



# The Regional Municipality of Durham

## COUNCIL INFORMATION PACKAGE

### November 3, 2017

#### **Information Reports**

- [2017-INFO-118](#) Commissioner of Finance – re: Federal Government Fall Economic Statement
- [2017-INFO-119](#) Commissioner of Finance – re: Supplier Information Night Hosted by the Region of Durham Finance Department and the Durham Purchasing Cooperative

#### **Early Release Reports**

There are no Early release Reports

#### **Staff Correspondence**

There is no Staff Correspondence

#### **Durham Municipalities Correspondence**

1. [Town of Whitby](#) – re: Whitby Active Transportation Plan – Thanking Stakeholders for their participation in Tuesday’s Whitby Active Transportation Plan Workshop #2 held on October 24, 2017 and providing a link to the files presented
2. [Municipality of Clarington](#) – re: Endorseing the contents from both the Regional Municipality of Durham and the City of Oshawa Correspondence regarding the Closure of the CBSA Outports and Postal Operations Office, 1200 Airport Boulevard, Oshawa, at their Council meeting held on October 30, 2017

#### **Other Municipalities Correspondence/Resolutions**

1. [Township of Drummond/North Elmsley](#) – re: Resolution passed at their Council meeting held on October 24, 2017 with regards to the Employment Standards Act, Bill 148
2. [Municipality of Morris-Turnberry](#) – re: Resolution passed at their Council meeting held on October 17, 2017, concerning the Tenanted Farm Tax Class properties being changed to the Residential Tax Class

3. [Essex County](#) – re: Resolution passed at their Council meeting held on September 18, 2017, in support of the resolution from the Town of Halton Hills regarding Zero Tolerance Against Racism and Condemning all Racism Acts of Violence

### **Miscellaneous Correspondence**

1. [CityAge](#) – re: CityAge: Toronto this year
2. [Ganaraska Region Conservation Authority \(GRCA\)](#) – re: Unapproved Minutes from October 19, 2017 meeting
3. [Ministry of Energy](#) – re: Letter from Glenn Thibeault, Minister of Energy, announcing the release of Ontario's 2017 Long-Term Energy Plan (LTEP), Delivering Fairness and Choice
4. [Metrolinx Board of Directors](#) – re: Metrolinx Board of Directors held a special public session on October 26, 2017, as part of their annual strategy meeting to demonstrate our commitment to increased transparency and accountability to the public
5. [Province of Ontario](#) – re: News release; Ontario taking next steps to identify Cannabis store locations
6. [Minister of Finance](#) – re: Letter from the Ontario Minister of Finance regarding Cannabis Legalization
7. [Accreditation Canada](#) – re: Letter to Dr. R. Kyle, Commissioner and Medical Officer of Health, advising that the Durham Region Health Department is Accredited with Exemplary Standing under the Qmentum accreditation program
8. [Greater Toronto Airport Authority](#) – Advising that the Board has issued a membership to Mr. Johan van't Hof until the Annual Members Meeting of the GTAA to be held in May 2018
9. [Association of Municipalities of Ontario \(AMO\)](#) – AMO Breaking News – Call to Action – Talk to your M.P.Ps about Estimated Fiscal Impacts of Bill 148

### **Advisory Committee Minutes**

1. Accessibility Advisory Committee (AAC) minutes – [October 24, 2017](#)
2. Durham Region Roundtable on Climate Change (DRRCC) minutes – [October 13, 2017](#)

### **Action Items from Council (For Information Only)**

[Action Items](#) from Committee of the Whole and Regional Council meetings

Members of Council – Please advise the Regional Clerk at [clerks@durham.ca](mailto:clerks@durham.ca) by 9:00 AM on the Monday one week prior to the next regular Committee of the Whole meeting, if you wish to add an item from this CIP to the Committee of the Whole agenda.



# The Regional Municipality of Durham Information Report

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From: Commissioner of Finance  
Report: #2017-INFO-118  
Date: November 1, 2017

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**Subject:**

Federal Government Fall Economic Statement

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**Recommendation:**

Receive for information

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**Report:**

**1. Purpose**

1.1 To provide information and highlights from the Government of Canada's Fall Economic Statement 2017 issued October 24, 2017 and identify potential financial or service related implications for Durham Region.

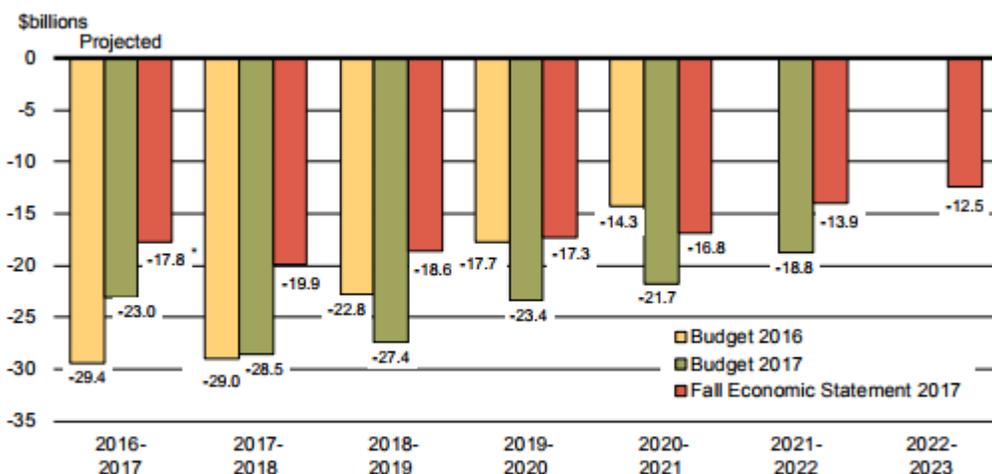
**2. Background**

2.1 For the fiscal year ended March 31, 2017, the federal budget deficit was \$17.8 billion.

2.2 Prior to releasing the Fall Economic Statement 2017, the federal government performed an economic outlook survey of 14 private sector economists. The resultant consensus average real Gross Domestic Product (GDP) forecast is 3.1 per cent for 2017. The 2017-18 fiscal projections presented in the economic statement have been based on this growth projection.

**3. Government of Canada's Fiscal Outlook**

3.1 The federal government projects a deficit of \$19.9 billion for the fiscal year ending March 31, 2018, and continued deficits throughout its outlook period. Annual deficits are projected to decrease from \$18.6 billion in 2018-19 to \$12.5 billion in 2022-23.

**Figure 1: Government of Canada's Fiscal Outlook**

\*Actual value

Sources: Public Accounts of Canada;  
Department of Finance Canada.

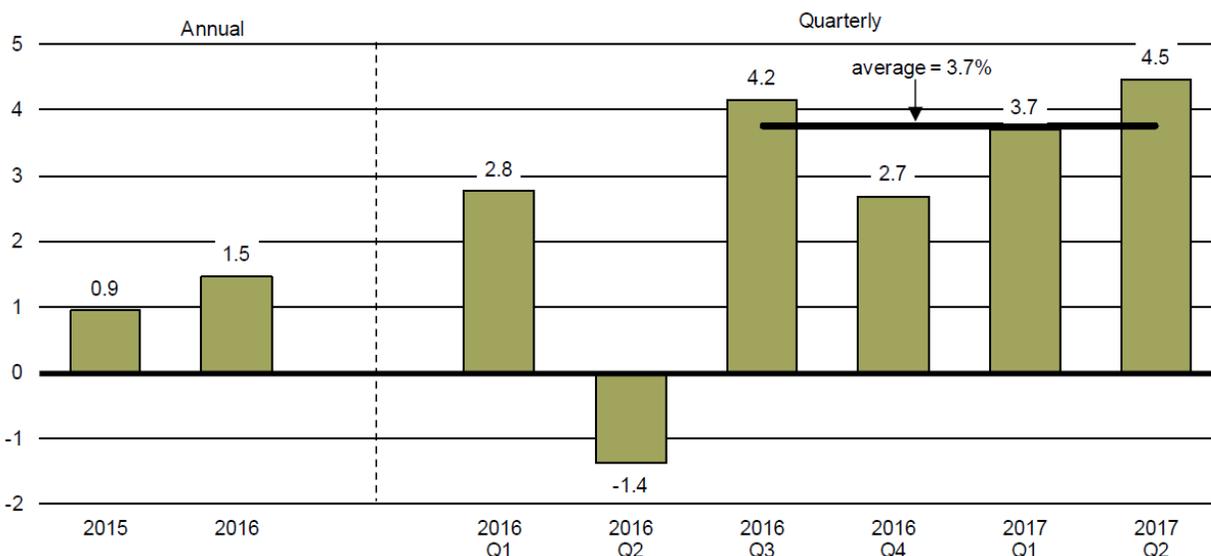
- 3.2 The federal government's fiscal projection for 2017-18 is positively impacted by a forecasted \$5 billion in previously unanticipated income tax revenues (corporate and personal), \$1.9 billion in previously unanticipated excise taxes, a reduced risk adjustment and other factors.
- 3.3 Federal debt is projected to increase from \$631.9 billion in 2016-17 to \$732.0 billion by 2022-23. Debt serving expenses are expected to increase from \$24.1 billion in 2016-17 to \$32.8 billion in 2022-23.
- 3.4 The Government of Canada projects the federal debt to GDP ratio to decrease from 31.2 per cent in 2016-17 to 28.5 per cent by 2022-23.

#### 4. Government of Canada's Economic Outlook

- 4.1 The Economic Statement document included a commentary on Canada's economic outlook and highlighted recent GDP growth performance, including an average annualized rate of 3.7 per cent over the four most recently measured quarters.

**Figure 3: Recent Growth in Real Gross Domestic Product (GDP)****Real GDP Growth**

per cent, period to period at annual rates



Source: Statistics Canada.

- 4.2 Household consumption has been a main contributor to economic growth over the past year, increasing at or above 3.0 per cent (year-over-year) in each quarter since mid-2016. Growth has been broadly spread across industries and has corresponded with relatively low unemployment rates.
- 4.3 Household debt relative to income is at historic highs and continues to rise. Importantly, low interest rates have kept the household debt-service ratio stable, while rising asset values (for both housing and non-housing assets) have kept the debt-to-asset ratio low. The Economic Statement recognizes that rising interest rates are likely to increase debt-service ratios, which will in turn constrain future household spending growth. The federal government anticipates that the economic impacts of higher rates will be felt gradually as a majority of borrowers have fixed-rate mortgages that do not need to be renewed over the near term.
- 4.4 The Economic Statement projects real GDP to expand by 3.1 per cent in 2017, 2.1 per cent in 2018, and between 1.6 and 1.8 per cent throughout 2019 to 2022.
- 4.5 The statement notes that all G7 countries are currently expanding faster than their estimated trend growth rates, economic activity in China remains robust, and growth is returning in Russia and Brazil. With regards to the US, expectations for fiscal stimulus in 2017 have been reduced. That said, economic activity is growing at a healthy pace of roughly 2 per cent in the US.

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4.6 Risks to the economy noted by the Federal Government include:

- Slowdown in Chinese economic growth;
- Turbulence in global financial markets as central banks gradually normalize monetary policy;
- Pressures from changing demographics;
- Rising international protectionism; and
- Limited contribution of both housing and consumer spending to growth in the coming years as interest rates rise.

**5. Municipal Sector Highlights**

- 5.1 No new announcements regarding the Public Transit Infrastructure Fund, Clean Water and Wastewater Fund or Green Infrastructure were included as part of the Economic Statement.
- 5.2 The Canadian Government has confirmed that it continues to work towards establishing the Canada Infrastructure Bank (CIB), an arm's-length organization that will work with provincial, territorial, municipal, Indigenous and private sector investment partners to plan, fund and deliver infrastructure projects. The CIB's headquarters are being established in Toronto, and the government anticipates the CIB will begin working with partners by the end of this year.
- 5.3 The document also confirmed that the federal government intends to release details of its National Housing Strategy this fall. The National Housing Strategy was first announced in Budget 2017 and has been described as a long-term investment of more than \$11.2 billion over 11 years.
- 5.4 The document included description of the Rental Construction Financing Initiative, which was announced in April 2017. With the goal of increasing the supply of rental housing, the initiative will offer more than \$2.5 billion in low-cost loans to support the construction of new rental housing. In exchange for these favourable loans, borrowers will be required to build housing projects that are energy-efficient, accessible and have 20 per cent of their units set aside as affordable housing.
- 5.5 Canada's First Ministers adopted the "Pan-Canadian Framework on Clean Growth and Climate Change" on December 9, 2016. The Economic Statement reaffirmed the federal government's commitment to the framework to ensure clean economic growth and address climate change through emission reductions and increased resiliency to the changing climate. The framework includes: clean technology financing to accelerate the growth of clean technology firms; an ocean protection plan; a carbon pricing backstop to be applied to provinces and territories not implementing their own carbon pricing systems that adhere to the federal benchmark; and a Low Carbon Economy Fund. The latter piece presents some opportunity for municipal 'green' funding through the two-part \$2 billion fund. Most of the fund relates to the Low Carbon Economy Leadership Fund which includes

\$1.4 billion of federal funding to provinces and territories adopting the framework to assist in funding greenhouse gas reduction initiatives. The remaining \$0.6 billion is to be allocated to a Low Carbon Economy Challenge which will be launched in the near future to provide assistance to projects that ambitiously reduce carbon, including the acceptance of proposals from municipalities as well as other public and private sector entities. Regional staff are currently undertaking a coordinated review of the various existing grant funding opportunities as part of 2018 business and financial planning and will also consider opportunities related to the federal Low Carbon Economy Fund as details are forthcoming.

- 5.6 The Federal Government is providing \$7.5 billion over 11 years to support the creation of more affordable child care spaces across the country. The Government is currently working with provinces to enter into three-year bilateral agreements that will outline their unique early learning and child care needs and the funding allocation for each jurisdiction.
- 5.7 The statement included new commitments to enhance the Canada Child Benefit and the Working Income Tax Benefit. As the enhancements are meant to expand eligibility and provide additional support to recipients, The Federation of Canadian Municipalities (FCM) has noted that they can effectively complement FCM recommendations for federal leadership to help reduce poverty.

## **6. Subsequent Monetary Policy Announcement**

- 6.1 The day following the release of the federal update, the Bank of Canada announced that it would maintain its target for the overnight rate at 1 per cent.
- 6.2 The Bank of Canada also acknowledged that economic growth in the second quarter of 2017 was stronger than expected, and was more broad-based across regions and sectors. The Bank expects real GDP to expand at 3.1 per cent in 2017, 2.1 per cent in 2018 and 1.5 per cent in 2019. Exports and business investment are both expected to continue to make a solid contribution to GDP growth. Housing and consumption are forecast to slow in light of policy changes affecting housing markets and higher interest rates. The bank also cautions that household spending is likely more sensitive to interest rates than in the past due to high household debt levels.

**7. Conclusions**

- 7.1 Finance staff will continue to monitor the fiscal, economic and budget statements tabled by senior levels of government and highlight financial or service implications or new initiatives to ensure challenges are highlighted and, in consultation with all departments, that any opportunities for additional financing are maximized for Regional programs. Any opportunities or additional developments will be reported to Committee and Council as appropriate and required.

Respectfully submitted,

Original signed by

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R. J. Clapp, CPA, CA  
Commissioner of Finance



# The Regional Municipality of Durham Information Report

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From: Commissioner of Finance  
Report: #2017-INFO-119  
Date: November 1, 2017

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**Subject:**

Supplier Information Night Hosted by the Region of Durham Finance Department and the Durham Purchasing Cooperative.

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**Recommendation:**

Receive for information

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**Report:**

**1. Background**

1.1 This report is provided for information purposes to advise of the upcoming Supplier Information Night hosted by the Region of Durham, Finance Department's Purchasing Section in partnership with the Durham Region Purchasing Co-operative members in order to encourage and assist small vendors in doing business with the Region of Durham.

**2. Supplier Information Night**

2.1 The Finance Department, Purchasing Section, along with the Durham Purchasing Co-operative, hosts this event every few years to assist and encourage small businesses in doing business with the Region of Durham and the co-operative agencies. This year, the Supplier Information Night will be held on November 21, 2017 from 5:30 to 7:30pm at Regional Headquarters.

One of the challenges experienced by small vendors is the complexity of the bidding process. The size of the bidding document as well as the submission requirements can be intimidating to those who are not familiar with the process. Small vendors may therefore be hesitant to participate due to lack of understanding the process and laws surrounding it.

Other small vendor concerns include:

- familiarity with the types of goods and services that the Region purchases;
- how to contact the Region and who their first point of contact should be; and
- how to find bid opportunities for upcoming Regional work.

