 5 Shoreham Drive, Toronto (Project)**

Dear Ms. Bowen:

At Authority Meeting #5/16, held on June 24 2016, Resolution #A85/16 approved the above-noted Project and directed Toronto and Region Conservation Authority (TRCA) staff to submit formal requests to each of TRCA's member municipalities for approval by their respective Councils of the Project and funding contributions as described in the Project.

TRCA recognizes the challenging financial climate of our member municipalities. There is never a good time to request financial assistance for a headquarters building. However, extensive analysis over many years has shown that the most cost effective solution for TRCA is ownership of its head office rather than to lease commercial space. In order to reduce the amount of additional municipal Project contributions, TRCA is proposing to apply existing funding from within approved capital levy allocations (Major Facilities Project); seek provincial approval in order to contribute land disposition proceeds; and apply for provincial and federal grants.

If the Project is to proceed, TRCA will require a Council resolution from each of the participating municipalities that clearly approves the Project and funding contributions therein. This is required to satisfy the terms of bank financing and to secure provincial approval of the Project.

We have enclosed the following documents: Resolution #A85/16 and associated TRCA staff report; and TRCA Head Office Project Executive Summary.

Therefore, we respectfully request that Region staff bring forward a report to Council whereby Council support of the Project will be considered including the provision of funding contributions as described in the Project. TRCA staff welcomes an opportunity to work with Region staff on the structure of the resolution so that we can ensure it meets the bank's requirements.

TRCA staff is available to answer any questions, provide further information and upon request, attend Council meetings to delegate. We thank you in advance for your consideration of TRCA's request. Please contact me at 416-667-6290 ([bdenney@trca.on.ca](mailto:bdenney@trca.on.ca)) should you have any questions or require any additional information.

Sincerely

Brian Denney, P.Eng.  
Chief Executive Officer

cc: Nicole Pincombe, Director of Finance/Treasurer, Regional Municipality of Durham

/Encl.

**Project for the Construction of a Toronto and Region Conservation Authority (TRCA)  
Administrative Office at 5 Shoreham Drive (Project)**

**Executive Summary – July 19, 2016**

**Document Purpose**

The purpose of this document is to summarize TRCA's analysis of head office accommodation solutions and to support Region of Durham staff in the drafting of a report to Council that will result in a resolution to consider approval of the Project and required funding contributions.

**Supporting Figures and Tables**

Table 1: Financial and Benefit Summary of TRCA Head Office Accommodation Options

Table 2: Levy Apportionment by Municipality

Figure 1: Summary of Cumulative Future Value - Build vs. Lease (Bar Chart)

Figure 2: Summary of Cumulative Net Present Value - Build vs. Lease (Bar Chart)

Figure 3: Cumulative Future Value of Cash Flows – Build vs. Lease

Figure 4: Cumulative Net Present Value of Future Cash Flows – Build vs. Lease

Figure 5: Summary of Initial Capital Costs

Figure 6: Sources of Initial Capital Costs

**TRCA Office Consolidation Plan**

TRCA launched an office consolidation plan in 2015 to transition from eight to three administrative offices by 2021. This Plan assumes a conservative annual growth rate of 3% (TRCA's historic 10 year average is 3.8%), which is commensurate with the average 5.86% annual rate of growth in total TRCA revenues (and expenditures). Based on projected staff growth, TRCA's interim head office at 101 Exchange Avenue will exceed the required capacity by 2021.

**Analysis of Build vs. Buy vs. Lease Office Accommodation Options**

TRCA has considered three office accommodation options: 1) Build – construction of a new office at the location of our former head office at 5 Shoreham Drive; 2) Buy – purchase and retrofit an existing office building; and 3) Lease – continue to lease office space, which includes continuing operation of our interim head office at 101 Exchange Ave and one of our leased satellite offices, and by 2023 securing additional leased space (Option 3A) or securing a new, larger, leased facility in 2021 (Options 3B, 3C, 3D).

Since our evaluation of options began in 2015, one of the buildings (7777 Weston Road, Vaughan) TRCA was using as part of the Option 2 analysis no longer has sufficient space to meet TRCA requirements. TRCA has eliminated the other building we were considering as part of our evaluation of this option (33 Commerce Valley Drive, Markham). The justification for this decision is that the building is already 25 years old, requiring substantial upfront investment in order to be serviceable to TRCA; and the list price (\$18.5m) and the estimate to retrofit (\$37.5m) this building, exceeds the base building price estimate to build new (\$49.9m). Therefore, the balance of this analysis will now focus on build versus lease.

As part of the financial analysis of the remaining available options, mainly build versus lease, TRCA has outlined the entire cash outlay required from 2015 to 2071 to support our administrative office requirements on a complete life cycle basis. Each office accommodation option will result in 100,000 square feet of office space. Based on our analysis, the cash outlay is less under the build scenario than under the lease options (as presented in **Figure 1** and **Figure 2**). Furthermore, as presented in **Figure 3** (Future Value) **Figure 4** (Net Present Value), cumulative annual payments for the build new option decrease over time while they increase for the lease options. The build new option also has the added advantage of achieving additional benefits that will not be realized by the alternative lease options, as presented in **Table 1**.

**Table 1: Financial and Benefit Summary of TRCA Head Office Accommodation Options**

Options	1: Build	3A: Lease Two Buildings at \$17 psf	3B: Lease Building at \$19 psf	3C: Lease Building at \$25 psf	3D: Lease Building at \$30 psf
TOTAL \$	\$198.1m	\$260.4m	\$284.8m	\$333m	\$373.2m
TOTAL \$ Net Present Value	\$97.3m	\$97.6m	\$108m	\$125.8m	\$140.6m
Benefit Ranking	1	2	3	3	3

Notes:

- 1) Benefit Ranking: each option is ranked according to their benefit profile, with 1 having the most associated benefit and 3 having the least degree of benefit. Considerations in the weighting are risks to TRCA over life of project; probability of multiple office relocations; building location; proximity to transit; compatibility with TRCA's consolidation plan; potential ability to influence staff productivity, retention, and satisfaction; utility cost savings; operational costs; maintenance costs and responsibility; asset at end of term; capital outlay; adaptability and efficiency of space; and demonstration of green technologies.
- 2) Option 3A is at the request of City of Toronto, and assumes the current interim head office at 101 Exchange Ave is one of the facilities (this option does not allow for full implementation of TRCA's office consolidation plan).

TRCA has concluded that similar to our municipal partners, a 100% ownership model is the most cost effective solution in the long term. Building at the 5 Shoreham Drive location will allow TRCA to maintain asset-ownership and reduce added cost and risks generally associated with a leasing option (i.e. potential for unfavourable and expensive lease terms; unsuitable working conditions; decreased levels of service delivery; lower workforce productivity; and staff retention). The Shoreham Drive location is beneficial to TRCA operations as it has convenient access to 400 series highways, is relatively central to our area of jurisdiction and is well serviced by transit and regional trail connections. Designing a purpose-built facility will allow TRCA to provide optimal customer service and support; and achieve accommodation standards for staff comparable to our regional and municipal partners, with a positive influence on staff retention. The office design will allow TRCA to consolidate staff, currently in multiple facilities to one central location to realize operational efficiencies by reducing travel time between TRCA offices, and allowing resource and staff sharing. The flexibility of the open concept floor plans will ensure that the office can accommodate growth, and be adapted to meet future staff and program requirements. Finally, since TRCA owns the lands the total project costs are impacted positively.

Designing and constructing a LEED Platinum certified building will result in a high quality building with greater long term value, lower operating costs and allow for public demonstration of corporate sustainability. By utilizing a wood and concrete hybrid structure TRCA can also demonstrate application of the recent changes to the Ontario Building Code to allow six-storey wood structure buildings in Ontario. Wood structure buildings have been proven to be a cost effective solution for mid-rise buildings and have many benefits as wood is a renewable resource, results in lower carbon emissions during production and construction, generates less construction related vehicular traffic, and it supports Ontario jobs, as evidenced by the letter of support from Ontario Wood WORKS! for TRCA's proposed building.

#### Preferred Solution – Initial Capital Costs

The maximum total Project capital cost is \$70,000,000 including contingency provision (**Figure 5: Summary of Initial Capital Costs**). Subject to budget deliberations, Durham Region contributions are proposed to be: \$296,604 (over 21 years) from within existing approved capital levy allocations to TRCA (Major Facilities Project); and \$1,398,210 (over 33 years – starting in 2017) in additional funding. It is important to highlight that TRCA will require additional funding from the Region, regardless of whether TRCA continues-to-lease or builds a new office. The Region of Durham will not realize a cost saving if TRCA continues-to-lease, but will actually incur additional incremental costs greater than in the build new option.

Please refer to **Figure 6: Sources of Initial Capital Costs**; and **Table 2: Levy Apportionment by Municipality**.

#### **Preferred Solution - Operating Costs**

By 2022, the operating budget will include a provision of \$2 million per annum for operating costs including interest on borrowing. TRCA has assumed that operating costs and available operating funding from the participating municipalities will grow by an annual average factor of 2%.

#### **Preferred Solution – Interest Costs**

Debt servicing during construction is within the \$70,000,000 initial capital costs and is approximately \$870,000. TRCA has assumed provincial funding of \$10,000,000 and availability of cash flow in the amount of approximately \$15,000,000 to reduce the amount of Project debt during the construction phase. Upon substantial completion of the building, debt servicing will be covered through the operating budget, and is estimated to be approximately \$9,740,000.

#### **Financing**

TRCA has a preliminary financing proposal from a financial institution, which has quoted a loan interest rate of 3.2%. TRCA is receptive to the possibility of having a participating municipality borrow on its behalf on a cost recovery basis.

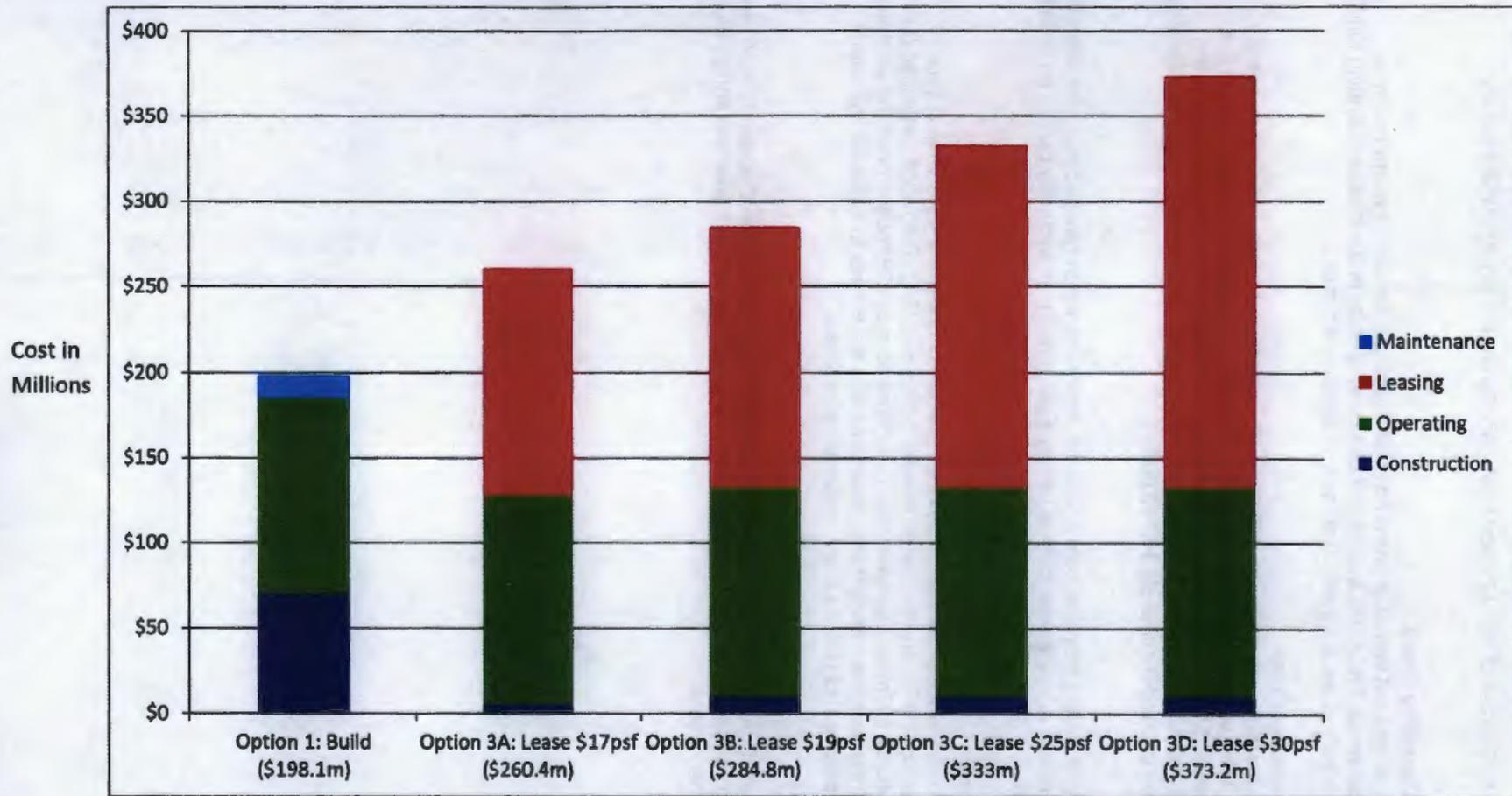
#### **Project Delivery Method**

TRCA engaged PwC to undertake a financial analysis and review of undertaking the Project via a traditional Design-Bid-Build (DBB) versus a Public Private Partnership (3P). The report concluded that there would be an additional \$27m (net present value) cost in the 3P model. From this analysis, TRCA concluded that there was not sufficient risk associated with the Project to make 3P an optimal solution and therefore proposes to utilize a more conventional process.

