

By-law Number 53-2020
of The Regional Municipality of Durham

Being a by-law to designate persons for the purpose of signing cheques issued by The Regional Municipality of Durham and to authorize persons for the conduct of day to day electronic banking transactions.

Whereas under Section 286 of the Municipal Act, 2001 the Treasurer is responsible for handling all of the financial affairs of the municipality on behalf of and in the manner directed by the council of the municipality, including depositing all money received on behalf of the municipality in a financial institution and paying all debts of the municipality and other expenditures authorized by the municipality,

Whereas Section 287 of the Municipal Act, 2001 provides that a municipality may provide that the signatures on a cheque of the municipality be mechanically or electronically reproduced,

And Whereas it is deemed expedient to designate certain persons to sign cheques in respect of accounts maintained by the Regional Corporation in connection with certain services operated and maintained by the Regional Corporation.

And Whereas it is necessary to authorize persons for the conduct of day to day electronic banking.

Now therefore, the Council of The Regional Municipality of Durham hereby enacts as follows:

1. Designated Persons to Sign Cheques

1.1 Any of the Chair of the Regional Council or the Chief Administrative Officer together with the Commissioner of Finance and Treasurer and in their absence, the Director of Financial Services are hereby designated to sign cheques of the Regional Corporation,

2. Designate Additional Persons to Sign Cheques

2.1 The Director Legal Services, Senior Solicitor, Solicitor or Law Clerk are hereby authorized to operate the imprest account for the payment of land registration fees, expenses and taxes, court expenses and other incidental expenses, and to sign the cheques for the operation of that account.

2.2 The Chair of the Regional Council or the Chief Administrative Officer together with the Commissioner of Finance and Treasurer and in their absence the Director of Financial Services are hereby designated to sign cheques in respect of:

- the "Resident Trust Account" maintained in connection with "Fairview Lodge"
- the "Resident Trust Account" maintained in connection with "Hillsdale Estates"
- the "Resident Trust Account" maintained in connection with "Hillsdale Terraces"
- the "Resident Trust Account" maintained in connection with "Lakeview Manor"
- the "Social Services Trust Accounts" maintained in connection with "Social Services Department".

3. Electronic Banking

3.1 The Commissioner of Finance and the Director of Financial Services are hereby authorized to designate staff to be given the permission to conduct the day to day electronic bank transactions including, but not limited to, payment disbursement services, wire payments, remote deposit capture,

and account transfers. Two designated staff persons are required to authorize each such electronic transaction.

4. Other Items

- 4.1 The signatures of the designated signing persons may be written, printed or otherwise mechanically or electronically reproduced on cheques.
- 4.2 Any mechanical equipment owned or used by, for or on behalf of the Regional Corporation for the reproduction of the signatures as contemplated in Sections to (3) hereof shall be in and under the care, custody and control of the Commissioner of Finance and Treasurer or any other person, duly authorized in writing by the Commissioner of Finance and Treasurer.
- 4.3 By-law Number 57-2008 is hereby repealed.

This By-law Read and Passed on the 25th day of November, 2020.

J. Henry, Regional Chair and CEO

R. Walton, Regional Clerk