In order to address these issues, Regional Finance Department – Purchasing staff, in partnership with the Durham Purchasing Co-operative (the area municipalities and other public institutions), are hosting a Supplier Information Night.

The Durham Purchasing Co-operative is made up of the following:

Full Members:

Durham, Ajax, Clarington, Oshawa, Pickering, Whitby, Durham District School Board, University of Ontario Institute of Technology and Durham College.

Associate Members:

Brock, Scugog, Uxbridge, Durham Region Non-Profit Housing Corporation, Municipal Property Assessment Corporation and Central Lake Ontario Conservation Authority (CLOCA).

The Region of Durham, as well as several of the participating member agencies of the Durham Purchasing Co-operative, will have displays set up in the 1<sup>st</sup> floor gallery. This will give the vendors an opportunity to introduce themselves and their products/services to the purchasing staff from the Region and the other Durham Purchasing Co-operative agencies.

Staff is also organizing an educational component with respect to how to do business with the various agencies. The evening will include presentations on how to register your company on the Region's bidding website and find bidding opportunities, as well as information providing deliverables to the Region in an accessible format.

This event is currently posted on the Region of Durham web site and encourages all prospective and new vendors to attend. The event will also be advertised through public service announcement to the local newspaper, social media and through the local Chambers of Commerce and Boards of Trade, as well as electronically to suppliers registered through the Bids and Tenders eBidding tool.

**3. Conclusion**

- 3.1 The Finance Department, Purchasing Section will continue to encourage and assist small vendors in doing business with the Region of Durham. As part of this process, the Supplier Information Night will continue to be a regular event to encourage small vendor involvement with the Region of Durham and our Purchasing Co-operative partners.

Respectfully submitted,

Original signed by

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R. J. Clapp, CPA, CA  
Commissioner of Finance

**Maria Flammia**

**From:** Basinski, Claire <Claire.Basinski@wsp.com>  
**Sent:** October-26-17 8:26 AM  
**To:** Hardy, Greg; McLaughlin, Dave  
**Subject:** RE: Whitby Active Transportation Plan - Stakeholder Workshop #2 - Follow-up & Materials



**ACTIVE TRANSPORTATION PLAN (ATP)**

C.S. - LEGISLATIVE SERVICES

Original	CIP
To:	Reg Anderson
Copy:	G. Lubitt
To:	OH / emailed admins Oct 26/17
C.C. S.C.C. File	
Take Appr. Action	

Dear Stakeholders,

Thank you very much for your participation at Tuesday's Whitby Active Transportation Plan workshop #2. We are very appreciative of the input and insights that were provided!

If you were not able to attend the session or if you would like to take some additional time to review the materials that were presented / discussed we would absolutely encourage you to do so. To access all of the files that were presented at the workshop session please use the following link:

<https://ftp.pbworld.com/GetFile.aspx?fn=1746602981.zip>

When reviewing the materials we would ask that you consider the following:

**Draft Active Transportation Network:**

1. Are there any routes that you do not currently see identified as part of the existing or proposed network that you think should be reflected?
2. Are there proposed facility types that you think should be reconsidered in certain locations within the Town?
3. What are some of the top route priorities that the Town should consider implementing sooner rather than later?

**Potential Active Transportation Recommendations (slide 24 – 26):**

1. Do you disagree with any of the proposed recommendations identified for the town?
2. Are there any similar initiatives that are being undertaken that you think should be reflected in these recommendations?
3. Are there any additional AT recommendations that you do not see represented that you think should be considered?

We thank you again for your ongoing interest and participation in this important study.

Please do not hesitate to contact the undersigned below should you have additional questions about the workshop or the Whitby Active Transportation Plan.

Best Regards,

**David McLaughlin**  
**(WSP | MMM Project Manager)**  
100 Commerce Valley Drive West  
Thornhill, ON, L3T 0A1  
[Dave.mclaughlin@wsp.com](mailto:Dave.mclaughlin@wsp.com)  
905-882-7306

For additional information and updates visit the Town's web page. If you require this information in an alternate format please contact the Town of Whitby representative noted above or the project email address to provide you with additional information.

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# Clarington

2017.10.31

October 31, 2017

The Honourable Ralph Goodale  
Minister of Public Safety and Emergency Preparedness  
House of Commons  
Ottawa, ON K1A 0A6  
VIA E-mail: [ralph.goodale@parl.gc.ca](mailto:ralph.goodale@parl.gc.ca)

Dear Honourable Ralph Goodale:

**Re:** Regional Municipality of Durham – Regarding Closure of the  
CBSA Outports and Postal Operations Office 1200 Airport  
Boulevard, Oshawa

**File Number:** PI.04.01

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At a meeting held on October 30, 2017, the Council of the Municipality of Clarington considered the two attached Communication items sent from Roger Anderson, Regional Chair and CEO, and Mayor John Henry, City of Oshawa regarding the above matter.

Council of the Municipality of Clarington endorsed the contents from both of the Communications Items.

Yours truly,



June Gallagher, B.A.  
Deputy Clerk

Encl.

JG/lp

- c. L. Doxey, Director, Outports and Postal Operations District
- R. Anderson, Regional Chair and CEO, Regional Municipality of Durham
- J. Henry, Mayor, City of Oshawa
- R. Walton, Regional Clerk, Regional Municipality of Durham

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**CORPORATION OF THE MUNICIPALITY OF CLARINGTON**

40 TEMPERANCE STREET, BOWMANVILLE, ONTARIO L1C 3A6 905-623-3379 [www.clarington.net](http://www.clarington.net)



SENT VIA EMAIL

September 27, 2017

Ms. Laurelle Doxey  
Director  
Outports and Postal Operations District  
Greater Toronto Area (GTA) Region  
4567 Dixie Road  
Mississauga, Ontario  
L4W 1S2

The Regional Municipality  
of Durham

Office of the Regional Chair

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1-800-372-1102  
Fax: 905-668-1567  
Email:  
roger.anderson@durham.ca

[www.durham.ca](http://www.durham.ca)

Roger M. Anderson  
Regional Chair and CEO

Dear Ms. Doxey:

RE: Closure of the CBSA Outports and Postal Operations Office  
1200 Airport Boulevard, Oshawa

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On behalf of the Region of Durham, I am writing to express our extreme disappointment with the manner in which the decision to close the Oshawa office was made and subsequently communicated. We received just two weeks' notice of CBSA's intent to discontinue operations. While we continue to review the impacts of this closure, the following points have become clear and require your immediate response.

This decision appears to be based solely on an internal service review, in the absence of any consultation with key stakeholders. While electronic processes may appear to provide seamless service, removing the physical presence undermines the level of service available for both commercial services and passenger processing within Durham Region. The closure will require that officers to be dispatched, as needed, from either Mississauga or Billy Bishop Toronto City Airport, some 65 kilometres away along a highly congested highway.

We understand that the Oshawa airport's AOE 50 designation is not changing at this time, however, the lack of CBSA services will be an impediment to international passenger arrivals, and would significantly reduce the number of leisure and business travellers that visit Durham through the Oshawa Airport. Proximity to an international airport is consistently reported to be a key factor for international investors seeking to locate a corporate office in Canada. Due in large part to the presence of the CBSA in Oshawa, the Airport reports approximately 3,500 corporate aircraft movements per year, which is projected to increase by 150% over the next 5 years. This suggests to me that the proposed closure is

short-sighted, unduly constraining the future development and expansion of airport operations in Durham Region.

CBSA's presence at the Oshawa Airport enables and supports local businesses of all sizes to engage efficiently in international trade and tourism, particularly with the U.S. market.

Further, I would ask you to consider that overall aircraft traffic at the Oshawa Airport is projected to grow from the current 61,500 to 102,000 aircraft movements per year over the next 5 years. Demand for new hangar space has increased 260% in the last 10 years. This rapid growth in demand for a CBSA-enabled airport is mirrored by the growth of our internationally-connected Regional economy. The CBSA presence plays a critical role in Durham's transportation infrastructure network and economy. Disruption of customs capability may result in a material impact to our Region's international trade.

Durham's ability to compete in the global market and attract new investment depends heavily upon superior access to markets through easily-accessible transportation infrastructure options by sea, road, rail and air. As you are likely aware, the Port of Oshawa, with its capability to accommodate any size or type of vessel entering the St. Lawrence Seaway system, is a key component of our strategy to attract new investors to the Region. Again, the CBSA at the Oshawa Airport offers Durham a key differentiator to enable our readily-available access to international markets. With marine locations and warehouses located across all of our lakeshore communities, de-staffing the office affects the entire region.

Ms. Doxey, I respectfully request that your office delay this decision until such time that the impacts to businesses, current and future airport and port operations are fully understood. You may wish to consider a presentation to Durham Regional Council to further explain CBSA's position and address our concerns. I look forward to your prompt attention to this matter.

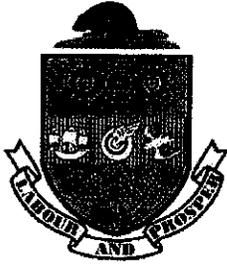
Yours truly,

A handwritten signature in black ink, appearing to read "Roger Anderson", written in a cursive style.

Roger Anderson  
Regional Chair and CEO

c: See Attached List

- c: The Honourable Ralph Goodale, Minister of Public Safety and Emergency Preparedness  
Celina Caesar-Chavannes, MP – Whitby  
Jennifer O'Connell – MP – Pickering/Uxbridge  
Mark Holland, MP – Ajax  
The Honourable Erin O'Toole, MP – Durham  
Jamie Schmale, MP – Haliburton/Kawartha Lakes/Brock  
Kim Rudd, MP – Northumberland/Peterborough South  
Nancy Shaw, CEO, Greater Oshawa Chamber of Commerce  
Gary Valcour, President, Greater Oshawa Chamber of Commerce and Chairman, Oshawa Port Authority Board of Directors  
Mr. Stephen Wilcox, Airport Manager, Oshawa Executive Airport  
Natalie Prychitko, CEO, Whitby Chamber of Commerce  
Chrystine Langille, Executive Director, Ajax-Pickering Board of Trade  
Nicole Wellsbury, Clerk, Town of Ajax  
Thom Gettinby, CAO and Municipal Clerk, Township of Brock  
Anne Greentree, Clerk, Municipality of Clarington  
Andrew Brouwer, Clerk, City of Oshawa  
Debbie Shields, Clerk, City of Pickering  
John Newman, Clerk, Township of Scugog  
Debbie Leroux, Clerk, Township of Uxbridge  
Chris Harris, Clerk, Town of Whitby  
Garry H. Cubitt, Chief Administrative Officer  
Kathy Weiss, Director of Economic Development and Tourism  
Ralph Walton, Regional Clerk



OSHAWA  
ONTARIO, CANADA

## OFFICE OF THE MAYOR

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**MAYOR JOHN HENRY**

### **URGENT**

September 27, 2017

The Honorable Ralph Goodale  
Minister of Public Safety and Emergency Preparedness  
House of Commons  
Ottawa, Ontario K1A 0A6  
[ralph.goodale@parl.gc.ca](mailto:ralph.goodale@parl.gc.ca)

### **Re: Proposed Removal of Canadian Border Services Agency (CBSA) Services from the Oshawa Executive Airport**

Dear Minister Goodale:

On behalf of Oshawa City Council, I am requesting that the recent decision made by the Canadian Border Services Agency to remove its commercial and personal entry processing services and close its offices at the Oshawa Executive Airport on September 29, 2017 be rescinded. This office provides not only service to the Airport but to thirteen sufferance warehouses, including the Federal Port Authority at the Oshawa Harbour.

Oshawa learned about CBSA's decision without adequate notice and no consultation with the City, or the Airport. The impact of this decision is extensive and costly. We understand there was virtually no discussion with the Oshawa Executive Airport Manager, airport users or business stakeholders within the region.

We respectfully ask that a meeting take place at the earliest possible date, between the Ministry, City, CBSA officials and interested area municipalities so we can discuss the continuation of these services which impact the economic growth and prosperity of our local and regional communities.

The Oshawa Executive Airport and Federal Port Authority at the Oshawa harbour are key transportation and economic assets for the City of Oshawa and the eastern GTA. They strengthen the ability of Canadian companies to undertake international business and act as a crucial component of our competitive

advantage. The Oshawa Executive Airport is an active member of the Southern Ontario Airport Network (SOAN) with a key role of relieving corporate aircraft traffic congestion from Toronto Pearson Airport.

The removal of service and closure of the offices will have a significant negative impact with respect to:

- Increasing the costs of companies using the services , increasing the time it takes to process their customer's orders, and diminishing their ability to retain and compete for new business
- Meeting the goals, objectives and growth targets as set out in the Oshawa Executive Airport Business Plan, particularly with the planned closure of the Buttonville Airport
- Jeopardizing the millions of dollars that the City, Nav Canada and the private sector are investing in a new runway, a new control tower and new private hangars

A long term and strategic approach toward maintaining and enhancing air transportation infrastructure is needed. The immediate first step must be keeping the CBSA offices open at the Airport and the existing services in place. I would then urge that we meet as soon as possible to find a positive resolution to this issue.

I have attached a motion approved by Oshawa City Council during a council meeting held on September 25, 2017. I look forward to hearing from you.

Yours truly,



John Henry  
Mayor, City of Oshawa

Att'd: Oshawa City Council Motion of September 25, 2017

Cc: John Ossowski, President, CBSA  
Tina Namiesniowski, Executive Vice President, CBSA  
Laurelle Doxey, Director – Outports and Postal Operations District, CBSA

**Oshawa City Council Motion**  
**Approved at the September 25, 2017 Council Meeting**

Whereas, the Canadian Border Services Agency (C.B.S.A.) notified the Airport Manager of the Oshawa Executive Airport on September 14, 2017 that it would be closing its office at the Airport on September 29, 2017 (approximately 2 weeks' notice) and proposing to provide its commercial and personal entry processing services (customs and immigration) from its Billy Bishop Airport and Mississauga offices; and,

Whereas, there was no consultation with stakeholders, including the City of Oshawa as the owner of the Airport, that we were aware of before the decision was made to close the C.B.S.A. office ; and,

Whereas the use of the Oshawa Executive Airport will continue to increase as set out in the Airport Business Plan particularly with the planned closure of the Buttonville Airport; and,

Whereas the City, Nav Canada and the private sector are investing millions of dollars in a new runway, a new control tower and new private hangars to facilitate economic growth; and,

Whereas, the reduced level of service from the C.B.S.A. will increase the costs of companies needing the service, and diminish their competitive business position within the industry; and,

Whereas, Oshawa, the Region and other Durham municipalities promote the Oshawa Executive Airport's ability to serve international business as a key transportation asset that is a crucial component of our competitive advantage and,

Whereas the Oshawa Executive Airport is a member of the Southern Ontario Airport Network (S.O.A.N.) with a key role of relieving corporate aircraft traffic congestion from Toronto Pearson Airport and the C.B.S.A. office is essential for the Airport to fulfill its role within S.O.A.N.; and,

Whereas the C.B.S.A. services offered at the Airport must continue since they are an important part of assisting in economic growth and job creation and business retention for this region;

Therefore be it resolved that:

1. City Council request the Honourable Minister Ralph Goodale and the Canadian Border Services Agency to rescind the decision to close the Canadian Border Services Agency offices at Oshawa Executive Airport on September 29, 2017; and,

2. The Mayor and City Manager lead the efforts to ensure the services of Canadian Border Services Agency are continued to be provided at the Oshawa Executive Airport to facilitate economic growth in the region and to correspond with the Federal government and other stakeholders as needed; and,
3. The Regional Municipality of Durham, its lower-tier municipalities, Chambers of Commerce in the Region, Durham M.P.'s and M.P.P.'s be informed of the Canadian Border Services Agency decision to close the office at the Airport and of this direction of Oshawa Council and that they be requested to support the need to provide on-going Canadian Border services at the Oshawa Executive Airport; and,
4. That a copy of this motion be sent to UNIFOR and General Motors of Canada.