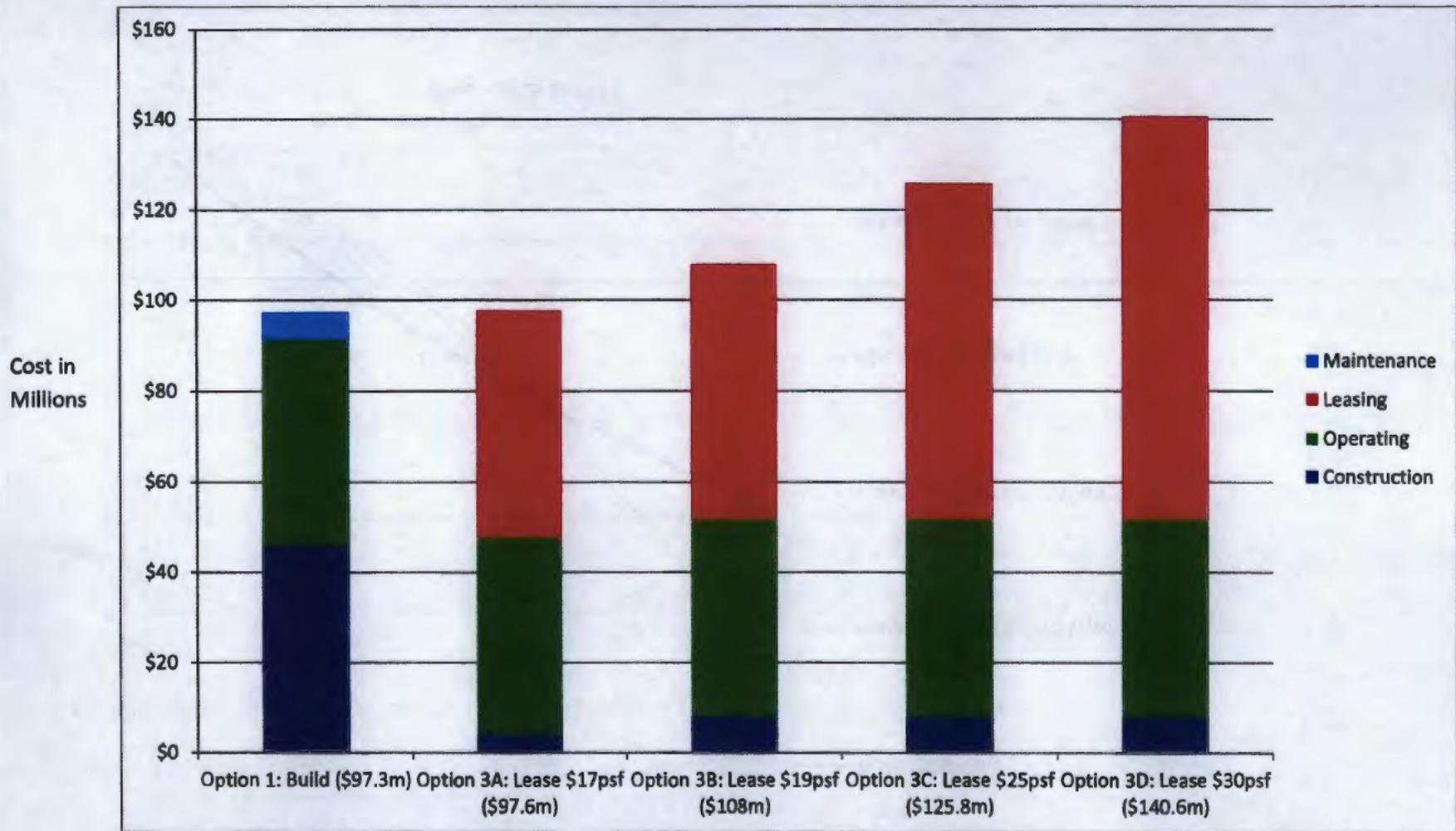
#### **Next Steps**

TRCA will require a council resolution from each of the participating municipalities that clearly approves the Project and funding contributions. This is required to satisfy the terms of bank financing and to secure provincial approval of the Project.

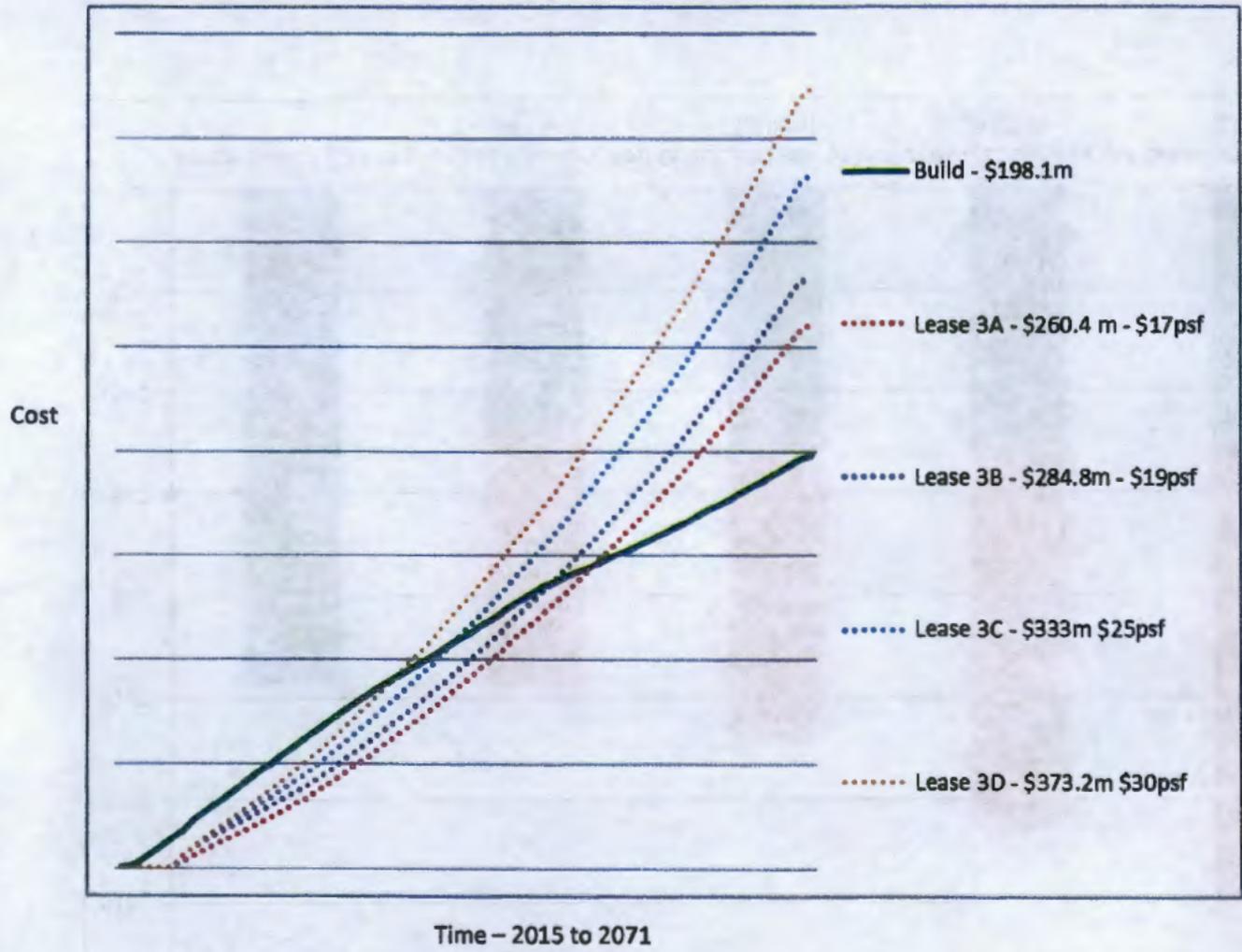
**Figure 1: Summary of Cumulative Future Value - Build vs. Lease**



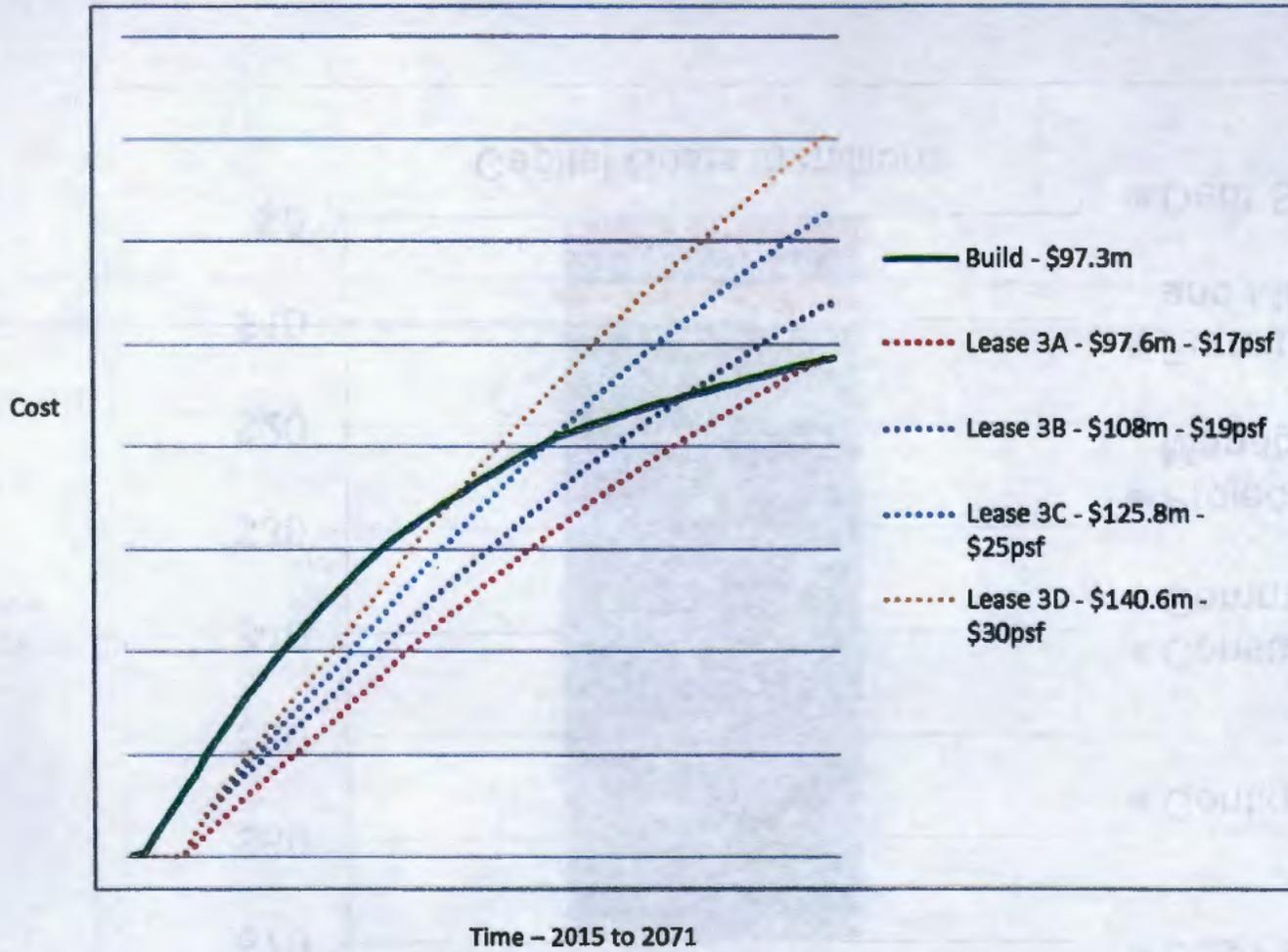
**Figure 2: Summary of Cumulative Net Present Value - Build vs. Lease**



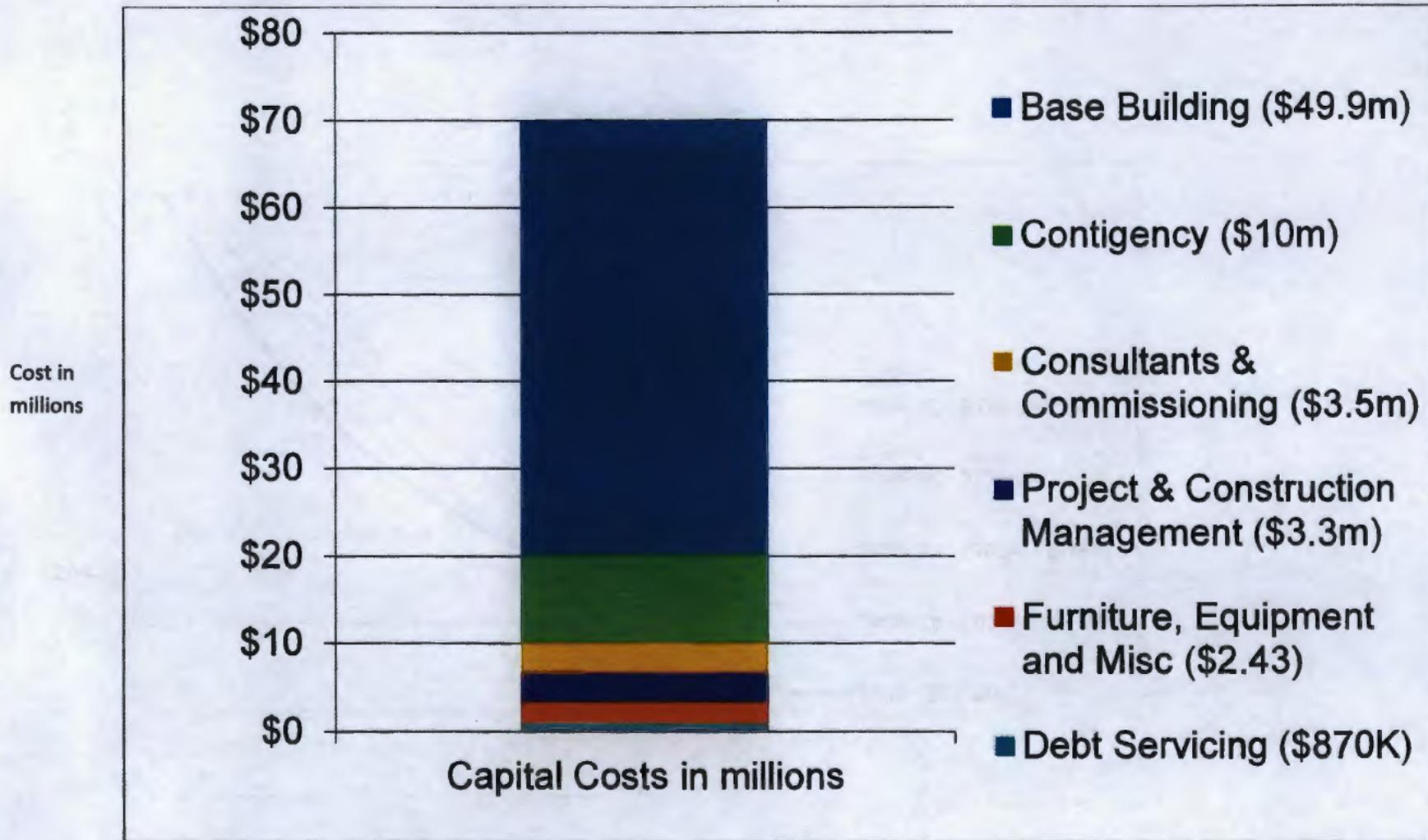
**Figure 3: Cumulative Future Value of Cash Flows – Build vs. Lease**



