

By-law Number 39-2020
of The Regional Municipality of Durham

Being a by-law to establish rates to be charged by the Regional Clerk for providing copies or certified copies of any records or documents and to repeal By-law #41-2008.

Whereas Section 391 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality may impose fees or charges for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board, and for the use of its property including property under its control;

Now therefore, the Council of The Regional Municipality of Durham hereby enacts as follows:

1. That the fee for the following documents be established as set out below:

Budget – Consolidated Current and Capital	\$25.00
Council Rules of Procedure – Office Consolidation	\$20.00
Development Charge Background Study	\$25.00
Regional Official Plan – Office Consolidation	\$60.00
Traffic By-law – Office Consolidation	\$20.00
Water and Sewer By-laws – Office Consolidation	\$20.00
Sewer Use By-law – Office Consolidation	\$20.00
2. That the fee for a copy of a record which must be photocopied be established at \$0.20 per page, plus the applicable costs to prepare the records.
3. That the fee for reports or documents, with the exception of those set out in Section 1, which do not have to be photocopied be established at the printing cost charged to Legislative Services, plus \$10.50 for handling and distribution.
4. That the fee for a copy of a record which must be faxed be established at \$0.20 per page.
5. That the fee for reports or documents which are available in an electronic format such as CD, DVD or USB flash drive or memory stick be established at \$10.00 per item.
6. That the fee for a copy of the Regional Official Plan – Office Consolidation that is available in an electronic format such as DVD or USB flash drive or memory stick be established at \$25.00 per item.
7. That the fee for certification of any record or document by the Regional Clerk be established at \$10.00 per certification.
8. That shipping costs associated with mailing or couriering documents shall be borne by the recipient.
9. That applicable taxes be in addition to the new fee structure.
10. That all fees are to be paid by cash, debit, credit, cheque or money order made payable to The Regional Municipality of Durham.

11. That By-law #41-2008 of The Regional Municipality of Durham is hereby repealed.

This By-law Read and Passed on the 30th day of September, 2020.

J. Henry, Regional Chair and CEO

R. Walton, Regional Clerk