**Maria Flammia**

**From:** Cathy Ryder <cryder@dnetownship.ca>  
**Sent:** October-25-17 2:48 PM  
**Subject:** Bill 148 Resolution

Please be advised the Council of the Corporation of The Township of Drummond/North Elmsley passed the following resolution at its Council meeting of October 24, 2017:

MOVED BY: Steve Fournier                      RESOLUTION NO: 2017-125  
SECONDED BY: George Sachs                  DATE: October 24, 2107

**WHEREAS** changes proposed to on-call provisions in the Employment Standards Act by Bill 148 will result in exorbitant tax increases to maintain fire prevention services and on-call system for snow plowing and road maintenance in a rural municipality; and

**WHEREAS** many Ontario municipalities will be unable to afford these services if this change is enacted; and

**WHEREAS** the Association of Municipalities of Ontario has submitted a position paper to the Ontario government specifically requesting the exemption of all municipal employees who are required to be on call to provide statutorily mandated public safety services;

**NOW THEREFORE BE IT RESOLVED THAT** The Township of Drummond/North Elmsley requests that all municipal employees be specifically exempted from the on-call changes proposed by Bill 148; and

**FURTHERMORE THAT** the Township of Drummond/North Elmsley request that the government of Ontario conduct a full economic impact study of Bill 148 to study the effect of the Bill on businesses and municipalities across Ontario; and

**FURTHERMORE THAT** this resolution be circulated to Premier Kathleen Wynne, Minister of Labour Kevin Daniel Flynn, the Association of Municipalities of Ontario and all Ontario municipalities.

Thank you.

Cathy Ryder, CMO  
Deputy Clerk / HR  
Township of Drummond/North Elmsley  
310 Port Elmsley Road, RR#5  
Perth, Ontario K7H 3C7  
Phone: (613) 267-6500 Ext 251; Fax (613) 267-2083

Cathy Ryder, CMO  
Deputy Clerk / HR  
Township of Drummond/North Elmsley

**COMMUNICATION SERVICES**

Original
To: CIP ✓
Copy
To: Roger Anderson
G. Cubitt
Dept Heads
C.C. S.C.C. File
Take Appr. Action

via email  
emailed  
Oct 24/17

310 Port Elmsley Road, RR#5  
Perth, Ontario K7H 3C7  
Phone: (613) 267-6500 Ext 251; Fax (613) 267-2083

# MUNICIPALITY OF MORRIS-TURNBERRY

P.O. Box 310, 41342 Morris Road, Brussels, Ontario NOG 1H0  
Tel: 519-887-6137 ext. 21 Fax: 519-887-6424 Email: nmichie@morristoryberry.ca



Nancy Michie  
Administrator Clerk-Treasurer

October 17, 2017

**Re: Resolution concerning the Tenanted Farm Tax Class properties being changed to the Residential Tax Class**

**Motion: 553-2017** Moved by John Smuck Seconded by Dorothy Kelly

**Whereas**, MPAC conducts ongoing reviews to ensure properties are accurately assessed and corrections are made where necessary. A review of a property could be triggered from ongoing data verification, updated tenant information, sales investigations, building permits and severances which may result in changes to the valuation or classification of a property. This could include wooded acreage on a farm property;

**And Whereas**, MPAC recently changed the assessment classifications on properties with portions of land tenanted for farming. MPAC is responsible for assessing and classifying all properties in Ontario in accordance with the *Assessment Act* and regulations established by the Government of Ontario. All properties in Ontario are continuously reviewed as part of the MPAC valuation process to ensure accurate information is used in determining our assessed values and tax classifications;

**And Whereas**, MPAC has stated: Under the *Assessment Act*, all properties are classified according to their use, and Ontario Regulation 282/98 sets out how various property uses are classified. By default, farm properties are classified in the residential property class in accordance with section 3(1)2 of Ontario Regulation 282/98 of the *Assessment Act*. Farm properties that meet the eligibility requirements will have farmland and associated outbuildings placed in the farm property class and are taxed at up to 25% of the municipal residential tax rate. An application for inclusion in the Farm Property Class Tax Rate Program must be approved by the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA).

Under the *Assessment Act*, all properties are classified according to their use. If a portion (or portions) of a farm property is used for non-farm purposes, the portion is valued and classified according to its use. This is to ensure that the appropriate value and tax class is applied to the various uses of the property;

**And Whereas**, MPAC has assessed non-tillable acreage that is **rented to tenants** as residential. MPAC has explained that this is a correction under the *Assessment Act*/Ontario Regulation 282/98 with properties being assessed according to their use. They explained that it was a review of the Farm Forestry Exemption Class that prompted this action;

**And Whereas**, Most of these non-tillage acres cannot be built upon, or generate any revenues. However, they do provide benefit to the wider community as woodlots, wetlands, streams. Therefore taxing at the higher residential ratio appears unfair;

**And Whereas**, many properties have resulted in a substantial increase in property taxes due to this assessment class shift, an example being, with the tax billing increase of 572%. Tax increases to this magnitude are unacceptable. This process will force retired farmers to share crop to avoid the tax increases or it will cause land rent to increase to cover the increased taxes. That will create a burden on the property owner and the tenant farmers;

**And Whereas,** MPAC did not advise the municipalities of these corrections or the impact that it may have on taxation write-offs going forward, as MPAC reviews appeals on these changes;

**Now Therefore,** The Council of the Municipality of Morris-Turnberry hereby requests that MPAC conduct a review on the effects of the tax class shift from farm land to residential;

**And** that MPAC act immediately on applications for reconsideration for the 2018 tax year and where possible for the 2017 year;

**And** that MPAC advise the municipalities prior to any future tax class shifts or mass property assessment corrections;

**And** that the Province of Ontario review Regulation 282/98 under the Assessment Act, in respect to the property tax classification of non-tillage acres;

**And** that this resolution be circulated to Premier Kathleen Wynne, Minister of Finance, MPAC and the Association of Municipalities of Ontario and all Ontario municipalities.

Disposition    Carried

Thank you

Yours truly,

A handwritten signature in black ink, appearing to read 'Nancy Michie', with a stylized flourish at the end.

Nancy Michie



October 13, 2017

Town of Halton Hills  
1 Halton Hills Drive  
Halton Hills ON, L7G 5G2

Re: Support of Zero Tolerance Against Racism and Condemn all Racism Acts of Violence

Dear Town of Halton Hills,

At the regular council meeting of September 18, 2017 Council reviewed your request for support of zero tolerance against racism and condemn all racism acts of violence. I am pleased to advise you that as a result of the review Council unanimously passed the following resolution to support your request.

"Moved By Councillor Bondy  
Seconded By Councillor Voakes

**(R17-09-386) That** the correspondence from the Town of Halton Hills advising of the passing of a resolution supporting zero tolerance for racism of any kind, including naziism and white supremacy and encouraging all Ontario Municipalities to pass a resolution of support be received and supported,

**And further that** if Council choses to support this resolution, that a letter of support advising of same be sent to Tracey Ramsey, Member of Parliament (Essex), Taras Natyshak, Member of Provincial Parliament (Essex), The Association of Municipalities of Ontario (AMO) and all Ontario municipalities. CARRIED"

Should you have any questions or comments regarding this matter, please contact the undersigned.



Yours truly,

A handwritten signature in black ink, appearing to read "R. Auger". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Robert W. Auger, L.L.B.  
Manager of Legislative Services/Clerk  
Ext. 1132  
Email: rauger@essex.ca

RWA/lam

c.c. Tracey Ramsey, MP  
Email: tracey.ramsey@parl.gc.ca

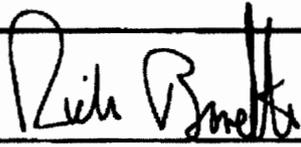
Taras Natyshak, MPP  
Email: tnatyshak-qp@ndp.on.ca

Association of Municipalities of Ontario (AMO)  
Email: amo@amo.on.ca

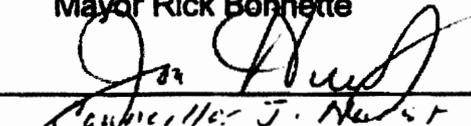
Municipalities of Ontario



THE CORPORATION  
OF  
THE TOWN OF HALTON HILLS

Moved by:  Date: August 28, 2017

Mayor Rick Bonnette

Seconded by:  Resolution No.: 2017-0152

Councillor J. Hunter

15A

WHEREAS on August 12, 2017 a horrific, cowardly, and racially motivated act of violence took place in Charlottesville, Virginia that led to the death of a 32 year old woman, and injuries to at least 19 others;

AND WHEREAS this horrific and cowardly act took place during what has been described as one of the largest white supremacist events in U.S. history;

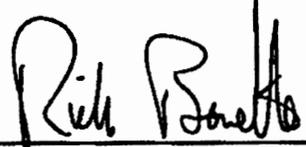
AND WHEREAS further incidents of racially motivated acts of violence have taken place both locally and abroad;

AND WHEREAS we must join together as a community, province, and nation to condemn this type of hatred and racism;

THEREFORE BE IT RESOLVED that Council for the Town of Halton Hills supports zero tolerance for racism of any kind, including nazi'ism and white supremacy;

AND FURTHER THAT Council for the Town of Halton Hills encourages all Ontario Municipalities to pass a resolution to support zero tolerance against racism and condemn all racism acts of violence;

AND FURTHER THAT a copy of this resolution be sent to Michael Chong, MP, Wellington Halton-Hills, Ted Arnott, MPP, Wellington Halton-Hills, FCM, AMO, Region of Halton, and Ontario municipalities.

  
Mayor Rick Bonnette



778-835-0633

@CityAge

Wed Oct 25, 2017, at 4:41 PM Marc Andrew <[marc@cityage.org](mailto:marc@cityage.org)>:

Dear Deb,

Hope all is well - we've connected in the past about our CityAge series of events. The next edition is scheduled for Toronto on Nov. 22 & 23. It will look at how we shape the next generation of Canadian city-building amid the explosive growth in the region.

You can see who is involved below, and the website here: <https://toronto.cityage.org/>. I wanted to extend an invitation given the relevance to your work.

Can you attend? I can give you a call whenever may work if you'd like to learn more.

Kind regards,  
Marc.

*Confirmed Participants at CityAge: Toronto include:*

*John Tory, Mayor, City of Toronto*

*Rhonda Lenton, President and Vice-Chancellor, York University*

*Raquel Urtasun, Lead, Advanced Technologies Group, Uber*

*Stephen Beatty, Americas Head of Global Infrastructure, KPMG*

*Berry Vrbanovic, Mayor, City of Kitchener, ON*

*John Knubley, Deputy Minister, Ministry of Innovation, Science and Economic Development, Government of Canada*

*Melissa Higgs, Principal, HCMA Architecture*

*Michael Lindsay, Global Director, Infrastructure Planning & Advisory, Hatch*

*Claire Weisz, Founder, WXY Architecture*

*Aubrey Kelly, CEO, UBC Properties Trust*

*Jag Sharma, City Manager, City of Oshawa*

*David Gerofsky, President and CEO, First Gulf Corporation*

*Katia Dmetrieva, Reporter, Bloomberg News*

*Nille Juul-Sorensen, Global Business Leader, Architecture, Arup*

*Clark Savolaine, Senior Manager Global Infrastructure Advisory, KPMG*

*Guy Akester, Director, Real Estate Programs and Partnerships, Translink (Vancouver)*

*Brad Ferguson, CEO, Edmonton Economic Development Corporation*

*Anuk Karunaratne, VP, Strategy and Analytics, Toronto Blue Jays Baseball Club*

*Ray Boisvert, Provincial Security Advisor, Government of Ontario*

*Alan Shepard, President, Concordia University*

*Elliott Cappell, Chief Resilience Officer, City of Toronto*

*Eileen Waechter, Director, Strategic Partnerships, Greater Toronto Airport Authority*

*Alan Mitchell, Global Cities Centre of Excellence, KPMG*

*Tim McTiernan, President, UOIT*

*Goldy Hyder, President and CEO, Hill & Knowlton Strategies*

**Afreen Raza**

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**From:** Julie Verge <jverge@grca.on.ca>  
**Sent:** October-25-17 3:50 PM  
**To:** ksurerus@hamiltontownship.ca; earthurs@cavanmonaghan.net;  
rtaylor@city.kawarthalakes.on.ca; Clerks; tkorotki@ahtwp.ca; lbrace@cobourg.ca;  
clerks@clarington.net  
**Subject:** RE: GRCA - Full Authority Minutes for Distribution  
**Attachments:** FA October 19, 2017 - Revised.pdf

My apologies. There was a slight revision.

Please see revised copy.

**From:** Julie Verge [mailto:jverge@grca.on.ca]  
**Sent:** October 25, 2017 3:22 PM  
**To:** ksurerus@hamiltontownship.ca; earthurs@cavanmonaghan.net; rtaylor@city.kawarthalakes.on.ca;  
clerks@durham.ca; tkorotki@ahtwp.ca; lbrace@cobourg.ca; clerks@clarington.net  
**Subject:** GRCA - Full Authority Minutes for Distribution

Good Afternoon:

Attached please find the unapproved October 19, 2017 minutes, of the Ganaraska Region Conservation Authority's Full Authority board, for distribution to council members.

Thank you.

*Julie*  
Julie Verge  
Corporate Services Assistant



2216 County Road 28  
Port Hope, ON L1A 3V8  
905.885.8173 x. 221 / 905.885.9824 fax

[jverge@grca.on.ca](mailto:jverge@grca.on.ca) / [www.grca.on.ca](http://www.grca.on.ca)



"Clean Water Healthy Lands for Healthy Communities"

C.S. - LEGISLATIVE SERVICES

Original To: CIP ✓
Copy To: B. Bridger Emailed Oct 25, 17
C.C. S.C.C. File
Take Appr. Action

**GANARASKA REGION CONSERVATION AUTHORITY**

**MINUTES OF THE FULL AUTHORITY**

**October 19, 2017**

**FA 06/17**

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**1. Welcome and Call to Order**

The Chair called the Full Authority meeting to order at 7:15 p.m.

**MEMBERS PRESENT:** Forrest Rowden, Chair - Town of Cobourg  
Wendy Partner, Vice-Chair - Municipality of Clarington  
Raymond Bennis - Township of Alnwick/Haldimand  
Mark Lovshin - Township of Hamilton  
John Fallis - Township of Cavan Monaghan  
Brian Darling - Town of Cobourg  
Heather Stauble - City of Kawartha Lakes  
Louise Ferrie-Blecher - Municipality of Port Hope

**ALSO PRESENT:** Linda Laliberte, CAO/Secretary-Treasurer  
Mark Peacock, Director of Watershed Services  
Greg Wells, Manager, Planning & Regulations

**ABSENT WITH REGRETS:** Jeff Lees - Municipality of Port Hope  
Willie Woo - Municipality of Clarington

**ALSO ABSENT:**

**2. Disclosure of Pecuniary Interest**

None

**3. Minutes of Last Meeting**

**FA 37/17**

**MOVED BY:** John Fallis

**SECONDED BY:** Mark Lovshin

**THAT** the Full Authority approve the minutes of the September 21, 2017 meeting.  
**CARRIED.**

**4. Adoption of the Agenda**

One additional item was added to the agenda under Other Business

11. a) Town of Cobourg Proposal to Complete Capital Works within the Cobourg Conservation Area

**FA 38/17**

**MOVED BY:** Wendy Partner

**SECONDED BY:** Louise Ferrie-Blecher

**THAT** the Full Authority adopt the agenda as amended.

**CARRIED.**

**5. Delegations**

None

**6. Presentations**

None

**7. Business Arising from Minutes**

a) 2018 Preliminary Budget and Municipality Levy

**FA 39/17**

**MOVED BY:** Mark Lovshin

**SECONDED BY:** Brian Darling

**THAT** the Full Authority receive the 2018 Preliminary Budget for information and,

**FURTHER THAT** the budget be forwarded to the watershed municipalities, indicating in the cover letter, that the vote to approve the 2018 levy will be taken at the November 2017 Full Authority meeting.

**CARRIED.**

**8. Correspondence**

None

**9. Applications under Ontario Regulation 168/06:**

Permits approved by Executive:

**FA 40/17**

**MOVED BY:** Wendy Partner

**SECONDED BY:** Brian Darling

**THAT** the Full Authority receive the permits for information.

**CARRIED.**

Permit Application require Full Authority discussion:

None

10. Committee Reports:

None

11. New Business:

a) Town of Cobourg Proposal to Complete Capital Works within the Cobourg Conservation Area

**FA 41/17**

**MOVED BY:** Mark Lovshin

**SECONDED BY:** Ray Bennis

**THAT** the Full Authority approve the proposed works subject to final plans being acceptable to staff.

**CARRIED**

12. Other Business

None

13. In Camera

**FA 42/17**

**MOVED BY:** Brian Darling

**SECONDED BY:** Ray Bennis

**THAT** the Full Authority move in camera.

**CARRIED.**

**FA 43/17**

**MOVED BY:** Brian Darling

**SECONDED BY:** Heather Stauble

**THAT** the Full Authority move out of camera.

**CARRIED.**

Ray Bennis alerted the Board members on a scam that is targeting municipalities suggesting that monies be set aside for emergency fund.

14. Adjourn

The meeting adjourned at 8:15 p.m. on a motion by Mark Lovshin.