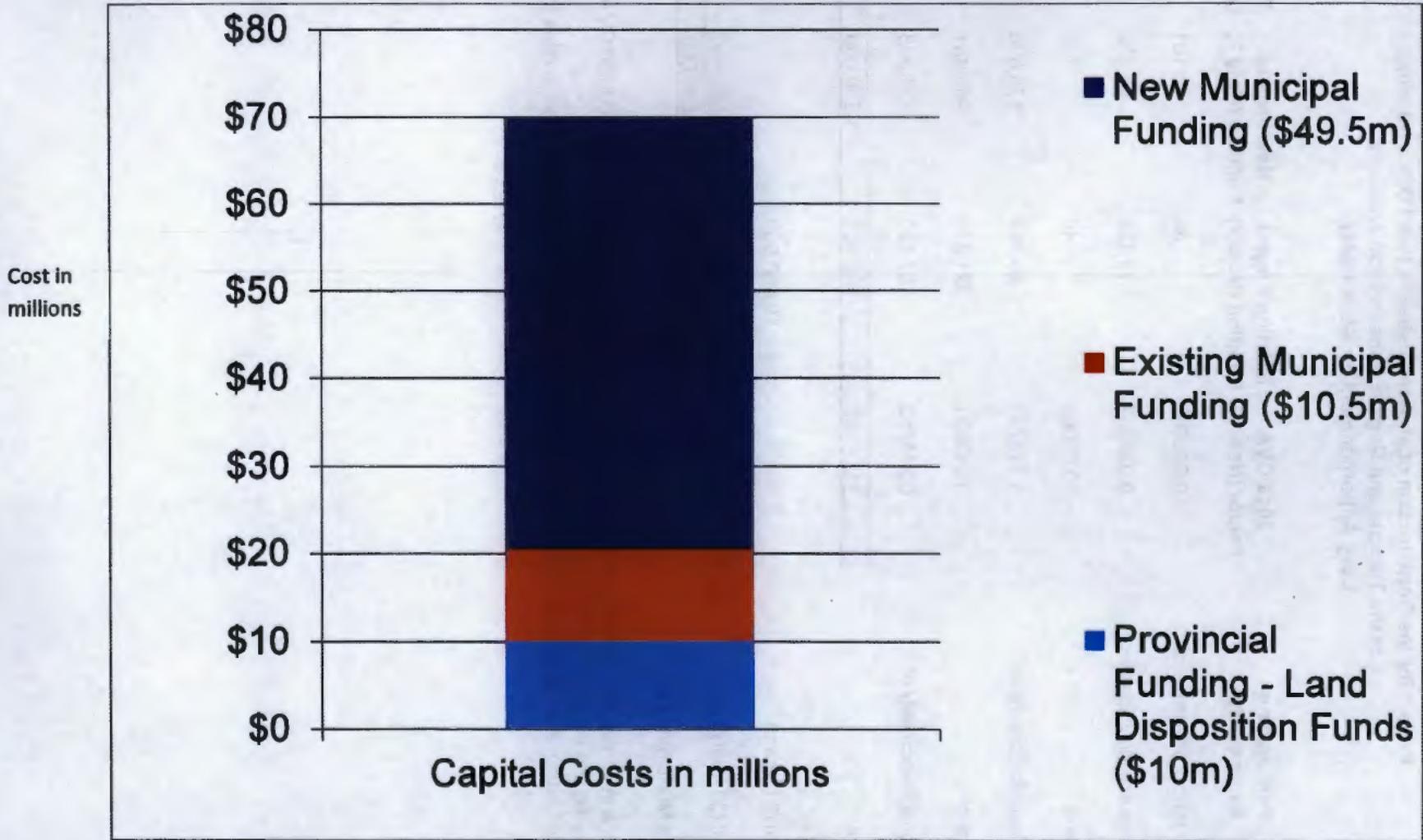
**Figure 4: Cumulative Net Present Value of Future Cash Flows – Build vs. Lease**



**Figure 5: Summary of Initial Capital Costs**



**Figure 6: Sources of Initial Capital Costs**



**Table 2: Levy Apportionment by Municipality**

**Project for the Construction of an Administrative Head Office Building  
For the Toronto and Region Conservation Authority  
Levy Apportionment by Municipality**

<b>Participating Municipality</b>	<b>2016 CVA Factor (Note 1)</b>	<b>Existing Project Funding (Note 2)</b>	<b>New Project Funding (Note 3)</b>	<b>Total Annual Levy Funding</b>
Adjala- Tosorontio, Township of	0.000067	34	101	135
Durham, Regional Municipality of	0.028247	14,124	42,370	56,494
Mono, Town of	0.00008	40	120	160
Peel, Regional Municipality of	0.113733	56,867	170,600	227,467
Toronto, City of	0.643621	321,810	965,431	1,287,241
York, Regional Municipality of	0.214252	107,125	321,378	428,503
<b>Annual Total</b>	<b>1.000000</b>	<b>500,000</b>	<b>1,500,000</b>	<b>2,000,000</b>
<b>Project Total (21 Years)</b>		<b>10,500,000</b>		<b>10,500,000</b>
<b>Project Total (33 Years)</b>			<b>49,500,000</b>	<b>49,500,000</b>
<b>Total Project Municipal Levy</b>		<b>10,500,000</b>	<b>49,500,000</b>	<b>60,000,000</b>

Note 1 - The annual allocation factors are subject to change with the release of updated modified CVA data.

Note 2 - This funding is available within approved levy allocations to the TRCA.

Note 3 - This funding is an additional amount the participating municipalities will be required to raise for TRCA.

**Section I – Items for Authority Action**

**RES.#A85/16 - PROJECT FOR THE CONSTRUCTION OF AN ADMINISTRATIVE OFFICE BUILDING FOR TORONTO AND REGION CONSERVATION AUTHORITY**

5 Shoreham Drive, Toronto. Approval of the “Project for the Construction of an Administrative Office Building for Toronto and Region Conservation Authority (TRCA)”.

Moved by: Maria Augimeri  
Seconded by: Jack Heath

**THAT the Project for the Construction of an Administrative Office Building for Toronto and Region Conservation Authority (TRCA) (Project), at a cost of \$70,000,000, be approved;**

**THAT the regional municipalities of Peel, York, Durham, the City of Toronto, the Town of Mono and the Township of Adjala-Tosorontio be designated as the benefiting municipalities on the basis as set out in the Project;**

**THAT the Minister of Natural Resources and Forestry be requested to approve the Project in accordance with Section 24 of the *Conservation Authorities Act (Act)*, and the application to the Project of the provincial share of land disposition proceeds on the basis as set out in the Project;**

**THAT pursuant to Section 3(5) of the *Conservation Authorities Act (Act)*, the Minister be requested to approve an interest rate on funds borrowed to finance the Project not to exceed 3.75% for the life of the Project;**

**THAT pursuant to Section 24 of the *Act*, the Ontario Municipal Board be requested to approve the Project, if required;**

**THAT staff be authorized and directed to take the necessary action to complete the Project, including obtaining any additional approvals which may be deemed necessary and the execution of any necessary documents;**

**AND FURTHER THAT staff be directed to report to the Authority upon response from the Province of Ontario and the participating municipalities.**

**AMENDMENT #1**

**RES.#A86/16**

Moved by: Maria Augimeri  
Seconded by: Jack Heath

**THAT the following be inserted before the last paragraph of the main motion:**

**THAT staff explore, in a rigorous nature, the pursuit of funding for the Project for the Construction of an Administrative Office Building for TRCA from the federal and provincial governments, and public-private partnerships;**

**AMENDMENT #2**  
**RES.#A87/16**

Moved by: Glenn De Baeremaeker  
Seconded by: Chris Fonseca

**THAT the second paragraph of the main motion be amended to read as follows:**

**THAT the regional municipalities of Peel, York, Durham, the City of Toronto, the Town of Mono and the Township of Adjala-Tosorontio be designated as the benefiting municipalities on the basis as set out in the Project and that the TRCA's member municipalities be requested to consider this matter as part of the budget deliberations at the earliest opportunity;**

**THAT the following be inserted to the main motion, after Amendment #1:**

**THAT if TRCA staff is required to utilize funds from the existing City of Toronto erosion control funding, then TRCA staff work with local TRCA board members to identify priority restoration projects;**

**AMENDMENT #1 WAS CARRIED**

**AMENDMENT #2 WAS CARRIED**

**RECORDED VOTE ON THE MAIN MOTION, AS AMENDED**

Paul Ainslie	Yea
Kevin Ashe	Yea
Maria Augimeri	Yea
Jack Ballinger	Yea
Ronald Chopowick	Yea
Vincent Crisanti	Nay
Glenn De Baeremaeker	Yea
Michael Di Biase	Yea
Jennifer Drake	Yea
Chris Fonseca	Yea
Jack Heath	Yea
Jennifer Innis	Yea
Colleen Jordan	Yea
Giorgio Mammoliti	Yea
Glenn Mason	Yea
Mike Mattos	Yea
Jennifer McKelvie	Yea
Frances Nunziata	Nay
Linda Pabst	Yea
Anthony Perruzza	Yea
Jim Tovey	Yea

**THE MAIN MOTION, AS AMENDED, WAS CARRIED**

**THE RESULTANT MOTION READS AS FOLLOWS:**

**THAT the Project for the Construction of an Administrative Office Building for Toronto and Region Conservation Authority (TRCA) (Project), at a cost of \$70,000,000, be approved;**

**THAT the regional municipalities of Peel, York, Durham, the City of Toronto, the Town of Mono and the Township of Adjala-Tosorontio be designated as the benefiting municipalities on the basis as set out in the Project and that the TRCA's member municipalities be requested to consider this matter as part of the budget deliberations at the earliest opportunity;**

**THAT the Minister of Natural Resources and Forestry be requested to approve the Project in accordance with Section 24 of the *Conservation Authorities Act* (Act), and the application to the Project of the provincial share of land disposition proceeds on the basis as set out in the Project;**

**THAT pursuant to Section 3(5) of the *Conservation Authorities Act* (Act), the Minister be requested to approve an interest rate on funds borrowed to finance the Project not to exceed 3.75% for the life of the Project;**

**THAT pursuant to Section 24 of the Act, the Ontario Municipal Board be requested to approve the Project, if required;**

**THAT staff be authorized and directed to take the necessary action to complete the Project, including obtaining any additional approvals which may be deemed necessary and the execution of any necessary documents;**

**THAT staff explore, in a rigorous nature, the pursuit of funding for the Project for the Construction of an Administrative Office Building for TRCA from the federal and provincial governments, and public-private partnerships;**

**THAT if TRCA staff is required to utilize funds from the existing City of Toronto erosion control funding, then TRCA staff work with local TRCA board members to identify priority restoration projects;**

**AND FURTHER THAT staff be directed to report to the Authority upon response from the Province of Ontario and the participating municipalities.**

**BACKGROUND**

At Authority Meeting #12/15, held on January 29, 2016, Resolution #A257/15 was approved as follows:

*THAT a project to build a new Toronto and Region Conservation Authority (TRCA) head office at 5 Shoreham Drive, based upon the schematic design developed by DTAH be accepted in principle, with the condition that staff be directed to:*

- *approach TRCA member municipalities for new funding support for the construction of a new head office building based upon the design developed by DTAH Architects Limited;*
- *initiate a competitive procurement process for a consulting team to lead detail design;*

- *confirm financing and borrowing opportunities and strategy (i.e. public private partnerships, liquidation of assets, government grants and support from industry partners etc.);*
- *proceed with an Expression of Interest (EOI) for the Black Creek Pioneer Village parking lot site, which may consider a design/build option for a new TRCA head office, as part of a potential public private partnership, in accordance with the parameters attached as Attachment 5; and*
- *report back at Authority Meeting #4/16, scheduled to be held on May 27, 2016 on member municipality funding support, financing strategy, outcome of procurement process and EOI.*

## **RATIONALE**

Since Authority Meeting #12/15, held on January 29, 2016, staff has conducted research and analysis of available financing and borrowing opportunities that has been informed by discussion with key stakeholders and experts. This has included discussions with TRCA's municipal partners, in which the Project has been well received. The findings from TRCA's work to date are summarized as follows:

### *Investigation of Public Private Partnership*

TRCA retained PricewaterhouseCoopers LLP (PwC) to undertake a financial analysis of the Project through a Public Private Partnership (PPP) or design-build-finance-maintain-operate project delivery method versus a conventional Design-Bid-Build (DBB) process. PwC reviewed TRCA's existing cost estimate and used this information to calculate a cost comparison of both procurement models, which included Net Present Value of the total project as well as the annual cash requirements. PwC also outlined for TRCA the benefits and drawbacks of each approach as summarized in Attachment 1.

Based on this comparison, the Project net present value under PPP was calculated to be \$27 million higher on a whole life basis than through a DBB approach. TRCA staff has concluded that there is not sufficient risk associated with the Project that would warrant the projected increase in cost anticipated by using a PPP method. Staff is therefore recommending a more conventional project delivery method.

### *Procurement Method and Schedule*

As informed by the PwC report and discussions with other leaders in the field, staff has confirmed that the most effective delivery of the Project will be achieved using a conventional procurement approach, supported by a construction manager, and similar to a PPP will be coupled with an integrated design process that assembles a design team early in the planning process, to benefit from the input of the constructor and operator on constructability, operation, maintenance and life cycle requirements. TRCA staff will explore another benefit of PPP (pay for performance advantage) by utilizing financial incentives or penalties to encourage innovation, and mitigate potential schedule or scope creep.

Further to the findings related to the advantages of the PPP approach, TRCA staff has also made provision for an annual contribution to a major maintenance reserve to ensure that there is available budget to undertake a proactive maintenance and replacement schedule based on the Project life cycle requirements. TRCA staff will work with the project team to detail the opportunities for building life cycle efficiency and inform the long-term operation and maintenance.

Staff will now proceed with the Request for Qualification phase (Phase 1) of the procurement process, as directed by Resolution #A257/15, to retain a design team. Phase 1 will be followed by the Request for Proposal phase (Phase 2). Following the completion of Phase 2, staff will report back to the Authority as required by the TRCA Purchasing Policy. The timing and decision to award will be influenced by progress related to Project approval.

#### *Project Financing*

Recent feedback from municipal staff, potential lenders and PwC, suggests that TRCA will be able to achieve a rate of interest comparable to those generally available to our participating municipalities, and certainly lower than the rates generally available through private financing provided in a PPP model. While the option of having one of TRCA's participating municipalities borrow the required funds on behalf of the organization has not been ruled out, TRCA must also be prepared to borrow directly from a financial institution. The Royal Bank of Canada, TRCA's banker, has expressed an interest in advancing the required Project funds, provided that the Project is adopted by both the participating municipalities and the Province of Ontario, in accordance with all the provisions of the *Conservation Authorities Act (Act)*.

One of the requirements of the banker is approval of the project by the Minister of Natural Resources and Forestry under section 24 of the Act. Staff has contacted staff from the Ministry and confirmed that in order for the Minister to provide approval of the project there must be provincial funds allocated to the project. In as much as the proposed project funding model calls for the application of \$10 million in land sale proceeds, of which approximately \$5 million is deemed provincial funding, this condition can be satisfied. The rationale for the application of land sale proceeds is addressed below.

Under subsection 3(5) of the Act the Minister is also required to approve the interest rate for the associated Project borrowing. It is proposed that the Minister be requested to approve an interest rate ceiling of 3.75%, which appears adequate based on staff's research to date.

#### **FINANCIAL DETAILS**

The maximum total Project cost is \$70,000,000 (including contingency provision.) The elements of the Project include: base building; design; project and construction management (design and construction); furniture and equipment; permits, approvals and legal fees; and disbursements.

#### *Project Funding*

The Project will be funded as follows:

Participating Municipal Funding:	\$60 million
Land Disposition Funds:	\$10 million
	-----
<b>TOTAL:</b>	<b>\$70 million</b>

The participating municipal Project contributions will be finalized through their respective budget process and will be in accordance with the annual Modified Current Value Assessment (CVA) formula; which is subject to annual updating. Participating municipal Project funding contributions includes two sources: a) confirmed existing annual Major Facilities Project funding of \$500,000 over 21 years (\$10.5 million total); and b) new annual funding contributions of \$1.5 million over a 33 year period (\$49.5 million total). Municipal levy funding is summarized in Attachment 2.

Staff will continue to explore opportunities for other grant funding contributions. If successful, these funds would be used to offset the term of the participating municipal contributions.

