

Child care and early learning updates e-newsletter

May 18, 2023

Welcome to The Regional Municipality of Durham's child care and early learning updates e-newsletter. These e-newsletters provide licensed child care operators in Durham Region with updated information related to child care.

This edition includes the following topics:

- CWELCC Attendance Updates
- Wage Enhancement Reminder
- Business Technology Coordinator Updates

CWELCC Attendance Updates

Process for school closure days (not including summer care)

- For full fee kindergarten (KDG) children attending a full day of care during a school closure, please report full fee enrolment in their regular care type (i.e., kindergarten before and after). Do not report on the full day line. You will indicate children attended a full day in the site comment section.
- Children who are not part of regular enrolment (i.e., come in for March Break/PA days only) are to be reported in the site comment section and are not reported in full fee spaces.
- Site comment examples:
 - June 5 PA Day 10 KDG before and after children attended
 - June 5 PA Day 5 external children attended (children not enrolled in before and after program)
- These days will then be calculated and input as an adjustment by The Children's Services Division staff.
- If your organization does not charge additional fees for PA days (i.e., full day care for PA days is included in the before and after), you do not need to include a site comment detailing the number of regularly enrolled children attending a full day. But, if you have external children attending a full day for a PA Day, please include this number in the site comments.

Process for summer care

- For July and August, you will report all full fee kindergarten children enrolled on the full day line.

Wage Enhancement Reminder

Wage enhancement funds are provided as an enveloped allocation and must be used for approved spending purposes only. To support timely repayment of unspent funds or to ensure you are receiving enough funding to support your current staffing, we recommend organizations track and keep wage enhancement funding separate. If at any time you require an increase or reduction in wage enhancement payments, please contact Grace Severn at grace.severn@durham.ca. As a reminder, wage enhancement payments must be paid at every pay period and listed separately on pay stubs.

Business Technology Coordinator Updates

Following the retirement of Darlene Burns, a new proxy email has been created to manage incoming inquiries and requests of support to The Children's Services Division Business Technology Coordinators, Nathaniel Nolan and Andrew Mundy.

The new proxy email is childcaretechsupport@durham.ca. Service providers who have inquiries or require technical support from Nathaniel or Andrew are requested to use this email address for correspondence.

Alternatively, child care operators can continue to reach out via telephone to the following extensions:

- Nathaniel Nolan – Extension 3521
- Andrew Mundy – Extension 3662