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**CHAIR**

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**CAO/SECRETARY-TREASURER**

**Maria Flammia**

**Subject:** FW: Letter from the Minister of Energy

**Ministry of Energy**

Office of the Minister

4th Floor, Hearst Block  
900 Bay Street  
Toronto ON M7A 2E1  
Tel.: 416-327-6758  
Fax: 416-327-6754

**Ministère de l'Énergie**

Bureau du ministre

4e étage, édifice Hearst  
900, rue Bay  
Toronto ON M7A 2E1  
Tél. : 416 327-6758  
Télééc. : 416 327-6754

October 26, 2017

Mr. Roger Anderson  
Chair  
Regional Municipality of Durham  
[roger.anderson@durham.ca](mailto:roger.anderson@durham.ca)

Dear Mr. Anderson:

As you may be aware, Ontario recently completed a comprehensive review of its energy plans for the future. I am pleased to inform you of the release of Ontario's 2017 Long-Term Energy Plan (LTEP), Delivering Fairness and Choice.

The release of Delivering Fairness and Choice follows the most extensive set of consultations and engagements ever undertaken by the Ministry of Energy. This included consultations and engagements with stakeholders, municipalities, Indigenous communities and the general public. Hundreds came to the 17 open houses that were held across the province, and we engaged with representatives of over 100 different First Nation and Métis organizations and communities. The ministry also received over 1,500 submissions through the Environmental Registry, and over 2,500 submissions through the online Talks Tool, as well as other channels.

In written submissions and at meetings, we heard that affordability is a top priority and that Ontarians wanted more control and choice over how they use and pay for electricity. Delivering Fairness and Choice is committed to giving customers more choices in their energy use and will strive to make energy more affordable. Our plan ensures that Ontarians and their families continue to be at the centre of everything we do.

**Ontario's Energy Supply Mix**

Since 2003, nearly \$70 billion has been invested in Ontario's electricity system. These investments have several benefits, including providing a clean, reliable electricity system. Combined with the shutdown of coal-fired generation, this has led to a significant transformation in our province's generation mix.

C.S. - LEGISLATIVE SERVICE

Original
To: CIP ✓
Copy
To: Roger Anderson
B. C. C. C.
DH's ✓ emailed Oct 26/17
Admins
C.C. S.C.C. File
Take Appr. Action

In 2016, non-emitting sources accounted for more than 90 per cent of all generation in Ontario, with emitting sources accounting for less than 10 per cent. This is a significant change compared to 2003, when power from emitting sources made up one-third of our generation mix.

The 2017 LTEP recognizes that fuels are an important component of the province's economy and Ontario is committed to decarbonizing the fuels sector. Ontario's cap and trade program, as well as initiatives in the Climate Change Action Plan, will support the transition from conventional fuels to renewable and lower-carbon sources. The government will continue to undertake modelling and analysis to identify opportunities to decarbonize the fuels sector consistent with the provincial target of reducing greenhouse gas (GHG) emissions by 37 per cent from 1990 levels in 2030.

While there is currently an adequate supply of electricity, a shortfall in capacity is expected beginning in the early-to-mid 2020s due to the shutdown of the Pickering nuclear generating station and refurbishment outages at the Darlington and Bruce nuclear generating stations. Ontario is moving forward with plans to refurbish ten nuclear units at Darlington and Bruce. The refurbishments will secure 9,800 megawatts of affordable, reliable and emission-free generation capacity over the long-term while creating billions of dollars in economic activity and thousands of jobs in communities across Ontario. Darlington Unit 2 refurbishment is off to a great start and is on track to be complete on time and on budget. Ontario will continue to exercise strict oversight of nuclear refurbishments and ensure they provide value for ratepayers.

The need for additional capacity will be met through actions under the Independent Electricity System Operator's Market Renewal initiative, which will redesign the province's electricity markets and is expected to save up to \$5.2 billion between 2021 and 2030. On the whole, we are moving away from relying on long-term electricity contracts and are enhancing the market-based approach to reduce electricity supply costs and increase flexibility.

Through the Canadian Energy Strategy (CES), Ontario is working with other provinces and territories to enhance the ways energy is produced, moved and used in Canada to maximize the social, environmental and economic benefits that flow from the energy sector. Ontario supports maintaining the CES as a central mechanism for provincial/territorial energy collaboration and as a means to continue to advance common energy priorities under the direction of Canada's Premiers.

## Energy Prices

Our success in building a clean and reliable electricity system means we can maintain our focus on helping Ontarians and their families. Over the last several years, electricity prices have increased too much, too quickly, and that's why we took strong and decisive action in launching Ontario's Fair Hydro Plan.

Ontario's Fair Hydro Plan reduces electricity bills for residential consumers by an average of 25 per cent and will hold increases to the rate of inflation for four years. As many as half a million small businesses and farms are also benefitting from the reduction. Lower-income Ontarians and those living in eligible rural and Northern communities are receiving even greater reductions, as much as 40 to 50 per cent.

Thanks to Ontario's Fair Hydro Plan, as well as a number of other measures aimed at reducing costs, the 2017 LTEP residential price outlook remains below the 2013 LTEP's outlook for the forecast period.

## Ontario's Commitment to Conservation and Energy Efficiency

Conservation and energy efficiency are a growing part of our everyday lives and they require a sustained

commitment to achieve savings over the long term. Ontario will continue to provide a variety of conservation and demand management programs for homes and businesses, and will strengthen its commitment to conservation by:

- driving toward its long-term target of electricity savings target of 30 terawatt hours of electricity in 2032, which will help offset almost all forecast growth in electricity demand;
- regularly assessing the achievable potential for energy conservation, considering initiatives under Ontario's Climate Change Action Plan, and exploring how to further integrate conservation and new Green Ontario Fund programs;
- continuing to set advanced efficiency standards for products and appliances, and to explore setting or updating energy efficiency standards for key electrical equipment in drinking water and wastewater treatment plants;
- further enabling demand response resources to compete with other resources through the transition to a capacity auction;
- encouraging local distribution companies to pursue energy efficiency on their distribution systems, such as through measures that reduce line losses or optimize voltage, to achieve customer electricity and cost savings; and
- expanding Green Button provincially, so consumers can share their energy data with apps and energy management tools of their choice, which can help them identify conservation and energy efficiency opportunities.

## Responding to Climate Change

Ontario is taking a leading role in the global fight against climate change. In 2014, Ontario eliminated coal-fired generation and now our electricity system is 90 per cent free of emissions that cause climate change. Thanks to our investments in cleaner generation, our electricity sector is forecast to only account for about two per cent of Ontario's total GHG emissions in 2017, and the emissions are forecast to be more than 80 per cent below 1990 levels.

Ontario's clean and reliable electricity system gives the province a strong foundation on which to pursue increased electrification, including the use of more electric vehicles. We will:

- use proceeds from the province's cap and trade program to help Ontarians shift away from GHG emitting fuels that cause climate change and reduce their energy consumption;
- continue to work with industry partners to introduce renewable natural gas into the province's natural gas supply and expand the use of lower-carbon fuels for transportation; and,
- strengthen the ability of the energy industry to anticipate the effects of climate change and integrate its impacts into its operational and infrastructure planning.

The Climate Change Action Plan and cap and trade program form the backbone of Ontario's strategy to cut GHG emissions to 15 per cent below 1990 levels by 2020, 37 per cent by 2030, and 80 per cent by 2050. The cap and trade program – which came into effect on January 1, 2017 – is a flexible, market-based program that sets an annual cap for GHG emissions, with the targets becoming more stringent over time. The cap will be lowered each year to enable Ontario to meet its GHG reduction targets. Cap and trade proceeds are being invested in a transparent and accountable way back into projects that fight climate change.

Together, cap and trade and Market Renewal initiatives can help to ensure electricity sector emissions in Ontario remain well below historical levels, while also helping to meet our climate change and GHG reduction commitments.

## Innovation in the Energy Sector

Digitization is changing the way that global industries do business. It's faster, more efficient, costs less, and can quickly be adapted to the needs of users and customers.

The digital transformation in the electricity sector is already underway. Ontario was one of the first jurisdictions in the world to universally deploy smart meters, which are the basic foundation for a truly modern distribution system. We have taken important steps to build on this foundation through the Smart Grid Fund, which has supported 38 projects that are testing the full range of next-generation digital technologies.

However, we're at a critical juncture in Ontario. It's clear that there are barriers getting in the way of grid modernization, and the LTEP is taking bold steps to overcome these barriers. The goal is to create the right environment for utilities to innovate and invest in smart technologies that will improve efficiency, lower costs and provide customers more choice.

This type of innovation will enable electricity sector participants and customers to make the best use of other game-changing technologies, like energy storage, distributed generation and electric mobility. The government will also take steps to remove barriers standing in the way of these particular technologies, paving the way for further innovation in the electricity sector.

To support these efforts, the Smart Grid Fund will also be renewed and enhanced. This program has helped set Ontario apart as an international innovation leader. By continuing to invest in energy innovation, we are creating skilled jobs and economic growth, while at the same time demonstrating and deploying intelligent solutions that will make our electricity system work better. The proposed International Energy Demonstration Fund has the potential to complement these efforts by helping local innovators to diversify to new markets internationally.

These disruptive technologies will impact the traditional electric utility business model, changing the ways in which utilities and energy regulators think about how to provide value to customers. The evolution of Ontario's utility sector will be supported by the work of the Ontario Energy Board, which will be enhancing its efforts to encourage greater productivity, efficiency, and accountability in regulated utilities. This includes by encouraging new partnerships between utilities to share services and explore new business opportunities.

Ontario is working with the Ontario Energy Board (OEB) to provide customers greater choice in their electricity price plans. Innovative Time-of-Use pilots are now underway in select LDC service areas, and results will help guide OEB decisions on potential new price plans that could give customers greater control, be better matched to their lifestyles and help improve system efficiency.

The net metering framework is being enhanced to give customers new ways to participate in renewable energy generation and to reduce their electricity bills. These enhancements include proposing legislative and regulatory amendments that would allow third-party providers to own and operate net-metered renewable generation systems. We are also supporting innovative renewable distributed generation demonstration projects, including virtual net metering, to help us better understand how clean generation can be integrated intelligently to solve current and future grid issues.

I hope you enjoy reading Delivering Fairness and Choice. This plan represents Ontario's commitment to keeping electricity rates affordable while maintaining a safe, clean, modern and reliable electricity system that will benefit all Ontarians.

To view a complete copy of Delivering Fairness and Choice, please visit [www.ontario.ca/energyplan](http://www.ontario.ca/energyplan).

I look forward to continuing to work with you to implement Ontario's new Long-Term Energy Plan.

Sincerely,



**Glenn Thibeault**  
**Minister**

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early November. Subject to final approval and execution of an agreement, discounts are planned to take effect in January 2018.

Read the report [here](#).

Thank you.

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**Maria Flammia**

**From:** Carol Hancock  
**Sent:** October-27-17 10:29 AM  
**To:** Ralph Walton  
**Cc:** Cheryl Bandel; Maria Flammia  
**Subject:** FW: Ontario Taking Next Steps to Identify Cannabis Store Locations

The Regional Chair has requested this be placed on the CIP please.  
Thank you,  
Carol

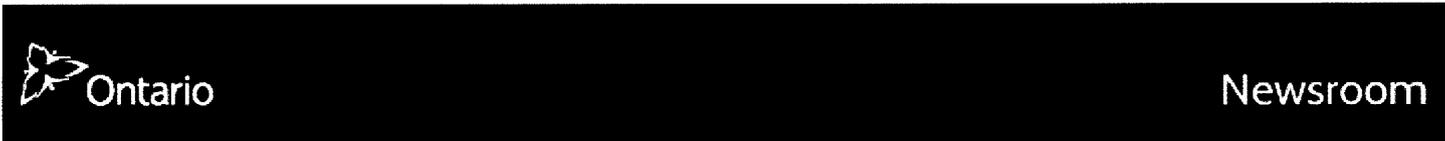
**From:** Robert Kyle  
**Sent:** October-27-17 10:16 AM  
**To:** comoh@lists.alphaweb.org  
**Cc:** Roger Anderson; Zareen Butt; Garry Cubitt; Melissa Hutchinson; Carol Hancock; Tina Lee; Peter Donnelly@bahpp.ca; Brian Schwartz; Barb Goodwin; Jean Nesbitt; Ken Gorman; Pat Abbey; Troy Chesboro  
**Subject:** FW: Ontario Taking Next Steps to Identify Cannabis Store Locations

Colleagues, perhaps of some interest? Best, Robert

**From:** Ontario News [mailto:newsroom@ontario.ca]  
**Sent:** Friday, October 27, 2017 10:06 AM  
**To:** Robert Kyle  
**Subject:** Ontario Taking Next Steps to Identify Cannabis Store Locations

**C.S. - LEGISLATIVE SERVICES**

Original
To: CIP ✓
Copy
To: Roger Anderson G. Cubitt Tina Lee; Peter.Donnelly@bahpp.ca;
Dr. Kyle Cheryl Martin
C.C. S.C.C. File
Take Appr. Action



*News Release*

**Ontario Taking Next Steps to Identify Cannabis Store Locations**

October 27, 2017

**Province Engaging All Ontario Municipalities as Part of Safe and Sensible Approach to Legalization**

Ontario continues to prepare for the federal government's plan to legalize cannabis by July 2018 by working with municipalities to identify possible store locations.

In September, the province announced a safe and sensible framework to govern the lawful use and retail distribution of cannabis as a carefully controlled substance. This framework includes the Liquor Control Board of Ontario (LCBO) overseeing retail sales through new stand-alone stores and online ordering.

Today, letters were sent to all municipalities in Ontario to share the next steps for establishing retail stores. The process

will be led by the LCBO, working closely with the government and local communities.

In accordance with the province's safe and sensible approach, two primary considerations will be used to guide the identification of municipalities where stores will be located:

- To achieve geographic distribution of stores across the province
- To reduce the number of illegal stores, including dispensaries, currently in operation

The LCBO will utilize guidelines to identify specific store locations with the objective of ensuring that youth are protected and the illegal market is addressed. This includes ensuring stores are not located in close proximity to schools.

Once a prospective store site has been identified by the LCBO, a notice will be posted online and at the location to let the public know that a space has been selected for a proposed storefront. Before any decisions are made, there will be an opportunity for the public to ask questions and provide feedback on the proposed location.

Under the proposed approach, approximately 150 standalone stores will be opened by 2020, including 40 stores by July 2018 and rising to 80 by July 2019. Online distribution will also be available to service all regions of the province. The government will evaluate how this approach is working throughout the rollout to ensure that the goals of safe, responsible sales of cannabis and elimination of the illegal market are achieved.

## **QUICK FACTS**

- On October 19, Ontario brought together provincial law enforcement, public health experts, municipal licensing officials, local police and fire representatives, First Nations, and the federal government to participate in Ontario's Cannabis Legalization Enforcement Summit to identify issues and find solutions that will work for communities across the province.
- Ontario is proposing to set the minimum age to purchase recreational cannabis at 19 years old, the same as alcohol and tobacco. This minimum age would also apply to possession and use.

## **ADDITIONAL RESOURCES**

- [Ontario Releases Safe and Sensible Framework to Manage Federal Legalization of Cannabis](#)
- [Ontario Cracking Down on Careless and Distracted Driving with Tough New Penalties](#)
- [LCBO Cannabis Updates](#)

## QUOTES

"It is critical that in establishing a new, legal retail system for cannabis we protect our youth and combat the illegal market. Municipalities are essential partners in our efforts to distribute cannabis across the province. As we move forward with retail implementation, officials from the Ministry of Finance and the LCBO will meet with municipalities that have been identified for potential sites to discuss concerns and next steps in this initiative."

— *Charles Sousa, Minister of Finance*

"Hearing from municipal leaders and the public is key to ensuring that the needs and interests of communities are reflected in our safe and sensible approach to cannabis legalization. Working with municipalities will ensure that decisions about potential store locations are guided by our shared goals of protecting young people and keeping communities safe."