#### *Land Disposition Funds*

As noted, Minister's approval will be required by financial institutions prior to advancing the required funds for the Project. Therefore, subject to approval by the Minister, TRCA proposes that land disposition funds in the amount of \$10,000,000 be made available to assist with the funding of the Project. TRCA currently has \$2,000,000 in reserves from land disposition funds that could be allocated to the Project.

The final value of land disposition contribution will be determined based on available land disposition funds during the Project, and will be reviewed on a case by case basis. When land disposition proceeds become available TRCA will seek approval of the Minister to allocate the funds as described herein.

The requested land disposition funds will support Project costs directly tied to green technologies that demonstrate the goals and objectives of the *Climate Change Mitigation and Low Carbon Economy Act*, as well as the strategies presented in the Government of Ontario's Green Investment Fund. TRCA has estimated that these green technologies amount to approximately \$10,000,000 (including on-site photovoltaic panels, electric heat and cool ground and air source heat pumps, low-carbon wood and concrete hybrid structure, and self-tint electro chromatic glass window system). Additional information on how the Project supports the goals of the Province is provided within the Project document.

#### **DETAILS OF WORK TO BE DONE**

Staff will submit the Project document to each participating municipality, with a request for formal approval of the Project and funding contributions.

Staff will continue to seek out the most favourable approach in finalizing the terms and conditions of a loan to finance the Project, including continuing to explore opportunities for a participating municipality to take on a loan on behalf of TRCA, on a cost recovery basis.

Staff will submit the Project document to the Minister of Natural Resources and Forestry for approval in accordance with Section 24 and 3(5) of the Act.

**Report prepared by: Ethan Griesbach, extension 5364**

**Emails: [egriesbach@trca.on.ca](mailto:egriesbach@trca.on.ca)**

**For Information contact: Ethan Griesbach, extension 5364**

**Emails: [egriesbach@trca.on.ca](mailto:egriesbach@trca.on.ca)**

**Date: May 12, 2016**

**Attachments: 2**

Table 1. Advantages and disadvantages of PPP and DBB

<b>Advantages of PPP</b>	<b>Advantages of DBB</b>
Fixed price, date-certain commitment	Well understood process, allows for the Project to be divided into smaller components as required
Ability to enforce achievement of specifications through the contract and payment mechanism (pay for performance), which includes deductions in case of availability or performance failures	Engineer/designer will work for the TRCA and will provide best recommendation on quality vs. price
Design benefits from input of construction contractors and operators	Opportunity for value engineering with the TRCA's continuous involvement during the design period, that is, the comparative review of technical alternatives compared to their execution cost
Design and overall Project cost reflect whole lifecycle of the asset	Lower up-front ancillary costs for consultants and legal advisors
The private partner assumes significant long-term risks, including interface and coordination risks during construction (such as between design and construction)	
Quality of the assets at the end of the project term is assured through handback condition assessment	
Bidders are encouraged to develop innovative solutions to meet the TRCA's needs	
<b>Disadvantages of PPP</b>	<b>Disadvantages of DBB</b>
TRCA is contractually obligated to make maintenance and lifecycle payments in line with the service standards defined in the Project Agreement. This will remove flexibility to divert funds away from these activities in case of budget constraints	Difficult to avoid schedule and scope creep
Success of PPP depends on the quality of the Project Agreement and ability to clearly and accurately communicate performance requirements	Design does not benefit from input of construction contractors and could potentially suffer from a lack of constructability and potential disputes between designer and construction contractor
Planning and procurement take longer than under a DBB procurement	Design does not benefit from an operator's input concerning O&M and lifecycle requirements
This approach can be misunderstood and raise opposition from special interest groups such as trade unions, who fear job losses	Low opportunity/less motivation for innovation by construction contractor and O&M/lifecycle providers
Up-front planning and procurement costs are higher	Limited price and delay risk transfer: engineers and contractors would not provide guarantee of overall "fixed price date certain" commitment, with the TRCA assuming most cost overruns or costs resulting from delays
	Interface risk between designer and contractor(s) and operators
	Warranty on construction and equipment limited to one to two years post completion. Warranty typically not supported through liquid security, putting enforcement at risk
	Lifecycle costs are not always funded in a timely manner (i.e. may be pushed back due to budget constraints in a given year)
	Construction contractors have no responsibility for the lifecycle of the assets and may not be motivated to build with consideration for longevity

**Attachment 2**



**Project for the Construction of an Administrative Office Building for Toronto and Region  
Conservation Authority (Project)**

**5 Shoreham Drive, Toronto**

**May 12, 2016**

**Toronto and Region Conservation Authority**

## **INTRODUCTION**

This Project description has been prepared by Toronto and Region Conservation Authority (TRCA) in order to obtain the approval of the Project by the Minister of Natural Resources and Forestry in accordance with Section 24 of the *Conservation Authorities Act* (the "Act.") The Project provides the design and build elements of a new TRCA administrative headquarters which will be located at 5 Shoreham Drive in Toronto. Also consistent with the Act, TRCA requests approval of the Minister of a rate of interest for its financing requirements in accordance with Section 3(5) of the Act.

Minister's approval of the Project in accordance with the various provisions of the Act is required by financial agencies prior to entering into loan agreement with TRCA.

This Project outlines the details of the proposed building together with the rationale for the replacement of the existing head office building, the estimated costs and the proposed funding arrangements.

## **DESCRIPTION OF THE PROJECT**

The Project is for a new six storey TRCA headquarters building that is based upon the schematic design completed by DTAH Architects Limited in 2015, as described further herein. The schematic design supports TRCA's business and provides accessible customer service by meeting requirements for office, meeting, collaboration, demonstration, central filing, shipping/receiving and storage spaces. The project will provide 9,724m<sup>2</sup> (100,000ft<sup>2</sup>) for office space use and 7,951m<sup>2</sup> (90,254ft<sup>2</sup>) for a three level underground parking garage.

The Project will follow best practices in operational efficiency and will supplement energy demand with on-site, renewable power sources (i.e. rooftop-photovoltaic panels). The Project's structure will be a low-carbon wood and concrete hybrid system; and is proposed to achieve Leadership in Energy and Environmental Design (LEED) platinum certification and WELL Building certification; which is the world's first building standard focused exclusively on human health and wellness.

## **LOCATION**

The Project location at 5 Shoreham Drive, Toronto, Ontario has served as TRCA's head office setting for over forty years. (Recently, TRCA moved to an interim, leased head office facility in Vaughan, Ontario.) The Shoreham site is an optimal location for TRCA operations as it provides convenient access to the 400 series highways, is relatively central to its area of jurisdiction and is well serviced by public transit and regional trail connections. The location will result in a reduced auto driver mode share ranging from 45% to 65%, which is less than the 80% range currently experienced by staff and clients at TRCA's interim head office, located at 101 Exchange Avenue, Vaughan.

## **RATIONALE FOR THE PROJECT**

### *TRCA Space Requirements:*

TRCA has grown considerably since its main office at 5 Shoreham Drive was constructed in the early 1970's. The original office at 1,821m<sup>2</sup> (19,600ft<sup>2</sup>) was built to accommodate 80 staff. Growth coupled with a lack of adequate office accommodations resulted in long term, chronic space shortages, poor working conditions for staff and a lack of adequate meeting space. These issues were partially addressed with the move of staff to various satellite offices over the years and the lease of additional office space at 101 Exchange Avenue in Vaughan to serve as an interim head office<sup>1</sup> to accommodate over 300 staff. However, TRCA's long-term goal is to consolidate staff currently in multiple facilities to one central location to reduce travel time between TRCA offices, and allow resource and staff sharing. Furthermore, a purpose built facility will allow TRCA to provide optimal customer service and support; achieve accommodation standards for staff comparable to our regional and municipal partners, with a positive influence on staff retention; and ensure that the office can accommodate growth to meet future staff and program requirements.

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<sup>1</sup> Lease expires in 2021

TRCA growth projections show that our current interim head office will not have sufficient space to accommodate staff growth beyond 2021. The interim head office has a maximum building capacity of 440 persons (including staff and visitors). At the interim head office, TRCA anticipates a 3% growth rate over the coming years, resulting in an estimated work force of 436 persons in 2021. This number does not include staff from other buildings that TRCA intends to relocate to the new head office building at 5 Shoreham in order to achieve operational efficiencies.

*Ownership of the Project:*

Building at the 5 Shoreham Drive location will allow TRCA to maintain asset-ownership and reduce cost and risks generally associated with a leasing option (i.e. potential for unfavourable and expensive lease terms; unsuitable working conditions; decreased levels of service delivery; lower workforce productivity; and staff retention). After an extensive analysis of our available options TRCA has concluded, that similar to our municipal partners, a 100% ownership model is the most cost effective solution. Finally, since TRCA owns the lands at the 5 Shoreham location the total project costs will be positively impacted.

*Project Green Features and Demonstration of Key Climate Change Mitigation and Low Carbon Economy Act Features:*

The Project will demonstrate how the goals and objectives of the *Climate Change Mitigation and Low Carbon Economy Act* (Climate Act), as well as, the strategies presented in the Government of Ontario's Green Investment Fund (GIF) can be achieved. The Project will i) support Ontario's continued growth and global leadership in the development, use and manufacturing of clean energy and green technologies; and ii) demonstrate Ontario's transition to low-carbon urban communities.

Presented in Table 1 below is a comparison of the key GIF strategy areas and how the Project will demonstrate their application.

Table 1: Project's Demonstration of Key GIF Strategy Areas

GIF Strategy Area	How Project will Demonstrate a GIF Strategy Area	Key Project Features to Achieve GIF Strategy
Climate Change – Low Carbon Future	<p>The Project will demonstrate a low carbon footprint through all lifecycle phases (material production, construction, operation and end-of-life). According to model simulations completed by WSP Group (formerly Halsall), operating carbon emissions are estimated to be reduced by more than 50% and embodied carbon by more than 75% when compared to an average building in the Toronto region.</p> <p>The Project is Net-Zero ready, as the systems and the designs have been done in a manner that will allow for them to be reconfigured in the future, to draw from completely renewable sources.</p>	<p>Predominantly all electric heating and cooling system serviced by air and ground source heat pumps.</p> <p>Low carbon, wood structural system.</p> <p>At minimum, 5% of building's energy needs will be met with on-site photovoltaic panels.</p> <p>Passive House design principles, simple, well insulated building envelope will reduce heating and cooling requirements.</p> <p>Self-tint electro chromatic glass system that automatically adjusts throughout the day will optimize the indoor climate and the outside view.</p> <p>Solar thermals panels on the roof will provide heat for domestic hot water demands.</p>

GIF Strategy Area	How Project will Demonstrate a GIF Strategy Area	Key Project Features to Achieve GIF Strategy
Grow Economy and Create Jobs	<p>Where possible, the Project will source from Ontario base firms. The Project will create a point of local demand for clean energy and green technologies.</p> <p>Ontario WOOD Works – a champion for Ontario’s wood industry – has expressed support for the Project.</p>	<p>Photovoltaic panels.</p> <p>Solar thermal wall.</p> <p>Low carbon, wood structural system.</p>
Electric Vehicle Charging Stations	Installation of charging stations for TRCA staff and visitors will support and promote Electrical Vehicle use.	Quantity of charging stations to be at 2% of total number of parking spaces.
Green Infrastructure	<p>Project will be regenerative; it will restore green infrastructure systems and their corresponding ecosystem services (i.e. benefits humans obtain from nature) that existed prior to the properties initial development in the 1970s.</p> <p>The Project will manage on-site, stormwater runoff for at minimum the first 25 mm of rainfall.</p>	<p>Rainwater harvesting gardens.</p> <p>Bioswales and permeable pavement.</p> <p>Native plants that will mimic pre-development habitats.</p> <p>Provision for on-site agriculture.</p>
Modal Shift: to low-carbon	<p>Project promotes use of active transportation infrastructure as it is near a transit node, with supporting connections (sidewalks, signalized pedestrian crossings, carpooling), as well as walking and cycling networks that promote accessibility and safety.</p> <p>The Project will provide support for TRCA’s corporate fleet of hybrid and electric vehicles, which allows staff to commute to work by way of active or public transportation systems, and use a fleet vehicle for work purposes.</p>	<p>Located within one kilometre of Toronto Transit Commission’s new Black Creek Pioneer Subway Station and the York University Bus Loop; which provides regional connections.</p> <p>On-site access to the Black Creek Pioneer Ravine trail system.</p> <p>Fronts Shoreham Drive, which has sidewalks and forthcoming cycling lanes.</p> <p>On-site designated carpool parking spots.</p> <p>On-site electric car charging.</p> <p>Additional parking to accommodate 60 TRCA corporate fleet vehicles. The TRCA corporate fleet is transitioning to 100% electric.</p>
Water Conservation and Stormwater Management	<p>Project will demonstrate design and technologies that reduce potable water use and manage/use-on-site stormwater.</p> <p>The Project will demonstrate a preliminary potable water use reduction of 43%.</p>	<p>Potable water use metres.</p> <p>Ultra-low flow plumbing fixtures.</p> <p>Harvest rainwater for use in the building (i.e. as feed for water closets, urinals and irrigation).</p>

**ESTIMATED COSTS**

The maximum total Project cost is \$70,000,000 (including contingency provision.) The cost elements of the Project include: base building; design; project management (design and construction); furniture and equipment; permits, approvals and legal fees; and disbursements.

**FUNDING ARRANGEMENTS**

TRCA proposes that the funding for this Project be contributed as follows:

Participating Municipality Levy (see Appendix 1)	\$60 million
Land Disposition Funds	\$10 million
<b>TOTAL:</b>	<b>\$70 million</b>

This purpose built facility will allow TRCA to provide optimal customer service and support to all its participating municipalities and residents of its jurisdiction. Therefore, TRCA proposes that the Project be a generally benefiting project and participating municipalities contribute to the Project in accordance with the Modified Current Value Assessment (CVA) formula; which is subject to annual updating. The participating municipal funding will be negotiated with each participating municipality and will be subject to their individual budget processes.

**Land Disposition Funds**

Subject to approval by the Minister, TRCA proposes that land disposition funds in amount of \$10,000,000 will be available to assist with the funding of the Project. When land disposition funds become available TRCA will seek approval of the Minister to allocate the provincial share of the funds as described herein.

The requested land disposition funds will support Project costs directly tied to green technologies that demonstrate the goals and objectives of the Climate Act, as well as the strategies presented in the GIF. TRCA has estimated that these green technologies amount to approximately \$10,000,000 (including on-site photovoltaic panels, electric heat and cool ground and air source heat pumps, low-carbon wood and concrete hybrid structure, and self-tint electro chromatic glass window system).

**FINANCING RATE**

In accordance with Section 3(5) of the Act, TRCA requests that the Minister approve a rate of interest for the Project that is no greater than 3.75%, throughout the life of the Project. Based on proposals from TRCA's banker and discussions with finance staff at participating municipalities it is estimated that this rate represents the ceiling on borrowing costs.

**CONCLUSION**

Minister's approval under sections 3(5) and 24 of the Act is required in order to satisfy lending conditions which will be required by financial institutions. Furthermore, Minister's approval is also required to contribute Provincial share of land disposition funds towards the Project.

