

**By-law Number 1-2018**

**of The Chief Administrative Officer Selection Committee of the Regional Municipality of Durham**

Being a by-law to appoint a Chief Administrative Officer for The Regional Municipality of Durham.

Whereas Section 229 of the Municipal Act provides that a municipality may appoint a Chief Administrative Officer;

Whereas Section 23.1 (1) of the Municipal Act authorizes a municipality to delegate its powers and duties to a person or body;

Whereas Section 23.1 (3) 1 provides that a municipality may include a requirement that the delegate act by by-law;

Whereas at its meeting held on June 13, 2018, Regional Council delegated authority to an Ad-Hoc Committee to recruit, select, to make an offer of employment to, and appoint by by-law a Chief Administrative Officer

Whereas the Ad-Hoc Committee has given direction about an identified candidate to whom it will make an offer of employment through the authorized Regional staff, to become and be appointed the Chief Administrative Officer for the Regional Municipality of Durham, (the Offer)

Now therefore, the Ad-Hoc Committee appointed for the recruitment and selection of the Chief Administrative Officer, hereby enacts as follows:

1. That on the date that the Successful Candidate accepts the Offer, the Regional Clerk will be authorized to complete the issuance of this by-law, filling in the name of the Successful Candidate in Paragraph 2 below, and the effective date of the appointment of the Chief Administrative Officer shall be December 1, 2018 and
2. That Elaine Baxter-Trahair is hereby appointed Chief Administrative Officer for The Regional Municipality of Durham effective on the 1<sup>st</sup> day of December, 2018.
3. The Chief Administrative Officer shall perform such duties as are required of them by any statute and as may be assigned to them by Regional Council.
4. With the appointment of a Chief Administrative Officer pursuant to this by-law, the previous by-law Number 35-93 be repealed on November 30, 2018.

This By-law Read and Passed on the 21st day of September, 2018 and effective on the 30<sup>th</sup> day of November, 2018.

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G.L. O'Connor, Regional Chair and CEO

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R. Walton, Regional Clerk