— *Yasir Naqvi, Attorney General of Ontario*

## CONTACTS

For public inquiries:

1-866-668-8297

TTY: 1-800-263-7776

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Minister's Office

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Scott Blodgett

Ministry of Finance

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Andrew Rudyk

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Ministry of Finance  
<http://www.ontario.ca/finance>

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**99 Wellesley Street West 4th floor, Room 4620 Toronto ON M7A 1A1**

**Maria Flammia**

**From:** Lydia Gerritsen  
**Sent:** October-27-17 10:27 AM  
**To:** Maria Flammia; Afreen Raza  
**Cc:** Cheryl Bandel  
**Subject:** FW: A Letter from the Ontario Minister of Finance regarding Cannabis Legalization  
**Attachments:** Minister Sousa to Municipalities Letter - ENGLISH.pdf; ATT00001.htm; Minister Sousa to Municipalities Letter - FRENCH.pdf; ATT00002.htm

**From:** Ralph Walton  
**Sent:** October-27-17 10:25 AM  
**To:** Lydia Gerritsen; Cheryl Bandel  
**Subject:** Fwd: A Letter from the Ontario Minister of Finance regarding Cannabis Legalization

Pls log  
 Copies to CAO, finance, planning, health, chair

Cip

Sent from my iPhone

Begin forwarded message:

**C.S. - LEGISLATIVE SERVICES**

Original
To: <i>CIP</i> ✓
Copy
<i>Roger Anderson</i>
<i>G. Cubitt</i>
<i>J. Clapp</i>
<i>B.B.</i>
<i>G. Kyle</i>
C.C. <i>Steph Martin</i>
Take Appr. Action

**From:** "Ministers, Mail (MOF)" <Minister.fin@ontario.ca>  
**Subject:** A Letter from the Ontario Minister of Finance regarding Cannabis Legalization

October 27, 2017

Dear Heads of Municipal Councils:

In April 2017, the federal government introduced legislation to legalize and regulate non-medical cannabis across Canada, and has firmly stated its intention to have the legislation in force by July 2018.

In response to the federal legalization of cannabis, the Government of Ontario announced, on September 8, 2017, a safe and sensible framework to govern the lawful use and retail distribution of non-medical cannabis as a carefully controlled substance within the province of Ontario.

As part of this framework, our government is proposing to retail cannabis through a government-operated Crown Corporation, as a subsidiary of the Liquor Control Board of Ontario (LCBO). This approach would meet the standards of control and social responsibility that Ontarians expect, while responding to consumer demand and displacing the illegal market.

Under the proposed approach, the retail and distribution system would include an online province-wide sales channel by July 2018 and up to 150 stand-alone stores by the end

of 2020, starting with 40 by July 2018 and rising to 80 within the first year. This proposed retail system would sell cannabis and cannabis-related items only, not alcohol.

Our proposed approach is to build on the expertise and back-office capabilities of the LCBO to set up the Crown Corporation. Our priority is to reduce the illegal market by building on our strengths to create an efficient and secure system for people across the province.

### **Engagement with Ontario Municipalities**

Our government acknowledges that municipalities are critical partners in provincial efforts to retail and distribute cannabis in communities across the province. We recognize that many municipalities have questions regarding the legal retail and distribution of cannabis and how municipalities will be involved going forward.

Since the announcement on September 8<sup>th</sup>, staff from the Ministry of Finance, Ministry of the Attorney General, Ministry of Municipal Affairs, and other partner ministries have engaged with municipalities through the Association of Municipalities of Ontario (AMO) on topics of interest to municipalities, including the retail model, enforcement and places of use. The input received to date has been valuable to informing the continued development of our approach and we look forward to ongoing discussions.

I would like to thank the municipalities that have engaged with our government to date, particularly those municipalities who participated on the conference call Minister Naqvi and I held with Mayors following the announcement, as well as, those municipalities participating on the AMO's Marijuana Task Force. I understand that there have already been several productive consultation sessions with AMO since our announcement.

I am writing you today to outline our government's approach to continuing to engage with municipalities on how retail stores may be located in advance of July 2018.

As we move forward with preparations to implement the proposed retail and distribution system, Ministry of Finance staff, together with the LCBO, will begin direct engagement with municipalities on how stores may be located for July 2018. We are proposing that the LCBO partner with impacted municipalities in advance of launch to ensure that input from municipalities can be provided directly to the LCBO and local community interests can be heard.

### **Identification of Municipalities for Initial Stores**

To ensure Ontario's readiness for the federal government's deadline of July 2018, Ministry of Finance and the LCBO have begun identifying municipalities under consideration for initial stores. Municipalities will be identified in stages. This will support ongoing engagement with municipal staff in these affected municipalities and phase efforts to search for store sites.

Two primary considerations will be used to guide the identification of municipalities where stores will be located: first, to achieve geographic distribution of stores across the province; and second, to reduce the number of illegal stores, including dispensaries, currently operating in Ontario.

As municipalities are identified, letters from the Ministry of Finance will be sent to the municipal Clerk or CAO of each identified municipality. Ministry of Finance staff will also work to notify Heads of Councils in identified municipalities in advance of these letters and will work with these municipalities to continue an open dialogue to ensure that council's perspectives are considered. The letters will request meetings between municipal staff, Ministry of Finance staff and the LCBO to discuss the guidelines and a process for siting stores, how the LCBO will address local concerns, and municipal

interests in siting. This will serve as the beginning of the partnership between municipalities and LCBO. Municipalities selected for initial stores will also be transparently identified on a website maintained by the LCBO:

<http://www.lcbocannabisupdates.com/>. This website is expected to be launched today, October 27, 2017 and will be updated in coming weeks as the first group of letters are sent to the municipal Clerks/CAO's notifying them the LCBO intends to locate an initial store in their municipality. The LCBO will continue to update this website on a regular basis as additional municipalities are notified of the intention to locate stores in their municipality.

### **Guidelines and Process for Siting of Cannabis Retail Stores**

Informed by consultations with AMO, proposed guidelines and a process for siting stores are being developed. The LCBO would utilize guidelines to identify specific store locations with the objectives of ensuring that youth are protected and addressing the illegal market. This includes ensuring stores are not located in close proximity to schools. Ministry of Finance staff and the LCBO are keen to meet with municipalities directly to discuss the proposed guidelines and ensure that local interests are being appropriately taken into account.

The LCBO would utilize a public notification process to inform the public that a specific store location has been identified in their community. As part of this process, the LCBO will provide information to the public that outlines the store's operations and how local impacts would be mitigated.

This notification process will also provide an opportunity for public questions and concerns on specific store sites to be submitted directly to the LCBO. More details of this process will be shared with municipal staff through the planned direct engagement.

### **Province-wide Online Sales Channel**

Alongside the roll-out of stores, the LCBO will be implementing a province-wide online sales channel for cannabis beginning July 2018. As with retail stores, this online channel will be carefully controlled and include important social responsibility measures. It will also help meet the demand for legal cannabis access in all parts of the province.

As we establish a new legal retail system for cannabis, it is critical that we do so with the objectives of protecting our youth and addressing the illegal market. I look forward to ongoing dialogue with AMO and with municipalities as we take the next steps in implementing this important initiative.

I welcome your support in ensuring an open and productive partnership with our government, the LCBO and your municipality as we continue to prepare for federal legalization of cannabis in July 2018.

Where municipal staff may require assistance, please contact:

Nicole Stewart  
Executive Lead – Cannabis Retail Implementation Project  
Ontario Ministry of Finance  
[Nicole.Stewart@ontario.ca](mailto:Nicole.Stewart@ontario.ca)  
416-325-1593

Sincerely,

Charles Sousa  
Minister

---

Le 27 octobre 2017

Madame la Présidente du conseil municipal,  
Monsieur le Président du conseil municipal,

En avril 2017, le gouvernement fédéral a présenté une loi visant à légaliser et réglementer le cannabis à des fins non médicales au Canada, et a fermement affirmé son intention de faire en sorte que la loi soit en vigueur d'ici juillet 2018.

En réponse à la légalisation du cannabis par le gouvernement fédéral, le gouvernement de l'Ontario a annoncé, le 8 septembre 2017, un cadre sûr et judicieux qui régira la consommation légale et la vente au détail de cannabis à des fins non médicales comme substance scrupuleusement contrôlée dans l'ensemble de la province de l'Ontario.

Dans ce cadre, notre gouvernement propose de vendre du cannabis au détail par le biais d'une société d'État gérée par le gouvernement, à titre de filiale de la Régie des alcools de l'Ontario (LCBO). Cette approche satisfera les normes de contrôle et de responsabilité sociale qu'attendent les Ontariennes et Ontariens, tout en répondant à la demande des consommateurs et en délogeant le marché illégal.

Selon cette proposition d'approche, le système de vente au détail et de distribution comprendrait un guichet de vente en ligne à l'échelle de la province d'ici juillet 2018 et jusqu'à 150 magasins autonomes d'ici la fin de 2020, en commençant par 40 d'ici à juillet 2018 et en passant à 80 au cours de la première année. Ce système de vente au détail proposé ne vendrait que du cannabis et des articles liés au cannabis, et non de l'alcool.

L'approche que nous proposons consiste à tirer parti de l'expertise et des capacités administratives de la LCBO pour la mise en place de cette société d'État. Notre priorité vise à réduire le marché illégal en misant sur nos forces pour créer un système efficace et sûr pour la population de toute la province.

**Engagement avec les municipalités de l'Ontario**

Notre gouvernement reconnaît que les municipalités sont des partenaires fondamentaux dans le cadre des efforts consentis par la province touchant la vente et la distribution du cannabis dans les collectivités de la province. Nous reconnaissons que de nombreuses municipalités ont des questions concernant la vente au détail et la distribution légale du cannabis et sur la façon dont elles seront impliquées à l'avenir.

Depuis l'annonce du 8 septembre, le personnel du ministère des Finances, du ministère du Procureur général, du ministère des Affaires municipales, et d'autres ministères partenaires a collaboré avec les municipalités par l'entremise de l'Association des municipalités de l'Ontario (AMO) sur des sujets d'intérêt pour les municipalités, notamment le modèle de vente au détail, l'application de la loi et les lieux de consommation. Les commentaires reçus à ce jour ont été enrichissants et favoriseront l'élaboration continue de notre approche. Nous attendons avec intérêt la poursuite des discussions.

Je tiens à remercier les municipalités qui ont collaboré avec notre gouvernement à ce jour, particulièrement celles ayant participé à la conférence téléphonique que le ministre Naqvi et moi-même avons tenue avec les maires après l'annonce, ainsi que celles qui ont participé au Groupe de travail sur la légalisation et la réglementation de la marijuana de l'AMO. Je crois savoir que plusieurs séances de consultation fructueuses ont été menées avec l'AMO depuis notre annonce.

Je vous écris aujourd'hui pour donner un aperçu de l'approche de notre gouvernement visant à poursuivre la collaboration avec les municipalités afin de déterminer comment situer les magasins de détail avant juillet 2018.

À mesure que nous allons de l'avant avec les préparations pour la mise en œuvre du système de vente au détail et de distribution proposé, le personnel du ministère des Finances, en collaboration avec la LCBO, amorcera les engagements directs avec les municipalités sur la façon dont les magasins seront situés en juillet 2018. Nous proposons que la LCBO établisse un partenariat avec les municipalités touchées, avant le lancement, afin de s'assurer que les commentaires des municipalités puissent être adressés directement à la LCBO et que les intérêts des collectivités locales puissent être entendus.

### **Désignation des municipalités pour les premiers magasins**

Dans le but de veiller à ce que l'Ontario soit préparée pour la date limite du gouvernement fédéral en juillet 2018, le ministère des Finances et la LCBO ont commencé à désigner les municipalités à l'étude pour les premiers magasins. La désignation des municipalités s'effectuera par étapes. Cela permettra d'appuyer les efforts en cours visant à collaborer avec le personnel municipal dans ces municipalités touchées et de répartir les efforts consacrés à la recherche de sites pour les magasins.

Deux facteurs essentiels serviront à guider la désignation des municipalités où seront situés les magasins : premièrement, afin d'assurer la distribution géographique des magasins dans toute la province; et deuxièmement, afin de réduire le nombre de magasins illégaux, y compris les dispensaires, en activité en Ontario.

Au fur et à mesure que les municipalités seront désignées, le ministère des Finances enverra des lettres au secrétariat municipal ou au directeur général de l'administration (DGA) de chaque municipalité désignée.

Le personnel du ministère des Finances s'efforcera également d'informer à l'avance les présidentes et présidents des conseils municipaux des municipalités désignées de ces

lettres et veillera à poursuivre un dialogue ouvert afin de tenir compte du point de vue du conseil. Les lettres solliciteront des réunions entre le personnel municipal, le personnel du ministère des Finances et la LCBO afin de discuter des lignes directrices et du processus d'implantation des magasins et de la façon dont la LCBO répondra aux préoccupations locales et aux intérêts municipaux en matière d'implantation. Cela marquera le début du partenariat entre les municipalités et la LCBO.

Les municipalités sélectionnées pour l'établissement des premiers magasins seront également désignées de façon transparente sur un site Web tenu à jour par la LCBO : <http://www.lcbocannabisupdates.com/>. Le lancement de site Web est prévu aujourd'hui, le 27 octobre 2017 et sera mis à jour dans les prochaines semaines lors de l'envoi du premier groupe de lettres aux secrétariats et aux DGA municipaux leur indiquant que la LCBO a l'intention d'établir un premier magasin dans leur municipalité. La LCBO continuera de mettre à jour ce site Web régulièrement à mesure que d'autres municipalités sont avisées de son intention d'établir des magasins dans leur municipalité.

### **Lignes directrices et processus d'implantation de magasins de vente de cannabis**

Les lignes directrices proposées et un processus d'implantation des magasins sont en cours d'élaboration, inspirés des résultats des consultations avec l'AMO. La LCBO aurait recours aux lignes directrices pour déterminer l'emplacement spécifique des magasins dans le dessein de s'assurer que les jeunes sont protégés et d'éliminer le marché illicite. Il s'agit notamment de veiller à ce que les magasins ne soient pas situés à proximité des écoles. Le personnel du ministère des Finances et de la LCBO souhaite vivement rencontrer directement les municipalités pour discuter des lignes directrices proposées et s'assurer que les intérêts locaux sont dûment pris en compte.

La LCBO utiliserait un processus d'avis au public qui l'informerait sur la détermination de l'emplacement spécifique d'un magasin dans la communauté. Dans le cadre de ce processus, la LCBO fournira au public des renseignements précisant les activités du magasin et la façon dont les effets locaux seraient atténués.

Ce processus d'avis permettra également de soumettre directement, à la LCBO, les questions et les préoccupations du public sur les sites spécifiques de magasins. Ce processus sera communiqué plus en détail au personnel municipal dans le cadre de la participation directe prévue.

### **Guichet de vente en ligne à l'échelle de la province**

Parallèlement au déploiement des magasins, la LCBO mettra en place un guichet de vente de cannabis en ligne à l'échelle de la province à compter de juillet 2018. Comme pour les magasins de vente au détail, ce guichet en ligne sera soigneusement contrôlé et comprendra d'importantes mesures de responsabilité sociale. Cela aidera également à répondre à la demande d'accès légal au cannabis dans toutes les régions de la province.

La mise en place d'un nouveau système légal de vente au détail du cannabis est une entreprise sérieuse et historique sans précédent, indispensable à la protection de nos jeunes et à la lutte contre le marché illicite. Je suis impatient de poursuivre le dialogue avec l'AMO et les municipalités alors que nous franchissons les prochaines étapes pour la mise en œuvre de cette importante initiative.

Je me félicite du soutien que vous apportez pour assurer un partenariat ouvert et fructueux avec notre gouvernement, la LCBO et votre municipalité alors que nous continuons à nous préparer à la légalisation du cannabis par le gouvernement fédéral, en juillet 2018.

Pour le personnel municipal ayant besoin d'aide, veuillez communiquer avec :

Nicole Stewart  
Directrice générale, Projet de mise en œuvre de la vente au détail du cannabis  
Ministère des Finances de l'Ontario  
[Nicole.Stewart@ontario.ca](mailto:Nicole.Stewart@ontario.ca)  
416 325-1593

Veuillez agréer l'expression de mes sentiments distingués.

Charles Sousa  
Ministre



7<sup>th</sup> Floor, Frost Building South  
7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Telephone: 416-325-0400  
Facsimile: 416-325-0374

7<sup>o</sup> étage, Édifice Frost Sud  
7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Téléphone: 416-325-0400  
Télécopieur: 416-325-0374

October 27, 2017

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### **Engagement with Ontario Municipalities**

Our government acknowledges that municipalities are critical partners in provincial efforts to retail and distribute cannabis in communities across the province. We recognize that many municipalities have questions regarding the legal retail and distribution of cannabis and how municipalities will be involved going forward.

.../cont'd

Since the announcement on September 8<sup>th</sup>, staff from the Ministry of Finance, Ministry of the Attorney General, Ministry of Municipal Affairs, and other partner ministries have engaged with municipalities through the Association of Municipalities of Ontario (AMO) on topics of interest to municipalities, including the retail model, enforcement and places of use. The input received to date has been valuable to informing the continued development of our approach and we look forward to ongoing discussions.