**Appendix 1: Breakdown Participating Municipality Levy**

**Project for the Construction of an Administrative Head Office Building  
For the Toronto and Region Conservation Authority  
Levy Apportionment by Municipality**

<b>Participating Municipality</b>	<b>2016 CVA Factor (Note 1)</b>	<b>Existing Project Funding (Note 2)</b>	<b>New Project Funding (Note 3)</b>	<b>Total Annual Levy Funding</b>
Adjala- Tosorontio, Township of	0.000067	34	101	135
Durham, Regional Municipality of	0.028247	14,124	42,370	56,494
Mono, Town of	0.00008	40	120	160
Peel, Regional Municipality of	0.113733	56,867	170,600	227,467
Toronto, City of	0.643621	321,810	965,431	1,287,241
York, Regional Municipality of	0.214252	107,125	321,378	428,503
<b>Annual Total</b>	<b>1.000000</b>	<b>500,000</b>	<b>1,500,000</b>	<b>2,000,000</b>
<b>Project Total (21 Years)</b>		<b>10,500,000</b>		<b>10,500,000</b>
<b>Project Total (33 Years)</b>			<b>49,500,000</b>	<b>49,500,000</b>
<b>Total Project Municipal Levy</b>		<b>10,500,000</b>	<b>49,500,000</b>	<b>60,000,000</b>

Note 1 - The annual allocation factors are subject to change with the release of updated modified CVA data.

Note 2 - This funding is available within approved levy allocations to the TRCA.

Note 3 - This funding is an additional amount the participating municipalities will be required to raise for TRCA.

JUL 21 '16 11:22

**Marie Alphonso**

**From:** Snowball, William (MTCS) <William.Snowball@ontario.ca> on behalf of Adamson, Maureen (MTCS) <Maureen.Adamson@ontario.ca>  
**Sent:** July-21-16 12:46 PM  
**Subject:** The Ontario Culture Strategy: Telling our stories, growing our economy

Dear Municipal Partner,

I am pleased to let you know that yesterday Minister McMahon launched the Ontario government's first Culture Strategy.

As you know, last fall the ministry held conversations with Ontarians across the province to help us develop the Culture Strategy. We heard from thousands of individuals and many municipalities about the value of arts and culture in people's lives and communities. This input helped us develop a strategy that truly reflects our province's diversity and vibrancy.

The Culture Strategy sets out a vision, principles and four overarching goals to guide the government's support over the next five years. These goals are to promote cultural engagement and inclusion, strengthen culture in communities, fuel the creative economy and promote the value of the arts throughout government.

Each goal includes strategies and actions, which include:

- creating a new fund to support publishers to develop learning resources aimed at fostering the use of diverse Canadian content in schools
- supporting conservation of heritage buildings by leveraging opportunities for energy efficiency improvements through Ontario's Climate Change Action Plan
- creating opportunities to enhance technical and business skills training for cultural workers
- developing a new fund to support cultural activities in Indigenous communities and supporting youth cultural camps to build leadership skills and promote awareness of traditional knowledge.

I encourage you to read the strategy to learn more about these and other actions we will take to strengthen culture in Ontario.

I look forward to the next phase of this initiative, in which we will develop a plan to guide the implementation of the Culture Strategy. We learned a great deal through Culture Talks and will continue that conversation to help us achieve the goals Ontarians helped us set so that the diversity of our stories and communities are celebrated long into the future.

Sincerely,

Maureen Adamson  
Deputy Minister of Tourism, Culture and Sport

C.S. LEGISLATIVE SERVICES

Original
To: B. BRIDGEMAN
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To: CIA ✓
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Toronto and Region  
**Conservation**  
for The Living City™

July 22, 2016

Sent via email

**SEE DISTRIBUTION LIST**

At Authority Meeting #6/16, of Toronto and Region Conservation Authority (TRCA), held on July 22, 2016, Resolution #A117/16 in regard to Provincial Review of the Conservation Authorities Act was approved as follows:

*WHEREAS the Province of Ontario has released Phase Two of its three-phase review of the Conservation Authorities Act by putting forward a set of proposed priorities and actions for public comment on the Environmental Registry (EBR#012-7583);*

*AND WHEREAS Toronto and Region Conservation Authority (TRCA) staff are participating in the provincial consultation process for providing a response to the proposed priorities and actions;*

*THEREFORE LET IT BE RESOLVED THAT the following report providing an overview of the Phase Two review and staff's preliminary messages and priorities to be included in TRCA's response be received;*

*THAT this report be circulated to TRCA's municipal partners, neighbouring conservation authorities and Conservation Ontario for their information in formulating their own responses to the EBR posting, due September 9, 2016;*

*THAT Authority Members be requested to reach out to their own networks of stakeholders to gather support for provincial recognition of conservation authorities' integral role in assisting its partners in building sustainable communities;*

*AND FURTHER THAT staff report back to the Authority in September 2016 on TRCA's final EBR submission.*

Enclosed for your information and any action deemed necessary is the report as approved by the Authority. If you have any questions or require additional information, please contact Mary-Ann Burns at 416-661-6600 extension 5763, [mburns@trca.on.ca](mailto:mburns@trca.on.ca) or Noah Gaetz at extension 5348, [ngaetz@trca.on.ca](mailto:ngaetz@trca.on.ca).

Kathy ~~S~~franks  
Senior Manager, Corporate Secretariat  
CEO's Office

cc. Mary-Ann Burns, Senior Planner, Policy, TRCA  
Noah Gaetz, Senior Ecologist, TRCA

/Encl.

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Kathryn Moyle, Clerk, Township of King  
Debbie Shields, City Clerk, City of Pickering  
Mike Walters, CAO, Lake Simcoe Region Conservation Authority  
Ulli S. Watkiss, City Clerk, City Clerk's Office, City of Toronto  
Gayle Wood, Chief Administrative Officer, Nottawasaga Valley Conservation Authority

**RES.#A117/16 - PROVINCIAL REVIEW OF THE CONSERVATION AUTHORITIES ACT**  
Phase Two of Three. Update on the Province of Ontario's Phase Two of the *Conservation Authorities Act* review and summary of preliminary messages and priorities to be included in TRCA comments for submission to the Province by September 9, 2016.

Moved by: Glenn De Baeremaeker  
Seconded by: Jennifer Drake

**WHEREAS** the Province of Ontario has released Phase Two of its three-phase review of the *Conservation Authorities Act* by putting forward a set of proposed priorities and actions for public comment on the Environmental Registry (EBR#012-7583);

**AND WHEREAS** Toronto and Region Conservation Authority (TRCA) staff are participating in the provincial consultation process for providing a response to the proposed priorities and actions;

**THEREFORE LET IT BE RESOLVED THAT** the following report providing an overview of the Phase Two review and staff's preliminary messages and priorities to be included in TRCA's response be received;

**THAT** this report be circulated to TRCA's municipal partners, neighbouring conservation authorities and Conservation Ontario for their information in formulating their own responses to the EBR posting, due September 9, 2016;

**THAT** Authority Members be requested to reach out to their own networks of stakeholders to gather support for provincial recognition of conservation authorities' integral role in assisting its partners in building sustainable communities;

**AND FURTHER THAT** staff report back to the Authority in September 2016 on TRCA's final EBR submission.

**CARRIED**

#### **BACKGROUND**

##### Conservation Authorities Act Review – Phase One

In 2015, the Ministry of Natural Resources and Forestry (MNRF) initiated a review of the *Conservation Authorities Act* (CA Act) to ensure that the Act is meeting the needs of Ontarians in a modern context. The Province's stated objective for the review was to identify opportunities to improve the legislative, regulatory and policy framework that currently governs the creation, operation and activities of conservation authorities that may be required in the face of a constantly changing environment. As the first phase in the Ministry's review process, a discussion paper was posted on the Environmental Bill of Rights Registry (EBR). The discussion paper focused stakeholder feedback on the governance, funding mechanisms and the roles and responsibilities of conservation authorities (CAs) and included a series of questions to solicit comments on each of the three theme areas.

At Authority Meeting #8/15, held on September 25, 2015, Resolution #A168/15 approved TRCA's submission to the Province. A copy of TRCA comments was also circulated to partner municipalities.

TRCA comments were submitted to the EBR on October 19, 2015. The main recommendations from the TRCA submission on Phase One of the Act's review were the following:

- Establish a provincial directive or memorandum of understanding to clarify roles and responsibilities of CAs and recognize their important contribution to meeting provincial and municipal objectives.
- Establish a new multi-agency liaison body for stronger collaboration among CAs, provincial ministries and municipalities.
- Maintain MNRF's oversight of appealed s.28 permit decisions separate from the OMB.
- Amend section 28 to strengthen the ability of CAs to enforce their regulation.
- Review the list of eligible expenditures recognizing activities contributing to multiple ministries' objectives.
- Provide specific language to clarify and modernize the levy provisions in the Act

#### Conservation Authorities Act Review – Phase Two

As per the normal EBR process, the Province does not respond directly to comment submissions. However, as part of Province's Phase Two of the review, on May 12, 2016, they released "Conserving Our Future: Proposed Priorities for Renewal" on the EBR comprising a proposed set of priorities and actions based on the feedback received from stakeholders in Phase One. The Province's proposed priorities are as follows:

***PRIORITY #1: Strengthening Oversight and Accountability***

***PRIORITY #2: Increasing Clarity and Consistency***

***PRIORITY #3: Improving Collaboration and Engagement***

***PRIORITY #4: Modernizing Funding Mechanisms***

***PRIORITY #5: Enhancing Flexibility for the Province***

For each priority, the Province has also issued a series of proposed actions to be taken by the Ministry to address their priorities. There are four to five actions per priority listed in the provincial document: Conserving our Future: Proposed Priorities for Renewal.

Shortly after the release of the priorities and actions, the Province issued invitations to Conservation Ontario and to the CEO/CAOs of southern Ontario CAs for stakeholder engagement sessions. TRCA staff attended these sessions; they were well attended by neighbouring CA staff, Conservation Ontario, the Association of Municipalities of Ontario, some representatives of aboriginal communities, the agricultural sector and the building and land development industry. The main messages voiced at these sessions were that the Province's priorities were to maintain the broad mandate of CAs but to be clear on the mandate, to increase funding to CAs but to keep service standards and accountability high, to facilitate greater collaboration and coordination among CAs and provincial and municipal partners, and to recognize that CAs work with a number of different ministries aside from MNRF.

Conservation Ontario (CO) has been engaged with the Province through Phase Two and through the previous phase of the Act's review. As well as attending the engagement sessions, CO has produced an array of correspondence for all CAs meant to assist them in responding to the proposed priorities and actions. Over the past few months, TRCA's Chief Executive Officer (CEO) has been participating in CA Act working group discussions and sessions with CO staff and other CA general managers to formulate a collective response to the provincial priorities and actions.

In addition, the Province established a stakeholder advisory group to provide initial feedback to the proposed priorities. TRCA's CEO and four other general managers from the CA Act working group were selected to participate on the Province's stakeholder advisory group. Along with several other stakeholder agencies, they met on May 16 and 17, 2016 with MNRF staff and former parliamentary assistant, Eleanor McMahon. CO reported that during this meeting, the CA members encouraged the discussion to focus less on the details of CA regulations and more on the critical state of our natural resources and opportunities for creating increased capacity for resilience of natural resources.

In July 2016, CO distributed to all CAs its draft response to the Province's priorities and actions with a request for comments in time for their next CO Council meeting. Once the CO response is finalized and endorsed by their Council, it will constitute their submission to MNRF through the EBR.

### **Summary of TRCA's Preliminary Comments for Submission to the Province**

To date, TRCA staff have formulated the following draft, preliminary comments to inform our EBR submission in response to the Province's suggested priorities and actions. The preliminary comments are premised on staff's opinion that the Province's Phase Two proposed priorities and actions do not speak entirely to TRCA's previous comments in Phase One. As a result, the preliminary comments are aligned with many of the same messages that were included in TRCA comments on the first phase of the review.

- Maintain the broad mandate of CAs as outlined in the Act;
- Recognize, validate and strengthen the important and diverse role CAs play as local implementation agents helping to achieve a number of provincial and municipal objectives;
- Establish a collaborative approach that recognizes the important partnerships CAs have with numerous provincial, municipal and local stakeholders;
- Establish a sustainable and equitable funding model;
- Ensure the Act and its administration allow CAs to support emerging natural resource management issues including the directions of the proposed amendments in the Four-Plan Provincial review;
- Facilitate CA service excellence.

Staff have also drafted some preliminary recommendations that could address these priorities as follows:

- The Act's section 20 and 21 object and powers of a CA remain relevant and effective and do not require modification. TRCA suggests that the Act remain broad and that additional direction or interpretation occur within a policy directive.
- Acknowledge that the Act enables CAs to work collaboratively with the Province, municipalities and other watershed stakeholders in the delivery of programs and services to achieve healthy watersheds and to anticipate and respond to local and emerging sustainable community needs or issues.
- Establish an inter-agency liaison body for stronger collaboration among CAs, multiple provincial ministries and municipalities that encourages partnership and innovation in building sustainable communities resilient to the effects of urbanization and climate change. This body could serve to further a dialogue on mutual areas of interest in natural resources and growth management; for example, nature-based recreation and education, aboriginal engagement and cultural heritage.

- For the inter-agency liaison body to guide the development of a provincial directive, policy or memorandum of understanding that would affirm CAs' valuable roles in managing natural hazards, natural heritage and other sustainability measures and to continue to grow healthy, resilient urban and rural communities. Looking forward, the broad range of local expertise that CAs possess will be needed to address emerging sustainability issues at watershed and regional scales.
- Amend the current funding formula for CAs to increase financial contributions from the Province by drawing on funds from multiple ministries that are either partnering with, or are serviced by CAs. This new point of funding would augment current municipal funding for CAs.
- In consultation with the Province and municipalities, create a new toolkit for funding mechanisms (in addition to current municipal funding) to support areas of mutual interest such as trail planning, natural heritage protection, adaptive re-use, open space maintenance, stormwater management and other needs of highly urbanized jurisdictions.
- Amend Section 28 of the *Conservation Authorities Act* to update and enhance compliance mechanisms in order to allow CAs to effectively uphold their regulatory responsibilities and to support the provincial interest in natural hazard management.
- Undertake minor amendments to the Act for modernizing administrative processes to better reflect current best practices and align with other more current legislation.

In addition to adding to and refining these draft comments, TRCA staff are also reaching out to various TRCA partners and the public to engage them in the review and gather support for TRCA's comments. This is being accomplished in conjunction with TRCA Communications staff to publish a summary of TRCA's preliminary comments on the TRCA website and distributing the summary to TRCA partners where opportunities arise.

#### **DETAILS OF THE WORK TO BE DONE**

Staff will continue to work on TRCA's submission for the Phase Two EBR posting and report back to the Authority in September with the final submission.

The release of the Priorities and Proposed Actions represents the second phase in the MNRF's three-phase review of the *Conservation Authorities Act*. Comments collected will be used by the Ministry to inform the development of specific changes to the existing legislative, regulatory and policy framework. Once recommendations for these specific changes are completed by the Province, the third and final phase of the CA Act review will begin through further public consultation.

Through TRCA's website and by reporting back to the Authority in September 2016, TRCA will keep members and watershed stakeholders informed on the status and process of this initiative and TRCA's responses. Additionally, TRCA will continue to participate on the Conservation Ontario CA Act Review Working Group.

