

## DURHAM SOCIAL HOUSING DIRECTIVES

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Subject: **ANNUAL SUBSIDY ESTIMATE TEMPLATE**  
Directive Number: **FIN 2013-01**  
Date: **July 16, 2013**

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**Purpose** Provide a Subsidy Estimate Template for all Housing Providers and Municipal Housing Providers (MNP) governed by the Housing Services Act, 2011 (*HSA*).

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**Background** Effective January 1, 2012, the legislation that governs housing throughout the Province entitled the Social Housing Reform Act, 2000 (*SHRA*) was replaced by the Housing Services Act, 2011.

The Subsidy Estimate Template has been revised to reflect all references to the new legislation and associated regulations.

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**Subsidy Estimate Request Form** Attached are the Region of Durham's Subsidy Estimate templates for both [Regular \(O.Reg 369/11, Part II\)](#) and [100% RGI \(O.Reg 369/11, Part III\)](#) housing providers, and accompanying user instructions, for all fiscal years commencing in 2013. The 2013 and subsequent years' revenue and cost indices will be provided under separate cover on an annual basis.

Housing providers must submit their subsidy estimates to the Region of Durham's Financial Housing Services Division three months prior to the start of the their fiscal year. Once complete the form must be signed by the Board and forwarded to the Region at:

Region of Durham  
605 Rossland Road East, PO Box 623  
4<sup>th</sup> Floor – Finance Department  
Whitby, ON L1N 6A3  
Attention: Financial Housing Services

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**Website Link** The subsidy estimate templates are available electronically on the Region's website. Go to [www.durham.ca](http://www.durham.ca) and search under Living Here - Housing, Shelters and Homelessness – Information for social housing providers – information and resources - Durham Social Housing Directives – Finance, funding and reporting - FIN 2013-01.

If you have any questions, please contact your Senior Financial Analyst.

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**Repealed Rules**

This directive replaces Directive 2009-03

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**Legislative Authority**

Housing Services Act, s. 78(1), s. 81  
Ontario Regulation 369/11, Part II and Part III