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.../cont'd

interests in siting. This will serve as the beginning of the partnership between municipalities and LCBO. Municipalities selected for initial stores will also be transparently identified on a website maintained by the LCBO: <http://www.lcbocannabisupdates.com/>. This website is expected to be launched today, October 27, 2017 and will be updated in coming weeks as the first group of letters are sent to the municipal Clerks/CAO's notifying them the LCBO intends to locate an initial store in their municipality. The LCBO will continue to update this website on a regular basis as additional municipalities are notified of the intention to locate stores in their municipality.

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As we establish a new legal retail system for cannabis, it is critical that we do so with the objectives of protecting our youth and addressing the illegal market. I look forward to ongoing dialogue with AMO and with municipalities as we take the next steps in implementing this important initiative.

.../cont'd

I welcome your support in ensuring an open and productive partnership with our government, the LCBO and your municipality as we continue to prepare for federal legalization of cannabis in July 2018.

Where municipal staff may require assistance, please contact:

Nicole Stewart  
Executive Lead – Cannabis Retail Implementation Project  
Ontario Ministry of Finance  
Nicole.Stewart@ontario.ca  
416-325-1593

Sincerely,

A handwritten signature in black ink, appearing to read 'Charles Sousa', written in a cursive style.

Charles Sousa  
Minister

c: Yasir Naqvi, Attorney General of Ontario  
Bill Mauro, Minister of Municipal Affairs  
Lynn Dollin, President, Association of Municipalities of Ontario  
Penny Lipsett, Chair (Acting), LCBO  
George Soleas, President and Chief Executive Officer, LCBO  
Scott Thompson, Deputy Minister, Ontario Ministry of Finance  
Municipal Clerks/CAOs

OCT 31 '17 AM 10:01



**ACCREDITATION  
AGRÉMENT  
CANADA**

October 26, 2017

Dr. Robert Kyle  
Commissioner & Medical Officer of Health  
Durham Region Health Department  
605 Rossland Rd. E  
Whitby, ON  
L1N 6A3

Dear Dr. Kyle:

The Accreditation Decision Committee is pleased to inform you that Durham Region Health Department is Accredited with Exemplary Standing under the Qmentum accreditation program. Your accreditation report can be found on your client organization portal. This is a milestone to be celebrated, and we congratulate you and your team for your commitment to providing safe, high quality health services.

A unique characteristic of Qmentum is the ease with which the principles of accreditation and ongoing quality improvement can be integrated into your operations and services. We invite you to continue to use the Qmentum accreditation program to guide your work.

We at Accreditation Canada will be in contact with your organization at specific points throughout the accreditation cycle. If you have questions or would like guidance as to how you and your organization can continue to use accreditation to the benefit of your clients, staff, and stakeholders please do not hesitate to contact Pamela Naymark, your Program Manager at 1-800-814-7769 ext. 233.

Again, we extend our congratulations on this outstanding achievement and look forward to our ongoing partnership.

Sincerely,

Julie Langlois, RN, PhD  
Chair, Accreditation Decision Committee

c.c.: Mrs. Shelley Chamberlain, Manager, Administration



## Durham Region Health Department

### Accredited with Exemplary Standing

October, 2017 to 2021

**Durham Region Health Department** has gone beyond the requirements of the Qmentum accreditation program and demonstrates excellence in quality improvement. It is accredited until October 2021 provided program requirements continue to be met.

**Durham Region Health Department** is participating in the Accreditation Canada Qmentum accreditation program. Qmentum helps organizations strengthen their quality improvement efforts by identifying what they are doing well and where improvements are needed.

Organizations that become accredited with Accreditation Canada do so as a mark of pride and as a way to create a strong and sustainable culture of quality and safety.

Accreditation Canada commends **Durham Region Health Department** for its ongoing work to integrate accreditation into its operations to improve the quality and safety of its programs and services.

#### **Durham Region Health Department (2017)**

Durham Region Health Department promotes and protects the health of Durham Region residents by providing a wide range of health enhancing programs and emergency medical services that address the growing and changing needs of our community.

Our goals are to help the people of Durham Region lead healthy, dynamic and satisfying lives by enhancing the environment where we live, work and play, and to contribute to healthy community planning and effective policy-making.

We are mandated by applicable provincial laws (e.g., Ambulance Act, Health Protection and Promotion Act), standards (e.g., Ontario Public Health Standards and Protocols) and guidelines.

#### **Accreditation Canada**

We are independent, not-for-profit, and 100 percent Canadian. For more than 55 years, we have set national standards and shared leading practices from around the globe so we can continue to raise the bar for health quality.

As the leader in Canadian health care accreditation, we accredit more than 1,100 health care and social services organizations in Canada and around the world.

Accreditation Canada is accredited by the International Society for Quality in Health Care (ISQua) [www.isqua.org](http://www.isqua.org), a tangible demonstration that our programs meet international standards.

Find out more about what we do at [www.accreditation.ca](http://www.accreditation.ca).

## Demonstrating a commitment to quality and safety

Accreditation is an ongoing process of evaluating and recognizing a program or service as meeting established standards. It is a powerful tool for quality improvement. As a roadmap to quality, Accreditation Canada's Qmentum accreditation program provides evidence-informed standards, tools, resources, and guidance to health care and social services organizations on their journey to excellence.

As part of the program, most organizations conduct an extensive self-assessment to determine the extent to which they are meeting the Accreditation Canada standards and make changes to areas that need improvement. Every four years, Accreditation Canada surveyors, who are health care professionals from accredited organizations, visit the organization and conduct an on-site survey. After the survey, an accreditation decision is issued and the ongoing cycle of assessment and improvement continues.

This Executive Summary highlights some of the key achievements, strengths, and opportunities for improvement that were identified during the on-site survey at the organization. Detailed results are found in the organization's Accreditation Report.

### On-site survey dates

October 1, 2017 to October 5, 2017

### Locations surveyed

- **8** locations were assessed by the surveyor team during the on-site survey. Locations and sites visited were identified by considering risk factors such as the complexity of the organization, the scope of services at various sites, high or low volume sites, patient flow, geographical location, issues or concerns that may have arisen during the accreditation cycle, and results from previous on-site surveys. As a rule, sites that were not surveyed during one accreditation cycle become priorities for survey in the next.
- All sites and services are deemed **Accredited with Exemplary Standing** as of the date of this report.

See **Appendix A** for a list of the locations that were surveyed.

### Standards used in the assessment

- **5 sets of standards** were used in the assessment.

## Summary of surveyor team observations

*These surveyor observations appear in both the Executive Summary and the Accreditation Report.*

During the on-site survey, the surveyor team undertook a number of activities to determine the extent to which the organization met the accreditation program requirements. They observed the care that was provided; talked to staff, clients, families and others; reviewed documents and files; and recorded the results.

This process, known as a tracer, helped the surveyors follow a client's path through the organization. It gives them a clear picture of how service is delivered at any given point in the process.

The following is a summary of the surveyor team's overall observations.

\*\*\*

The Durham Regional Health Department (DRHD) is responsible for the delivery of mandatory Public Health Services, Emergency Medical Services (EMS) and related programs on behalf of the Regional Municipal Council. They are accountable to the Regional Council and provide reports and information on a regular basis to the Council. DRHD is also accountable to the Ministry of Health and Long-Term Care, and the Ministry of Children and Youth Services for related legislation, policies and acts.

The department is led by a Commissioner / Medical Officer of Health and a small senior executive team. The leadership have made accreditation a priority and the organization was well prepared for the survey.

The organization is anticipating significant challenges and opportunities in the next few years as the provincial Public Health Transformation is implemented with associated new Public Health Standards and accountability requirements. The EMS services in Ontario are also being reviewed and enhanced. As well DRHD has been undergoing a Public Health Audit by the Attorney General as part of a regular audit schedule. The organization will need to provide the staff with change management support as this work unfolds.

The Community Partners focus group was a good cross section of partners representing schools, police, fire and emergency, teaching institutions, other health providers and community based agencies. The participants reported good working relationships with staff from DRHD. It was agreed that there had been significant progress made in learning to participate as equal partners to solve difficult community health issues. Communication tools, print materials, data and information are readily shared by DRHD. Students who have been placed at DRHD have given the experience high marks for a welcoming and rich learning environment.

The organization is recognized for their efforts to build management competencies including engaging and motivating staff. Team members report greater transparency in the organization with regards to staffing and the organization is encouraged to continue recognition efforts.

Public Health and EMS provide direct care services to the residents of Durham Region. Policies and procedures are in place and that these reflect best practice. Health care teams are knowledgeable and professional in their approach to clients. The ability and helpfulness of staff in connecting and referring clients to other public health programs and external community resources is commended. The teams are highly motivated to ensure high risk children and families do not fall through the cracks. The staff embrace a population health approach when designing programs and services. All clients interviewed in the many program areas expressed high satisfaction with the services. The one area of concern that was consistently raised was accessibility to services outside of regular hours, and in more rural areas. The organization has an opportunity to address these concerns as it embarks on some targeted quality improvement strategies.

Often RDHD is asked to lead community initiatives or to play a supporting role for other multi agency work. Many examples of true community partnerships with external stakeholders and clients are present. The organization embraces a community development approach to planning and programming. Feedback and input from individual clients on specific programs is gathered through methods such as satisfaction surveys, focus groups, and social media. There will be future opportunities to include clients in program evaluation and quality improvement work. The organization is congratulated on making citizen engagement a priority.

## Overview: Quality dimensions results

Accreditation Canada uses eight dimensions that all play a part in providing safe, high quality health care.

These dimensions are the basis for the standards, and each criteria in the standards is tied to one of the quality dimensions.

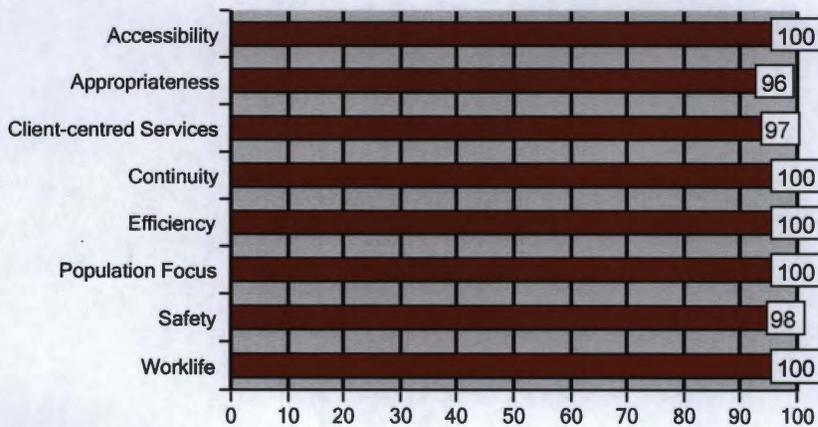
The quality dimensions are:

	<b>Accessibility:</b>	Give me timely and equitable services
	<b>Appropriateness:</b>	Do the right thing to achieve the best results
	<b>Client-centred Services:</b>	Partner with me and my family in our care
	<b>Continuity:</b>	Coordinate my care across the continuum
	<b>Efficiency:</b>	Make the best use of resources
	<b>Population Focus:</b>	Work with my community to anticipate and meet our needs
	<b>Safety:</b>	Keep me safe
	<b>Worklife:</b>	Take care of those who take care of me

Taken together, the dimensions create a picture of what a high quality health care program or service “looks like.” It is easy to access, focused on the client or patient, safe, efficient, effective, coordinated, reflective of community needs, and supportive of wellness and worklife balance.

This chart shows the percentage of criteria that the organization met for each quality dimension.

**Quality Dimensions: Percentage of criteria met**



## Overview: Standards results

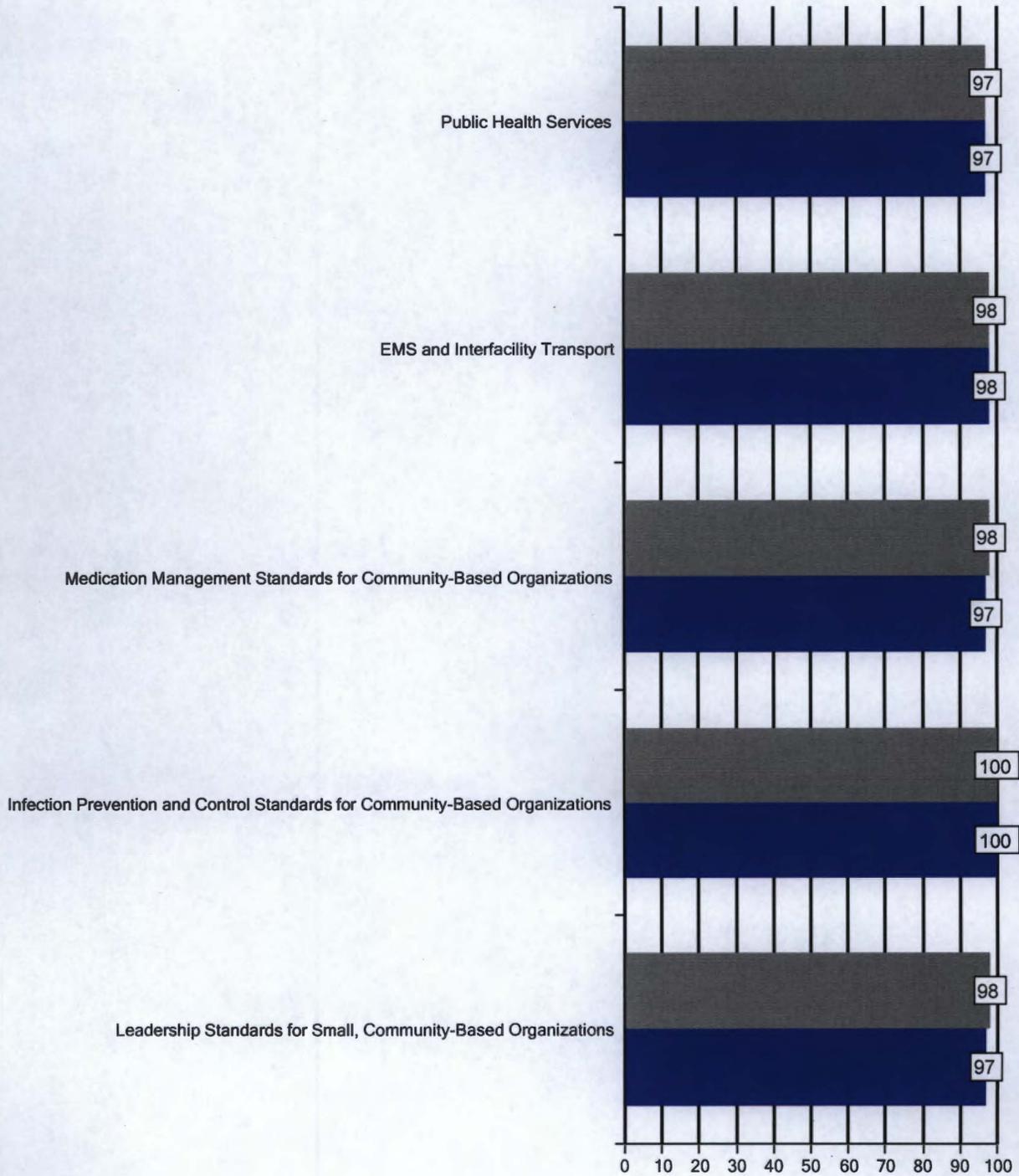
All of the standards make a difference to health care quality and safety. A set of standards includes criteria and guidelines that show what is necessary to provide high quality care and service.

Some criteria—specifically those related to safety, ethics, risk management, or quality improvement—are considered high priority and carry more weight in determining the accreditation decision.

This chart shows the percentage of high priority criteria and the percentage of all criteria that the organization met in each set of standards.

**Standards: Percentage of criteria met**

■ High priority criteria met ■ Total criteria met



## Overview: Required Organizational Practices results

Accreditation Canada defines a Required Organizational Practice (ROP) as an essential practice that must be in place for client safety and to minimize risk. ROPs are part of the standards. Each one has detailed tests for compliance that the organization must meet if it is to meet the ROP.