**Report prepared by: Mary-Ann Burns, extension 5763, Noah Gaetz, extension 5348**

**Emails: [mburns@trca.on.ca](mailto:mburns@trca.on.ca), [ngaetz@trca.on.ca](mailto:ngaetz@trca.on.ca)**

**For Information contact: Brian Denney, 416-667-6290**

**Emails: [bdenney@trca.on.ca](mailto:bdenney@trca.on.ca)**

**Date: July 22, 2016**

CIP-11

2016 05 13 09:49:05

**Marie Alphonso**

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**From:** ROMA Communications <romacommunicate@roma.on.ca>  
**Sent:** August-04-16 7:09 PM  
**To:** Clerks  
**Subject:** ROMA Speaks - Conference Program at a Glance Now Available  
**Attachments:** ROMAProgramataGlance.pdf

**2017 ROMA Conference**  
29 - 31 January, 2017  
Sheraton Centre Toronto Hotel

The 2017 ROM Conference is the place to be in January 2017 - there is a lot to discuss, a lot to learn and much to discover. Attached please find the Conference Program at a Glance with details on:

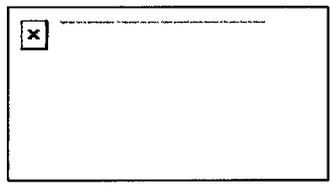
- Keynote speakers
- Plenary session themes
- Microsession topics and session titles
- Guestroom booking details
- Conference travel discounts
- and more...

As the Conference develops further details will be posted to ROMA.on.ca

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# ROMA speaks

The 2017 ROMA Conference  
January 29 – 31, 2017  
Sheraton Centre Hotel, Toronto



## Program at a Glance

### Sunday, January 29

10:00 am Registration Opens

1:00 pm **Sunday Sessions Block A**

- *ROMA Hears. ROMA Listens.* Sharing Best Practices
- From the Shadows to the Spotlight: Your Time as an Elected Partner (Spousal/Partner Session)
- What's Next with LAS: Focus Group Sessions
- Managing the Municipal Assessment Base

3:00 pm Coffee Break

3:30 pm **Sunday Sessions Block B**

- What's Next Ontario
- Bridging Communication Channels
- What's Next with LAS: Focus Group Sessions
- Social Media 101

5:00 pm Time with the Exhibitors

8:00 pm Welcome Reception

### Monday, January 30

7:00 am Registration Opens & Breakfast

8:30 am O Canada and Welcome Remarks

8:45 am **Opening Keynote: 13 Ways to Kill Your Community**  
• Author, Doug Griffiths

9:35 am Remarks from ROMA Chair, Ron Holman

9:50 am **Rural Economic Development: The Glass is not Empty**  
• Speaker: AL Lauzon, Acting Chair, School of Environmental Design and Rural Development

10:30 am Message from the Premier (invited)

10:45 am Coffee with the Exhibitors

11:15 am **MicroSessions Block A**

- The Future of Food in Rural Ontario
- Why You Should Care About Asset Management
- Ward vs At Large Elected Representatives – The Pros & Cons
- The Path and Trails to Healthy Rural Communities
- Shoreline Preservation and Restoration
- Sustainable Health Care in Rural Communities
- From CCACs to LHINs: What this means for Rural Communities
- Sequestering Boreal Carbon and Economic Development
- The Impact of the *Municipal Election Act* Changes
- The Ombudsman and Integrity Commissioners: Rules and Responsibilities
- Court Decisions Impacting Municipal Councils use of Social Media
- Growing Food Tourism in Rural Ontario
- The Impact of the *Waste Diversion Act* Changes

12:00 pm Lunch

1:00 pm **Dessert with the Exhibitors**

1:30 pm **MicroSessions Block B (repeated from Block A)**

- Sustainable Health Care in Rural Communities
- From CCACs to LHINs: What this means for Rural Communities
- Sequestering Boreal Carbon and Economic Development
- The Impact of the *Municipal Election Act* Changes
- The Ombudsman and Integrity Commissioners: Rules and Responsibilities
- Court Decisions Impacting Municipal Councils use of Social Media
- Growing Food Tourism in Rural Ontario
- The Impact of the *Waste Diversion Act* Changes

1:30 pm **MicroSessions Block C (90-minute sessions)**

- Community Hubs: Making Them Work for You
- The Future Impact of Energy on Rural Ontario
- From Broadband to Satellite – The Future of Communication Infrastructure in Rural Ontario
- Connecting the Community and Economy with Trails

# ROMA speaks

The 2017 ROMA Conference  
January 29 – 31, 2017 | Sheraton Centre Hotel, Toronto

## 2:25 pm MicroSessions Block D

- Silent Downloads: The Increasing Social Service Cost to DSSABs
- Stone, Sand, Gravel – What's Coming Out of Ontario
- Rail Safety
- Your Youth as Your Municipal Champions
- Closing the Legislative Gaps between Zoning By-Laws and Provincial Legislation
- The Effect of Climate Change and Carbon Tax on Rural Ontario
- Changes to the *Conservation Authorities Act*
- Municipal Wastewater Assets – How to Make Small Rural Systems Efficient

## 3:00 pm Coffee Break with the Exhibitors

## 3:30 pm Patrick Brown, Leader of the Opposition (invited)

## 3:45 pm ROMA AGM

## 3:55 pm Andrea Horwath, Leader of the Ontario NDP (invited)

## 4:10 pm Building Partnerships with First Nations

## 4:40 pm Ministers' Forum

## Tuesday, January 31

## 7:00 am Registration Opens

## 8:00 am Sponsored Breakfast Sessions

- Details coming soon

## 9:00 am Bringing 'Rural' and 'Municipalities' Together

- Speakers: Honourable Jeff Leal, Minister, Ministry of Agriculture, Food and Rural Affairs (invited) and Honourable Bill Mauro, Minister, Ministry of Municipal Affairs (invited)

## 9:45 am Question Box

- Presented by Fred Dean and a panel of experts

## 10:45 am Strengthening the Human Condition in Rural Ontario

## 11:10 am Closing Keynote: *How Rural Speaks to Cities*

- Rex Murphy

## 11:40 am Closing Remarks and Wrap Up Prize Draw

## Things to Note:

### Guestrooms

Negotiated room rates for the Conference are in effect until December 16, 2016. Book your room today and save!

- Traditional guest rooms, single and double rate: \$209.00 limited availability, almost sold out.
- Deluxe guest rooms, single and double: \$249.00

Please note the following:

- There is a booking policy in effect for all rooms: A one night non-refundable deposit is required at time of booking. If cancelled outside of 30 days of December 29th, there will be one night cancellation applicable. If cancelled within 30 days of December 29th, all nights on the booking will be charged.
- The negotiated room rate is available from January 25th to February 3rd, 2017

Book Online:

<https://www.starwoodmeeting.com/Book/AA26AD>

Or contact the hotel at 416.361.1000 or 866.716.8101 and use booking code ROMA 2017

### Travel to Toronto

Discounted conference rates on Via Rail, Porter Airlines and Air Canada can be found on the ROMA.on.ca site.

### Registration

Conference registration is open. Register via fax or e-mail using the form on page three, or log in at roma.on.ca for online registration.

Don't forget to reserve your guestroom today.

Full details at roma.on.ca

\*programming information subject to change.

**ROMA**  
Rural Ontario  
Municipal Association

## Registration Form

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Organization: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, Province, Postal Code: \_\_\_\_\_  
 Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Registration Fees

Please check registration type below.	Early Bird Rate (until Aug 12, 2016)		Regular Rate (until January 28, 2017)		On Site Rate (January 29 - 31, 2017)	
	Member	Non Member	Member	Non Member	Member	Non Member
Full Registration	\$ 550	\$600	\$600	\$650	\$ 650	\$ 700
One Day - Monday	\$350	\$400	\$400	\$450	\$ 450	\$ 500
Half Day - Tuesday	\$200	\$250	\$250	\$300	\$ 300	\$ 350

### Payment:

Completed forms with payment can be sent to ROMA via fax at 416.971.9372 or emailed to [events@amo.on.ca](mailto:events@amo.on.ca) or mailed to ROMA, 200 University Avenue, Suite 801, Toronto, ON, M5H 3C6

Please remit:

Registration Fee	\$
HST (13%)	\$
<b>TOTAL TO BE REMITTED</b>	<b>\$</b>

Invoice Me (option only available to Member municipalities)

Cheque made out to Rural Ontario Municipal Association

MasterCard       Visa

Credit Card # \_\_\_\_\_

Expiry Date \_\_\_\_\_

Signature \_\_\_\_\_

Name on Card \_\_\_\_\_

### Things to Know:

- Rates listed do not include HST. Please ensure to include HST when submitting your payment.
- Confirmation will be sent after each registration, modifications or cancellation. Review your confirmation carefully for accuracy.
- All cancellations must be submitted in writing to ROMA via e-mail at [events@amo.on.ca](mailto:events@amo.on.ca). Cancellations received prior to 4:30 pm ET, October 31, 2016 will be eligible for a refund less \$95.00 (plus HST) administration fee. Cancellations made after 4:30 pm are non-refundable. An alternate attendee name may be substituted at any time.

### Additional Needs

Please list any dietary, accessibility or other needs:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
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## **News Release**

100 Whiting Avenue, Oshawa, ON, L1H 3T3  
(905) 579-0411, fax (905) 579-0994

Release Date: August 5, 2016

### **Level 2 – Low Water Conditions Confirmed by Central Lake Ontario Conservation**



An extremely dry spring and summer has resulted in Central Lake Ontario Conservation (CLOCA) confirming a Level 2 Low Water condition for watersheds in their jurisdiction. CLOCA has an in-house Water Response Team (WRT) that analyzes data collected through a water monitoring program. For the current low water conditions, they looked at the past 30 and 90 days of stream baseflow and precipitation data. Between May and July the CLOCA watershed received 67 % of average seasonal precipitation and streamflow dropped below normal rates for this time of year," says Neil MacFarlane, Environmental Engineering Analyst for CLOCA. "In July, most of our precipitation stations received rates above the historical average (73mm) for July. However, the rainfall came as several high intensity, short duration storm events. These types of events produce a lot of rain in a short time frame, running off quickly in both urban and rural areas of our watershed. Unfortunately, very little of July's rainfall was captured below ground in for storage in aquifers that typically contribute to stream baseflows."

Central Lake Ontario Conservation has confirmed the Level 2 condition with the Ministry of Natural Resources and Forestry under the provincial Low Water Response Program, and encourages water conservation by reducing non-essential uses. CLOCA has some suggestions for watershed businesses and residents, to help achieve a 20% reduction in overall water use:

- Actively encourage compliance with even and odd day Regional/Municipal outdoor water use by-laws
- Reduce non-essential water use
- Make use of water storage
- Withdraw water more slowly over a longer period of time (e.g. reduce pumping rate and time of day)
- Schedule surface water withdrawals with neighboring water takers

A reminder that while water is considered a renewable resource, ie, we can use it over and over again, the amount of water on the earth today is the same amount as when the earth was formed. We don't want to use our water faster than we can replenish itself, as this will lead to serious water shortages in the future.

Even the younger generation can be encouraged to adopt best practices around the home every day. Remind them to turn off the water when brushing teeth, reduce shower times, keep cold water in the fridge instead of running tap water, and if they are willing to do dishes, they can use a tub in the sink and use that water for your outdoor plants.

The continued monitoring of rainfall and streamflow will determine if further water restrictions will be necessary though the summer months. Stay tuned and like us on Facebook where you can be updated daily with notices about water conditions.

**For more information please contact Neil MacFarlane at Central Lake Ontario Conservation (905) 579-0411, ext. 134 or email: [nmacfarlane@cloca.com](mailto:nmacfarlane@cloca.com) .**

*Healthy watersheds for today and tomorrow.*

**Ministry of  
Municipal Affairs**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M5G 2E5  
Tel. 416-585-7000  
Fax 416-585-6470

**Ministère des  
Affaires municipales**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M5G 2E5  
Tél. 416-585-7000  
Télééc. 416-585-6470



**Ministry of Natural  
Resources and Forestry**

Office of the Minister

Room 6630, Whitney Block  
99 Wellesley Street West  
Toronto ON M7A 1W3  
Tel: 416-314-2301  
Fax: 416-314-2216

**Ministère des Richesses  
naturelles et des Forêts**

Bureau du ministre

Édifce Whitney, bureau 6630  
99, rue Wellesley Ouest  
Toronto (Ontario) M7A 1W3  
Tél.: 416-314-2301  
Télééc.: 416-314-2216

AUG 17 '16 AM 11:09

August 10, 2016

Ms. Deborah Bowen  
Regional Clerk/Director of Legislative Services  
Regional Municipality of Durham  
605 Rossland Rd E  
PO Box 623  
Whitby ON L1N 6A3

Dear Ms. Bowen:

On May 10, 2016, Ontario released proposed changes to the Growth Plan for the Greater Golden Horseshoe, the Greenbelt Plan, the Oak Ridges Moraine Conservation Plan and the Niagara Escarpment Plan.

Due to high interest in the review and in response to requests made by several municipalities and stakeholder organizations, we are extending the deadline for comments on the four proposed revised plans to be submitted.

**The deadline to provide input on the four proposed revised plans has been extended to October 31, 2016.**

We invite you to provide input on the proposed changes. They were informed by the feedback we received from Indigenous communities, the public, municipalities, stakeholders and the Advisory Panel appointed to provide recommendations on how to make the plans better.

**C.S. - LEGISLATIVE SERVICES**

Original
To: B.P. [unclear] 16-070563
Copy
To: - ORIGINAL [unclear] 05 [unclear]
REC'D - AUG 10 2016
C.C. S.C.C. File
Take Appr. Action

Please visit the Co-ordinated Land Use Planning Review website at [www.ontario.ca/landuseplanningreview](http://www.ontario.ca/landuseplanningreview) to find "Shaping Land Use in the Greater Golden Horseshoe," a guide to proposed changes to the land use plans, and the four proposed revised plans. Comments and feedback can also be submitted through our website.

The province remains committed to making revisions to the land use plans.

We would like to sincerely thank all those who participated in the review so far. We look forward to receiving further input on how to further improve the plans and continue to strengthen and support communities across the Greater Golden Horseshoe and Greenbelt.

Sincerely,

Best,

Bill Mauro,  
Minister of Municipal Affairs

Kathryn McGarry,  
Minister of Natural Resources and Forestry

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2097.

## **The Regional Municipality of Durham**

### **MINUTES**

#### **DURHAM AGRICULTURAL ADVISORY COMMITTEE**

**June 7, 2016**

A regular meeting of the Durham Agricultural Advisory Committee was held on Tuesday, June 7, 2016 in Boardroom 1-B, Regional Municipality of Durham Headquarters, 605 Rossland Road East, Whitby at 7:38 PM

Present: Z. Cohoon, Federation of Agriculture, Vice-Chair  
F. Puterbough, Member at Large, Vice-Chair  
E. Bowman, Clarington  
J. Henderson, Oshawa  
B. Howsam, Member at Large  
K. Kemp, Scugog  
K. Kennedy, Member at Large  
H. Schillings, Whitby  
T. Watpool, Brock  
B. Winter, Ajax

Absent: D. Risebrough, Member at Large, Chair  
I. Bacon, Member at Large  
D. Bath, Member at Large  
R. Cox, Uxbridge  
G. O'Connor, Regional Councillor

#### **Staff**

Present: K. Allore, Project Planner, Department of Planning and Economic Development  
B. Bridgeman, Commissioner of Planning and Economic Development  
S. Jones, Manager, Data Mapping and Graphics, Department of Planning and Economic Development, left the meeting at 8 PM  
N. Rutherford, Manager, Agriculture and Rural Affairs, Department of Planning and Economic Development  
K. Weiss, Director, Economic Development and Tourism, Department of Planning and Economic Development, left the meeting at 8:22 PM  
N. Prasad, Committee Clerk, Corporate Services – Legislative Services

#### **1. Adoption of Minutes**

Moved by F. Puterbough,  
That the minutes of the Durham Agricultural Advisory Committee meeting held on May 3, 2016 be adopted.