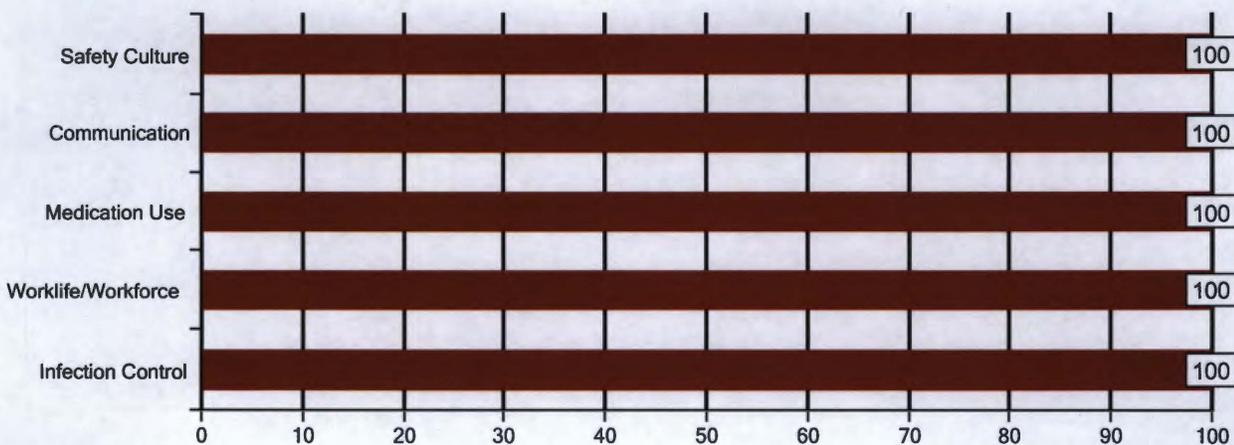
ROPs are always high priority and it is difficult to achieve accreditation without meeting most of the applicable ROPs. To highlight the importance of the ROPs and their role in promoting quality and safety, Accreditation Canada produces the Canadian Health Accreditation Report each year. It analyzes how select ROPs are being met across the country.

ROPs are categorized into six safety areas, each with its own goal:

- **Safety culture:** Create a culture of safety within the organization
- **Communication:** Improve the effectiveness and coordination of communication among care and service providers and with the recipients of care and service across the continuum
- **Medication use:** Ensure the safe use of high-risk medications
- **Worklife/workforce:** Create a worklife and physical environment that supports the safe delivery of care and service
- **Infection control:** Reduce the risk of health care-associated infections and their impact across the continuum of care/service
- **Risk assessment:** Identify safety risks inherent in the client population

See **Appendix B** for a list of the ROPs in each goal area.

**ROP Goal Areas: Percentage of tests for compliance met**



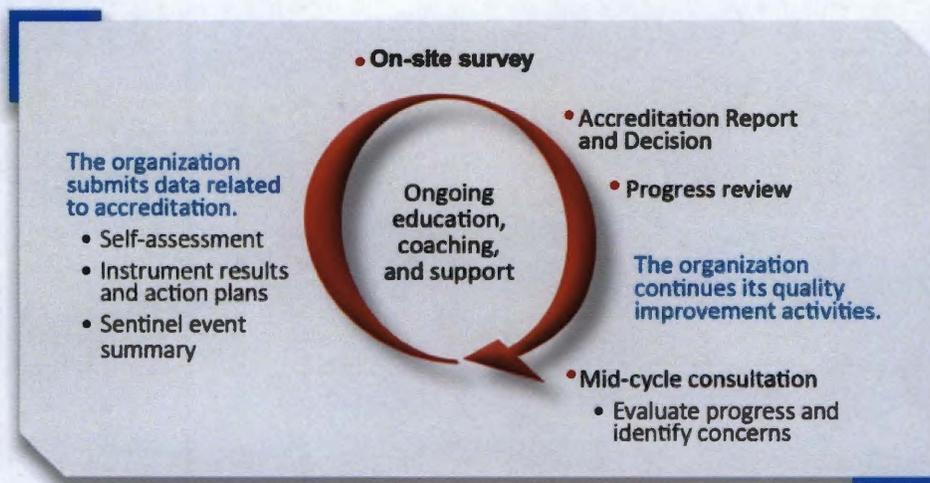
## The quality improvement journey

The Qmentum accreditation program is a four-year cycle of assessment and improvement, where organizations work to meet the standards and raise the quality of their services. Qmentum helps them assess all aspects of their operations, from board and leadership, to care and services, to infrastructure.

The program identifies and rewards quality and innovation. The time and resources an organization invests in accreditation pay off in terms of better care, safer clients, and stronger teamwork. Accreditation also helps organizations be more efficient and gives them structured methods to report on their activities and what they are doing to improve quality.

In the end, all Canadians benefit from safer and higher quality health services as a result of the commitment that so many organizations across the country have made to the accreditation process.

### Qmentum: A four-year cycle of quality improvement



As **Durham Region Health Department** continues its quality improvement journey, it will conduct an in-depth review of the accreditation results and findings. Then a new cycle of improvement will begin as it incorporates any outstanding issues into its overall quality improvement plan, further strengthening its efforts to build a robust and widespread culture of quality and safety within its walls.

## Appendix A: Locations surveyed

- 1 EMS Headquarters
- 2 EMS station - Courtice (09)
- 3 EMS station - Whitby (00)
- 4 Environmental Health Division
- 5 Health North Office
- 6 Oral Health Division
- 7 Pickering Sexual Health Clinic
- 8 Regional Headquarters - 2nd Floor

## Appendix B

### Required Organizational Practices

#### Safety Culture

- Patient safety incident disclosure
  - Patient safety incident management
  - Patient safety quarterly reports
- 

#### Communication

- Information transfer at care transitions
  - The “Do Not Use” list of abbreviations
- 

#### Medication Use

- Concentrated Electrolytes
  - High-Alert Medications
  - Narcotics Safety
- 

#### Worklife/Workforce

- Patient safety plan
  - Patient safety: education and training
  - Preventive Maintenance Program
  - Workplace Violence Prevention
- 

#### Infection Control

- Hand-Hygiene Compliance
  - Hand-Hygiene Education and Training
  - Infection Rates
  - Reprocessing
-



Office of the Vice President Governance,  
Corporate Safety and Security, General Counsel  
and Corporate Secretary

Tel: (416) 776-3318

Fax: (416) 776-3324

[Selma.lussenburg@gtaa.com](mailto:Selma.lussenburg@gtaa.com)

October 26, 2017

Mr. Roger Anderson, Chair  
Region of Durham  
P.O. Box 623, 605 Rossland Road  
Whitby, ON L1N 6A3

OCT 31 2017  
REGIONAL CHAIR & CEO

Dear Chair Anderson:

**Re: Greater Toronto Airports Authority ("GTAA")  
Board of Directors – Mr. Johan van 't Hof**

I am writing further to the letter to you from Mr. David Wilson, Chair of the GTAA's Board of Directors, of even date herewith, advising that the Board has issued a membership to Mr. Johan van 't Hof.

The GTAA's By-Law provides that when a member of the Board retires, the replacement member serves for the balance of the retiring member's term. Accordingly, Mr. van 't Hof will serve until the Annual Members Meeting of the GTAA to be held in May 2018 when Mr. Ian Clarke's term would have ended had he not resigned from the Board. Under the GTAA's By-Law, however, Mr. van 't Hof will be eligible to serve additional terms of up to three years each, or nine years in total, if he is re-nominated by the Region of Durham.

The Board is cognizant and appreciative of the significant time and effort of the Region of Durham's staff to undertake the process to identify and nominate Mr. van 't Hof, and the Board recognizes the considerable burden which would result if this process is repeated prior to the end of Mr. van 't Hof's term in May 2018. Furthermore, the GTAA's Board was very impressed with the breadth and depth of Mr. van 't Hof's experience and background. The Board, therefore, expressed a view that the Region of Durham, having just completed the process to nominate Mr. van 't Hof, strongly consider re-nominating Mr. van 't Hof for a further term of three years commencing in May 2018 until May 2021. The Board agreed to issue a membership to Mr. van 't Hof inclusive of such further three-year term, subject to the Region of Durham agreeing to re-nominate Mr. van 't Hof for a three-year term commencing in May 2018.

We would appreciate the Region of Durham advising at its earliest convenience whether it would be prepared to re-nominate Mr. van 't Hof for a further three-year term commencing in May 2018.



Thank you for your continued support of the GTAA. Please do not hesitate to contact me if you have any questions regarding this matter.

Yours truly,

A handwritten signature in black ink that reads "Selma M. Lussenburg". The signature is written in a cursive style with a large initial "S".

Selma M. Lussenburg,

Vice President, Governance, Corporate Safety and Security,  
General Counsel and Corporate Secretary

- cc. Mr. David Wilson, Chair of the Board of Directors  
Mr. Stephen Griggs, Chair of the Governance and Stakeholder Relations Committee  
Mr. Johan van 't Hof, GTAA Municipal Member and Board member

Maria Flammia

Original  
CIP

From: Copy AMO Communications <communicate@amo.on.ca>  
 Sent: To: G. Cubitt October-31-17 2:32 PM  
 To: Dept. Heads  
 Subject: Breaking News - Call to Action - Talk to Your MPPs about Estimated Fiscal Impacts of Bill 148

October 31, 2017

C.C. S.C.C. File

## Call to Action: Talk to Your MPPs about Estimated Fiscal Impacts of Bill 148

Members' voices are needed in requesting AMO's priority Bill 148 amendments and letting your local MPPs know what the estimated fiscal impacts could be for your municipality.

Today, AMO President Dollin presented to the Standing Committee considering Bill 148, *Fair Workplaces, Better Jobs Act, 2017* to ask for changes so that municipal governments can provide effective and affordable public safety responses. Link to her short video [here](#).

AMO, on behalf of its members, is looking for key amendments so that municipal governments can deliver their statutory obligations.

- An exemption for municipal and local board employees who are required to be on call to provide statutory public safety services. This needs to include supervisory and managerial staff as well.
- An exemption for volunteer firefighters for matching pay to full-time firefighters.
- Specific reference that Bill 148 requirements do not override other statutory obligations that municipal governments are required to provide public safety.

AMO has met with the Minister of Labour, the Honourable Kevin Flynn, many times as well as other MPPs on the need for these critical Bill 148 amendments. We continue to be told that municipal governments were not the intended of this bill.

Municipal governments have been calculating the costs of the Bill 148's requirements. For some small and large urban municipalities, the potential costs are upwards of \$1 to \$2 million each per year. Even if we get these key amendments, there will still be fiscal impacts on each municipality.

The Standing Committee is accepting Bill 148 submissions until Friday, November 3<sup>rd</sup>. Link here to [Committee Proceedings, Committee Hearings and Notices - Bill 148](#).

This week is an extremely busy week for AMO at Queen's Park. Stay tuned for more AMO updates as expected items of municipal interest are announced. Our website, [www.amo.on.ca](http://www.amo.on.ca), will be updated regularly.

**AMO Contact:** Monika Turner, Director of Policy, [mturner@amo.on.ca](mailto:mturner@amo.on.ca), 416-971-9856 ext. 318.

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**PLEASE NOTE:** AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

**DISCLAIMER:** Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

**OPT-OUT:** If you wish to opt-out of these email communications from AMO please click [here](#).



If you require this information in an accessible format, please contact 1-800-372-1102 ext. 2097.

## **The Regional Municipality of Durham**

### **MINUTES**

#### **ACCESSIBILITY ADVISORY COMMITTEE**

**Tuesday, October 24, 2017**

A meeting of the Accessibility Advisory Committee was held on Tuesday, October 24, 2017 in Meeting Room 1-A, Regional Headquarters Building, 605 Rossland Road East, Whitby at 1:05 PM.

Present: M. Sutherland, Oshawa, Chair  
M. Roche, Oshawa

Absent: S. Sones, Whitby, Vice-Chair  
R. Atkinson, Whitby  
S. Barrie, Clarington  
M. Bell, DMHS  
Councillor J. Drumm  
A. O'Bumsawin, Clarington  
P. Rundle, Clarington

#### **Staff**

Present: A. Gibson, Director of Corporate Policy and Strategic Initiatives  
C. Grimley, Business Analyst, Corporate Services – Information Technology  
M. McKnight, Manager, Corporate Services – Information Technology  
J. Santos, Manager, Corporate Communications  
J. Traer, Accessibility Coordinator, Office of the Chief Administrative Officer  
N. Prasad, Committee Clerk, Corporate Services – Legislative Services

#### **1. Declarations of Interest**

There were no declarations of interest.

#### **2. Adoption of Minutes**

This item was not considered due to a lack of quorum.

#### **3. Presentation**

A. D. Beaton, Commissioner of Corporate Services and K. Mayfield, President, eSolutions regarding an Overview of the New Regional Website Redesign

D. Beaton, Commissioner of Corporate Services, and K. Mayfield, President, eSolutions, provided a PowerPoint presentation with regards to the new Regional Website Redesign.

K. Mayfield stated that the Region of Durham's website provides a wide range of information and services to residents, visitors, businesses and community groups. She reviewed the different stages of the Project Plan and stated that the engagement opportunities included internal and external online surveys as well as focus groups.

D. Beaton stated that the key findings of the online survey showed that the top 5 things searched for on the regional website are: job postings; garbage/recycling; events/things to do; by-law information; and maps. He advised that the survey also showed that the most important services online are: apply for a job; electronic payment of bills; book appointment/register for class; interactive maps; and business directory.

D. Beaton stated that the assessment and sitemap focus groups were open to staff, councillors, mayors and members of the public and were extremely informative and productive.

K. Mayfield advised that the AODA legislation requires new sites to be compliant to the Web Content Accessibility Guidelines (WCAG) 2.0 Level A as of January 1, 2014 and AA as of January 1, 2021. She stated that the Region's new website will be developed to Level AA. K. Mayfield stated that AAC members are encouraged to help with the testing of the new website and will get preview access and testing guidelines to the new website on November 13, 2017. She stated that at the November 28, 2017 AAC meeting, committee members will be asked to provide their feedback on the new website.

Further highlights of the presentation included:

- Project Background
- The Project Team
- Vision & Mission
- Project Plan
- Engagement Opportunities
- Online Survey Key Findings
- Website Needs Assessment Focus Groups
- Sitemap Focus Groups
- Designs
- Homepage Design Focus Group
- Final Design
- Digital Accessibility Conference – April 11, 2017
- Accessibility Testing
- Accessibility Testing – Timeline
- Project Next Steps

D. Beaton and K. Mayfield responded to questions with regards to updates to Transit and Police websites; open data on the new website; readability of the new website; emergency notifications on the new website; and language options.

**4. Correspondence**

There were no items of correspondence.

**5. Information Items**

A) Education Sub-committee Update

Due to a lack of quorum, Item 5. A) was deferred to the November 28, 2017 AAC meeting.

B) Update on the Transit Advisory Committee (TAC)

Due to a lack of quorum, Item 5. B) was deferred to the November 28, 2017 AAC meeting.

C) Update from the Accessibility Coordinator

Due to a lack of quorum, Item 5. C) was deferred to the November 28, 2017 AAC meeting.

**6. Discussion Items**

There were no discussion items.

**7. Reports**

A) Report #2017-DRT-14 of the General Manager, Durham Region Transit re: Innovation Initiative for Understanding Transit Needs of Low-Income Persons

Due to a lack of quorum, Item 7. A) was deferred to the November 28, 2017 AAC meeting.

**8. Other Business**

Due to a lack of quorum, this item was not considered.

**9. Date of Next Meeting**

The next regularly scheduled meeting of the Accessibility Advisory Committee will be held on Tuesday, November 28, 2017 in Meeting Room 1-A, Regional Headquarters Building, 605 Rossland Road East, Whitby, at 1:00 PM.

**10. Adjourment**

The meeting adjourned at 2:05 PM.

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M. Sutherland, Chair  
Accessibility Advisory Committee

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N. Prasad, Committee Clerk

If this information is required in an accessible format, please contact 1-800-372-1102 ext. 2097.

## **The Regional Municipality of Durham**

### **MINUTES**

#### **DURHAM REGION ROUNDTABLE ON CLIMATE CHANGE**

**October 13, 2017**

A regular meeting of the Durham Region Roundtable on Climate Change was held on Friday, October 13, 2017 in Boardroom LL-C, Regional Municipality of Durham Headquarters, 605 Rossland Road East, Whitby at 1:00 PM.