**CARRIED**

**2. Declarations of Interest**

There were no declarations of interest.

**3. Presentation**

A) Stephanie Jones, Manager, Regional Planning Division – Durham Business Count

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S. Jones, Manager, Data Mapping and Graphics, Department of Planning and Economic Development, provided a PowerPoint presentation with regards to the Durham Region Business Count.

S. Jones stated that this year marks the 5<sup>th</sup> annual Business Count. She stated that the Business Count is a project that collects information from businesses of Durham Region and is a reliable source of employment data, promotes local businesses, provides a free business directory, and helps with the planning of regional services. S. Jones also stated that the Count is conducted by summer students who are required to wear Durham Region shirts to ensure that they are identifiable as well as drive cars with visible signage. She stated that the students use tablets to enter the information electronically and that it does not take longer than five minutes. She advised that hard copies of the forms can also be left with the businesses, who can then submit the forms on-line.

S. Jones provided the following statistics of the 2015 Business Count:

- 12,069 Businesses
- 177,563 jobs (67% full-time, 29% part-time, 5% seasonal)
- 557 of 795 farms located in northern municipalities
- 10% of business locations were vacant
- 12% of businesses were surveyed for the first time in 2015

S. Jones also stated that in 2015, 795 farms were visited and of the 795 farms visited, only 206 provided information. S. Jones advised that it is difficult to contact farmers as summers are a busy time for them, and proper signage identifying farms is an issue. She advised that they have undertaken initiatives such as radio and campaign ads to help provide more information but that it still remains difficult to contact farmers. She requested that the Committee provide suggestions to help connect with farmers to better conduct the Business Count.

The Committee suggested that: staff contact the Ontario Federation of Agriculture as they would have information on farms; explore opportunities to have a kiosk or booth at agricultural fairs; provide courtesy calls in advance; use the Durham Farm Fresh Brochures to obtain phone numbers and websites; and explore the possibility of leaving information at retailers frequented by farmers.

B) Kathy Weiss, Director, Regional Economic Development and Tourism Division – Durham Region Economic Development Strategy

K. Weiss, Director, Regional Economic Development and Tourism Division, provided a PowerPoint presentation regarding the Durham Region Economic Development Strategy.

Highlights of the presentation included:

- Key Strategy Components
  - Phase I - Research and Analysis
  - Phase II – Community and Stakeholder Consultation
  - Phase III – Economic Development Strategy and Action Plan
- Stakeholder Consultation Meetings
- Online Survey
- Community Round Table Meetings
- Question 1: What are the economic development related competitive strengths you associate with Durham Region?
- Question 2: What are Durham Region's greatest weaknesses and challenges related to economic development?
- Question 3: What are the greatest external threats to future economic growth in Durham Region?
- Question 4: Are there global linkages that provide international leverage for Durham Region and its businesses to exploit?
- Question 5: What future opportunities do you see for Durham Region in growing its economic base and its businesses? What sectors do you think will drive future economic growth and why?
- Question 6: Is Durham Region's workforce and talent aligned with the future requirements of businesses? If not, what improvements are needed?
- Question 7: How do you perceive Durham Region as a location for new businesses and investment? How does this vary by type of investment/sector?
- Question 8: What is your vision for Durham Region?
- Upcoming Community Round Table Meetings

K. Weiss stated that the Region of Durham is undertaking a study for the preparation of the five-year Regional Economic Development Strategy. She stated that development of the strategy involves consultation with a range of stakeholders such as local partners, private business owners, community groups and the public to provide input on economic development issues, regional strengths, challenges, opportunities, and vision. She advised that information is gathered through group and individual meetings with key stakeholders, as well as community round table meetings which are open to the public. B. Winter, F. Puterbough and H. Schillings all volunteered to be interviewed by the consultant as part of the consultation process. She also advised that there is an on-line survey available on the Durham Region website.

K. Weiss provided a list of the questions used by consultants at the community round table meetings for the Committee's review and input. A list of the upcoming open houses was also provided. The Committee was requested to review the questions and provide comments to K. Weiss by June 21, 2016.

#### **4. Discussion Items**

##### **A) Coordinated Provincial Plan Review, Proposed Amendments**

A copy of Report #2016-P-35 of the Commissioner of Planning and Economic Development regarding Co-ordinated Review of Provincial Plans – Proposed Amendments, was provided as Attachment #2 to the Agenda.

K. Allore stated that on May 10, 2016, the Province released a series of documents outlining proposed amendments to Ontario's Growth Plan for the Greater Golden Horseshoe (Growth Plan), Greenbelt Plan, Oak Ridges Moraine Conservation Plan (ORMCP), and the Niagara Escarpment Plan.

She advised that the Province is seeking public input on the proposed amendments until September 30, 2016. Discussion ensued regarding the tight commenting deadline and how the Committee's comments should be submitted. It was the consensus of the Committee to submit their comments to staff by July 22<sup>nd</sup>. K. Allore advised that the comments will be considered in the preparation of a staff report to be presented to the Planning & Economic Development Committee in September in order to meet the commenting deadline set by the Province.

K. Allore also advised that there will be an open house on Thursday, June 23<sup>rd</sup>, from 5:00 PM to 8:00 PM at Durham College, in the City of Oshawa.

B) Conservation Authorities Act Review, New Discussion Paper

A copy of the Discussion Paper entitled, "Conserving our Future – Proposed Priorities for Renewal" was provided as Attachment #3 to the Agenda.

K. Allore advised that the New Discussion Paper represents the next stage of the Ministry of Natural Resources and Forestry's review of the Conservation Authorities Act. She stated that the Paper provides an overview of the Ministry's priorities for updating the legislative, regulatory and policy framework that currently governs conservation authorities and introduces actions currently being considered by the Ministry in support of these priorities. She advised that the deadline for providing comments to the Ministry is September 9, 2016. Discussion ensued regarding the tight commenting deadline and how the Committee's comments should be submitted. It was the consensus of the Committee to submit their comments to staff by July 22<sup>nd</sup>. K. Allore advised that the comments will be consolidated and considered in the preparation of a staff report to be presented to the Planning & Economic Development Committee in September in order to meet the commenting deadline.

C) Central Lake Ontario Conservation Authority, Working Group Invitation

K. Allore stated that further to the DAAC meeting of April 5, 2016, Chris Darling, Central Lake Ontario Conservation Authority (CLOCA) would like to meet with members of DAAC to discuss ways CLOCA can better link with agriculture.

K. Allore inquired whether the Committee was interested in striking a sub-committee. It was the consensus that a sub-committee comprised of F. Puterbough, H. Schillings and E. Bowman be struck to meet with CLOCA.

D) DAAC Farm Tour 2016

Z. Cohoon advised that the invitations were drafted and provided a copy to members for comments. He stated that a site visit needs to be arranged and K. Allore advised that she will set it up. He also stated that Nicole Rabe and Ian McDonald from Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) have been confirmed as keynote speakers.

K. Kemp advised that he has received two quotes for catering which both seemed high so he has submitted further requests.

K. Allore stated that the tile drainage speaker needs to be arranged. Z. Cohoon advised that he will contact potential speakers.

E) Rural and Agricultural Economic Development Update

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N. Rutherford provided an update on the following matters:

- The Durham Farm Connections Open House was held on April 6<sup>th</sup> at the Luther Vipond Memorial Arena. She stated that it was a fantastic showcase and that there was an interactive educational trailer with displays and activities to help teach about farming. She stated that the trailer is available for community events, festivals and county fairs and she is hoping to partner with Durham Farm Fresh to showcase the trailer at the Royal Agricultural Winter Fair. N. Rutherford also stated that the Grade 3 program provided great coverage for Durham Farm Fresh.
- Durham Region is part of a pilot project with The Golden Horseshoe Food and Farming Alliance for local food procurement but it is a challenge to get a public procurement policy in place.
- N. Rutherford stated that it is important that consultation and feedback take place with respect to the Region's policy review of surplus farm dwelling severances. She noted that the Clarington Agricultural Advisory Committee has submitted comments with regards to same.
- The Regional Farmers Market was held for the first time in the spring on June 7, 2016 and was a huge success. There was great feedback from the 16 vendors and Regional employees.

**5. Information Items**

A) Final CLOCA Strategic Plan

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A copy of the Central Lake Ontario Conservation Strategic Plan 2016-2020 was provided as attachment #4 to the Agenda.

**6. Other Business**

A) Discussion Paper regarding the Surplus Farm Dwelling Policy Review

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K. Allore stated that it is important that the subcommittee meet in June to prepare comments on the Discussion Paper regarding the Region's ongoing review of the Official Plan policies related to the severance of surplus farm dwellings. It was the consensus of the Committee that B. Winter, H. Schillings, F. Puterbough, K. Kemp and D. Risebrough meet on June 20, 2016 at 7:30 PM.

K. Allore also stated that the Township of Scugog is organizing a meeting of agricultural community representatives to obtain input on the Region's Official Plan Policies on Surplus Farm Dwellings. She advised that the meeting will be held on June 16, 2016 from 2-4 PM at the Scugog Memorial Public Library Rotary Room.

B) Stakeholder Advisory Meeting for Transportation Master Plan

D. Risebrough advised that he will attend the Stakeholder Advisory Meeting for the Transportation Master Plan on Tuesday, June 14, 2016 at 1:30 PM.

C) Canadian Accounting Standards Board

K. Allore advised that she was contacted by the Canadian Accounting Standards Board with regards to them attending a meeting to provide an update on their Agriculture Discussion Paper. The Committee expressed an interest in hearing the presentation.

D) Location of Next DAAC Meeting

K. Allore advised that the next meeting of the Committee will be held at the Durham College Centre for Food in the Town of Whitby.

**7. Date of Next Meeting**

The next regular meeting of the Durham Agricultural Advisory Committee will be held on Tuesday, September 6, 2016 starting at 7:30 PM at the Durham College Centre for Food, 1610 Champlain Avenue, Whitby.

**8. Adjournment**

Moved by F. Puterbough,  
That the meeting be adjourned.  
CARRIED

The meeting adjourned at 9:12 PM

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D. Risebrough, Chair, Durham  
Agricultural Advisory Committee

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N. Prasad, Committee Clerk

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2097.

## **The Regional Municipality of Durham**

### **MINUTES**

#### **DURHAM ENVIRONMENTAL ADVISORY COMMITTEE**

**June 9, 2016**

A regular meeting of the Durham Environmental Advisory Committee was held on Thursday, June 9, 2016 in Boardroom 1-A, Regional Municipality of Durham Headquarters, 605 Rossland Road East, Whitby at 7:06 PM

Present: E. McRae, Chair, Whitby  
G. Carpentier, Scugog  
O. Chaudhry, Pickering  
S. Clearwater, Whitby, Member at Large  
J. Henry, Regional Councillor, City of Oshawa, attended the meeting at 7:45 PM  
H. Manns, Vice-Chair, Clarington  
K. McDonald, Vice-Chair, Uxbridge, Member at Large  
K. Murray, Clarington, Member at Large  
C. Pettingill, Brock  
W. Moss-Newman, Oshawa, Member at Large  
E. Salas, Oshawa, Youth Member  
M. Thompson, Ajax, Member at Large  
K. Sellers, Ajax

Absent: G. Layton, Uxbridge  
P. Mabanza, Whitby, Youth Member  
J. Malta, Whitby, Post-Secondary Member  
S. Parish, Regional Councillor, Town of Ajax

#### **Staff**

Present: M. Blake, Planner, Planning & Economic Development Department  
C. Tennisco, Committee Clerk, Corporate Services – Legislative Services

#### **1. Approval of Agenda**

Moved by K. Murray,  
That the agenda for the June 9, 2016, DEAC meeting, as presented, be approved.

**CARRIED**

**2. Declarations of Interest**

K. McDonald made a declaration of interest under the *Municipal Conflict of Interest Act* with respect to Item 4. B) Conservation Authorities Act Review – Proposed Priorities. She indicated that she is employed by the Toronto and Region Conservation Authority. She did not take part in the discussion or vote on the matter.

**3. Adoption of Minutes**

Moved by K. McDonald,  
That the minutes of the regular DEAC meeting held on  
Thursday, May 12, 2016, be adopted.

CARRIED

**4. Items for Action**

A) Provincial Land Use Plans – Proposed Changes

---

A copy of the memorandum from M. Blake, DEAC Staff Liaison, regarding the key proposed changes to the four Provincial Plans was provided as a handout.

M. Blake advised that the memorandum summarizes the Region's planned response to the Province on the proposed amendments to Ontario's Growth Plan for the Greater Golden Horseshoe (Growth Plan), Greenbelt Plan, Oak Ridges Moraine Conservation Plan (ORMCP), and the Niagara Escarpment Plan.

It was questioned whether prior DEAC comments submitted by a member on the proposed changes of the Provincial Plans to staff could also be forwarded to DEAC for their information.

M. Blake further advised that the Durham Agricultural Advisory Committee and the Durham Trail Coordinating Committee will also have the opportunity to provide comments. He noted that comments will be incorporated into the staff report and presented to the Planning & Economic Development Committee in September in order to meet the September 30, 2016 commenting deadline set by the Province. It noted that an open house will be held on Thursday, June 23, 2016 from 5:00 PM to 8:00 PM at Durham College, in the City of Oshawa.

Detailed discussion ensued regarding the need for stronger, specific word usage to provide clarity on the proposed Plans; and defining the criteria for the lands constituted as 'agricultural' rather than the use of arbitrary lines on a map; and, what clarification on what constitutes a 'transit corridor'.

It was the consensus of the Committee asked that the comments outlined in the Memorandum on the proposed amendments to the Provincial Land Use Plans also include in the eleventh bullet the words, "Climate Change Action Plan" at the end of the sentence.

G. Carpentier handed out a copy of the Ontario Soil Regulation Task Force (OSRTF) Summary Report which was provided to the Scugog Environmental Advisory Committee (SEAC). The Summary Report outlined the OSRTF's concerns and recommendations regarding the proposed amendments to the Greenbelt Plans.

Moved by K. McDonald:

That the following comments of the Durham Environmental Advisory Committee be submitted to Planning staff:

- a) That the Oak Ridges Moraine Conservation Plan (ORMCP) remove "waste management systems and permitted uses in the Oak Ridges Moraine" from the proposed redefined term for "infrastructure";
- b) That waste disposal sites, including soil treatment facilities on agricultural lands in well head protection and high aquifer vulnerability areas of the Moraine be outside the well head protection areas in the Oak Ridges Moraine; and
- d) That "Excess Soil" be referenced in "infrastructure" in the proposed ORMCP; excess soil would be more appropriately placed in the proposed Greenbelt Plan and Growth Plan.

CARRIED

M. Blake advised he will provide a copy of the Ontario Soil Regulation Task Force (OSRTF) Summary Report to staff.

B) Conservation Authorities Act Review – Proposed Priorities

---

A copy of a Memorandum from M. Blake, DEAC Staff Liaison, regarding the five priorities for updating the *Conservation Authorities Act* was provided as a handout. M. Blake advised that the Memorandum summarizes the comments received from DEAC members regarding the proposed changes to the Act.

Moved by M. Thompson,

That the comments from DEAC on the "Conserving Our Future Proposed Priorities for Renewal" discussion paper, as presented in the Memorandum from M. Blake, DEAC Staff Liaison, be adopted.

CARRIED

M. Blake advised that the Committee's comments will be considered in the preparation of a staff report to be presented to the Planning & Economic Development Committee in September in order to meet the commenting deadline.

C) Natural Areas as Neighbours Guide

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The Natural Areas as Neighbours Guide sub-committee met prior to the meeting.

Detailed discussion ensued regarding the format and style of the graphics throughout the new Guide. The Committee provided the following suggestions:

- Further define living in harmony with the natural surroundings areas including native and invasive species, urban grassland centres, and linkages to key habitats including aquifers, woodlands, and marshes
- Identify natural heritage and wildlife specific areas in Durham Region such as the First Nations in the Township of Scugog, and, the butterfly species in Sunderland
- Include Transportation walking and cycling trails such as the Oshawa Valley Botanical Gardens along the Oshawa Creek
- Promote community participation as it relates to issues such as walking dogs, cats at large, pollinators, and pesticides.

M. Blake advised that a copy of the Natural Areas as Neighbours Guide will be provided to staff to prepare the graphics for the front cover.

The next meeting of the sub-committee will be held at 6:00 PM prior to the October 13, 2016 DEAC meeting.

D) July and August DEAC Meetings

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Discussion ensued with respect to the possibility of cancelling the July and August meetings.

Moved by K. McDonald,  
That the July 14, 2016 and August 11, 2016, DEAC meetings  
be cancelled.

CARRIED

**5. Items for Information**

- A) Co-ordinated Review of Provincial Plans – Proposed Amendments,  
File: L35-03 (2016-P-35)

A copy of Report #2016-P-35 from B. Bridgeman, Commissioner of Planning and Economic Development, was received as Attachment #2 to the agenda.

- B) Co-ordinated Review of the Growth Plan for the Greater Golden Horseshoe, Greenbelt Plan, Oak Ridges Moraine Conservation Plan and Niagara Escarpment Plan (Environmental Bill of Rights Registry Number 012-3256), File: L35-03 (2015-P-37)

A copy of Report #2015-P-37 from A.L. Georgieff, Commissioner of Planning and Economic Development, was received as Attachment #3 to the agenda.

- C) Minister of the Environment and Climate Change Order for Additional Information Related to the Duffin Creek Water Pollution Control Plant Outfall Class Environmental Assessment (2016-J-12)

A copy of Report #2016-J-12 from C.R. Curtis, Commissioner of Works, and R.J. Clapp, Commissioner of Finance, was received as Attachment #4 to the agenda.

Discussion ensued regarding phosphorus and cladophora; if the Pickering Nuclear Generating Plant outfall could be contributing to the algae issue; and the impact of zebra mussels on the Great Lakes.

Councillor Henry advised that Regional Council considered a Notice of Motion at their meeting held on Wednesday, June 8, 2016 regarding a Phosphorus Reduction Action Plan (PRAP).

A copy of the motion and resolution will be emailed to the Committee for their information.

- D) Transportation Master Plan Update Study – Draft 2031 Transportation Networks (2016-J-13)

A copy of Report #2016-J-13 from R.J. Clapp, Commissioner of Finance, B.E. Bridgeman, Commissioner of Planning and Economic Development, and C.R. Curtis, Commissioner of Works, was received as Attachment #5 to the agenda.

E) Durham York Energy Centre Source Test Update (2016-J-21)

A copy of Report #2016-J-21 from the Commissioner of Works was received as Attachment #6 to the agenda.

Discussion ensued with respect to the draft results of the source test that was conducted between May 2<sup>nd</sup> and May 11<sup>th</sup> at the Durham York Energy Centre, and, that Boiler #1 failed the source test with respect to dioxin and furan emissions.

M. Blake advised that staff will provide DEAC with regular updates on this matter.

F) Funding and Development of a Durham Community Energy Plan (DCEP) (2016-J-15)

A copy of Report #2016-J-15 from G. Cubitt, Chief Administrative Officer, was received as Attachment #7 to the agenda.

G) Application to Amend the Durham Regional Official Plan, submitted by SASE Aggregate Ltd., to permit the expansion of Aggregate Resource Extraction Area No. 21 in the Township of Uxbridge, File: OPA 2014-007

Amendment #160 to the Durham Regional Official Plan

Standing Committee Correspondence #SC-2014-154 dated August 5, 2014 from MHBC Planning (2016-P-32)

A copy of Report #2016-P-32 from B. Bridgeman, Commissioner of Planning and Economic Development, was received as Attachment #8 to the agenda.

H) Approval to Establish a Pilot Committee of the Whole Governance Structure (2016-J-11)

A copy of Report #2016-J-11 from the Commissioner of Corporate Services was received as Attachment #9 to the agenda.

Moved by G. Carpentier,  
That Information Items A) to H), inclusive, be received for information.

CARRIED

**7. Other Business**

A) Age-Friendly Community Planning

E. McRae advised that the Region of Durham will host a Municipal Roundtable on Age-Friendly Community Planning on Friday, June 24, 2016 to focus on an age-friendly community strategy and action plan for the Region.

B) Canadian Society of Soil Science (CSSS) 2017 Conference

H. Manns advised that the 2017 conference of the Canadian Society of Soil Science (CSSS) will be held between June 10 and 14, 2017 at the Trent University in Peterborough.

C) Ontario Environment Industry Association – Environment and Cleantech Business and Policy Forum 2016

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M. Thompson provided an update on the Environment and Cleantech Business and Policy Forum held on May 17, 2016 in the City of Toronto. The events offered insight on cap and trade systems, climate change challenges and opportunities, brownfields, water management, soil guidelines, and, approval reforms.

D) Canadian Brownfields Network (CBN) 2016 Conference

M. Thompson advised that he will be attending the CBN 2016 Conference on Tuesday, June 14, 2016 in the City of Toronto. The focus will be on Brownfields – Revitalizing in a Changing Climate. He will provide Committee with an update on the discussions at a future meeting.

E) Greenbank Airport Site

G. Carpentier provided an update regarding the efforts by the Township of Scugog with respect to soil remediation work at the Greenbank Airport Site.

**8. Next Meeting**

The next regular meeting of the Durham Environmental Advisory Committee will be held on September 21, 2016 starting at 7:00 PM in Boardroom 1-A, Level 1, 605 Rossland Road East, Whitby.

**9. Adjourment**

Moved by O. Chaudhry,  
That the meeting be adjourned.  
CARRIED

The meeting adjourned at 9:25 PM.

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E. McRae, Chair, Durham  
Environmental Advisory  
Committee

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C. Tennisco, Committee Clerk

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2097.

## The Regional Municipality of Durham

### MINUTES

#### ACCESSIBILITY ADVISORY COMMITTEE

**Tuesday, June 28, 2016**

A meeting of the Accessibility Advisory Committee was held on Tuesday, June 28, 2016 in Room 1-A, Regional Headquarters Building, 605 Rossland Road East, Whitby, Ontario at 1:00 PM.

Present: M. Sutherland, Vice-Chair, Oshawa  
R. Atkinson, Whitby  
D. McAllister, Executive Director, DREN  
M. Roche, Oshawa  
S. Sones, Whitby  
J. Stevenson, Ajax

Absent: S. Barrie, Clarington  
M. Bell, DMHS  
M. Cordahi, Chair, Whitby  
Councillor J. Drumm  
P. Rundle, Clarington

#### Staff

Present: J. Traer, Accessibility Coordinator, Office of the Chief Administrative Officer  
D. James, Committee Clerk, Corporate Services – Legislative Services

In the absence of the Chair, M. Sutherland, Vice-Chair, chaired the meeting.

#### **1. Declarations of Interest**

There were no declarations of interest.

#### **2. Adoption of Agenda**

J. Stevenson requested that an update on the Town of Ajax's AAC activities that were held during National Accessibility Awareness Week be added under Item 9. Other Business.

J. Traer requested that a presentation by Crystal McNeil, Corporate Trainer, Corporate Services – Human Resources on the Accessible Workstation located in the Training Centre of Human Resources, Regional Municipality of Durham be added under Item 4. Presentation.

Moved by S. Sones,

That the agenda for the June 28, 2016 Accessibility Advisory Committee meeting, as amended, be approved.

CARRIED

**3. Adoption of Minutes**

Moved by M. Roche,

That the minutes of the May 24, 2016 Accessibility Advisory  
Committee meeting be adopted.

CARRIED

**4. Presentation**

A) Crystal McNeil, Corporate Trainer, Corporate Services – Human Resources,  
Re: Accessible Workstation

C. McNeil advised that a new accessible workstation is available in the Training Facility located in the Corporate Services - Human Resources department at Regional Headquarters. A video highlighting the accessible workstation was showcased to the Committee.

C. McNeil advised that staff attending the various training programs can now request the use of this desk. The features of the desk include an adjustable deck that can be moved up or down; and, a wireless mouse and keyboard.

C. McNeil responded to questions from the Committee.

**5. Business Arising from the Minutes**

There was no business arising from the minutes.

**6. Correspondence**

A) Correspondence from Kim Reid, Chair, Durham Deaf Accessibility  
Committee to Pamela Dinsmore, Vice President, Regulatory, Rogers  
Communication Partnership, dated April 6, 2016, Re: Status of Plans to  
Provide Captioning for Local City and Town Council Meetings in Durham  
Region

Discussion ensued with respect to why regional and municipal council meetings are not closed captioned and why closed captioning is not being made available in Durham Region. It was noted that other municipalities' meetings within Ontario are closed captioned. It was the consensus of the that representatives from Rogers Communication Partnership be invited to attend an upcoming AAC meeting to discuss the timeline for implementation of closed captioning in the Region of Durham.

Discussion also ensued with respect to whether the Region could look at implementing closed captioning for their own meetings once they are posted on the regional website and whether there are programs available that would enable the Region of Durham to do this.

Moved by R. Atkinson,  
That the correspondence from Kim Reid, Chair, Durham Deaf  
Accessibility Committee to Pamela Dinsmore, Vice President,  
Regulatory, Rogers Communication Partnership be received for  
information.

CARRIED

**7. Reports**

A) Education Sub-committee Update

J. Traer advised that future presentations have been planned for the AAC meetings in the Fall.

B) Update on the Transit Advisory Committee (TAC) Meeting held on May 31, 2016

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M. Sutherland advised that the May 31st TAC Update was emailed prior to the meeting. She confirmed that members received the email and asked if there were any questions on the update.

M. Sutherland advised that she had emailed Brad Eyre, Manager, Operations, Specialized Transit, Durham Region Transit, with respect to DRT's decision to no longer issue receipts to clients

Discussion ensued regarding whether this policy change has been conveyed to riders; and, how this will affect volunteers that are required to submit their travel receipt to organizations in order to be reimbursed.

M. Roche advised that he spoke with DRT staff after the last TAC meeting with respect to specialized services cross-border traveling and was advised that customers requiring cross-border specialized services must investigate whether each region offers specialized transit and arrange their own transportation upon entering another region. Discussion ensued with respect to whether this information should be conveyed to the ridership via the DRT Specialized Services newsletter.

The Committee asked that staff from Durham Region Transit be invited to attend the next AAC meeting to further discuss these issues.

Moved by J. Stevenson,  
That the Committee recess for 10 minutes.

CARRIED

The Committee recessed at 2:11 PM and reconvened at 2:20 PM.

C) Update from the Accessibility Coordinator

J. Traer provided an update on the following matters:

- Update on National Access Awareness Week- AAC hosted a display table in the Upper Galleria of Regional Headquarters; held three Lunch & Learn Sessions with topics that included Medical Marijuana and Epilepsy, Accessible Documents, and Colour Blindness.
- Changes to the Accessible Customer Service Standard and Integrated Accessibility Standards Regulation were announced and take effect July 1<sup>st</sup>. J. Traer advised that she would email the changes to the members. She further advised that she would be reviewing the Region of Durham's existing policies and training materials to determine what requires updating.
- Tracy MacCharles has been appointed the Minister responsible for Accessibility.
- The month of June is Deafblind Awareness Month in Canada. J. Traer advised that the month of June is also the birth month of Helen Keller, who is an internationally recognized person who lived with deafblindness. It was noted that most people who are deafblind have some degree of vision and/or hearing.
- Durham Region Employment Network is one of 11 recipients of the David Onley Award for Leadership in Accessibility. Other recipients from Durham Region included Mark Wafer, a Tim Horton's franchise owner, the Abilities Centre and Durham Regional Police Services.
- 2016 – 2019 Multi-year Accessibility Plan is in final editing and will be put before the Committee of the Whole and subsequently Regional Council for approval.
- 2016 Accessibility Report is being compiled. Members of the AODA Staff Working Group are currently submitting their department's initiatives and strategies that have been introduced since the latter part of 2015 for inclusion in the report.
- Joint Forum – Tuesday, September 20<sup>th</sup> from 5 PM to 8 PM in the LL-C, Regional Headquarters. The regular AAC meeting date has changed to coincide with the Joint Forum and will take place from 3 PM to 4:30 PM on Tuesday, September 20<sup>th</sup> in the LL-C.
- A Durham Region Transit video that highlighted an accessible bus and included Mary Sutherland was showcased to the Committee.
- Upcoming Durham Region Transit (DRT) and Metrolinx 2016 Accessibility Public Meeting – tentatively planned for the fall of 2016. J. Traer advised that DRT is seeking input from the Committee prior to the meeting.
- Future presentation – Age Friendly Plan and Strategy - <https://www.durham.ca/default.asp?nr=/corporate/agefriendlydurham>

**8. Administration Matters**

**A) Upcoming AAC Meeting Re: Tuesday, August 23, 2016**

Discussion ensued on whether the Committee should cancel the August 23, 2016 AAC meeting as they typically do not meet during the summer months as it is often difficult to obtain quorum.

Moved by J. Stevenson,  
That the August 23, 2016 Accessibility Advisory Committee meeting  
be cancelled.

CARRIED

**9. Other Business**

A) Town of Ajax – National Access Awareness Week Activities

J. Stevenson advised that the Town of Ajax hosted the following events during National Access Awareness Week:

- Screening of Infinitely Polar Bear. A film about a bi-polar dad that takes over sole responsibility for his two spirited daughters while his wife attends graduate school in New York.
- Held a Q&A presentation by Kyle MacNevin, Chief Stigma Officer and Co-founder of 'Wear Your Label', a Canadian clothing company creating conversations about mental health.
- Held the 3<sup>rd</sup> Annual Accessibility Awareness Night, held at the Ajax Public Library Main Branch. 18 organizations set up information booths.

**10. Date of Next Meeting**

The next regularly scheduled meeting of the Accessibility Advisory Committee will be held on Tuesday, September 20, 2016 in the LL-C Regional Headquarters Building, 605 Rossland Road East, Whitby, at 3:00 PM.

**11. Adjournment**

Moved by R. Atkinson  
That the meeting be adjourned.

CARRIED

The meeting adjourned at 2:55 PM.

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M. Sutherland, Vice-Chair,  
Accessibility Advisory Committee

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D. James, Committee Clerk