Present: R. Gauder, Citizen Member, Chair  
Councillor Ballinger, Works Committee  
C. Desbiens, Citizen Member  
Councillor Gleed, Health and Social Services Committee  
T. Hall, Citizen Member  
D. Hoornweg, Citizen Member  
J. Kinniburgh, Citizen Member  
H. Manns, Citizen Member  
C. Mee, Citizen Member  
Councillor Mitchell, Planning & Economic Development Committee  
B. Neil, Citizen Member  
R. Plaza, Citizen Member attended the meeting at 1:09 PM  
J. Solly, Citizen Member  
Z. Vonkalckreuth, Citizen Member

Absent: Councillor Ashe, Finance & Administration Committee  
G.H. Cubitt, Chief Administrative Officer  
K. Shadwick, Citizen Member  
M. Vroegh, Citizen Member, Vice-Chair  
Regional Chair Anderson

#### **Staff**

Present: C. Drimmie, Policy and Research Advisory, Office of the CAO  
B. Kelly, Manager of Sustainability, Office of the CAO  
A. Gibson, Director of Corporate Policy and Strategic Initiatives, Office of the CAO  
G. Muller, Planning Director, Planning and Economic Development  
C. Rochon, Program Coordinator, Climate Change, Office of the CAO  
N. Prasad, Committee Clerk, Corporate Services – Legislative Services

R. Gauder introduced Carol Mee as a newly appointed Citizen Member to the Durham Region Roundtable on Climate Change.

**1. Adoption of Minutes**

Moved by Councillor Ballinger, Seconded by T. Hall,  
That the minutes of the regular Durham Region Roundtable on  
Climate Change meeting held on September 8, 2017, be adopted.  
CARRIED

**2. Declarations of Interest**

There were no declarations of interest.

**3. Correspondence**

A) Memorandum from Caitlin Rochon, Program Coordinator- Climate Change,  
Corporate Policy and Strategic Initiatives, dated October 2, 2017

A Memorandum from Caitlin Rochon, Program Coordinator – Climate Change, dated October 2, 2017 regarding Carbon-Neutral University of Ontario Institute of Technology (UOIT) was provided as Attachment #2 to the Agenda.

Moved by J. Solly, Seconded by J. Kinniburgh,  
That we recommend to the Committee of the Whole for approval  
and subsequent recommendation to Regional Council:

That the Memorandum dated October 2, 2017 from C. Rochon, Program Coordinator – Climate Change, recommending that the DRRCC provide a letter of support acknowledging that the proposed Carbon-Neutral UOIT project reflects Durham Region's goals for sustainable travel choices and greenhouse gas emissions reductions, be endorsed.

CARRIED

**4. External Scan of last 5 years in Climate Mitigation**

A) Brian Kelly, Manager of Sustainability, Durham Region

B. Kelly provided a PowerPoint Presentation entitled, "External Scan of Last 5 Years in Climate Mitigation". A copy of the presentation was provided to the Committee prior to the meeting.

Highlights of the presentation included:

- Context
- International Level
- National Level
- Provincial Level
- Local Level

- City of Hamilton Cogeneration at Woodward Wastewater Treatment Plant
- Hamilton District Energy
- City of Markham District Energy System
- City of Guelph District Energy
- Drake Landing Community, Okotoks, Alberta
- Toronto Regent Park
- Town of Newmarket LEED Platinum Development
- Toronto, Vaughan, Richmond Hill, Brampton & Halton Hills Green Development Standards
- Lethbridge Bio Gas Plant, Alberta
- What a Difference 5 Years Can Make!
- GHG Emissions in Durham

**5. Review of Programs in the Durham Local Action Plan**

A) Brian Kelly, Manager of Sustainability, Durham Region

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B. Kelly provided a PowerPoint Presentation entitled, "Durham Community Climate Change Local Action Plan". A copy of the presentation was provided to the Committee prior to the meeting.

B. Kelly provided the following breakdown and status of the Programs listed in the Local Action Plan:

- Durham Partners in Project Green – Approved and underway
- Comprehensive Residential Retrofit – On hold
- Green Affordable Housing – Underway
- Durham Green Building Guideline – Under development
- Smart Grid Initiative – On Hold
- Offshore Wind Power Generation – On Hold
- Durham Mini-Deep Lake Water Cooling – On Hold
- Durham Biofuels Program – Under Development
- Bio-Methane Production and Use – Under Development
- Local Food Hub – On Hold
- Urban Agriculture Program – Underway
- Farm Friendly Regulations – On Hold
- Durham Five Million Trees – Approved and Underway
- Active Transportation and Transit – Underway
- Durham Freecycle Program – Underway
- Durham Green Procurement Guide – On Hold
- Community Climate Fund – On Hold
- Climate Education Program – Approved and Underway

B. Kelly stated that the Durham Community Energy Plan (DCEP) was launched in June 2016 and the first two streams of activity, the Stakeholder Engagement and the Baseline Energy Study, are now complete. He advised that the DCEP programs should be the basis for the next Local Action Plan.

B. Kelly stated that in developing the new Local Action Plan, the following questions should be taken into consideration:

- Is the program still applicable?
- Which programs should become a priority?
- Which programs should be removed from the list?
- Are there other programs to add?
- What role with the Community Energy Plan play in identifying new programs and projects?

**6. Discussion about Existing Programs in Durham Local Action Plan (Start, Stop, Continue)**

A) Angela Gibson, Director of Corporate Policy and Strategic Initiatives

A. Gibson requested that Committee members advise what their thoughts were with regards to the Local Action Plan Programs that should stop, start and/or continue.

The following responses were provided with regards to programs that should be **started**:

- Energy and battery storage
- Car sharing
- Build aggressive transportation alternatives
- Advocate for changes to Ontario Building Code
- Monitor agriculture regulations through the Durham Community Climate Adaptation Plan (DCCAP) Agriculture Expert Task Force
- Program for Electric Vehicle (EV) charging stations
- Education program (e.g. specific solutions, individual impact, local vs. global impact)
- Recognition program for builders that go beyond Ontario Building Code
- Solar hot water heating
- Attract sustainable business
- Facilitate solar PV approvals
- Leverage funding (e.g. subsidies)
- Improve coordination for active transportation

The following responses were provided with regards to programs that should be **stopped**:

- “Dreaming”
- Building homes that don’t meet advanced energy targets
- Planning low density subdivisions

The following responses were provided with regards to programs that should be **continued**:

- Residential retrofits
- Green building guidelines
- Green affordable housing
- Mini deep lake cooling
- Instead of dropping initiatives, monitor those outside of DRRCC’s control (e.g. offshore wind)
- Anaerobic digestion (fuel for Durham vehicles)
- 5 Million Trees
- Urban agriculture (backyard chickens)
- Biofuels (e.g. St. Mary’s Cement)
- Lobby provincial government for more funding
- Local food hub

## **7. Small Group Work on Start and Continue Programs**

A. Gibson asked members to focus on three priority areas. It was the consensus of the committee that those three areas be: Transportation; Residential Retrofit; and Education.

A. Gibson asked members to break into three pre-determined groups to discuss goals and objectives, partners, and resources and pre-requisites for the three priority areas. The groups rotated to discuss all three areas.

The members broke out into their groups at 2:16 PM and reconvened at 2:50 PM.

The facilitators, A. Gibson, C. Drimmie and C. Rochon presented the following key findings for each priority area:

- Education Program
  - Goals/Objectives
    - Public education and awareness programs
    - School programs
      - Identify the right grades, ages and curriculum links
      - Link resilience and adaptation

- Bring in experts
- Leverage existing in-classroom programs (e.g. Public Health)
  - Use new technology to reach general public
  - Improve climate change literacy of people over the age of 50
  - Educate people on topics that are meaningful to them (e.g. how to save money, time and the planet)
  - Annual recognition program
  - Target appropriate audience
- Partners
  - Public Health
  - Environmental Commissioner of Ontario
  - Faith communities
  - School Boards
  - Post-secondary institutions (e.g. UOIT, Durham College, Trent University)
  - Automotive Industry
  - Chamber of Commerce
  - Utility Companies
  - Save on Energy
  - Volunteer Speakers
  - Community
  - Provincial and Federal Government
  - Childcare and after school programs
  - Indigenous Communities
  - Libraries
- Resources and Prerequisites
  - Identify people who can help with resources
  - Find champions and influencers in committee
  - Need materials and curriculum for programs
  - Use technology, social media, websites, content development
  - Look at region wide statistics that relate targets to the individual household and community levels
  - Targets (e.g. where we have been, where we are now)
  - Scoreboard to measure progress
- Residential Retrofit
  - Goals/Objectives
    - Reduce energy loss
    - Modernize (e.g. new technologies)
    - Influence new home construction
    - Advertise/marketing
    - Minimize energy use
    - Insulation

- Identify best return on investment
  - Educate contractors
  - Identify best energy technology for specific applications
  - Include water conservation
  - Add value to homes – do not devalue
  - Benchmark for resale (e.g. consumer recognized labelling)
- Partners
  - Development community
  - Local distribution companies
  - Provincial and Federal government
  - Local municipalities
  - Design community (e.g. architects)
  - Banks/lenders
  - Contractors and renovators
  - Post-secondary institutions
  - Real estate agents and brokers
  - Durham Region Finance Department
  - Insurance companies
- Resources and Prerequisites
  - Incentives
  - Education
  - Local improvement charges
  - Partner projects (e.g. energy efficiency and resiliency)
  - Streamline loans and information
  - List of contractors and providers
  - Certifications
  - New technology (e.g. ground source heat pumps, smart thermostats)
  - Identify benefits (e.g. economic activity, health improvements)
  - Use Region's credit rating to benefit
  - Community partnerships
  - Tax breaks
- Transportation
  - Goals/Objectives
    - Benchmarks for provision of EV Charging Stations (e.g. measured against number of people/square footage of building)
    - Increase transit mode split/ridership
    - Safer places for cyclists and better designs for everyday cycling
    - Improve traffic flow
    - Construction activity at night
    - Free Wi-Fi on transit

- Autonomous Vehicles preparation
- Reduce travel distance to work and home
- Policies around motor assisted bikes
- Pilot projects for EV charging stations
- Congestion toll/pricing
- Provide incentives for transit use
- Durham Region Transit convert to EV (e.g. pilot for EV buses)
- Hydrogen vehicles
- Full cost accounting (e.g. put a value on health)
- Attract an EV manufacturer to Durham
- Reduction in parking spaces
- Plan future communities for EVs
- Promote ride sharing
- Partners
  - Durham Region Transit
  - Car industry/manufacturers
  - Municipalities
  - Utilities
  - Big industries (e.g. carpooling, etc.)
  - Companies willing to fund charging stations
  - Metrolinx/GO Transit
  - Post-secondary institutions
  - Car share companies
- Resources and Prerequisites
  - Staff time
  - EV Policies
  - Retrofit transit vehicles
  - Broadband availability
  - Education (e.g. knowledge of benefits and return on investment)
  - Incentives for Transit
  - Build on PANAM games for HOV lanes
  - Convert parking lots to EV charging stations
  - Change provincial policies to incentivize EV charging stations at Regional facilities

## 8. Recap and Discussion

A) Brian Kelly, Manager of Sustainability, Durham Region

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B. Kelly provided a brief overview of the feedback received with regards to the Local Action Plan programs as well as the three priority areas.

## 9. Other Business

There was no other business to be considered.

**10. Date of Next Meeting**

The next regular meeting of the Durham Region Roundtable on Climate Change will be held on Friday, November 10, 2017 starting at 1:00 PM in Room LL-C, Regional Headquarters Building, 605 Rossland Road East, Whitby.

**11. Adjournment**

Moved by Councillor Ballinger, Seconded by B. Neil,  
That the meeting be adjourned.  
CARRIED

The meeting adjourned at 3:04 PM.

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R. Gauder, Chair, Durham Region  
Roundtable on Climate Change

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N. Prasad, Committee Clerk

## Action Items Committee of the Whole and Regional Council

Meeting Date	Request	Assigned Department(s)	Anticipated Response Date
September 7, 2016 Committee of the Whole	Staff was requested to provide information on the possibility of an educational campaign designed to encourage people to sign up for subsidized housing at the next Committee of the Whole meeting. (Region of Durham's Program Delivery and Fiscal Plan for the 2016 Social Infrastructure Fund Program) (2016-COW-19)	Social Services / Economic Development	October 5, 2016
September 7, 2016 Committee of the Whole	Section 7 of Attachment #1 to Report #2016-COW-31, Draft Procedural By-law, as it relates to Appointment of Committees was referred back to staff to review the appointment process.	Legislative Services	First Quarter 2017
October 5, 2016 Committee of the Whole	That Correspondence (CC 65) from the Municipality of Clarington regarding the Durham York Energy Centre Stack Test Results be referred to staff for a report to Committee of the Whole	Works	
December 7, 2016 Committee of the Whole	Staff advised that an update on a policy regarding Public Art would be available by the Spring 2017.	Works	Spring 2017
January 11, 2017 Committee of the Whole	Inquiry regarding when the road rationalization plan would be considered by Council. Staff advised a report would be brought forward in June.	Works	June 2017

<b>Meeting Date</b>	<b>Request</b>	<b>Assigned Department(s)</b>	<b>Anticipated Response Date</b>
March 1, 2017 Committee of the Whole	Staff was directed to invite the staff of Durham Region and Covanta to present on the Durham York Energy Facility at a future meeting of the Council of the Municipality of Clarington.	Works	
March 1, 2017 Committee of the Whole	Staff was requested to advise Council on the number of Access Pass riders that use Specialized transit services.	Finance/DRT	March 8, 2017
March 1, 2017 Committee of the Whole	A request for a report/policy regarding sharing documents with Council members.	Corporate Services - Administration	Prior to July 2017
May 3, 2017 Committee of the Whole	Discussion ensued with respect to whether data is collected on how many beds are created through this funding; and, if staff could conduct an analysis of the Denise House funding allocation to determine whether an increase is warranted. H. Drouin advised staff would investigate this and bring forward this information in a future report.	Social Services	
May 3, 2017 Committee of the Whole	Discussion ensued with respect to whether staff track the job loss vacancies in Durham Region, in particular the retail market. K. Weiss advised that staff will follow-up with the local area municipalities and will report back on this matter.	Economic Development & Tourism	

<b>Meeting Date</b>	<b>Request</b>	<b>Assigned Department(s)</b>	<b>Anticipated Response Date</b>
June 14, 2017 Council	That staff be authorized to distribute the Draft Transportation Master Plan to the area municipalities and other stakeholders for their review and comment and report back to Regional staff by the end of September 2017.	Works	
June 14, 2017 Council	That the concerns raised from the John Howard Society of Durham Region be referred to Social Services staff to provide assistance or advice to the John Howard Society and that a report be brought back to Council in September, 2017.	Social Services	September 2017
September 6, 2017 Committee of the Whole	Staff was asked to provide Council the schedule for the upcoming consultations meetings with the local business community and stakeholder regarding the Vacant Unit Rebate and Vacant/Excess Land Property Tax Policy	Finance	
September 6, 2017 Committee of the Whole	The following motion was moved by Councillor Parish and Councillor Collier:  That the delegation of Greg Milosh regarding cost payment for unused sick days be referred to staff for a report to be brought back to Committee of the Whole by December 31, 2017.	Finance	By Dec 31/2017

Meeting Date	Request	Assigned Department(s)	Anticipated Response Date
September 6, 2017 Committee of the Whole	The following motion was moved by Councillor O'Connor and Councillor Ryan:  That the Commissioner of Finance review the reporting requirements for over-expenditures that will utilize the contingency provisions of a project and report back on potential modifications to the October Committee of the Whole.	Finance	October 4, 2017
October 4, 2017 Committee of the Whole	Harm Reduction Program Enhancement: Staff agreed to provide details of the distribution of money among the public health units.	Health	
October 4, 2017 Committee of the Whole	2017 Allocations for the Community Homelessness Prevention Initiative: Staff agreed to provide more information regarding how many households have been redirected out of the Region for services.	Social Services	
October 4, 2017 Committee of the Whole	The following Motion was passed regarding the Cannabis Legislation Bill C-45; Bill C-46  A) That the Region of Durham work with all lower tier municipalities to create a single by-law related to recreational cannabis; and  B) That staff report back on the ability to create a surtax, of an equivalent amount to senior governments, on the products being sold in licensed facilities located within the Region of Durham to assist our Health, Social and Police services to offset the education and safety costs related to the use of cannabis.	Health/Legal/ Finance/Police	

Meeting Date	Request	Assigned Department(s)	Anticipated Response Date
October 4, 2017 Committee of the Whole	Update on Simcoe Street Construction from Rossland Road to Robert Street: S.Siopis . S. Siopis advised she would look into this and follow up with Councillor Carter directly.	Works	
October 4, 2017 Committee of the Whole	Councillor Collier questioned whether staff could provide quarterly reports on future Boiler outages in regards to the shutdown times and the reasons for the outages. S. Siopis was asked to provide a response prior to the November Committee of the Whole meeting.	Works	November 2017
October 11, 2017 Council	The following motion was referred back to staff for clarification: That the Commissioner of Finance review the reporting requirements for over-expenditures that will utilize the contingency provisions of a project and report back on potential modifications to the October Committee of the Whole.	CAO/Finance	December 6, 2017